

Minutes of a Special Meeting of the Board of Directors of the
PAUMA VALLEY COMMUNITY SERVICES DISTRICT (PVCSD)

Held on December 13, 2021

Directors Present: Michael Esparza, Bill Jacobs, Bill Schultz, and Jim Cipriano
Also Present: Andy Mathews, Jodie Lawston, Betty Potalivo, General Manager Bobby
Graziano, Office Manager Amber Watkins, and Administrative Assistant
Marissa Fehling

- 12.1 Call to Order: Regular Meeting was called to order at 10:01 a.m. by President Esparza.
- 12.2 Roll Call: Esparza requested a Roll Call. Fehling verified that all directors were present at that time, to constitute a quorum.
- 12.3 Consent Calendar: All items appearing on the Consent Calendar may be voted on by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items removed will be considered separately for action by the Board.
- a. Minutes of the Special Board Meeting of December 06, 2021- Mathews inquired why the December 6, 2021 minutes reported that Director Schultz resigned effective December 6th, but was still participating as a Board of Director through the entire meeting. Esparza explained that Schultz's resignation was effective at the end of the day on December 6.
- b. AB 361 – Hybrid Meetings
Cipriano motioned to approve the consent calendar as presented, seconded by Jacobs and upon a unanimous vote was adopted.
- 12.4 Open for Public Comments:
- a. Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of the District; however, any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the agenda, an opportunity will be given to address the Board when the matter is considered– Mathews gave recognition to Graziano for all his achievements as the General Manager for both PVCSD and RPMWC. Mathews mentioned that it is abundantly clear that Michael Martello is the most qualified candidate for the Board and if he is not elected the Board cannot hide behind the good judgement rule. Jacobs asked for Mathews to elaborate on the achievements Graziano did for RPMWC. Mathews explained how Graziano brought Well 40 back online after it had been stranded for years. Mathews mentioned the significance of drilling and completing Well 7R2.
- 12.5 Board Member Appointment –
- a. The Board will consider appointing two new board members to fill (2) vacancies – Upon a motion by Cipriano, seconded by Esparza, and unanimous vote Elizabeth Potalivo and Jodie Lawston were appointed as the new Board Members for the PVCSD Board of Directors.
- 12.6 Oath of Office –
- a. Staff will Swear in Appointed Board Members – Fehling delivered the Oath of Office to both Potalivo and Lawston.
- 12.7 Appointment of Secretary:
- a. The Board will consider appointing a Secretary – Esparza explained what the role of the Board Secretary would be. Potalivo expressed that she prefers to work in financials. Cipriano mentioned he would step down as Treasurer and turn the role over to Potalivo. Lawston volunteered for the Board Secretary position. Upon a motion by Cipriano, seconded by Potalivo and unanimous vote, Lawston was appointed as the Board Secretary. Esparza explained what Hybrid meetings were. Jacobs explained a process being created called the workload intake process. Esparza informed

the Board has the opportunity to listen to staff, the community and prioritize what needs to be improved and worked on.

12.8 Closed Session - The Board entered into closed session at 10:20 a.m.

a. Session with Labor Negotiator

i. In accordance with Government Code Sections 54954.5 & 54957.6

ii. Agency Designated Representative: Bill Jacobs

iii. Unrepresented Employee: General Manager

12.9 Open Session

a. Reportable action(s) from Closed Session – The meeting reconvened to Open Session at 11:31 a.m. Reportable actions were that Jacobs would review Graziano’s completed Annual Performance Review with him during a lunch meeting. Esparza thanked Graziano for all the hard work this past year. Graziano mentioned that in previous years he was given the opportunity to present his Goals and Initiatives (G&I’s); he noted that opportunity was not given to him this year. Jacobs mentioned that he did go over them with the Board. Esparza informed that he is aware of all of his accomplishments and agreed that in the future hearing them directly from him is important. Graziano informed that last year all Board Directors gave him their individual reviews with him present and this year he was asked to leave. Potalivo mentioned that she is used to that type of review process Graziano mentioned and informed that she believes it should have been done.

12.10 Other Business

a. Requested items for next or future agendas (Directors and Staff Only) – Cipriano mentioned he would like to review Committee appointments, officer changes, mentioning that he believes Potalivo would be a great Treasurer and he would be happy to step down. Jacobs informed he would like to discuss 2022 G&I’s, authorize expenses for the sewer system cleaning, approve handbook updates. Graziano informed for the January Special meeting he would like to discuss Resolution 108. Graziano listed some other topics from board feedback; Employee Appreciation Day, and a Pauma Valley Roadway Association discussion. Cipriano also mentioned he would like the board to revisit outsourcing of the Security Department. Jacobs asked Cipriano what his reasoning was. Cipriano informed due to the turnover rate. Jacobs informed that during his previous research he was informed that a full risk analysis could be performed at a minimum of \$10k. Graziano noted that if outsourcing the Security Department only offers a minimal savings to the customer, he does not feel it would be worth losing the unique customer service our personnel currently provide. Graziano stated that contractors would not provide the same level of customer service our community has come to expect and appreciate. Esparza suggested discussing this further in a committee.

b. Board comments – None.

12.11 Adjournment:

a. Special Meeting on January 10, 2022, at 10:00 a.m. – This item was reviewed in conjunction with the next Regular Meeting.

b. Regular Meeting on January 24, 2022, at 10:00 a.m. – The next meeting date is scheduled for January 10, 2022, at 10:00 a.m. With nothing further to discuss and upon a motion from Cipriano, second by Esparza and unanimous vote, the meeting adjourned at 12:00 p.m.

Marissa Fehling

Marissa Fehling, Recording Secretary