

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

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Pauma Valley, CA 92061
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**REGULAR MEETING
SUPPLEMENTAL MATERIALS PACKET**

DATE: Tuesday, May 28th, 2024
TIME: 10:00 AM – **Open Session**
VENUE: Robert Trent Jones Room, Pauma Valley Country Club
15835 Pauma Valley Drive, Pauma Valley, CA 92061

Pauma Valley Community Services District Mission

“The mission of the Pauma Valley Community Services District is to protect the public health and environment of its community by providing effective wastewater management and stormwater drainage control, life safety assistance, security services, and exceptional customer care.”

PAUMA VALLEY COMMUNITY SERVICES DISTRICT
Minutes of a Special Meeting of the Board of Directors

Held on April 15th, 2024

Directors Present: Roland Skumawitz, Michael Esparza, Larry Curtis & Richard Collins
Directors Absent: Jodie Lawston
Also Present: Bruce Knox Treasurer of RPMWC, Zann Villanueva, Charles Mathews, CPA of Nigro & Nigro Paul Kaymark , Ralph Hicks of DPMC, General Manager Eric Steinlicht, and Office Manager Marissa Fehling

1. Call to Order: Regular Meeting was called to order at 10:00 a.m. by President Skumawitz.
2. Pledge of Allegiance: The Pledge of Allegiance was led by Director Curtis.
3. Roll Call: Fehling verified that a quorum was present.
4. Public Comment Period:
Knox mentioned that he would like to have item 11 pulled from the consent calendar.

Esparza motioned, seconded by Curtis, to move Item 19 for discussion before entering Closed Session (Item 5). The motion carried unanimously.

--CLOSED SESSION--

5. The Board of Directors Will Meet in a Closed Session to Discuss
 - A. **CONFERENCE WITH LEGAL COUNSEL**
Potential/Threatened/Anticipated Litigation
Significant Exposure to Litigation
Pursuant to Government Code Section 54956.9(b)
(Two (2) Matters)
 - B. **CONFERENCE WITH LEGAL COUNSEL**
Existing Litigation
Pursuant to Government Code Section 54956.9(d)(1)
Rancho Pauma Mutual Water Company vs Pauma Valley Community Services District
(San Diego Superior Court Case No. 37-2023-00038164-CU-BC-NC)

The Board proceeded into closed session at 10:28 a.m.

6. Open Session
 - A. Reportable Actions

The meeting was resumed in open session at 11:19 a.m., and there were no reportable actions to be disclosed.

--CONSENT ITEMS--

Items 7-17 appearing on the Consent Calendar may be voted on by single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items removed will be considered separately for action by the Board.

7. Minutes of the Regular Board Meeting January 22nd, 2024
8. Minutes of Special Board Meeting of February 29th, 2024
9. Minutes of the Special Board Meeting of March 7th, 2024
10. Minutes of the Special Board Meeting of March 19th, 2024

11. Review of Balance sheet, Revenue, and expense Reports for December of 2023, and January and February of 2024
12. Accounts Receivable Reports
13. PVCSD Security Reports
14. Expense Reimbursement Report
15. Employee Benefits Summary
16. Professional Services Agreement (PSA) Amendment
17. Professional Services Agreement with "Flow Right"

Mathews requested corrections on item 7, the Regular Board Meeting Minutes of January 22nd, 2024. Upon a motion by Esparza, seconded by Curtis and a unanimous vote, items 8 through 10, and 12 through 17 were adopted as presented. Knox informed that the income statement shows the income that was not intended for PVCSD and was payable to RPMWC. Steinlicht informed Knox of the process that was taken to resolve the mistake. Upon a motion by Collins, seconded by Esparza, and a unanimous vote, items 7 and 11 were approved with the corrections made herein.

--ACTION ITEMS--

18. Constituent Challenge of Ordinance 50,54 and Request for Reimbursement
The Board of Directors will consider Mr. Zann Villanueva's challenge of Ordinances 50 and 54. Additionally, Mr. Villanueva is requesting that the District Board of Directors authorize reimbursement to him for the cost of his privately hired plumber to investigate an obstruction within his sewer lateral pipe.

Staff Recommendation:

1. Discuss and take action as appropriate.

Steinlicht provided a summary of the challenge the District is currently facing with a customer regarding Ordinances 50 and 54. Mr. Villanueva explained his issue with costly expenses due to a root intrusion and the sewer lateral that conveys wastewater from his home to the District Public Sewer Lateral and Main. Mr. Villanueva informed that he was present for educational purposes regarding Ordinances 50 and 54. Steinlicht explained the ordinances.

19. Financial Audit Report for the Fiscal Year Ending June of 2023
The Board of Directors will consider accepting the financial audit report and presentation prepared by Mr. Paul Kaymark of Nigro & Nigro for the fiscal year ending June 2023.

Staff Recommendation:

1. Accept the financial audit report for the fiscal year ending 2023.
2. Discuss and take other action as appropriate.

Kaymark presented the Financial Audit Report for the fiscal year ending June 2023. Kaymark explained Nigro & Nigro's scope of work and their purpose in the financial audit. Kaymark informed that the ROI explains how to make the district better. The change in USLRGMA was explained and it reflects as a negative due to Yuima's billing timing and moving forward this will not be the case. Kaymark explained the sewer system deletions. Mathews inquired about RPMWC's 90% reimbursement towards USLRGMA investment. Kaymark explained that it is trued up at yearend and explained in the footnotes. Mathews inquired about the CalPERS obligation shown on the Balance Sheet. Kaymark explained. Skumawitz moved to accept and file the Audit Report for the year ending June 30, 2023, seconded by Collins and upon a unanimous vote was adopted.

20. Pump Station Condition Assessment and Redundancy Report

The Board of Directors will consider authorizing the General manager to approve Carollo's proposal to perform a field-level condition assessment and overall analysis of the lift stations to deliver an actionable plan to better respond to pump station failures, as well as incapacity.

Staff Recommendation:

1. Authorize the General Manager to approve Carollo's proposal.
2. Discuss and take other action as appropriate.

Steinlicht explained current issues and why he is requesting the Board approve Carollo's proposal to perform a Pump Station Condition Assessment and Redundancy report. Collins questioned if it is possible to look through the manholes to avoid these expenditures. Steinlicht informed that this is already being done by staff. Curtis asked if this expense was within budget, and Steinlicht informed them that it would put the District over budget in this area.

The item was tabled for a future meeting.

21. Authorization of an Emergency Support Services Agreement with Yuima Municipal Water District
The Board of Directors will consider authorizing an Emergency Support Services Agreement with Yuima Municipal Water District (Yuima) to allow the District to access Yuima's potable water system via local hydrants in the Oak Tree Community for routine and emergency maintenance activities as it related to the wastewater collection system.

Staff Recommendation:

1. Authorize the Emergency Support Services Agreement with Yuima Municipal Water District
2. Discuss and take other action as appropriate.

Knox asked Steinlicht why he chose to reach out to Chuck Bandy, President of RPMWC regarding a utility issue. Steinlicht explained that there were numerous outstanding emails with no response from RPMWC's Administrative Manager. Collins requested additional details before approving this item. Esparza asked for a recap of the recent events that led to this approach, which Steinlicht provided. Collins motioned to authorize the Yuima Emergency Support Services Agreement with Yuima Municipal Water District as a backup, only to be used when Rancho Pauma Mutual Water Company is unable to provide services. The motion was seconded by Esparza and unanimously approved.

22. Employee Handbook Update
The Board of Directors will consider approving an amended Employee Handbook developed by former legal counsel, review by current general counsel, which governs several policies for all District Employees.

Staff Recommendation:

1. Approve the amended Employee Handbook.
2. Discuss and take other action as appropriate.

Steinlicht provided historical information and detailed updates made to the Employee Handbook. Upon a motion by Esparza, seconded by Collins, and a unanimous vote the Employee Handbook approved the amended Employee Handbook.

23. Revised Salary Schedule for the Position of "Office Clerk"
The current salary schedule for the position of "Office Clerk" is non-compliant with San Diego's minimum wage and must therefore be updated to reflect this new minimum wage. Additionally, retaining key talent for this position has been difficult within the range of compensation provided.

Staff Recommendation:

1. Approve the revised salary schedule "Exhibit B" via resolution.
2. Discuss and take other action as appropriate.

Steinlicht provided the current salary schedule ranges for the Office Clerk position explaining the importance of increasing the ranges to retain key talent. Upon a motion made by Esparza, seconded by Curtis, and a unanimous vote, the revised Salary Schedule "Exhibit B" was approved for adoption.

24. Utilize Neste, Brudin and Stone (NBS) to Collect Dues Via the Tax Roll

The Board of Directors will consider authorizing the General Manager to approve the contract with NBS to collect District dues via the tax roll.

Staff Recommendation:

1. Authorize the General Manager to approve NBS for the collection of dues via the tax roll.
2. Discuss and take other action as appropriate.

Steinlicht provided an overview of the advantages of utilizing NBS to collect customer dues via Tax Rolls. Skumawitz requested clarification regarding the feasibility of customers establishing monthly payment plans. Steinlicht clarified that such arrangements would need to be set up within the property tax invoicing. Fehling elaborated on the existing invoicing procedures for monthly customer billing and explained the protocol for addressing delinquent accounts. Curtis expressed a need for further clarification regarding available payment alternatives for customers before approving this proposal. Upon a motion by Skumawitz, seconded by Esparza, and a unanimous vote, Item 24 was tabled for further discussion.

25. Outsource Payroll

The Board of Directors will consider authorizing staff to engage an external company for payroll services aiming to improve efficiency, enhance Human Resources, and allocate staff time more effectively.

Staff Recommendation:

1. Authorize the General Manager to outsource payroll operations.
2. Discuss and take other action as appropriate.

Steinlicht explained the advantages of outsourcing payroll and human resource operations. Curtis recommended investigating options through QuickBooks Enhanced Payroll. Skumawitz requested staff provide a comparison of several options at a future meeting.

26. Website Revamp and Compliance Implementation

The Board of Directors will consider an immediate or a budgeted effort to revamp the district website in addition to including all mandated compliance requirements for Public Agencies via streamline.

Staff Recommendation:

1. Authorize the General Manager to engage Streamline immediately.
2. Discuss and take other action as appropriate.

Esparza recommended that staff investigate grant opportunities. Upon a motion by Curtis, seconded by Esparza, and a unanimous vote, the General Manager was authorized to engage Streamline immediately to revamp the District's website.

--DISCUSSION ITEM--

27. Storm Drain Channel Along the Eighth Fairway Update and Report- General Manager Steinlicht
This item was discussed earlier in the meeting.
28. Solar System Project Status Update – General Manager Steinlicht
Steinlicht provided a brief update on the Solar System Project Status.
29. “Kennedy Communications” Discussions- General Manager Steinlicht
Steinlicht informed that he is working with Kennedy Communications regarding a SCADA program for the District.
30. Roadway Association Ad-Hoc Committee Update- Vice President Esparza
This item was tabled.

--INFORMATIONAL ITEMS--

31. General Manager’s Report
Steinlicht provided the General Manager’s Report.
32. Miscellaneous Items
 - A. Requested items for future agendas (Directors and Staff Only)
 - a) Email List (via Survey)
 - b) District Newsletter
 - c) Website Revamp and Transparency Update
 - d) Cost of Living Adjustment and Salary Survey
 - e) Employee Handbook Revisions
 - f) Agreement with RPMWC for SGMA
 - g) Analysis for Outsourcing Security and Gate Services and Sanitation
 - h) Updates on District Policy Handbook
 - i) Criteria for Restricting RFID Access to Dangerous Individuals
 - j) Critical Spare Part Inventory Replacement Program
 - k) Computerized Management Maintenance System (CMMS)
 - l) Treatment Plant Rehabilitation and Improvement
 - m) Lift stations and Wet Well Redundancy and Analysis
 - n) Amend Ordinance 54 (quantify cost) and 55
 - B. Board Comments – N/A
 - C. Announcements – N/A
 - D. **Next Regular Meeting of The Board of Directors:**
 - a.) **Monday, June 24th, at 10 AM**
33. Adjournment
With nothing further to discuss, a motion was made by Director Skumawitz to adjourn at 12:27 p.m., seconded by Director Esparza, and unanimously approved.

Marissa Fehling

Marissa Fehling, Recording Secretary

Pauma Valley Community Services District
Statement of Revenues and Expenses (Unaudited)
For Period Ending April 30, 2024

	A	B	C	D	E
	April 2024 Month to Date Actuals	FY 24 YTD Actuals	FY 24 Adopted Budget	\$ Budget Variance	% Budget Variance
1 REVENUE					
2 Sewer Charges	\$ 45,242	\$ 451,795	\$ 541,836	\$ 90,041	20%
3 Security Patrol Charges	49,808	478,419	558,504	80,085	17%
4 Property Tax	45,547	138,680	133,248	(5,432)	-4%
5 Interest	19	53	-	(53)	-100%
6 Admin Services	-	185	-	(185)	-100%
7 Other Revenue	1,486	29,388	7,620	(21,768)	-74%
8 Security Gate Charge	40,125	382,875	450,000	67,125	18%
9 TOTAL REVENUE	182,227	1,481,395	1,691,208	209,813	14%
10 EXPENSE					
11 Salaries and Benefits					
12 Salaries	58,829	589,648	756,408	166,760	28%
13 Health Insurance	5,476	58,299	95,160	36,861	63%
14 Payroll Taxes	4,095	51,191	68,400	17,209	34%
15 PERS	4,099	75,965	58,536	(17,429)	-23%
16 Uniforms	43	1,109	3,396	2,287	206%
17 Workers' Comp. Ins	1,843	19,932	22,296	2,364	12%
18 Total Salaries & Benefits	74,385	796,144	1,004,196	208,052	26%
19 Operations & Administrative Expenses					
20 Dwelling Live	744	7,337	8,372	1,035	14%
21 Electricity	4,242	53,932	57,564	3,632	7%
22 Liability Insurance	-	35,418	54,828	19,410	55%
23 Miscellaneous	157	4,057	13,848	9,791	241%
24 Telephones	615	7,341	11,244	3,903	53%
25 Postage	300	2,659	4,632	1,973	74%
26 Operator Contract Services	7,700	64,895	72,800	7,905	12%
27 Oak Tree Repair & Maint.	-	2,404	2,460	56	2%
28 Sewer line maintenance	2,329	72,960	20,868	(52,092)	-71%
29 Sludge Removal	1,800	28,487	51,528	23,041	81%
30 SCADA Maintenance	-	-	4,896	4,896	N/A
31 Plant Repairs & Maintenance - Other	853	19,317	9,024	(10,293)	-53%
32 Building Repairs & Maintenance	579	19,283	13,596	(5,687)	-29%
33 Airpark maintenance	-	675	900	225	33%
34 Gate Repairs & Maintenance	3,831	31,873	35,448	3,575	11%
35 Repairs & Maintenance - Other	-	3,428	252	(3,176)	-93%
36 Office Supplies	3,039	24,586	18,648	(5,938)	-24%
37 Utility Shop Supplies	390	2,875	-	(2,875)	-100%
38 Security Supplies	288	1,119	1,212	93	8%
39 Gate Supplies	621	2,859	2,184	(675)	-24%
40 Vehicles	3,596	13,299	22,152	8,853	67%
41 Drainage	-	18,468	9,996	(8,472)	-46%
42 State Maint. Fee	-	30,531	28,421	(2,110)	-7%
43 Water Tests & Analysis	745	7,888	11,700	3,812	48%
44 Fees	664	9,146	8,904	(242)	-3%
45 Engineering	-	24,880	24,996	116	0%
46 Professional Services	590	3,660	-	(3,660)	-100%
47 Pre-employment Gates	39	312	-	(312)	-100%
48 Schools & Meetings	1,060	4,787	10,488	5,701	119%
49 Long Term Financial Plan	-	15,000	-	(15,000)	-100%
50 Audit	-	18,599	-	(18,599)	-100%
51 Accounting	3,151	31,363	50,784	19,421	62%
52 Legal	4,158	59,320	53,880	(5,440)	-9%
53 SGMA Technical Study	252	5,292	-	(5,292)	-100%
54 Guard Houses /Roadway Lease	-	3	2	(1)	-33%
55 Total Operations & Admin Expenses	41,743	628,053	605,627	(22,426)	-4%
56 TOTAL EXPENSE	116,128	1,424,197	1,609,823	185,626	13%
57 NET REVENUE / (EXPENSE) BEFORE CAPITAL	\$ 66,099	\$ 57,198	\$ 81,385	\$ 24,187	42%

Pauma Valley Community Services District
Balance Sheet (Unaudited)
As of April 30, 2024

1	ASSETS		
2	Cash/Investment		
3	Checking	\$	300,939
4	LAIF		633
5	Petty Cash		368
6	LAIF Fair Market Value		(8)
7	Total Cash/Investments		<u>301,932</u>
8	Accounts Receivable		
9	Dues Receivable		50,723
10	Accounts Receivable Other		14,792
11	Accounts Receivable		459
12	Total Accounts Receivable		<u>65,974</u>
13	Other Current Assets		
14	Due from RPMWC		23,048
15	Interest Receivable		54
16	Property Tax Receivable		1,284
17	Prepaid Insurance		14,518
18	Prepaid Workers Comp Insurance		-
19	Prepaid Solar Rooftop Lease		23,250
20	Prepaid Others		(148)
21	Total Other Current Assets		<u>77,257</u>
22	Fixed Assets, Net		2,635,439
23	Other Assets		
24	Investment in USLRGMA		(6,446)
25	Deferred Outflows - Pension		1,224,393
26	Total Other Assets		<u>1,217,947</u>
27	TOTAL ASSETS	\$	<u>4,283,298</u>
28			
29	LIABILITIES		
30	Current Liabilities		
31	Accounts Payable	\$	2,675
32	PERS Vacation Liability		32,129
33	Accrued Federal Payroll Taxes		(320)
34	Accrued State Payroll Taxes		570
35	Accrued Retirement		991
36	Payroll Liabilities		81
37	Direct Deposit Liabilities		(80)
38	Compensated Absences		18,638
39	Total Current Liabilities		<u>54,684</u>
40	Long Term Liabilities		
41	Net Pension		317,882
42	Deferred Inflows - Pensions		1,576,071
43	Total Long Term Liabilities		<u>1,893,953</u>
44	TOTAL LIABILITIES		<u>1,948,637</u>
45	Fund Balance		
46	Retained Earnings		2,277,460
47	Net Income		57,201
48	Total Fund Balance		<u>2,334,661</u>
49	TOTAL LIABILITIES & FUND BALANCE	\$	<u>4,283,297</u>

PV COMMUNITY SERVICES DISTRICT

Transaction List by Vendor

March through April 2024

05/22/2024					
Vendor	Type	Date	Num	Memo	Amount
California Choice	Bill Pmt -Check	03/12/2024	40705	Health Ins Group #51394- April	\$7,183.00
	Bill Pmt -Check	04/02/2024	40750	Health Ins Group #51394- May	\$6,045.00
CRWRMA	Bill Pmt -Check	03/28/2024	40748	Liability Ins 23-24	\$7,481.00
SDG&E	Bill Pmt -Check	04/01/2024	40745	March- 2024	\$5,377.00
	Bill Pmt -Check	04/24/2024	40819	April-2024	\$5,028.00
Upper San Luis Rey Groundwater Authority	Bill Pmt -Check	03/21/2024	40724		\$11,694.00
	Bill Pmt -Check	04/03/2024	40755		\$14,815.00
Visa Bankcard	Bill Pmt -Check	03/01/2024	ACH	Feb 17 closing date	\$7,669.00
Water Quality Specialists	Bill Pmt -Check	03/05/2024	40688	February Services/ Sludge Hauling	\$10,400.00
	Bill Pmt -Check	04/02/2024	40754	March Services/ Sludge Hauling	\$9,500.00
Waterwerx Inc.	Bill Pmt -Check	04/01/2024	40747	Sewerline Cleaning- Semi-Annual	\$11,280.00

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

A/R Aging Summary

As of March 31, 2024

05/22/2024

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-001	0.00	-626.87	-592.00	-592.00	-1,175.17	-2,986.04
CSD-002	0.00	-2,977.83	0.00	0.00	0.00	-2,977.83
CSD-003	0.00	0.00	-1,585.40	0.00	0.00	-1,585.40
CSD-004	0.00	-606.00	-606.00	-120.04	0.00	-1,332.04
CSD-005	0.00	-977.61	0.00	0.00	0.00	-977.61
CSD-006	0.00	-641.87	-125.91	0.00	0.00	-767.78
CSD-007	-241.00	-435.00	0.00	0.00	0.00	-676.00
CSD-008	0.00	-661.74	0.00	0.00	0.00	-661.74
CSD-009	0.00	-661.74	0.00	0.00	0.00	-661.74
CSD-010	0.00	-661.74	0.00	0.00	25.00	-636.74
CSD-011	0.00	-631.74	0.00	0.00	0.00	-631.74
CSD-012	0.00	-601.74	0.00	0.00	0.00	-601.74
CSD-013	0.00	-509.91	0.00	0.00	0.00	-509.91
CSD-014	0.00	-499.87	0.00	0.00	0.00	-499.87
CSD-015	0.00	-484.91	0.00	0.00	0.00	-484.91
CSD-016	0.00	-315.87	-110.91	0.00	0.00	-426.78
CSD-017	0.00	-395.17	0.00	0.00	0.00	-395.17
CSD-018	0.00	-357.17	0.00	0.00	0.00	-357.17
CSD-019	0.00	-356.13	0.00	0.00	0.00	-356.13
CSD-020	0.00	-354.87	0.00	0.00	0.00	-354.87
CSD-021	0.00	-351.91	0.00	0.00	0.00	-351.91
CSD-022	-340.87	0.00	0.00	0.00	0.00	-340.87
CSD-023	0.00	-338.26	0.00	0.00	0.00	-338.26
CSD-024	-200.00	-131.17	0.00	0.00	0.00	-331.17
CSD-025	0.00	-330.87	0.00	0.00	0.00	-330.87
CSD-026	0.00	-330.87	0.00	0.00	0.00	-330.87
CSD-027	-330.87	0.00	0.00	0.00	0.00	-330.87
CSD-028	0.00	-330.87	0.00	0.00	0.00	-330.87
CSD-029	-330.87	0.00	0.00	0.00	0.00	-330.87
CSD-030	-318.87	-12.00	0.00	0.00	0.00	-330.87
CSD-031	-330.87	0.00	0.00	0.00	0.00	-330.87
CSD-032	-330.87	0.00	0.00	0.00	0.00	-330.87
CSD-033	-330.87	0.00	0.00	0.00	0.00	-330.87
CSD-034	0.00	-330.87	0.00	0.00	0.00	-330.87
CSD-035	-330.87	0.00	0.00	0.00	0.00	-330.87
CSD-036	-330.87	0.00	0.00	0.00	0.00	-330.87
CSD-037	-330.87	0.00	0.00	0.00	0.00	-330.87
CSD-038	-330.87	0.00	0.00	0.00	0.00	-330.87
CSD-039	-15.00	-315.87	0.00	0.00	0.00	-330.87

	Current	1 - 60	61 - 120	121 - 180	> 180	TOTAL
CSD-040	-330.87	0.00	0.00	0.00	0.00	-330.87
CSD-041	0.00	-330.87	0.00	0.00	0.00	-330.87
CSD-042	-330.37	0.00	0.00	0.00	0.00	-330.37
CSD-043	0.00	-315.87	0.00	0.00	0.00	-315.87
CSD-044	0.00	-315.87	0.00	0.00	0.00	-315.87
CSD-045	0.00	-330.87	0.00	0.00	25.00	-305.87
CSD-046	0.00	-300.87	0.00	0.00	0.00	-300.87
CSD-047	0.00	-300.87	0.00	0.00	0.00	-300.87
CSD-048	0.00	-290.87	0.00	0.00	0.00	-290.87
CSD-049	-285.87	0.00	0.00	0.00	0.00	-285.87
CSD-050	0.00	-281.16	0.00	0.00	0.00	-281.16
CSD-051	0.00	-260.23	0.00	0.00	0.00	-260.23
CSD-052	0.00	0.00	-282.78	0.00	25.00	-257.78
CSD-053	0.00	-229.00	0.00	0.00	0.00	-229.00
CSD-054	-223.87	0.00	0.00	0.00	0.00	-223.87
CSD-055	0.00	-223.87	0.00	0.00	0.00	-223.87
CSD-056	0.00	-199.87	0.00	0.00	0.00	-199.87
CSD-057	0.00	-171.15	0.00	0.00	0.00	-171.15
CSD-058	0.00	-120.00	0.00	0.00	0.00	-120.00
CSD-059	0.00	-95.51	0.00	0.00	0.00	-95.51
CSD-060	0.00	-79.17	0.00	0.00	0.00	-79.17
CSD-061	0.00	-55.43	0.00	0.00	0.00	-55.43
CSD-062	0.00	-53.91	0.00	0.00	0.00	-53.91
CSD-063	0.00	-37.39	0.00	0.00	0.00	-37.39
CSD-064	0.00	-27.71	0.00	0.00	0.00	-27.71
CSD-065	0.00	-22.93	0.00	0.00	0.00	-22.93
CSD-066	0.00	-14.17	0.00	0.00	0.00	-14.17
CSD-067	0.00	-10.00	0.00	0.00	0.00	-10.00
CSD-068	0.00	-6.68	0.00	0.00	0.00	-6.68
CSD-069	0.00	-5.39	0.00	0.00	0.00	-5.39
CSD-070	0.00	-1.52	0.00	0.00	0.00	-1.52
CSD-071	0.00	-1.04	0.00	0.00	0.00	-1.04
CSD-072	0.00	1,800.26	-304.00	-608.00	-888.26	0.00
CSD-073	0.00	836.39	0.00	0.00	-836.39	0.00
CSD-074	0.00	0.00	0.00	0.00	0.00	0.00
CSD-075	0.00	72.32	-72.32	0.00	0.00	0.00
CSD-076	0.00	101.87	-101.87	0.00	0.00	0.00
CSD-077	0.00	231.12	-231.12	0.00	0.00	0.00
CSD-078	0.00	0.00	0.00	0.00	0.00	0.00
CSD-079	0.00	0.00	0.00	0.00	0.00	0.00
CSD-080	0.00	0.00	0.00	0.00	0.00	0.00
CSD-081	0.00	0.00	0.00	0.00	0.00	0.00
CSD-082	0.00	160.00	0.00	0.00	-160.00	0.00

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-083	0.00	0.00	315.87	-315.87	0.00	0.00
CSD-084	0.00	490.04	-490.04	0.00	0.00	0.00
CSD-085	0.00	0.50	0.00	0.00	0.00	0.50
CSD-086	0.00	1.32	0.00	0.00	0.00	1.32
CSD-087	0.00	-20.00	0.00	25.00	0.00	5.00
CSD-088	0.00	8.00	0.00	0.00	0.00	8.00
CSD-089	0.00	0.00	0.00	0.00	11.87	11.87
CSD-090	0.00	12.00	0.00	0.00	0.00	12.00
CSD-091	0.00	12.00	0.00	0.00	0.00	12.00
CSD-092	0.00	13.83	0.00	0.00	0.00	13.83
CSD-093	0.00	14.87	0.00	0.00	0.00	14.87
CSD-094	0.00	15.00	0.00	0.00	0.00	15.00
CSD-095	0.00	15.00	0.00	0.00	0.00	15.00
CSD-096	0.00	15.00	0.00	0.00	0.00	15.00
CSD-097	0.00	15.00	0.00	0.00	0.00	15.00
CSD-098	0.00	15.00	0.00	0.00	0.00	15.00
CSD-099	0.00	15.00	0.00	0.00	0.00	15.00
CSD-100	0.00	15.87	0.00	0.00	0.00	15.87
CSD-101	0.00	16.00	0.00	0.00	0.00	16.00
CSD-102	0.00	23.74	0.00	0.00	0.00	23.74
CSD-103	0.00	0.00	0.00	25.00	0.00	25.00
CSD-104	0.00	25.00	0.00	0.00	0.00	25.00
CSD-105	0.00	0.00	0.00	25.00	0.00	25.00
CSD-106	0.00	26.87	0.00	0.00	0.00	26.87
CSD-107	0.00	30.00	0.00	0.00	0.00	30.00
CSD-108	0.00	30.00	0.00	0.00	0.00	30.00
CSD-109	0.00	30.00	0.00	0.00	0.00	30.00
CSD-110	0.00	30.00	0.00	0.00	0.00	30.00
CSD-111	0.00	30.00	0.00	0.00	0.00	30.00
CSD-112	0.00	30.00	0.00	0.00	0.00	30.00
CSD-113	0.00	34.75	0.00	0.00	0.00	34.75
CSD-114	0.00	41.87	0.00	0.00	0.00	41.87
CSD-115	0.00	50.00	0.00	0.00	0.00	50.00
CSD-116	0.00	50.83	0.00	0.00	0.00	50.83
CSD-117	0.00	28.36	25.32	12.38	0.00	66.06
CSD-118	0.00	28.38	25.33	14.31	0.00	68.02
CSD-119	0.00	71.22	0.00	0.00	0.00	71.22
CSD-120	0.00	89.87	0.00	0.00	0.00	89.87
CSD-121	0.00	101.87	0.00	0.00	0.00	101.87
CSD-122	0.00	223.87	0.00	0.00	0.00	223.87
CSD-123	0.00	223.87	0.00	0.00	0.00	223.87
CSD-124	0.00	228.27	0.00	0.00	0.00	228.27
CSD-125	0.00	230.83	0.00	0.00	0.00	230.83

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-126	0.00	231.70	0.00	0.00	0.00	231.70
CSD-127	0.00	234.96	0.00	0.00	0.00	234.96
CSD-128	0.00	236.76	0.00	0.00	0.00	236.76
CSD-129	0.00	260.23	0.00	0.00	0.00	260.23
CSD-130	0.00	264.32	0.00	0.00	0.00	264.32
CSD-131	0.00	315.17	0.00	0.00	0.00	315.17
CSD-132	0.00	316.37	0.00	0.00	0.00	316.37
CSD-133	0.00	330.87	0.00	0.00	0.00	330.87
CSD-134	0.00	330.87	0.00	0.00	0.00	330.87
CSD-135	0.00	330.87	0.00	0.00	0.00	330.87
CSD-136	0.00	330.87	0.00	0.00	0.00	330.87
CSD-137	0.00	330.87	0.00	0.00	0.00	330.87
CSD-138	0.00	330.87	0.00	0.00	0.00	330.87
CSD-139	0.00	330.87	0.00	0.00	0.00	330.87
CSD-140	0.00	330.87	0.00	0.00	0.00	330.87
CSD-141	0.00	330.87	0.00	0.00	0.00	330.87
CSD-142	0.00	330.87	0.00	0.00	0.00	330.87
CSD-143	0.00	330.87	0.00	0.00	0.00	330.87
CSD-144	0.00	330.87	0.00	0.00	0.00	330.87
CSD-145	0.00	330.87	0.00	0.00	0.00	330.87
CSD-146	0.00	330.87	0.00	0.00	0.00	330.87
CSD-147	0.00	330.87	0.00	0.00	0.00	330.87
CSD-148	0.00	330.87	0.00	0.00	0.00	330.87
CSD-149	0.00	330.87	0.00	0.00	0.00	330.87
CSD-150	0.00	330.87	0.00	0.00	0.00	330.87
CSD-151	0.00	330.87	0.00	0.00	0.00	330.87
CSD-152	0.00	330.87	0.00	0.00	0.00	330.87
CSD-153	0.00	305.87	0.00	0.00	25.00	330.87
CSD-154	0.00	330.87	0.00	0.00	0.00	330.87
CSD-155	0.00	330.87	0.00	0.00	0.00	330.87
CSD-156	0.00	330.87	0.00	0.00	0.00	330.87
CSD-157	0.00	330.87	0.00	0.00	0.00	330.87
CSD-158	0.00	330.87	0.00	0.00	0.00	330.87
CSD-159	0.00	330.87	0.00	0.00	0.00	330.87
CSD-160	0.00	330.87	0.00	0.00	0.00	330.87
CSD-161	0.00	330.87	0.00	0.00	0.00	330.87
CSD-162	0.00	330.87	0.00	0.00	0.00	330.87
CSD-163	0.00	330.87	0.00	0.00	0.00	330.87
CSD-164	0.00	330.87	0.00	0.00	0.00	330.87
CSD-165	0.00	330.87	0.00	0.00	0.00	330.87
CSD-166	0.00	330.87	0.00	0.00	0.00	330.87
CSD-167	0.00	330.87	0.00	0.00	0.00	330.87
CSD-168	0.00	330.87	0.00	0.00	0.00	330.87

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-169	0.00	336.96	0.00	0.00	0.00	336.96
CSD-170	0.00	338.87	0.00	0.00	0.00	338.87
CSD-171	0.00	339.61	0.00	0.00	0.00	339.61
CSD-172	0.00	330.87	11.87	0.00	0.00	342.74
CSD-173	0.00	345.87	0.00	0.00	0.00	345.87
CSD-174	0.00	345.87	0.00	0.00	0.00	345.87
CSD-175	0.00	345.87	0.00	0.00	0.00	345.87
CSD-176	0.00	345.87	0.00	0.00	0.00	345.87
CSD-177	0.00	345.87	0.00	0.00	0.00	345.87
CSD-178	0.00	347.27	0.00	0.00	0.00	347.27
CSD-179	0.00	352.38	0.00	0.00	0.00	352.38
CSD-180	0.00	330.87	0.00	0.00	25.00	355.87
CSD-181	0.00	357.74	0.00	0.00	0.00	357.74
CSD-182	0.00	357.87	0.00	0.00	0.00	357.87
CSD-183	0.00	366.87	0.00	0.00	0.00	366.87
CSD-184	0.00	380.62	0.00	0.00	0.00	380.62
CSD-185	0.00	400.00	0.00	0.00	0.00	400.00
CSD-186	0.00	425.22	0.00	0.00	0.00	425.22
CSD-187	0.00	447.74	0.00	0.00	0.00	447.74
CSD-188	0.00	448.83	0.00	0.00	0.00	448.83
CSD-189	0.00	468.12	0.00	0.00	0.00	468.12
CSD-190	0.00	472.37	0.00	0.00	0.00	472.37
CSD-191	0.00	472.47	0.00	0.00	0.00	472.47
CSD-192	0.00	834.87	-277.26	0.00	0.00	557.61
CSD-193	0.00	559.87	0.00	0.00	0.00	559.87
CSD-194	0.00	661.74	0.00	0.00	0.00	661.74
CSD-195	0.00	661.74	0.00	0.00	0.00	661.74
CSD-196	0.00	671.13	0.00	0.00	0.00	671.13
CSD-197	0.00	683.06	0.00	0.00	0.00	683.06
CSD-198	0.00	683.06	0.00	0.00	0.00	683.06
CSD-199	0.00	683.06	0.00	0.00	0.00	683.06
CSD-200	0.00	683.06	0.00	0.00	0.00	683.06
CSD-201	0.00	683.06	0.00	0.00	0.00	683.06
CSD-202	0.00	683.06	0.00	0.00	0.00	683.06
CSD-203	0.00	687.00	0.00	0.00	0.00	687.00
CSD-204	0.00	698.14	0.00	0.00	0.00	698.14
CSD-205	0.00	698.14	0.00	0.00	0.00	698.14
CSD-206	0.00	698.14	0.00	0.00	0.00	698.14
CSD-207	0.00	723.26	0.00	0.00	0.00	723.26
CSD-208	0.00	479.14	335.82	0.00	0.00	814.96
CSD-209	0.00	824.64	0.00	0.00	0.00	824.64
CSD-210	0.00	827.69	22.39	0.00	0.00	850.08
CSD-211	0.00	699.33	239.09	0.00	0.00	938.42

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-212	0.00	773.20	336.12	0.00	0.00	1,109.32
CSD-213	0.00	776.25	537.91	0.00	0.00	1,314.16
CSD-214	0.00	776.00	631.74	0.00	0.00	1,407.74
CSD-215	0.00	776.57	631.74	38.26	0.00	1,446.57
CSD-216	0.00	779.06	668.42	56.25	0.00	1,503.73
CSD-217	0.00	1,792.85	0.00	0.00	0.00	1,792.85
CSD-218	0.00	785.31	670.77	525.11	0.00	1,981.19
CSD-219	0.00	2,048.37	0.00	0.00	0.00	2,048.37
CSD-220	0.00	790.78	673.55	710.03	18.86	2,193.22
CSD-221	0.00	310.10	254.43	278.78	1,388.20	2,231.51
CSD-222	0.00	786.52	668.98	667.22	147.61	2,270.33
CSD-223	0.00	789.04	670.23	703.44	361.18	2,523.89
CSD-224	0.00	551.79	472.01	508.47	1,111.55	2,643.82
CSD-225	0.00	315.87	255.32	506.83	1,567.80	2,645.82
CSD-226	0.00	555.67	472.08	508.60	1,656.97	3,193.32
CSD-227	0.00	555.72	472.11	508.67	1,659.89	3,196.39
CSD-228	0.00	796.18	673.74	710.41	1,057.25	3,237.58
CSD-229	0.00	834.83	692.74	748.12	4,818.21	7,093.90
CSD-230	0.00	18,508.25	0.00	0.00	234.00	18,742.25
TOTAL	<u><u>-5,264.55</u></u>	<u><u>55,778.71</u></u>	<u><u>4,977.97</u></u>	<u><u>4,935.97</u></u>	<u><u>11,098.57</u></u>	<u><u>71,526.67</u></u>

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

A/R Aging Summary

As of April 30, 2024

05/22/2024

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-001	0.00	-661.74	-592.00	-592.00	-1,140.30	-2,986.04
CSD-002	0.00	0.00	-2,646.96	0.00	0.00	-2,646.96
CSD-003	-2,230.71	0.00	0.00	0.00	0.00	-2,230.71
CSD-004	0.00	-1,354.50	0.00	0.00	0.00	-1,354.50
CSD-005	0.00	-606.00	-606.00	-92.17	0.00	-1,304.17
CSD-006	0.00	0.00	0.00	-1,254.53	0.00	-1,254.53
CSD-007	0.00	-851.91	0.00	0.00	25.00	-826.91
CSD-008	-330.87	-330.87	-154.04	0.00	0.00	-815.78
CSD-009	0.00	-787.04	0.00	0.00	0.00	-787.04
CSD-010	0.00	-675.74	-99.04	0.00	0.00	-774.78
CSD-011	-241.00	-435.00	0.00	0.00	0.00	-676.00
CSD-012	0.00	-661.74	0.00	0.00	0.00	-661.74
CSD-013	0.00	-661.74	0.00	0.00	0.00	-661.74
CSD-014	-330.87	-330.87	0.00	0.00	0.00	-661.74
CSD-015	0.00	-661.72	0.00	0.00	0.00	-661.72
CSD-016	0.00	-646.74	0.00	0.00	0.00	-646.74
CSD-017	0.00	-661.74	0.00	0.00	25.00	-636.74
CSD-018	0.00	-631.74	0.00	0.00	0.00	-631.74
CSD-019	0.00	-315.87	-300.87	0.00	0.00	-616.74
CSD-020	0.00	-578.00	-26.30	0.00	0.00	-604.30
CSD-021	-315.87	-270.87	0.00	0.00	0.00	-586.74
CSD-022	0.00	-484.87	0.00	0.00	0.00	-484.87
CSD-023	0.00	-411.78	0.00	0.00	0.00	-411.78
CSD-024	0.00	-368.30	0.00	0.00	0.00	-368.30
CSD-025	0.00	-351.91	0.00	0.00	0.00	-351.91
CSD-026	0.00	-351.84	0.00	0.00	0.00	-351.84
CSD-027	0.00	-350.00	0.00	0.00	0.00	-350.00
CSD-028	0.00	-370.87	0.00	0.00	25.00	-345.87
CSD-029	0.00	-330.87	0.00	0.00	0.00	-330.87
CSD-030	-330.87	0.00	0.00	0.00	0.00	-330.87
CSD-031	0.00	-330.87	0.00	0.00	0.00	-330.87
CSD-032	-330.87	0.00	0.00	0.00	0.00	-330.87
CSD-033	0.00	-330.87	0.00	0.00	0.00	-330.87
CSD-034	0.00	-330.87	0.00	0.00	0.00	-330.87
CSD-035	0.00	-330.87	0.00	0.00	0.00	-330.87
CSD-036	0.00	-330.87	0.00	0.00	0.00	-330.87
CSD-037	0.00	-330.87	0.00	0.00	0.00	-330.87
CSD-038	0.00	-330.87	0.00	0.00	0.00	-330.87
CSD-039	-330.87	0.00	0.00	0.00	0.00	-330.87

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-040	0.00	-330.87	0.00	0.00	0.00	-330.87
CSD-041	0.00	-330.87	0.00	0.00	0.00	-330.87
CSD-042	0.00	-330.87	0.00	0.00	0.00	-330.87
CSD-043	-330.87	0.00	0.00	0.00	0.00	-330.87
CSD-044	0.00	-319.13	0.00	0.00	0.00	-319.13
CSD-045	0.00	-315.87	0.00	0.00	0.00	-315.87
CSD-046	-200.00	-107.30	0.00	0.00	0.00	-307.30
CSD-047	0.00	-300.87	0.00	0.00	0.00	-300.87
CSD-048	0.00	-285.87	0.00	0.00	0.00	-285.87
CSD-049	0.00	-281.16	0.00	0.00	0.00	-281.16
CSD-050	0.00	-229.00	0.00	0.00	0.00	-229.00
CSD-051	0.00	-223.87	0.00	0.00	0.00	-223.87
CSD-052	0.00	-108.00	0.00	0.00	0.00	-108.00
CSD-053	0.00	-59.30	0.00	0.00	0.00	-59.30
CSD-054	0.00	-31.23	0.00	0.00	0.00	-31.23
CSD-055	0.00	-27.00	0.00	0.00	0.00	-27.00
CSD-056	0.00	0.00	-25.26	0.00	0.00	-25.26
CSD-057	0.00	-21.52	0.00	0.00	0.00	-21.52
CSD-058	0.00	0.00	-12.00	0.00	0.00	-12.00
CSD-059	0.00	-10.93	0.00	0.00	0.00	-10.93
CSD-060	0.00	-10.00	0.00	0.00	0.00	-10.00
CSD-061	0.00	-7.39	0.00	0.00	0.00	-7.39
CSD-062	0.00	-5.39	0.00	0.00	0.00	-5.39
CSD-063	0.00	-1.65	0.00	0.00	0.00	-1.65
CSD-064	0.00	-0.17	0.00	0.00	0.00	-0.17
CSD-065	0.00	-0.01	0.00	0.00	0.00	-0.01
CSD-066	0.00	0.00	1,800.26	-608.00	-1,192.26	0.00
CSD-067	0.00	794.04	-608.00	-186.04	0.00	0.00
CSD-068	0.00	0.00	0.00	0.00	0.00	0.00
CSD-069	0.00	0.00	0.00	0.00	0.00	0.00
CSD-070	0.00	0.00	0.00	0.00	0.00	0.00
CSD-071	0.00	50.00	-50.00	0.00	0.00	0.00
CSD-072	0.00	0.00	0.00	0.00	0.00	0.00
CSD-073	0.00	0.00	836.39	0.00	-836.39	0.00
CSD-074	0.00	0.00	0.00	0.00	0.00	0.00
CSD-075	0.00	0.00	160.00	0.00	-160.00	0.00
CSD-076	0.00	0.50	0.00	0.00	0.00	0.50
CSD-077	0.00	0.50	0.00	0.00	0.00	0.50
CSD-078	0.00	6.09	0.00	0.00	0.00	6.09
CSD-079	0.00	8.00	0.00	0.00	0.00	8.00
CSD-080	0.00	8.00	0.00	0.00	0.00	8.00
CSD-081	0.00	11.87	0.00	0.00	0.00	11.87
CSD-082	0.00	0.00	0.00	0.00	11.87	11.87

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-083	0.00	12.00	0.00	0.00	0.00	12.00
CSD-084	0.00	13.32	0.00	0.00	0.00	13.32
CSD-085	0.00	13.70	0.00	0.00	0.00	13.70
CSD-086	0.00	14.87	0.00	0.00	0.00	14.87
CSD-087	0.00	15.00	0.00	0.00	0.00	15.00
CSD-088	0.00	15.00	0.00	0.00	0.00	15.00
CSD-089	0.00	15.00	0.00	0.00	0.00	15.00
CSD-090	0.00	15.00	0.00	0.00	0.00	15.00
CSD-091	0.00	24.00	0.00	0.00	0.00	24.00
CSD-092	0.00	0.00	0.00	0.00	25.00	25.00
CSD-093	0.00	25.00	0.00	0.00	0.00	25.00
CSD-094	0.00	0.00	0.00	0.00	25.00	25.00
CSD-095	0.00	0.00	0.00	0.00	25.00	25.00
CSD-096	0.00	26.87	0.00	0.00	0.00	26.87
CSD-097	0.00	30.00	0.00	0.00	0.00	30.00
CSD-098	0.00	34.75	0.00	0.00	0.00	34.75
CSD-099	0.00	36.51	0.00	0.00	0.00	36.51
CSD-100	0.00	44.70	0.00	0.00	0.00	44.70
CSD-101	0.00	45.00	0.00	0.00	0.00	45.00
CSD-102	0.00	45.00	0.00	0.00	0.00	45.00
CSD-103	0.00	45.00	0.00	0.00	0.00	45.00
CSD-104	0.00	45.00	0.00	0.00	0.00	45.00
CSD-105	0.00	71.22	0.00	0.00	0.00	71.22
CSD-106	1.59	25.52	26.84	25.32	0.38	79.65
CSD-107	1.60	25.53	26.85	25.33	2.31	81.62
CSD-108	0.00	91.30	0.00	0.00	0.00	91.30
CSD-109	0.00	101.87	0.00	0.00	0.00	101.87
CSD-110	0.00	141.60	0.00	0.00	0.00	141.60
CSD-111	0.00	169.96	0.00	0.00	0.00	169.96
CSD-112	24.62	146.24	0.00	0.00	0.00	170.86
CSD-113	0.00	223.87	0.00	0.00	0.00	223.87
CSD-114	0.00	231.70	0.00	0.00	0.00	231.70
CSD-115	0.00	242.83	0.00	0.00	0.00	242.83
CSD-116	0.00	254.70	0.00	0.00	0.00	254.70
CSD-117	24.69	236.76	0.00	0.00	0.00	261.45
CSD-118	0.00	316.37	0.00	0.00	0.00	316.37
CSD-119	0.00	330.87	0.00	0.00	0.00	330.87
CSD-120	0.00	330.87	0.00	0.00	0.00	330.87
CSD-121	0.00	330.87	0.00	0.00	0.00	330.87
CSD-122	0.00	330.87	0.00	0.00	0.00	330.87
CSD-123	0.00	330.87	0.00	0.00	0.00	330.87
CSD-124	0.00	330.87	0.00	0.00	0.00	330.87
CSD-125	0.00	330.87	0.00	0.00	0.00	330.87

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-126	0.00	330.87	0.00	0.00	0.00	330.87
CSD-127	0.00	330.87	0.00	0.00	0.00	330.87
CSD-128	0.00	330.87	0.00	0.00	0.00	330.87
CSD-129	0.00	330.87	0.00	0.00	0.00	330.87
CSD-130	0.00	330.87	0.00	0.00	0.00	330.87
CSD-131	0.00	330.87	0.00	0.00	0.00	330.87
CSD-132	0.00	330.87	0.00	0.00	0.00	330.87
CSD-133	0.00	330.87	0.00	0.00	0.00	330.87
CSD-134	0.00	330.87	0.00	0.00	0.00	330.87
CSD-135	0.00	330.87	0.00	0.00	0.00	330.87
CSD-136	0.00	330.87	0.00	0.00	0.00	330.87
CSD-137	0.00	330.87	0.00	0.00	0.00	330.87
CSD-138	0.00	330.87	0.00	0.00	0.00	330.87
CSD-139	0.00	330.87	0.00	0.00	0.00	330.87
CSD-140	0.00	330.87	0.00	0.00	0.00	330.87
CSD-141	0.00	330.87	0.00	0.00	0.00	330.87
CSD-142	0.00	330.87	0.00	0.00	0.00	330.87
CSD-143	0.00	330.87	0.00	0.00	0.00	330.87
CSD-144	0.00	330.87	0.00	0.00	0.00	330.87
CSD-145	0.00	330.87	0.00	0.00	0.00	330.87
CSD-146	0.00	330.87	0.00	0.00	0.00	330.87
CSD-147	0.00	330.87	0.00	0.00	0.00	330.87
CSD-148	0.00	330.87	0.00	0.00	0.00	330.87
CSD-149	0.00	330.87	0.00	0.00	0.00	330.87
CSD-150	0.00	330.87	0.00	0.00	0.00	330.87
CSD-151	0.00	331.37	0.00	0.00	0.00	331.37
CSD-152	0.00	338.87	0.00	0.00	0.00	338.87
CSD-153	0.00	345.87	0.00	0.00	0.00	345.87
CSD-154	0.00	367.19	-15.00	0.00	0.00	352.19
CSD-155	0.00	352.19	0.00	0.00	0.00	352.19
CSD-156	0.00	354.61	0.00	0.00	0.00	354.61
CSD-157	0.00	330.87	0.00	0.00	25.00	355.87
CSD-158	0.00	360.87	0.00	0.00	0.00	360.87
CSD-159	0.00	360.87	0.00	0.00	0.00	360.87
CSD-160	0.00	400.00	0.00	0.00	0.00	400.00
CSD-161	36.18	405.51	0.00	0.00	0.00	441.69
CSD-162	0.00	457.27	0.00	0.00	0.00	457.27
CSD-163	24.83	447.74	40.45	0.00	0.00	513.02
CSD-164	0.00	661.74	0.00	0.00	0.00	661.74
CSD-165	0.00	671.13	0.00	0.00	0.00	671.13
CSD-166	0.00	661.74	15.00	0.00	0.00	676.74
CSD-167	0.00	683.06	0.00	0.00	0.00	683.06
CSD-168	0.00	683.06	0.00	0.00	0.00	683.06

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-169	0.00	661.74	0.00	0.00	25.00	686.74
CSD-170	0.00	687.00	0.00	0.00	0.00	687.00
CSD-171	36.40	661.74	0.00	0.00	0.00	698.14
CSD-172	36.58	698.14	0.00	0.00	0.00	734.72
CSD-173	36.64	661.74	49.75	0.00	0.00	748.13
CSD-174	36.87	661.74	94.35	0.00	0.00	792.96
CSD-175	36.99	661.74	117.96	0.00	0.00	816.69
CSD-176	0.00	982.37	0.00	0.00	0.00	982.37
CSD-177	34.57	483.17	483.78	0.00	0.00	1,001.52
CSD-178	38.23	698.14	330.87	0.00	0.00	1,067.24
CSD-179	38.36	698.26	355.87	0.00	0.00	1,092.49
CSD-180	38.64	700.18	409.64	0.00	0.00	1,148.46
CSD-181	38.82	698.72	427.16	19.95	0.00	1,184.65
CSD-182	41.51	749.28	455.67	0.00	0.00	1,246.46
CSD-183	0.00	0.00	315.87	509.37	539.08	1,364.32
CSD-184	41.78	701.67	721.07	315.87	0.00	1,780.39
CSD-185	41.97	701.86	721.45	354.13	0.00	1,819.41
CSD-186	42.26	702.14	723.66	408.80	0.00	1,876.86
CSD-187	39.49	485.92	509.54	511.21	541.09	2,087.25
CSD-188	39.47	485.90	509.51	511.14	541.64	2,087.66
CSD-189	44.65	704.52	727.53	709.60	170.41	2,356.71
CSD-190	23.97	267.24	278.86	280.17	1,527.24	2,377.48
CSD-191	45.71	705.57	731.95	713.58	372.99	2,569.80
CSD-192	47.36	707.22	728.56	706.96	712.02	2,902.12
CSD-193	50.93	710.77	732.15	713.96	1,411.57	3,619.38
CSD-194	70.21	730.05	751.52	751.86	2,994.84	5,298.48
CSD-195	0.00	18,153.38	0.00	0.00	234.00	18,387.38
TOTAL	<u><u>-3,957.88</u></u>	<u><u>37,437.56</u></u>	<u><u>7,947.04</u></u>	<u><u>3,824.51</u></u>	<u><u>5,930.49</u></u>	<u><u>51,181.72</u></u>

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

SECURITY REPORT

March 11 2024 – April 10 2024

Pauma Valley CSD Security Department Personnel		
Name	Call Sign	Billet
Officer Todd Albert	1L2	Patrolman / Security Supervisor
Officer German Colin	1L5	Patrolman
Officer Dale Easter	1L6	Patrolman
Officer Luis Orozco	1L4	Patrolman
Eduardo Aguilar	1L7	Patrolman
Matthew Carson	C1	Gate Attendant Supervisor
Zachary Meyer	C1	Gate Attendant
Brandon Wilson	C1	Gate Attendant
Lucas McElvain	C1	Gate Attendant
Bradley Megginson	C1	Gate Attendant

Vehicle Maintenance Report

- Tesla 01 (61,420) – Did not pass visual inspection.
- Tesla 02 (67,497) – Did not pass visual inspection.

Tesla 01 has the driver seat trim broken. There are scuffs on the bottom corner of the front bumper and the wrap is sun damaged. The front left tire was patched by Serratos Auto Shop on 03-29-24.

Tesla 02 needs windshield washer fluid. The front driver seat cover is ripped, the wrap is sun-damaged, and everything else is in good working condition.

German Colin, Vehicle Maintenance Officer

Gate Report

The switch panel control for the rear and center gates located at the front guardhouse remains unfunctional and requires further electrical work. The “Back Gate Entry License Plate” camera is reading as “offline”. The back gate pass scanner remains offline. The computer that runs the front gate Dwelling Live program has ceased to function and has been replaced. Road closures will be handled by the gate guards and patrol. Knox and Gravel yard gates will be used during the front gate closure to admit residents. Patrol officers continue to actively watch and listen for any service or gardening noise violations during the restricted hours of Saturday and Sunday.

Matthew Carson, Gate Supervisor

ACTIVITY LOG

March 11th, 2024 at 2011 – Lift Assist. Officer Aguilar was dispatched to Luiseno Circle Dr for a lift assist. The Officer arrived on the scene. The resident slipped off the couch and needed assistance getting back on the couch. No injuries were obtained. The Officer lifted the resident back onto the couch.

March 12th, 2024 at 0230 – Suspicious Activity. Officer Albert found a black Dodge truck parked in the Pauma Village unoccupied. The vehicle description was documented.

March 12th, 2024 at 0732 – Unsecured Door. Officer Albert found a vehicle door open inside Oak Tree Community. The Officer contacted the owner.

March 15th, 2024 at 0234 – Pauma Building 11.53. Officer Colin found room 300 unsecured. The Officer cleared and secured the building. Contact notified.

March 15th, 2024 at 1127 – Pauma School 11.53. Officer Colin found the bookstore in building C and the boy's bathroom open. The officer cleared and secured both doors. Contact notified.

March 16th, 2024 at 1723 - Resident Concern. Dirt bikers reported entering the back gate and heading towards Pauma View. The officer was UTL them.

March 17th, 2024 at 1928 – Suspicious Activity. Officer Aguilar found two unoccupied vehicles parked behind North Coast Church. A white Ford Escape and a black Subaru Impreza. The vehicle information was documented.

March 18th, 2024 at 0123 – Suspicious Activity. Officer Colin found two unoccupied vehicles parked behind North Coast Church. A white Ford Escape and a black Subaru Impreza. The vehicles were documented.

March 18th, 2024 at 1210 – Other. Officer Orozco found a black Hyundai Ioniq parked on PVD unsafely. The Officer contacted Control 1 to inform the owner to re-park the vehicle closer to the curb.

March 18th, 2024 at 1230 – Gate Crasher. Officer Orozco was dispatched to the back gate for a gate crasher. A white Porsche was tail-gating a resident onto the community and came in contact with the barrier arm. The Officer found both vehicles at the country club but was unable to make contact. The barrier arm was put back into working position.

March 18th, 2024 at 1430 – Loose Dog. Officer Orozco was approached by a bystander on Highway 76 to report a loose dog on HW76. The Officer informed the individual to call animal control to retrieve the dog.

March 19th, 2024 at 1316 – Snake Call. Officer Orozco was dispatched to Temet Dr for a snake call. The Officer removed the snake from the property.

March 20th, 2024 at 1910 – Gate Malfunction. Officer Orozco was dispatched to the center gate for a malfunction. The entrance gate was stuck open. The officer reset the gate to close properly.

March 20th, 2024 at 2021 – Resident Concern. Officer Orozco was dispatched to the Oak Tree Community for a vehicle parked near the dumpster. The Officer made contact with the vehicle owner. The vehicle belongs to the resident inside the community.

March 20th, 2024 at 2104 – Suspicious Activity. Officer Orozco was dispatched to Pauma Heights for a vehicle parked outside the community. The vehicle was unoccupied. The vehicle information was documented to Control 1.

March 21st, 2024 at 1409 – Snake Call. Officer Easter was dispatched to Temet Dr for a snake call. The Officer removed the snake from the property.

March 21st, 2024 at 1908 – Medical. Officer Aguilar was dispatched to Taupa Way for a medical. The Officer was first on the scene. The resident was feeling ill and needed medical attention. Cal Fire and Mercy Medics arrived. One was transported.

March 24th, 2024 at 0445 – Other. Officer Colin found a broken-down vehicle parked at the Pauma Village Parking lot. The Officer made contact with the driver. The driver will be back to pick up the vehicle

March 24th, 2024 at 2000 – Medical. Officer Aguilar was dispatched to Wiskon Way West for a medical. The Officer was first on the scene. The resident had fallen while walking to the bathroom and cut his elbow. Mercy Medics arrived on the scene. One was transported.

March 25th, 2024 at 0133 – North Coast Church 11.53. Officer Colin found the office door unsecured. The Officer cleared and secured the building. Contact notified.

March 26th, 2024 at 1450 – Other. Officer Orozco found a silver Mazda 3 parked on PVD unsafely. The Officer contacted Control 1 to inform the owner to re-park the vehicle closer to the curb.

March 27th, 2024 at 0827 - Medical. Officer Easter and Albert were dispatched to Wiskon Way West for a medical. A resident fell and hit his head. One was transported by medics to Palomar.

March 27th, 2024 at 1324 - Medical. Officer Easter and Officer Albert were dispatched to the PVCC Restaurant for a person feeling dizzy. After being assessed by the medics no one was transported.

March 27th, 2024 at 1430 - Loose Dog. A resident's dog on Luiseno Circle Drive was found at another residence home, the owner was contacted and retrieved her dog.

March 27th, 2024 at 1825 – Unsecured Door. Officer Orozco found well # 34 open. The Officer secured the gate. Contact notified.

March 28th, 2024 at 0845 – Medical. Officer Albert was dispatched to Luiseno Circle Dr for a medical. The Officer arrived on the scene, the resident was having difficulty breathing. The Officer gave the resident oxygen until medics arrived. One was transported.

March 28th, 2024 at 2113 - Unsecure Door. Officer Easter found the Multi-Purpose room door unsecured at the Pauma School. If unable to secure the door, contact notified.

March 29th, 2024 at 0920 - Jump Start. Officer Easter was dispatched to Wiskon Way East for a jump start, the officer was able to get the vehicle started.

March 29th, 2024 at 1616 - Lift Assist. Officer Easter was dispatched to Taupa Way for a lift assist, The resident was too weak to move and medics were called. Medics arrived and one was transported to Palomar.

March 29th, 2024 at 2015 – North Coast Church 11.53. Officer Orozco found both the office door and the double door unsecured. The Officer cleared and secured both doors. Contact notified.

March 31st, 2024 at 1619 – 459A PVD. Officer Orozco was dispatched to PVD for a residential alarm. The Officer gained access with the gate code provided. Found a sliding door slightly open. No signs of forced entry.

April 1st, 2024 at 0341 – Suspicious Activity. Officer Colin found a Gray Lexus parked in the lot unoccupied. The vehicle description was documented.

April 3rd, 2024 at 1645 – Road Rage. Officer Easter was dispatched to Wiskon Way East, where a resident reported a group of individuals arguing on the street from their vehicles. Two older males driving a white work truck another male driving a black sedan. The Officer was UTL the driver.

April 3rd, 2024 at 1703 – Resident Concern. Officer Easter was waved down on PVD by a black sedan. An individual was verbally attacked by two older white men driving a white work truck, who allegedly attempted to run him off the road. The incident has been reported by the individual to the sheriff's office.

April 4th, 2024 at 0117 – Pauma Building 11.53. Officer Orozco found door 200 unsecured. The Officer cleared and secured the building. Contact notified.

March 4th, 2024 at 1920 – Unsecured Door. Officer Orozco found well # 36 gate open. The officer secured the gate. Contact notified.

April 5th, 2024 at 2042 – Loose Dog. Officer Aguilar escorted a caretaker on Luiseno Circle Dr to return a loose dog they caught on the resident's property. The dog was successfully returned to the owner.

April 6th, 2024 at 1233 – Pauma School 11.53. Officer Aguilar found the Administration Building door locked but not secured. The Officer Cleared and secured the building. Contact notified.

April 6th, 2024 at 2021 – Medical. Officer Colin was dispatched to Wiskon Way West for a medical. The resident blacked out. No injuries were obtained. The caretaker was able to hold the resident up. Cal Fire and Mercy medics arrived on the scene. The resident's daughter declined transportation to drive themselves.

April 7th, 2024 at 1210 – Pauma School 11.53. Officer Orozco found door 1 unsecured. The Officer cleared and secured the building. Contact notified.

April 8th, 2024 at 1508 – Resident Concern. Officer Orozco was dispatched to Luiseno Circle Dr to escort a service worker off of a residence property. The Officer was UTL the worker.

April 9th, 2024 at 1928 – North Coast Church 11.53. Officer Aguilar found the back Officer door unsecured. The Officer cleared and secured the building. Contact notified.

April 10th, 2024 at 2055 – Noth Coast Church 11.53. Officer Orozco found the rooted ranch door unsecured. The Officer cleared and secured the building. Contact notified.

April 10th, 2024 at 2140 – Pauma Building 11.53. Officer Orozco found door 200 unsecured. The Officer cleared and secured the building. Contact notified.

RFID Entries						
Front Gate		Center Gate			Back Gate	
10,650		1,755			11,106	
Dispatch By Location						
Inside PVCCE	Oak Tree	School	Business Dist.	St. Francis	PVCC	Hwy 76
21	1				2	1
Highlights by Shift Periods						
A: 2200-0600		B: 0600-1400			C: 1400-2200	
9		9			18	

PVCSD Patrol – Building Checks				
Location	Unsecured Door	Fire Alarm	Burglary Alarm	Officer Check
			459A	1153
Country Club(CC)				
Greens Maintenance(GM)				
Community Church(CO)	4			42
Gravel Yard(GY)	2			24
Saint Francis(SF)				80
Pauma School(PS)	5			27
Pauma Building(PB)	3			35
Airport Hangars(AH)				37
Treatment Plant(TP)				63
Pauma Village(PV)				33
Residential Houses/Other	1		1	

Patrol Activity				Gate Activity	
Medicals	7	Resident Concern	4	Activity/Malfunctions	Totals
Welfare Checks		Suspicious Activity	5	Unresponsive	
Lift Assist	2	Noise Complaint		Will Not Close	
Domestic Dispute		Process Server		False Read	
Traffic Collisions		911 Hang-up Call		Loss of Controls	
Gate Runner/ Gate Crashers	1	Loose Pets	3	Video Loss	
Public Assists	1	Snake Call	2	Device Entries	
Jump Start	1	Trespassing		Passes Issued	
Notice of Violation		Other	6	Pass Entries	

Acronym Legend			
Acronym	Definition	Acronym	Description
459	Burglary penal code	AFA	Asian Female Adult
AMA	Against Medical Advise	AMA	Asian Male Adult
BOLO	Be on the Lookout	AFJ	Asian Female Juvenile
CHP	California Highway Patrol	AMJ	Asian Male Juvenile
DOB	Date of Birth	BFA	Black Female Adult
DL	Driver License	BMA	Black Male Adult
DV	Domestic Violence	BFJ	Black Female Juvenile
EB	East Bound	BMJ	Black Male Juvenile
FU	Follow Up	HFA	Hispanic Female Adult
IVO	In Vicinity Of	HMA	Hispanic Male Adult
LP	License Plate	HFJ	Hispanic Female Juvenile
LCD	Luiseno Circle Drive	HMJ	Hispanic Male Juvenile
NB	North Bound	MFA	Mexican Female Adult
NLT	No Later Than	MMA	Mexican Male Adult
PERT	Psychiatric Emergency Response Team	MFJ	Mexican Female Juvenile
PT	Patient	MMJ	Mexican Male Juvenile
PVD	Pauma Valley Drive	NAFA	Native American Female Adult
PVRA	Pauma Valley Roadway Association	NAMA	Native American Male Adult
ROTR	Rules of the Road	NAFJ	Native American Female Juvenile
RP	Reporting Party	NAMJ	Native American Male Juvenile
SB	South Bound	WFA	White Female Adult
S/O	Sheriff's Office	WMA	White Male Adult

SR 76	State Route 76/ Highway 76	WFJ	White Female Juvenile
TC	Traffic Collision	WMJ	White Male Juvenile
UTL	Unable to Locate		
WB	West Bound		
WWE	Wiskon Way East		
WWW	Wiskon Way West		
YOA	Years of Age		
Unresponsive	the gate does not open for an RFID		
Will Not Close	the gate does not close when it is supposed to		
False Signal	the alarm goes off in the Front Gate for no discernable reason		
Loss of Controls	gate attendant cannot open the gates remotely		
Video Loss	occurs when the gate attendant cannot see the feeds from the Center or Back Gates		

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

SECURITY REPORT

April 11 2024 – May 10 2024

Pauma Valley CSD Security Department Personnel		
Name	Call Sign	Billet
Officer Todd Albert	1L2	Patrolman / Security Supervisor
Officer German Colin	1L5	Patrolman
Officer Dale Easter	1L6	Patrolman
Officer Luis Orozco	1L4	Patrolman
Eduardo Aguilar	1L7	Patrolman
Matthew Carson	C1	Gate Attendant Supervisor
Zachary Meyer	C1	Gate Attendant
Brandon Wilson	C1	Gate Attendant
Lucas McElvain	C1	Gate Attendant
Bradley Megginson	C1	Gate Attendant

Vehicle Maintenance Report

- Tesla 01 (63,836) – Did not pass visual inspection.
- Tesla 02 (69,724) – Did not pass visual inspection.

Tesla 01 has the driver seat trim broken, there is a scuff on the bottom corner of the front bumper and the wrap is sun damaged. The rear tires will need replacing soon. The windshield washer fluid is low.

Tesla 02 needs windshield washer fluid, the driver seat cover is ripped, and the wrap is sun damaged.

German Colin, Vehicle Maintenance Officer

Gate Report

The switch panel control for the rear and center gates located at the front guardhouse remains shorted out and requires further electrical work beyond the switching unit to remedy. The “Rear Gate Entry License Plate” camera is reading as “offline”. Front gate exit LPR (License Plate Reader) has gone out of focus. The rear gate pass scanner remains offline. Our newest employee in the security department has completed training and has done very well. We’ve overcome road closures, and regular operations have resumed. Individuals posing as real estate agents made numerous attempts to enter through gates and gather information about a particular resident from the District Office. This coordinated effort involved multiple people. Security will remain on high alert for future incidents.

Matthew Carson, Gate Supervisor

ACTIVITY LOG

April 11th, 2024 at 1753 – Medical. Officer Easter was dispatched to Luiseno Circle Dr for medical. A resident was feeling ill and needed medical attention. Officer Easter arrived on the scene at 1755. Cal Fire and Mercy arrived in 1759. No injuries were sustained. One was transported to Palomar Hospital.

April 11th, 2024 at 2216 – Pauma School 11.53. Officer Colin found the men's restroom unsecured. The Officer cleared the room but was unable to secure the door. Contact to be notified.

April 12th, 2024 at 2109 – Pauma Village 11.53. Officer Colin found a U-Haul door unsecured. The Officer secured the door. Contact to be notified.

April 12th, 2024 at 2254 – Pauma School 11.53. Officer Colin found the men's restroom unsecured. The Officer cleared the room but was unable to secure the door. Contact to be notified.

April 13th, 2024 at 0148 – North Coast Church 11.53. Officer Colin found the video/audio room door unsecured. The Officer cleared and secured the door. Contact to be notified in the morning.

April 13th, 2024 at 1050 – Process Server. Officer Easter escorted a Process Server to Luiseno Circle Dr. The agent was unable to make contact. The Officer escorted the agent out of the community.

April 13th, 2024 at 1235 – Pauma School 11.53. Officer Easter found the M.A.A.C building door unsecured. The Officer cleared and secured the building. Contact to be notified.

April 14th, 2024 at 1137 – Gate Crasher. Officer Orozco was dispatched to the back exit gate for a gate crasher. The vehicle information was documented. The Officer put the barrier arm back into the working position.

April 14th, 2024 at 1458 – Suspicious Activity. Officer Orozco was dispatched to the center gate regarding a man in a truck who was found sleeping due to intoxication. The truck came in contact with the outside gate. CHP and a tow truck were called. The man was removed from the area.

April 15th, 2024 at 1005 – Public Assist. Officer Orozco encountered a broken-down Mini Cooper on the highway and assisted the driver, who required help fixing a tire. Serratos Auto Shop was contacted and promptly arrived to assist the driver.

April 18th, 2024 at 0324 – Medical. Officer Colin was dispatched to El Tae Rd for a medical. A resident was having difficulty breathing. Cal Fire and Mercy Medics arrived on the scene. One was transported.

April 18th, 2024 at 2216 – Pauma School 11.53. Officer Colin found the multi-purpose door unsecured. The Officer cleared and secured the building. Contact to be notified.

April 20th, 2024 at 0830 – Resident Request. A resident on El Tae Rd requested a patrol to check his front door to see if he left it unlocked for his guest. Officer Easter confirmed that the resident left the front door unlocked for his guests when they arrived.

April 21st, 2024 at 1330 – Pauma School 11.53. Officer Orozco found the cafeteria door unsecured. The Officer cleared and secured the building. Contact to be notified.

April 21st, 2024 at 1426 – North Coast Church 11.53. Officer Orozco found the double doors, storage door, and office door all unsecured. The Officer cleared and secured all doors. Contact to be notified.

April 21st, 2024 at 1806 – Lift Assist. Officer Aguilar was dispatched to Temet for a lift assist. The officer made contact with the residents. It was reported that the wife had fallen out of her car, injuring her wrist. The resident declined medical attention, Officer Aguilar assisted by lifting the wife and placing her back into the car.

April 21st, 2024 at 2131 – Pauma School 11.53. Officer Aguilar found the Admin Building unsecured. The Officer cleared and secured the building. Contact to be notified.

April 24th, 2024 at 2110 – Pauma School 11.53. Officer Colin found the multi-purpose door unsecured. The Officer cleared and secured the building. Contact to be notified.

April 25th, 2024 at 1420 – Traffic Collision. A traffic collision on Highway 76 WB was reported by Officer Albert. A vehicle collided with the TY Nursery fence. Cal Fire and Mercy Medics were already on the scene.

April 25th, 2024 at 2052 – Pauma Building 11.53. Officer Easter found building 200 unsecured. The Officer cleared and secured the door. Contact to be notified.

April 25th, 2024 at 2103 – Pauma School 11.53. Officer Easter found the multi-purpose room unsecured. The Officer cleared the building but was unable to secure the door. Contact to be notified.

April 28th, 2024 at 0352 – North Coast Church 11.53. Officer Colin found the double doors to the chapel unsecured. The Officer cleared and secured the doors. Contact to be notified.

April 28th, 2024 at 1122 – Gate Crasher. Officer Orozco was dispatched to the back gate for the gate crasher. A red Tesla came in contact with the barrier arm. The vehicle information was documented and sent to the office. The barrier arm was put back into working position.

April 28th, 2024 at 1516 – Resident Concern. Officer Orozco received a report from a resident regarding a dump truck speeding through the community. The Officer was UTL.

April 28th, 2024 at 1518 – Break In. Officer Orozco entered through the rear gate and was informed by a service worker that his truck had been broken into, with smashed windows and open doors. Officer Orozco requested for Sheriffs to be called. The service worker declined to make the call and will move his truck.

April 30th, 2024 at 1101 – Gate Crasher. Officer Orozco found the back entrance barrier arm down while patrolling through the community. The Officer put the barrier arm back into the working position. The vehicle information was documented.

April 30th, 2024 at 1130 – Noise Complaint. Officer Orozco was dispatched to Luiseno Circle Dr for a noise complaint. The Officer spoke with the resident and politely asked to keep the yelling down.

April 30th, 2024 at 1917 – Resident Concern. Officer Aguilar was dispatched to the greens maintenance property for a possible break-in. A resident who lives on-site reported a silver Mustang attempting to enter the property by punching in a gate code. The resident instructed the driver to leave. Officer Aguilar was unable to locate the vehicle inside the community. The vehicle is a guest of a resident. The resident will be contacted.

May 1st, 2024 at 1419 – Trespassing. Officer Easter and Officer Albert went to the maintenance of the greens to speak with the manager about an attempted break-in. The manager explained that on Monday a resident on Luiseno Circle Dr came down to the workshop with a gas can asking for gas but was denied. Then the following evening, a woman driving a silver Mustang was observed on private property attempting to enter a gate code to access some gas in the work garage. When she was approached, she was instructed to leave the premises. Both Officers will debrief the resident about the unauthorized entry attempt.

May 1st, 2024 at 1442 – Trespassing. Officer Easter and Officer Albert made contact with a resident regarding an incident that occurred on Monday. The resident was informed that trespassing on private property for gasoline, as well as allowing guests to do so, is prohibited. They were advised that failure to comply

would result in notification to the Sheriffs, potentially leading to arrest. The resident complied and the incident wouldn't happen again.

May 1st, 2024 at 1157 – Unsecured door. Officer Orozco found the McMillan gate unsecured inside PVCCE. The Officer secured the gate. Contact to be notified.

May 2nd, 2024 at 2112 – Resident Concern. Officer Colin was dispatched to PVD to a residence following a call concerning a grandson experiencing a mental breakdown. Upon arrival, the Sheriffs engaged with the grandson, who reported back and neck pain from previous injuries. Medical assistance was contacted. The grandson was transported for further evaluation and care.

May 3rd, 2024 at 0237 – North Coast Church 11.53. Officer Colin found both chapel doors and the rooted k-2nd door unsecured. The Officer cleared and secured both buildings. Contact to be notified.

May 3rd, 2024 at 1938 – Saint Francis 11.53. Officer Orozco found a black briefcase at the church premises. The owner was contacted and retrieved the briefcase under Officer Orozco's supervision.

May 4th, 2024 at 1101 – Other. Officer Aguilar escorted a realtor to Wiskon Way West. Officer Aguilar successfully escorted the realtor out of the community.

May 4th, 2024 at 1827 – Medical. Officer Aguilar was dispatched to PVD for a medical. A resident was experiencing severe neck pain. The Officer arrived on the scene. Cal Fire and Mercy medics arrived on the scene. One was transported.

May 7th, 2024 at 1558 – Resident Concern. Officer Orozco was dispatched to Temet Rd concerning an individual walking their dog in the pool area. Officer Orozco responded and requested the individual to vacate the premises according to pool regulations and community guidelines.

May 7th, 2024 at 1632 – Loose Pet. Officer Orozco was dispatched to Temet for a loose dog. The owner was notified, and the dog was retrieved.

May 8th, 2024 at 0640 – Medical. Officer Orozco was dispatched to Oak Tree Community for a medical. UTL the address due to no accurate address. The officer was first on the scene. Cal Fire and medics arrived. One person was feeling dizzy. One transported.

May 8th, 2024 at 1000 – Jump Start. Officer Easter was dispatched to Wiskon Way East for a jump start. The jumpstart was successful.

May 8th, 2024 at 1850 – Unsecured Door. Officer Orozco found well # 36 unsecured. The Officer secured the gate. Contact to be notified.

May 9th, 2024 at 2100 – Pauma School 11.53. Officer Easter and Officer Meyer found the multi-purpose door unsecured. The Officers cleared the building but was unable to secure the door. Contact to be notified.

RFID Entries						
Front Gate		Center Gate			Back Gate	
9,679		1,774			11,190	
Dispatch By Location						
Inside PVCCE	Oak Tree	School	Business Dist.	St. Francis	PVCC	Hwy 76
11	1	0	0	0	2	0
Highlights by Shift Periods						
A: 2200-0600		B: 0600-1400			C: 1400-2200	
2		8			12	

PVCSD Patrol – Building Checks				
Location	Unsecured Door	Fire Alarm	Burglary Alarm	Officer Check
			459A	1153
Country Club(CC)				
Greens Maintenance(GM)				
Community Church(CO)	4			48
Gravel Yard(GY)	1			42
Saint Francis(SF)				76
Pauma School(PS)	10			23
Pauma Building(PB)	1			41
Airport Hangars(AH)				53
Treatment Plant(TP)				64
Pauma Village(PV)	1			37
Residential Houses/Other	1			

Patrol Activity				Gate Activity	
Medicals	4	Resident Concern	5	Activity/Malfunctions	Totals
Welfare Checks		Suspicious Activity	1	Unresponsive	0
Lift Assist	1	Noise Complaint	2	Will Not Close	2
Domestic Dispute		Process Server	1	False Read	2
Traffic Collisions	2	911 Hang-up Call		Loss of Controls	Continuous
Gate Runner/ Gate Crashers	4	Loose Pets	1	Video Loss	1
Public Assists	1	Snake Call		Device Entries	22,643
Jump Start	1	Trespassing	2	Passes Issued	2,341
Notice of Violation		Other	5	Pass Entries	3,381

Acronym Legend			
Acronym	Definition	Acronym	Description
459	Burglary penal code	AFA	Asian Female Adult
AMA	Against Medical Advise	AMA	Asian Male Adult
BOLO	Be on the Lookout	AFJ	Asian Female Juvenile
CHP	California Highway Patrol	AMJ	Asian Male Juvenile
DOB	Date of Birth	BFA	Black Female Adult
DL	Driver License	BMA	Black Male Adult
DV	Domestic Violence	BFJ	Black Female Juvenile
EB	East Bound	BMJ	Black Male Juvenile
FU	Follow Up	HFA	Hispanic Female Adult
IVO	In Vicinity Of	HMA	Hispanic Male Adult
LP	License Plate	HFJ	Hispanic Female Juvenile
LCD	Luiseno Circle Drive	HMJ	Hispanic Male Juvenile
NB	North Bound	MFA	Mexican Female Adult
NLT	No Later Than	MMA	Mexican Male Adult
PERT	Psychiatric Emergency Response Team	MFJ	Mexican Female Juvenile
PT	Patient	MMJ	Mexican Male Juvenile
PVD	Pauma Valley Drive	NAFA	Native American Female Adult
PVRA	Pauma Valley Roadway Association	NAMA	Native American Male Adult
ROTR	Rules of the Road	NAFJ	Native American Female Juvenile
RP	Reporting Party	NAMJ	Native American Male Juvenile
SB	South Bound	WFA	White Female Adult
S/O	Sheriff's Office	WMA	White Male Adult
SR 76	State Route 76/ Highway 76	WFJ	White Female Juvenile
TC	Traffic Collision	WMJ	White Male Juvenile

UTL	Unable to Locate		
WB	West Bound		
WWE	Wiskon Way East		
WWW	Wiskon Way West		
YOA	Years of Age		
Unresponsive	the gate does not open for an RFID		
Will Not Close	the gate does not close when it is supposed to		
False Signal	the alarm goes off in the Front Gate for no discernable reason		
Loss of Controls	gate attendant cannot open the gates remotely		
Video Loss	occurs when the gate attendant cannot see the feeds from the Center or Back Gates		

**PROFESSIONAL SERVICES AGREEMENT BETWEEN
PAUMA VALLEY COMMUNITY SERVICES DISTRICT AND “NBS” FOR THE
“FACILITATION AND COLLECTION OF DISTRICT CHARGES VIA THE COUNTY TAX ROLL”**

This Professional Services Agreement (“Agreement”) is made on this 15th day of April, 2024, between PAUMA VALLEY COMMUNITY SERVICES DISTRICT (“PVCSD”), and the NBS Government Finance Group, dba NBS, (“CONTRACTOR”), an independent company, with a principal place of business in Temecula, California.

**ARTICLE 1
TERM OF CONTRACT**

1.01 This Agreement will become effective on the date stated above, and will continue in effect until the earlier of the completion of services provided for in this Agreement or until terminated as provided under Article 7.

**ARTICLE 2
SERVICES TO BE PERFORMED BY CONTRACTOR**

Specific Services

2.01 CONTRACTOR will perform the deliverables within the scope described in Attachment A. CONTRACTOR will provide PVCSD with periodic reports regarding the progress of services performed, at request pf PVCSD. Any changes to the scope of services or timeframes identified in Attachment A must be authorized by PVCSD in writing and shall be set forth as an amendment to this Agreement.

2.02 CONTRACTOR will determine the method, details, and means of performing the above-described services.

Status of CONTRACTOR

2.03 CONTRACTOR and its employee(s) are engaged in an independent contractor relationship with PVCSD in performing all work, duties and obligations hereunder. PVCSD shall not exercise any control or direction over the methods by which CONTRACTOR shall perform its work and functions. PVCSD’s sole interest and responsibility is to ensure that the services covered by this Agreement are performed and rendered in a competent, satisfactory and legal manner. The parties agree that no work, act, commission or omission of CONTRACTOR or its employee(s) pursuant to this Agreement shall be construed to make CONTRACTOR or its employee(s) the agent, employee or servant of PVCSD. CONTRACTOR and its employee(s) are not entitled to receive from PVCSD vacation pay, sick leave, retirement benefits, Social Security, workers’ compensation, disability benefits, unemployment benefits or any other employee benefit of any kind.

Payment of Income Taxes

2.04 CONTRACTOR shall be solely responsible for paying all federal and state employment and income taxes, for carrying workers’ compensation insurance and for otherwise complying with all other employment law requirements with respect to CONTRACTOR or its employee(s).

2.05 To the maximum extent allowable by law, CONTRACTOR agrees to indemnify, defend and hold PVCSD harmless from any and all liability, damages or losses (including attorneys’ fees, costs, penalties

and fines) PVCSD suffers as a result of (a) CONTRACTOR's failure to meet its obligations under paragraph 2.04, or (b) a third party's designation of CONTRACTOR or its employee as an employee of PVCSD, regardless of any actual or alleged negligence by PVCSD.

Compliance with Laws/Rules

2.06 CONTRACTOR will perform all services under this Agreement in good faith and in the best interests of PVCSD. In performing the services specified in this Agreement, CONTRACTOR agrees to comply with all laws, rules, regulations and ordinances, whether federal, state or local, and any and all PVCSD policies, procedures, departmental rules and other directives applicable to the services to be performed and provided by PVCSD's Project Manager to the CONTRACTOR, including, but not limited to, PVCSD's Contractor Safety Policies and Procedures. Any changes to PVCSD policies and procedures that relate to CONTRACTOR will be provided to CONTRACTOR in writing. CONTRACTOR agrees to review such policies, procedures, rules and directives the contents of which CONTRACTOR will be deemed to have knowledge.

2.07 CONTRACTOR shall ensure that any report generated under this Agreement complies with California Government Code section 7550.

2.08 CONTRACTOR shall comply with all of the following requirements with respect to any services as a Building/Construction Inspector, Field Soils and Material Tester, or Land Surveyor, as those trades are defined by the California Department of Industrial Relations ("DIR").

2.08.1 CONTRACTOR agrees to comply with and require its subcontractors to comply with the requirements of California Labor Code sections 1720 et seq. and 1770 et seq., and California Code of Regulations, title 8, section 16000 et seq. (collectively, "Prevailing Wage Laws") and any additional applicable California Labor Code provisions related to such work including without limitation payroll recordkeeping requirements. CONTRACTOR and its subcontractors shall pay not less than the prevailing rate of per diem wages as determined by the Director of the DIR for all services described in Section 2.08 of this Agreement and as required by law. The general prevailing wage determinations can be found on the DIR website at: <http://www.dir.ca.gov/dslr>. Copies of the prevailing rate of per diem wages may be accessed at PVCSD's administrative office and shall be made available upon request. CONTRACTOR shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the services described in Section 2.08 of this Agreement available to interested parties upon request, and shall post and maintain copies at CONTRACTOR'S principal place of business and at all site(s) where services are performed. Penalties for violation of Prevailing Wage Laws may be assessed in accordance with such laws. For example, CONTRACTOR shall forfeit, as a penalty to PVCSD, Two Hundred Dollars (\$200) for each calendar day, or portion thereof, for each workman paid less than stipulated prevailing rates for services performed under this Agreement by him, or any subcontractor under him, in violation of Prevailing Wage Laws. CONTRACTOR shall defend, indemnify and hold PVCSD and each of their respective officials, officers, directors, employees, agents and volunteers free and harmless from any claims, liabilities, costs, penalties or interest arising out of the failure or alleged failure of CONTRACTOR or its subcontractors to comply with Prevailing Wage Laws.

2.08.2 CONTRACTOR and each of its subcontractors shall keep accurate payroll records showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker or other employee employed by CONTRACTOR or subcontractor in connection with the services performed pursuant to this Agreement. Each payroll shall be certified, available for inspection, and copies thereof

furnished as prescribed in California Labor Code section 1776, including any required redactions. CONTRACTOR shall keep PVCSD informed as to the location of the records and shall be responsible for the compliance with these requirements by all subcontractors. CONTRACTOR shall inform PVCSD of the location of the payroll records, including the street address, city and county and shall, within five (5) working days, provide a notice of any change of location and address. Penalties for noncompliance include a forfeiture of One Hundred Dollars (\$100) per calendar day, or portion thereof, for each worker until strict compliance is effectuated, which may be deducted from any moneys due CONTRACTOR.

2.08.3 Eight (8) hours of work shall constitute a legal day's work. CONTRACTOR and any subcontractors shall forfeit, as a penalty to PVCSD, Twenty-Five Dollars (\$25) for each worker employed in the execution of services pursuant to this Agreement by CONTRACTOR or any of its subcontractors for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one (1) calendar day and forty (40) hours in any calendar week in violation of the provisions of the California Labor Code, in particular, sections 1810 to 1815, thereof, inclusive, except services performed by employees of CONTRACTOR and its subcontractors in excess of eight (8) hours per day at not less than one and one-half (1 ½) times the basic rate of pay, as provided in California Labor Code section 1815.

2.08.4 CONTRACTOR'S attention is directed to the provisions of California Labor Code sections 1777.5, 1777.6 and 1777.7 concerning employment of apprentices by CONTRACTOR or any of its subcontractors. If applicable to the services to be performed under this Agreement, CONTRACTOR shall comply with such apprenticeship requirements and submit apprentice information to PVCSD. Information relative to apprenticeship standards, wage schedules and other requirements may be obtained from the DIR or from the Division of Apprenticeship Standards. Knowing violations of section 1777.5 will result in forfeiture not to exceed One Hundred Dollars (\$100) for each calendar day of non-compliance pursuant to section 1777.7.

2.08.5 CONTRACTOR shall require any subcontractors performing services under this Agreement to comply with all of the above.

ARTICLE 3 PROJECT TEAM

3.01 PVCSD has a primary interest in maintaining the individual services of the following key project team members:

1. Greg Davidson et al, CONTRACTOR

No member of the project team shall be removed from the project team or reassigned by CONTRACTOR without prior approval of PVCSD. Such approval shall not be unreasonably withheld or delayed. CONTRACTOR shall be required to immediately inform PVCSD should any of the key members become unavailable. The credentials for substitutes for key project members must be submitted to PVCSD for review and approval. An interview may also be required if so desired by PVCSD.

ARTICLE 4 COMPENSATION

4.01 Compensation for all work performed under this Agreement shall be calculated on a time and materials basis. Compensation for the services described in Attachment A shall not exceed Twenty Five Thousand Dollars (\$25,000). This amount shall not be exceeded unless there is a change in scope of work, in writing and agreed to by both parties and set forth in an amendment to this Agreement. Such amendment shall identify any change in compensation as a result of the change in scope of work. The

parties agree that this compensation was developed in accordance with the customary and prevailing compensation level in the community and surrounding area for comparable services. CONTRACTOR and PVCSD agree that this fee was arrived at through arms length negotiations between the parties.

Payment of Expenses and Monthly Invoices

4.02 PVCSD will reimburse CONTRACTOR for all reasonable expenses incurred in performing services under this Agreement as the work progresses, provided that such reasonable expenses shall be included in and subject to the maximum compensation amount stated above in Section 4.01. CONTRACTOR shall submit invoices to PVCSD'S Project Manager once per month. Such invoices shall include a brief narrative description of the work performed, as well as detailed time expenditures on a task-by-task basis pursuant to Attachment A. The term "expenses" means telephone bills, and federal express charges, mailing charges and any other pre-approved expenses by PVCSD. CONTRACTOR will provide PVCSD with receipts for all expenses. PVCSD shall make payment to CONTRACTOR within forty- five (45) days of receipt of an approved invoice.

ARTICLE 5 OBLIGATIONS OF CONTRACTOR

Non Exclusive Relationship

5.01 CONTRACTOR may represent, perform services for, and contract with as many additional clients, persons, or companies as CONTRACTOR, in its sole discretion, sees fit.

Tools, Materials, and Equipment

5.02 CONTRACTOR will supply all tools materials, and equipment required to perform the services under this Agreement.

CONTRACTOR'S Qualifications

5.03 CONTRACTOR represents that its employee(s) has the qualifications and skills necessary to perform the services under this Agreement in a competent, professional manner, without the advice or direction of PVCSD. This means CONTRACTOR is able to fulfill the requirements of this Agreement. Failure to perform all the services required under this Agreement constitutes a material breach of the Agreement. CONTRACTOR has complete and sole discretion for the manner in which the work under this Agreement will be performed. Acceptance by PVCSD of reports, and incidental professional work or materials furnished hereunder, shall not in any way relieve CONTRACTOR of responsibility for the technical adequacy of its work. Neither PVCSD's acceptance of, nor payment for any of the services, shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

Indemnity, Hold Harmless and Defense

5.04 To the maximum extent allowable by law, CONTRACTOR agrees to indemnify, defend, and hold PVCSD and each of their respective officials, officers, directors, employees, agents and volunteers (collectively referred to as the "Indemnified Parties") free and harmless from all claims, demands, losses, costs, expenses, obligations, liabilities, damages, recoveries, and deficiencies, including interest, penalties, attorneys' fees, and costs (collectively referred to as "Liabilities") that such entities or persons may incur that pertain to, arise out of or relate to or are in any manner directly or indirectly connected

with the services to be performed pursuant to this Agreement, however caused, including any errors, acts or omissions of CONTRACTOR, including CONTRACTOR's officers, officials, directors, employees, subcontractors, agents, representatives, volunteers, successors, assigns or anyone for whom CONTRACTOR is legally responsible, or a breach by CONTRACTOR of any representation or agreement contained in this Agreement. CONTRACTOR's indemnification, hold harmless and defense obligation shall apply regardless of any negligence of Indemnified Parties, except to the extent caused by the sole negligence or willful misconduct of the Indemnified Parties.

5.04.1 CONTRACTOR shall cooperate with and do whatever is necessary to protect Indemnified Parties from any such Liabilities.

5.04.2 CONTRACTOR shall defend Indemnified Parties, at CONTRACTOR's own cost, expense and risk, from any and all such aforesaid Liabilities asserted in claims, demands, actions, causes of action, arbitration, mediations or other proceedings of any kind that may be brought or instituted against Indemnified Parties. CONTRACTOR and Indemnified Parties shall be jointly represented by legal counsel, unless there is a conflict of interest, and CONTRACTOR shall pay Indemnified Parties' reasonable attorneys' fees and costs as they are incurred. Indemnified Parties shall be consulted regarding and approve the selection of legal counsel. Should separate legal counsel be necessary for Indemnified Parties, as determined by PVCSD, CONTRACTOR shall pay for the reasonable attorneys' fees and costs including expert witness fees, as such fees and costs are incurred and within thirty (30) days of receipt of an invoice, for Indemnified Parties' legal counsel in addition to CONTRACTOR's own legal fees and costs. In all circumstances, Indemnified Parties reserve the right to retain their own attorneys. CONTRACTOR shall not agree without Indemnified Parties' prior written consent to any settlement on Indemnified Parties' behalf.

5.04.3 If CONTRACTOR is obligated to defend Indemnified Parties pursuant to this Article 5, Section 5.04, and fails to do so after reasonable notice from PVCSD, Indemnified Parties may defend themselves and/or settle such claims, suit or assertion, and CONTRACTOR shall pay to Indemnified Parties any and all Liabilities incurred in relationship with Indemnified Parties' defense and/or settlement of such proceeding.

5.04.4 CONTRACTOR shall pay and satisfy any judgment, award, liability or decree that may be awarded, imposed or rendered against Indemnified Parties as a result of any claims, demands, suits, actions, causes of action, arbitrations, mediations or other proceedings whether legal, administrative or otherwise, including any settlement related thereto.

5.04.5 CONTRACTOR's indemnification, hold harmless and defense obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for CONTRACTOR, subcontractor, supplier or other person under workers' compensation acts, disability acts or other employee acts or the insurance required by this Agreement. CONTRACTOR's indemnification, hold harmless and defense obligation shall not be restricted to insurance proceeds, if any, received by CONTRACTOR or Indemnified Parties. Provision of insurance coverage as required by this Agreement shall not affect CONTRACTOR's indemnity obligations.

5.04.6 CONTRACTOR's indemnification, hold harmless and defense obligation shall survive the termination or expiration of this Agreement.

Insurance

5.05 CONTRACTOR shall procure and maintain in full force and effect for the duration of this

Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by CONTRACTOR, its agents, representatives, employees or subcontractors. Insurance policies shall be on an occurrence basis, and coverage shall be at least as broad and in the minimum amounts as follows:

5.05.1 California Workers' Compensation Insurance, as required by the State of California, with statutory limits.

5.05.2 General Liability Insurance [occurrence form CG 0001], covering bodily injury, personal injury and property damage with a combined single limit of no less than One Million Dollars (\$1,000,000) per occurrence, and a minimum annual aggregate of Two Million Dollars (\$2,000,000). If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be three times the required occurrence limit.

5.05.3 Automobile Liability Insurance [form number CA 0001, covering code 1 (any auto)] covering bodily injury and property damage, with a combined single limit of no less than One Million Dollars (\$1,000,000) per claim for bodily injury and property damage.

5.05.4 Employer's Liability Insurance with a combined single limit of no less than One Million Dollars (\$1,000,000) per claim for bodily injury or disease.

5.05.5 Error and Omissions Insurance appropriate to CONTRACTOR's services, with a combined single limit of no less than One Million Dollars (\$1,000,000) per claim, and Two Million Dollars (\$2,000,000) policy aggregate.

5.06 The following are required provisions:

5.06.1 CONTRACTOR will provide additional insured insurance coverage and policy endorsements for PVCSD and each of their respective officers, officials, directors, employees, volunteers or agents (collectively referred to as the "Insured Parties") under the general liability and automobile liability policies. The coverage shall contain no special limitations on the scope of protection afforded to the Insured Parties. General liability coverage can be provided in the form of an endorsement to CONTRACTOR's insurance (at least as broad as ISO Form CG 20 10, 11 85, or both CG 20 10 and CG 20 37 forms if later revisions to CG 20 10 are used).

5.06.2 CONTRACTOR's insurance shall be primary insurance as respects Insured Parties, and each of them. Any insurance, self-insurance or other coverage maintained by Insured Parties shall be excess of CONTRACTOR's insurance and shall not contribute to it.

5.06.3 Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to Insured Parties.

5.06.4 CONTRACTOR'S insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of insurer's liability.

5.06.5 Liability insurance shall include indemnification against loss from liability imposed by law upon, or assumed under contract by, CONTRACTOR or its subcontractors for damages on account of bodily injury, including death resulting therefrom, suffered or alleged to have been suffered by any person or persons, other than employees, resulting from the performance or execution of this Agreement by

CONTRACTOR or its subcontractors.

5.06.6 Liability insurance shall cover accidents arising out of the use and operation of owned, non-owned and hired automobiles, trucks and/or other mobile equipment.

5.06.7 Each insurance policy required by this Agreement shall be endorsed to state that coverage shall not be cancelled or materially modified by the insured or insurer without thirty (30) days prior written notice by certified mail to PVCSD.

5.06.8 All policies shall specifically cover any contractual liability incurred hereunder.

5.07 CONTRACTOR hereby agrees to waive rights of subrogation which any insurer of CONTRACTOR may acquire from CONTRACTOR by virtue of the payment of any loss. CONTRACTOR agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of Insured Parties for all work performed by CONTRACTOR, its employees, agents and subcontractors.

5.08 Insurance will be purchased from insurance companies with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by PVCSD.

5.09 Any deductibles or self-insured retention limits must be disclosed to and approved by PVCSD prior to the execution of this Agreement. At the option of PVCSD, either: the insurer shall reduce or eliminate such deductibles as respects the Insured Parties; or CONTRACTOR shall provide a financial guarantee satisfactory to PVCSD guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

5.10 CONTRACTOR will furnish PVCSD with certificates of insurance prior to the commencement of work under this Agreement, and as may be periodically requested by PVCSD. CONTRACTOR shall include all endorsements necessary to comply with this Agreement, including additional insured endorsements, signed by the insurer's representative. Such evidence shall include confirmation that coverage includes or has been modified to include all provisions required by this Agreement. CONTRACTOR shall, upon request of PVCSD at any time, deliver to PVCSD complete, certified copies of the policies of insurance, including endorsements, and receipts for payment or premiums thereon, required by this Agreement. Failure to obtain the required documents prior to the work beginning shall not waive CONTRACTOR's obligation to provide them.

5.11 If any of the required coverages expire during the term of this Agreement, CONTRACTOR shall deliver the renewed certificate(s) including the general liability and auto liability additional insured endorsements to PVCSD at least ten (10) days prior to the expiration date.

5.12 In the event that CONTRACTOR employs subcontractors to perform any portion of the services to be performed pursuant to this Agreement, it shall be CONTRACTOR's responsibility to require and confirm that each subcontractor meets the minimum insurance requirements specified in this Agreement.

Conflict of Interest

5.13 Upon the award of this Agreement and periodically thereafter, CONTRACTOR may be required

to complete and file with PVCSD a Conflict of Interest form, to be provided to CONTRACTOR by PVCSD.

Assignment

5.14 Neither this Agreement nor any duties or obligations under this Agreement may be assigned or subcontracted by CONTRACTOR without the prior written consent of PVCSD. PVCSD has entered into this Agreement in order to receive the professional services of CONTRACTOR. The provisions of this Agreement shall apply to any subcontractor to CONTRACTOR. PVCSD shall have the right to approve any subcontractor agreements, in addition to the written consent required by this Section 5.14.

Safety

5.15 CONTRACTOR shall be solely and completely responsible for the safety of all CONTRACTOR personnel, including personnel of any subcontractors, during performance of the services. CONTRACTOR shall fully comply with all laws, rules, regulations and ordinances relating to safety of the public and workers, whether federal, state or local. CONTRACTOR shall also comply with all contract provisions and PVCSD's policies, procedures, departmental rules and other directives, as provided by PVCSD's Project Manager to CONTRACTOR, relating to the safety of the public and workers,

including, but not limited to, PVCSD's Contractor Safety Policies and Procedures and any project specific requirements.

ARTICLE 6 OBLIGATIONS OF PVCSD

6.01 PVCSD agrees to comply with all reasonable requests of CONTRACTOR and provide access to all documents reasonably necessary to the performance of CONTRACTOR's duties under this Agreement.

Indemnity

6.02 PVCSD agrees to indemnify, defend, and hold CONTRACTOR free and harmless from all claims, demand, losses, costs, expenses, obligations, liabilities, damages, recoveries, and deficiencies, including interest, penalties, attorneys' fees, and costs, that CONTRACTOR may incur as a result of a breach by PVCSD of any representation or agreement contained in this Agreement.

ARTICLE 7 TERMINATION OF AGREEMENT

Termination for Default

7.01 If either party defaults in the performance of this Agreement or materially breaches any of its provisions, the non-breaching party may immediately terminate this Agreement by giving written notification to the breaching party. Termination will take effect immediately on receipt of notice by the breaching party or five (5) days after mailing of notice, whichever occurs first. For the purposes of this paragraph, material breach of this Agreement includes, but is not limited to, the following:

7.01.1 CONTRACTOR's failure to complete the services specified in Article 2 of this Agreement.

7.01.2 CONTRACTOR's material breach of any representation or term contained in this Agreement.

7.01.3 PVCSD's material breach of any representation or agreement contained in this Agreement.

Termination Without Cause

7.02 Either party may terminate this Agreement without cause upon thirty (30) days written notice.

Compensation Upon Termination

7.03 Upon termination by either party under Sections 7.01 or 7.02 above, PVCSD will pay to CONTRACTOR any outstanding service fees minus any costs reasonably incurred by PVCSD related to CONTRACTOR's services under this Agreement prior to the notice of termination.

ARTICLE 8 PROPRIETARY RIGHTS

Confidential Information

8.01 Any written, printed, graphic, or electronically or magnetically recorded information furnished by PVCSD for CONTRACTOR's use are the sole property of PVCSD. This proprietary information includes, but is not limited to, customer requirements, customer lists, marketing information, and information concerning PVCSD employees, products, services, prices, operations, and subsidiaries.

8.02 CONTRACTOR and its employee(s) will keep this confidential information in the strictest confidence, and will not disclose it by any means to any person except with PVCSD approval, and only to the extent necessary to perform the services under this Agreement. This prohibition also applies to CONTRACTOR's employees, agents, and subcontractors. On termination of this Agreement, CONTRACTOR will promptly return any confidential information in its possession to PVCSD.

ARTICLE 9 GENERAL PROVISIONS

Notices

9.01 Any notices required to be given under this Agreement by either party to the other may be effected by personal delivery in writing or by mail, first class, registered or certified, postage prepaid with return receipt requested. Mailed notices must be addressed to the parties at the addresses below, but each party may change the address by giving written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of the day of receipt or the fifth (5th) day after mailing, whichever occurs first.

To PVCSD:	Pauma Valley Community Services District 33129 Cole Grade Road Pauma Valley, California 92061 Attention: Eric Steinlicht, Project Manager
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To CONTRACTOR:	NBS
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Mr. Michael Rentner, President
32605 Temecula Parkway, Suite 100
Temecula, California 92592

Entire Agreement of the Parties

9.02 This Agreement contains the entire understanding between the parties hereto with respect to the subject matter hereof, and supersedes all prior and contemporaneous agreements and understandings, inducements, or conditions, express or implied, oral or written, except as herein contained. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof. This Agreement may not be modified or amended other than by an agreement in writing signed by the parties.

Partial Invalidity

9.03 If any non-material provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will continue in full force and effect without being impaired or invalidated in any way.

Attorneys' Fees

9.04 If any legal action, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, the prevailing party will be entitled to reasonable attorneys' fees, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which that party may be entitled.

Document and Materials Ownership

9.05 All original drawings, diskettes, and other copies of documents and materials developed for the project, including detailed calculations, shall be furnished to and become the property of PVCSD. PVCSD agrees to indemnify CONTRACTOR for claims, damages, or liabilities caused by any use by PVCSD of the plans, drawings, specifications, and all information gathered by CONTRACTOR on any project other than the one for which such plans, drawings, and specifications were prepared and information gathered by CONTRACTOR.

Patent and Copyright Indemnity

9.06 CONTRACTOR represents that it knows of no allegations, claims, or threatened claims that the materials, services, hardware or software ("Contractor Products") provided to PVCSD under this Agreement infringe any patent, copyright or other proprietary right. CONTRACTOR shall defend, indemnify and hold harmless PVCSD from and against all losses, claims, damages, liabilities, costs expenses and amounts (collectively, "Losses") arising out of or in connection with an assertion that any Contractor Products or the use thereof, infringe any patent, copyright or other proprietary right of any third party. PVCSD will: (1) notify CONTRACTOR promptly of such claim, suit or assertion; (2) permit CONTRACTOR to defend, compromise, or settle the claim; and, (3) provide, on a reasonable basis, information to enable CONTRACTOR to do so. CONTRACTOR shall not agree without PVCSD's prior written consent to any settlement which would require PVCSD to pay money or perform some affirmative act in order to continue using Contractor Products.

9.06.1 If CONTRACTOR is obligated to defend PVCSD pursuant to this section 9.06 and fails to do so after reasonable notice from PVCSD, PVCSD may defend itself and/or settle such proceeding, and CONTRACTOR shall pay to PVCSD any and all losses, damages and expenses (including attorney's fees and costs) incurred in relationship with PVCSD's defense and/or settlement of such proceeding.

9.06.2 In the case of any such claim of infringement, CONTRACTOR shall either, at its option, (1) procure for PVCSD the right to continue using Contractor Products; or (2) replace or modify Contractor Products so that that they become non-infringing, but equivalent in functionality and performance.

9.06.3 Notwithstanding this section 9.06, PVCSD retains the right and ability to defend itself, at its own expense, against any claims that Contractor Products infringe any patent, copyright, or other intellectual property right.

9.06.4 All provisions of Section 5.04, including the subsections thereunder, shall apply to CONTRACTOR's obligation pursuant to this Section 9.06.

Audits

9.07 If this Agreement involves an expenditure of public funds in excess of Ten Thousand Dollars (\$10,000), the Agreement is subject to examination and audit of the State Auditor, at the request of PVCSD or as part of any audit of PVCSD, for a period of three (3) years after final payment under the Agreement. CONTRACTOR shall cooperate with PVCSD, including any authorized representative of PVCSD, regarding such audit at no charge to PVCSD.

Counterparts

9.08 This Agreement may be executed in counterparts, each of which shall constitute an original, but all of which together shall constitute one and the same agreement, and the signature of any party to any counterpart shall be deemed a signature to, and may be appended to, any other counterpart.

Provisions Required By Law

9.09 Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein, and the Agreement shall be read and enforced as though they were included herein. If through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the request of either party, the Agreement shall forthwith be physically amended to make such insertion.

Governing Law

9.10 This Agreement and all questions relating to its validity, interpretation, performance, and enforcement (including, without limitation, provisions concerning limitations of actions), shall be governed by and construed in accordance with the laws of the State of California, notwithstanding any conflict-of-laws doctrines of such state or other jurisdiction to the contrary and without the aid of any canon, custom, or rule of law requiring construction against the draftsman.

Jurisdiction, Forum and Venue

9.11 The proper jurisdiction, forum and venue for any claims, causes of action or other proceedings concerning this Agreement shall be in the state and federal courts located in the State of California,

County of San Diego. PVCSD and CONTRACTOR agree not to bring any action or proceeding arising out of or relating to this Agreement in any other jurisdiction, forum or venue. PVCSD and CONTRACTOR hereby submit to personal jurisdiction in the State of California for the enforcement of this Agreement and hereby waive any and all personal rights under the law of any state to object to jurisdiction within the State of California for the purposes of any legal action or proceeding to enforce this Agreement, whether on grounds of inconvenient forum or otherwise.

Signature Authority

9.12 PVCSD and CONTRACTOR do covenant that the individual executing this Agreement on their behalf is a person duly authorized and empowered to execute this Agreement for such party.

Executed in San Diego County, California, on April 15th, 2024.

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

CONTRACTOR

By: _____
Eric Steinlicht, General Manager

Michael Rentner, Contractor

Attachment A – Scope of Work

Wastewater, Security, and Gate Fees Tax Roll Billing and Calculation

KICK-OFF MEETING: MEET WITH CSD STAFF TO DISCUSS:

- Review the tax roll billing process and appropriate annual timeline.
- Method of application of the charge and the data required.
- Review the process for any appeals or disputes.
- For initial year tax roll billings, NBS will develop format, print, and send a mailing of notice regarding change in billing method to tax roll billing to all property owners (CSD staff to review this change with internal legal counsel).

DATA COLLECTION AND MAINTENANCE

Gather and review data pertinent to the calculation and billing of the Fees. Data will be obtained from various sources such as the CSD's database, Assessor's parcel maps and County Assessor information as determined to be necessary based on the requirements of the formula. Maintain and periodically update a database for all parcels and relevant parcel information within the service area.

QUALITY CONTROL

Perform cross-reference tests looking at the various data sources, land use codes, and other pertinent information to improve accuracy of application of the charges. NBS has a multi-step approach to our quality control. We have built custom analysis tools within our software that assists in this process. Every database is reviewed by a top-level staff member before finalizing..

LEVY CALCULATION AND SUBMITTAL

Calculate the annual levy for each parcel within the District following the guidelines established in the formula. Submit the levy to the County Auditor Controller in the required electronic format. Levies rejected by the County Auditor Controller will be researched and resubmitted for collection on the County Tax Roll. Any parcels that are not accepted by the County for collection will be invoiced with payment to be directed to the CSD.

REPORTING

Provide an Annual Levy Report. The report will include a parcel listing with levy amounts. Parcel and levy data can be provided electronically if desired.

CONSULTING SUPPORT

NBS will provide a toll-free phone number for use by the CSD, other interested parties and all property owners. Our staff will be available to answer questions regarding the Fees. Bilingual staff is available for Spanish-speaking property owners.

ATTACHMENT B: PROFESSIONAL FEES

The appropriate fees are listed below for Tax Roll Billing Administration services.

ONE-TIME SETUP FEE

One-Time Setup and Implementation/Prop 218 Notice..... \$9,500

ANNUAL ADMINISTRATION FEES

Annual Fees \$7,500

D-FAST® ONLINE ANNUAL FEE

Annual Fees \$1,500

ESTIMATED ANNUAL ADMINISTRATION EXPENSES

Estimated annual administration expenses (as needed/not to exceed)¹ \$500

¹ Note: Estimated expenses does not include one-time initial costs for mailings or other engagement costs.

Expenses

Customary out-of-pocket expenses will be billed to the CSD at actual cost to NBS. These expenses may include, but not be limited to, mailing fulfillment, postage, reproduction, telephone, travel, meals and various third-party charges for data, maps, and recording fees. For the One-time set up/Implementation, there could be one-time printing and mailing costs that exceed the typical annual cap above.

Annual Fee Increases

Cost of living increases may be applied to the services listed above on October 1 each year, beginning with the invoices issued on October 1, 2025. The Cost of Living Adjustment (COLA) would be the actual cost of living increase based on the 12-month change from April/May to April/May in the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index for all urban consumers for the applicable region.

Additional Optional Services – Hourly Rates

The following table shows our current hourly rates. Any optional services authorized by the Pauma Valley CSD but not included in the scope of services will be billed at this rate or the then applicable hourly rate. This may include attendance at additional meetings, notice and ballots, etc.

Title	Hourly Rate
Director	\$250
Associate Director / Engineer	\$225
Senior Consultant / Manager	\$200
Consultant	\$175
Financial Analyst	\$150
Clerical / Support	\$110

Terms

Administration services fees are for the first year, with possible COLA in subsequent years, as referenced above. Such fees will be invoiced at the beginning of each quarter. Expenses will be itemized and included in the next regular invoice. Fees for all other services will be invoiced upon completion of the task. If the project is prematurely terminated by either party, NBS shall receive payment for work completed. Payment shall be made within 30 days of submittal of an invoice. If payment is not received within 90 days, simple interest will begin to accrue at the rate of 1.5% per month. Either party can cancel administration contracts with 30 days' written notice.

STORMWATER

A Ten-Step Funding Plan

By Kim Boehler and Tim Seufert



STORMWATER

A Ten-Step Funding Plan to Address the Spectrum of Needs in California



Published by NBS

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Kim Boehler and Tim Seufert are both Directors with NBS, a firm providing innovative and practical financial, consulting, and administrative advice and support to local governmental agencies. They are experienced consultants in this arena and have worked with hundreds of such agencies across California.

VIRTUALLY EVERY COMMUNITY IN CALIFORNIA IS FACING SIGNIFICANT AND UNFUNDED NEEDS WITHIN THE SPECTRUM OF STORMWATER.

The problem is no longer maintaining a permit and providing basic services to comply with the National Pollutant Discharge Elimination System (NPDES). Clouds are on the horizon, and a veritable financial storm is brewing, a storm which might engulf the general fund.

The following is a list of many stormwater challenges which may be brewing within your community, and it's possible that all of them apply:

- Inadequate or failing infrastructure, as your baseline
- Additional infrastructure needs, in existing and newly developing communities
- Groundwater management and recharge

- Degraded local environment, including creeks, bays, marshes, etc.
- NPDES requirements, including trash capture in storm drains
- Sanitary sewer implications (inflow and infiltration)
- Recurring flooding

Responding to any or all of the above is a challenge, but it is doubly so considering the competing financial needs for public safety, streets and transportation improvements, community services and so on. It is an imperative to review your needs, and consider the tools in your financial toolbox. This effort must be broad-based, across virtually all departments, and include a healthy dialogue within your community.





SOME BACKGROUND

The state and federal requirements that will be effective in the next few years for eliminating trash and pollutants from the storm drain systems, creating green infrastructure, and water quality monitoring will be arduous, and very expensive. Along with these water quality requirements, California's storm drain systems are aging, the population is increasing, the climate is changing, and the demands on our systems are higher than ever. Developing or updating a well-vetted and technically appropriate storm drain master plan is needed, as a first step. *(See Overview of Stormwater Master Planning on page 13.)*

Storm drain management requires proactive planning and the right infrastructure, along with regular operations and maintenance. A storm drain master plan contemplates the needs, design requirements, and unique attributes of your community. For many years in many communities, storm drain management has been low on the priority list, until recently. With more population and increased impervious surface area due to development, storm drain management, with significantly increasing water quality standards, must be a priority.

THE FUNDING OPTIONS

After the technical issues are addressed, it is necessary to formulate strategies to finance both capital improvements as well as fund ongoing maintenance and operations. The history of funding storm drain projects in the Western United States is technically complex, and politically charged. California has many unique facets curbing the creation of storm drain utilities, a funding approach in other states such as Washington and Oregon. The passage of Proposition 218, and later Proposition 26, created challenging hurdles in establishing new funding sources, including for stormwater management.

Any community facing these challenges must first ask if all has been done in terms of enhancing current revenue streams. Then, one must investigate additional options: Storm drain financing and funding can be accomplished via a number of elements, as listed to the right. Items 1 to 3 should be most any community's first steps, while the next may or may not apply:

10

STEP FUNDING PLAN

01 WATER/SEWER/TRASH UTILITIES

In some cases, there are justifiable methods to allocate some revenues from these funded utilities. This should be a primary consideration for many communities. A proper analysis is necessary to justify such funds.

02 DEVELOPMENT IMPACT FEES (DIF)

These are one-time fees to fund capital only for newly-developing areas (can also be part of a development agreement). There is no ongoing maintenance component.

03 REGULATORY FEES

Plan review and inspection fees can fund specific functions. A fee study is required to implement such fees.

04 PROPERTY-RELATED FEES

A property-owner ballot process, with a 50% + hurdle or a voter-approved measure with a 2/3 requirement of registered voters are options to fund capital or maintenance or both. A detailed study is required for such an effort. See the City of Palo Alto case study on page 11. Note that with the recent passage

of SB 231, it is now also feasible to propose such a fee and pass it on to the users without an affirmative ballot or vote (a public hearing is required by Proposition 218) if the fee would provide for new or enhanced “water supplies.” Refer to the callout box on SB 231 and Author’s note, both on page 8.

05 GENERAL OBLIGATION BONDS
Voter-approved bonds to fund capital is an option. This requires an affirmative vote in an election.

06 COMMUNITY FACILITIES DISTRICTS (CFD)
A voter-approved (or landowner-approved in the case of undeveloped land) CFD can fund capital or maintenance or both. A 2/3 positive vote is required.

07 SPECIAL PARCEL TAXES
A voter-approved parcel tax mechanism can fund capital or maintenance or both. A 2/3 positive vote is required. Refer to the Culver City case study on page 10.

08 ASSESSMENT DISTRICTS
A property-owner approved Assessment District can possibly fund a portion of capital or

maintenance or both, typically for a well-defined area within the larger community. For example, the 1982 Act Benefit Assessment District law provides for maintenance and operation of flood control and drainage services.

09 GRANTS AND OTHER SOURCES
Federal (FEMA and others), State and local grant sources are sometimes available, particularly as a match to the other funds mentioned herein. State Revolving Funds (SRF) loans are also a possibility.

10 THE GENERAL FUND
This is your last resort. It has been the source of most stormwater funds to date, and is the last recourse when all of the above sources don’t meet the need (though it’s a challenged fund for most).

These ten items are the funding alternatives that can be implemented to generate funds for storm system improvements, operation and maintenance in your community. While a stormwater utility can be created in California and there may be a good reason to do so in your community, there are no inherent funding options available beyond those discussed above.

SB 231

California Senate Bill 231 was signed by the Governor in October 2017. This bill essentially amended the Proposition 218 Omnibus Act to redefine “sewer” to include storm sewers. This effectively allows public utilities to include some stormwater program costs in their current water, sewer or trash fees (rates approved via the regular Proposition 218 process) if the stormwater program benefits these other utilities. For example, keeping stormwater out of the sewer system reduces the amount of effluent that needs to be stored and/or treated at the wastewater treatment plant. This bill also allows for “certain” new stormwater property-related fees to be “noticed but not balloted” fees (a notice is sent, but ballots are not sent for a protest-ballot tabulation), as with regular water, sewer, and trash fees. (Note that recent court cases call this bill into question.)

The bill was supported by some municipal and environmental groups, and opposed by some taxpayer groups. Legal challenges are surely on the horizon as this is implemented in communities across the state. A test case (or cases) is on its way in the near future.

Funding stormwater requires a broad and multi-disciplined effort. Establishing a multi-disciplined team, including staff, community leaders and specialists in engineering, public finance and public outreach is the key to success. Reaching out to the public early and often in the process and maintaining a focused approach can improve the chances of successfully creating a suite of funding tools that will allow your agency to endure the storm.

Author’s note on property-related fees: As of this writing, the current environment for property-related fees is in flux. Recent court cases, such as in Salinas and elsewhere, are challenging. A constitutional amendment to add stormwater categorically to the list of “water, sewer, trash” has been proposed, but not approved by either the legislature or the California electorate. SB 231 and AB 2403 must be taken in context with Proposition 218 and court cases to date. New court cases are on the horizon.

Date: January, 2018





CASE STUDY

CULVER CITY PARCEL TAX: THE “CLEAN WATER, CLEAN BEACH PARCEL TAX”

The voters of Culver City recently approved a new parcel tax aimed at stormwater, presumed to be the first in California. Measure CW was approved by 74% of the voters, over the 2/3 requirement needed.

Culver City was struggling with how to finance infrastructure needed to manage stormwater runoff, and provide funding to reduce/prevent water pollution in the local watersheds and comply with state and local regulations. After careful evaluation, the City decided to pursue a tax measure that generates \$2 million in new revenue annually. This new funding source won't fund 100% of the needs,

but it is an initial first step in a long-term plan.

The main reasons Culver City pursued a parcel tax are due to the level of flexibility in the formula used to levy the parcel tax, and the fewer administrative and legal procedures required when compared to other funding mechanisms.

The critical efforts taken throughout the process ensured its success: This included careful evaluation of tax levels the public would support through the use of public opinion polling, and a public information campaign and timing of placement on the ballot.

Image © Joe Orama



CASE STUDY

PALO ALTO PROPERTY-RELATED FEE

Like many cities, the City of Palo Alto has significant stormwater funding needs. In 2000, property owners rejected a property-related fee to help fund stormwater management. A new broad-based effort was mounted in 2005 which resulted in a 58% “yes” ballot to such a fee.

In 2017, an increased fee was posed to the community, and approved again, this time at a 64% affirmative ballot. Interestingly, the new fee is permanent (i.e., no sunset) for operations, and there is also a fee for capital needs only with a 15 year duration. The fee is billed via the city’s robust utility billing system, though it could alternatively be billed via the county property tax collection system. The 2017 effort was thoughtfully led by a Blue Ribbon Committee, with broad participation by business, neighbors, environmental interests, and others.

Image © Craig Howell



OVERVIEW OF STORMWATER MASTER PLANNING

By Dan Schaaf, PE, Schaaf & Wheeler

Master planning for municipal drainage and stormwater systems typically involves analyzing the capacity, condition and ability to treat runoff. These documents are intended to be a “one-stop-shop” for engineers, planners, finance directors, elected officials and the general public to understand the community’s stormwater infrastructure. The two major functions of stormwater systems are to convey storm runoff in a manner that limits flooding and to treat the runoff to reduce negative municipal impacts on the environment.

The primary purpose of municipal drainage networks is to convey storm runoff from developed areas to larger systems such as channels, lakes, bays and oceans. A master plan should analyze how the existing infrastructure performs during a large storm, typically a 10-year event, to identify capacity deficiencies. The condition of the existing drainage network should also be assessed to assure the systems are functioning as designed. Capital projects to correct deficiencies in capacity and condition are sized, costed and prioritized.

Under the United States EPA’s NPDES (National Pollution Discharge & Elimination System) program, all California municipalities are required to address stormwater quality. Each region of the state has varying stormwater constituents that need to be reduced to protect waterbodies and natural resources. These constituents can include: trash, PCB’s (polychlorinated biphenyl), metals and bacteria. The master plan should address how the municipality is currently addressing the NPDES requirement and identify future needs to comply with the permit.

AB 2403 In 2014, AB 2403 (Rendon) was signed. The bill modified the definition of “water,” as known in Articles XIII C and XIII D of the California Constitution, to mean water from any source. This relates to situations whereby stormwater can be used as a source of usable water.

In some cases, the capacity and water quality projects can be combined to reduce costs. However, these two goals can often be at odds with each other. Water quality strategies typically rely on slowing flows, maximizing infiltration, and reducing runoff, whereas drainage improvements have typically relied on enlarging pipes and building pump stations to quickly move water to a larger waterbody (creek, river, lake, bay or ocean). New approaches are starting to bridge this gap by incorporating green infrastructure concepts into drainage system projects.

A stormwater master plan should clearly address how a community should approach drainage and stormwater issues. The documents should contain enough basic information that the layperson (council member or member of the community) can understand the problems and solutions, yet it should contain enough technical information that an engineer can take the projects into design and construction. The plan should prioritize the necessary capital projects, estimate costs to meet the requirements, and provide an outline of funding options. Done correctly, a stormwater master plan will be utilized on a regular basis and not become another document on a bookshelf or file buried on a server.









RUN POWERED BY ADP®

Proposal

For Pauma Valley Community Services District



04-08-2024

Pauma Valley Community Services District
33129 Cole Grade Rd
Pauma Valley, CA 92061-9518

Enclosed is the proposal outlining the ADP® services we discussed and other information you may find helpful. Your interest in ADP is greatly appreciated!

If you have any questions concerning this proposal or our solutions, please don't hesitate to contact me.

Best Regards,

Christian Wilson
Associate District Manager
christian.wilson@adp.com



Solution Detail for Pauma Valley Community Services District*:

Employees	13
Payroll Frequency	Bi-Weekly
Start Date	04-17-2024

Payroll

- Payroll Processing
- Tax Filing
- Electronic Reports
- Employee Access
- ADP Mobile Payroll
- General Ledger Interface
- Pay Option: FSDD Only
- Delivery
- New Hire Reporting
- Pay Options
 - FSDD
 - TotalPay
 - Check Stuffing/Signing
- Poster Compliance Update Service
- General Ledger Interface
- Garnishment Payment Service
- State Unemployment Service

HR

- HR HelpDesk
- Applicant Tracking System - CareerPlug
- Background Checks (25 per year)
- Employee Handbook Wizard
- HR Forms and Documents
- HR Compliance Updates and Training
- HR Tracking (includes Performance, Education and others)
- Document Vault
- New Hire Paperwork
- Employee Assistance Programs
- Employee Perks Program
- Dedicated HR Team Support
- Employee Handbook Creation Services
- Employee/Employer Training
- Legal Support
- Employment Verification
- Lifemart

Processing Investment

Product	Billing Frequency	List Price	Discount	Net Price
ADP HR Pro Base price (\$241.95) + Per employee price (\$5.00)	Bi-Weekly	\$306.95	55.00% (- \$168.82)	\$138.13 **
Implementation for ADP HR Pro	Once	\$200.00	87.50% (- \$175.00)	\$25.00 **

**In the event of additional jurisdictions, there will be a \$8.95 charge per month/jurisdiction.

Annual W2 Fees

Y/E Information Stmt, W2 13 W2's Base price (\$54.95) + Price per W2 (\$7.50)	Annually	\$152.45		\$152.45
W-2 Delivery	Annually	\$14.95		\$14.95

Promotions

- 6465 - First Month Free
- 6466 - Months 4 & 5 Free

Total Savings with Promos: \$897.85

*This is a Proposal only. Fees are estimates and are subject to change based on variation in payroll details, frequency, features, number of employees, etc. Additional fees may be incurred if other services are purchased or for additional tax filings including, but not limited to,

additional states or 'applied for' statuses. Please consult with your sales representative for further details. The information contained in this proposal is confidential and proprietary and should not be shared with anyone outside your company.

CONFIDENTIAL



ADP® HR Pro

Enhanced HR help and big business perks for you and your employees, plus tools to help manage compliance and your cashflow.

You're a small business owner. But that doesn't mean you don't want big business support and perks.

ADP HR Pro has powerful tools and enhanced services that can help you focus on growing your business, rather than worrying about running your business.

People management features designed for your business

Elevated HR support, administration and compliance

- **Enhanced HR HelpDesk support** – Access to a designated team of HR Business Advisors, available for both one-off questions and scheduled, proactive check-ins.
- **Enhanced Employee Handbook support** – We'll help you create a comprehensive, quality employee handbook based on state and federal employment law in just a few simple steps.

HR technology

- **New Hire Onboarding** – Add new employees with just a few basic pieces of information and employees can enter their personal info, direct deposit, emergency contacts and federal tax withholding.
- **Document Vault** – Eliminate paper and get centralized, searchable access to stored employee and company documents, as well as a library of HR best practice templates.
- **ZipRecruiter®** – Post jobs to 100+ job boards and social media sites in one click. Reach millions of job seekers with one post. Easily manage, screen and quickly identify top candidates – all in one place.
- **Alerts and Notifications** – Track important dates like employee anniversary, performance reviews, and license and certification expiration dates.
- **HR Tracking** – Get 24/7 access to HR pages that help you track employee information, such as assigned property and performance, and advanced reporting.

Tools for you and your employees

- **Work-Life EAP Program** – Your employees can get the support they need, with access to counseling sessions, legal and financial referrals and consultations and more.
- **Trainings** – Participate in courses on Sexual and Workplace Harassment, HR Recordkeeping, Sales and more.

- **Business/Marketing Tools and Live Advice** – Take the guesswork out of growing your business with customized advice from Upnetic's business advisors plus web optimization services and marketing tools.
- **Discount Programs** – You and your employees get discounts on brand-name products and daily essentials.

HR support, administration and compliance

- **Background Checks** – Includes SSN Validation**, 1 Criminal History Search*** for the current county of residence, and ADP's CrimRadar™** only. 25 free background check bundles included annually.
- **Job Description Wizard** – Create customized job descriptions based on an extensive database.
- **HR Toolkits** – Navigate everyday HR and compliance responsibilities with step-by-step best practice guidelines, essential forms and documents, and related policies.
- **HR Forms & Documents** – Save time by obtaining key HR forms from our central library of thousands of best-practice documents, checklists, forms and policies.
- **State and Federal Compliance Database and Compliance Updates** – Get information about ever-changing state and federal employment laws with easy-to-read summaries of major regulations. Also get proactive alerts to help you stay on top of HR best practices and compliance requirements.
- **ADP® Employment Verification** - Helps you respond to employment and income verification requests when your employees apply for loans, lines of credit, or government benefits, freeing up time for you.



Always Designing
for People™

HR information and education

- **State and Federal Resources** – Help meet your core state and federal documentation requirements with convenient access to key government forms and documents.
- **Tip of the Week** – Receive practical how-to articles that provide best-practice information to help you complete your everyday employee management tasks.

Cash and compliance management solutions

- **Flexible Payroll Input Options** – Enter your data online, by phone, or even on-the-go with our mobile payroll app. Your data is always safe and secure.
 - **RUN & Done®** – Automate your payroll, for salaried staff and hourly employees with standard hours, using RUN & Done. Set it up once and we'll run your payroll until you tell us to make a change.
- **Employee Access®** – Employees can manage their personal information and federal tax withholding, access payroll and tax history, as well as view available integrated products like time tracking, health benefits, retirement plans or company policies.
- **General Ledger Interface** – Export journal entries from ADP into QuickBooks®, Xero, Creative Solutions or a generic output file — without re-keying data.
- **Payroll Preview** – Preview payroll results before processing to help reduce errors.
- **Flexible Employee Pay Options** – Choose from three ways to pay your employees:
 - **ADPCheck™** – The most secure paycheck in the industry, signed and sealed with 10 advanced fraud protection features.
 - **Direct Deposit** – On payday, pay is automatically deposited in each employee's account. (Employees can also choose to have funds directly deposited to a Wisely® Direct debit card†.)

- **Electronic Reports** – View, access, export and print different reports online, from payroll to tax to people.
 - **Global Health Event** - Access a series of reports to help you navigate the PPP loan forgiveness process. Also use dedicated payroll earnings and memo codes to streamline FFCRA and CARES Act compliance.
 - **Custom Reporting** – Choose the fields to include and their order, sort the data within columns, set filters and selection criteria, preview, print, export to multiple file formats and save custom reports for future use.
- **Tax Filing** – We'll calculate, deposit, file and reconcile your payroll taxes — and respond to inquiries from taxing agencies regarding the returns we file for you.
- **New Hire Reporting** – Helps protect your company from penalties due to mistakes or late filings.
- **New Hire Paperwork** – Quickly download state and federal new hire forms all in one convenient place.
- **Labor Law Poster Compliance Update Service** – We'll also enroll you in our Labor Law Poster Compliance Update Service to help you comply with these regulations.
- **Garnishment Payment Service** – A cost-effective, comprehensive solution that helps you manage your wage garnishment processing.
- **State Unemployment Insurance (SUI) Management** – ADP offers management of your state unemployment insurance claims, including providing claim responses to state agencies, reviewing benefit payments charged to your SUI account, protesting erroneous charges, and consulting on HR best practices.

Legal Services

- **Upnetic Legal Services*** – Access free and discounted legal services, including contract and document review, letters and phone calls, registered agents, and consultations on topics like workers' compensation, employment matters, tax, laws and more.

For more information contact:



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A la carte charges will apply to products ordered outside the background check bundle (example: verifications, driving records, registry searches, credit, other court records, etc.).

*Upnetic Legal Services powered by Legal Club® (of America) is a third-party provider.

**Only confirms social security number was issued and number is not on the death master database.

***A \$65 state surcharge applies when ordering criminal searches from New York.

† Wisely Direct is a prepaid account offered directly to consumers by ADP. It can be used to receive direct deposits and income from other sources. Wisely Direct is not a pay card program or an employer-offered pay option.

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Thank you for choosing ADP! To ensure we have the information necessary to get your account set up, here is a list of documents that we will be needing. Please feel free to reach out with any questions on any of these items.

Requirements for Account Setup

Employee Information Form	Please use this link to securely enter employees' information if not already on provided payroll reports.
Bank Proof	Must be from a US bank and include name and address. Provide one of the following: <ul style="list-style-type: none"> • Voided check (with fractionals) • Bank account agreement • Bank statement

Requirements for State Tax Jurisdiction Setup

If you already have state tax IDs please provide to your sales associate, otherwise please see below for registration instructions

CA-California	
State Income Tax ID Proof	Cannot be Applied For SIT ID Format: 999-9999 9 Combined SIT and SUI Registration: http://www.edd.ca.gov/Payroll_Taxes/e-Services_for_Business.htm
State Unemployment Tax ID Proof	Cannot be Applied For SUI ID Format: Same as SIT Combined SIT and SUI Registration: http://www.edd.ca.gov/Payroll_Taxes/e-Services_for_Business.htm Requirements: \$100 in liability must be met. Application can be submitted one quarter prior to date of first page wages. Turnaround Time: Upon completion of application (one account for SIT and SUI known as EDD (Employment Development Dept)) w/in 3-5 business days
Paid Time Off	Form will be provided by your sales associate



ADP® HR Pro, and a whole lot more, for your small business needs!

9 out of 10

customers worried less about HR issues once they started using ADP¹

You may have known about ADP for our payroll services, but did you know about our integrated HR and benefit offerings that were designed to help you manage and grow your business and workforce? Check out some of the offerings below and talk to an ADP Representative to find out how you can implement these solutions with your business.

HR tools to help you manage and attract top talent

- **HR HelpDesk** — Have an HR question about an employee or a situation in your business? Give ADP's HR professionals a call—the HR HelpDesk is a one-stop-shop to receive HR best practice information.
- **Employee Handbook Wizard** — With RUN's Employee Handbook Wizard, you can create a customized, comprehensive and professional quality employee handbook based on federal and state employment law in just a few simple steps.
- **State and Federal Compliance** — Get easy-to-read summaries of new and changing regulations. Also receive proactive alerts to help you stay on top of HR best practices and compliance requirements.
- **Learning Management System** — Assign (and track completion of) online courses on sexual harassment and abusive conduct, HR compliance, skills development, and much more.
- **Applicant Tracking System** — Manage end-to-end recruitment — from instantly posting roles on top job boards, to screening candidates and onboarding them.
- **Discount Programs** — Get discounts on nationally recognized, brand-name products and local retailers.
- **Work-Life EAP Program** — Your employees can get the support they need, with access to counseling sessions, legal and financial referrals and consultations and more.
- **State Unemployment Insurance (SUI) Management** — Management of your state unemployment insurance claims, including providing claim responses to state agencies and reviewing benefit payments charged to your SUI account.
- **Business/Marketing Tools and Live Advice** — Take the guesswork out of growing your business with customized advice from Upnetic's business advisors plus web optimization services and marketing tools.
- **Upnetic Legal Services*** — Access free and discounted legal services, including contract and document review, letters and phone calls, registered agents, and consultations on topics like workers' compensation, employment matters, tax laws and more.

Benefits and retirement options to help you retain top talent

Keep top performers in your workforce happy, engaged and productive with:

- **Retirement Services^** — Help employees on the road to retirement readiness with retirement programs. A valuable retirement plan also helps you recruit and keep your top talent.

3 in 4 employers say having a company-sponsored retirement plan increases employee loyalty²



Always Designing for People®



ADP's Pay-by-Pay® Premium Payment solutions can help you manage your premium payments

Improve your cash flow and minimize financial impact at your year-end policy audit:

- **Workers' Compensation Pay-by Pay Premium Payment Program for Workers' Compensation**** allows you to eliminate up-front premium deposits and establish a premium payment schedule based on your carrier rates payroll cycle and actual (not estimated) payroll data.
- Through Automatic Data Processing Insurance Agency, Inc. (ADPIA®)³, a licensed associate can obtain a **no-obligation quote for a workers' compensation policy that can help protect your workforce and/or a Business Insurance Plan** that can protect your business by combining property and liability insurance into a single policy.**



ADP Time and Attendance to help you control your labor costs

- Are you manually entering hours worked into RUN each pay period? **ADP offers a range of integrated time and attendance options** that enable employees to clock in remotely on their mobile device or at your location.
- **We also offer several third-party timekeeping and scheduling apps** that integrate directly with RUN that can be found at our **ADP Marketplace**, including Homebase, TSheets and Deputy.



Free up more time with HR Outsourcing

If you need a more comprehensive payroll and HR solution, **ADP's HR Outsourcing** solutions provide dedicated guidance, compliance support, risk mitigation and tools and solutions to help every company manage its most valuable asset — its people. From HR software to a fully-outsourced Professional Employer Organization (PEO) solution that helps you manage it all, ADP can help position your business for success.

1. Internal survey of 378 RUN Powered by ADP® HR packages customers in 2020.

2. MetLife's 17th Annual U.S. Employee Benefit Trends Study 2019.

3. Automatic Data Processing Insurance Agency, Inc. (ADPIA) is an affiliate of ADP, LLC. All insurance products will be offered and sold only through Automatic Data Processing Insurance Agency, Inc., its licensed agents or its licensed insurance partners; 1 ADP Blvd. Roseland, NJ 07068. CA license #0004044. Licensed in 50 states. Certain services may not be available in all states. ADP's Pay-by-Pay is a payroll enhancement of ADP's payroll processing service. Clients must be using ADP's tax filing service to take advantage of ADP's Pay-by-Pay Premium Payment Program.

*Upnetic Legal Services is Powered by Legal Club® (of America), a third-party provider.

**This information covers only the offering of the Pay-by-Pay Premium Payment Program for Workers' Compensation payroll features of ADP's payroll processing services and does not involve the offer or sale of any insurance products. Clients must be using ADP's tax filing service to take advantage of the Pay-by-Pay Premium Payment program. While premium deposits may be eliminated with most carriers, mandatory state assessment fees may be required.

^Only registered representatives of ADPBD may offer and sell such retirement products and services or speak to retirement plan features and/or investment options available in any ADP retirement product. All ADP companies identified are affiliated companies.

Learn more
today!



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Investment Summary

October 10, 2023 | Quote # Q-141126 | Quote valid for 30 days

Client Company
Pauma Valley Community Services District

Client Contact
Eric Steinlicht

92061
7607421909

92061
7607421909

 **Total Employee Count**
13

 **Monthly Fee**
\$529.75

 **One-Time Fees**
\$550.00

 **Total Annual Investment**
\$6,498.00

**Total Annual Investment includes estimated annual fees
*Annualized fees do not include usage based fees
*Monthly fees based on # of active employees
**Plus sales tax if applicable*

See following pages for line item
breakdown of services

Paylocity Account Executive	Date
Signature	

Zack Morson

(208) 616-7140

Client Authorization	Date
----------------------	------

Signature

Name (Print)

The Paylocity services covered by this order are provided in accordance with the terms and conditions of the applicable Paylocity subscription agreement and any additional terms specified below.

National Awards & Recognition



Investment Summary

October 10, 2023 | Quote # Q-141126 | Quote valid for 30 days



One-Time Fees	Qty	Rate	Price
HCM Bundle			\$550.00
Payroll Implementation	-	-	Included
Self-Service Portal Implementation	-	-	Included
Time Off Implementation	-	-	Included
Time & Labor Implementation	-	-	Included
Expense Implementation	-	-	Included
Benefit Essentials Implementation	-	-	Included
Human Resources Implementation	-	-	Included
Recruiting Implementation	-	-	Included
Onboarding Implementation	-	-	Included
Performance Implementation	-	-	Included
Vendor Integration: Benefits Implementation	1		\$0.00
HR Edge Implementation	1		\$0.00
Integrations			
Employee Navigator Setup	-	-	Included
One-Time Total			\$550.00

Monthly Fees	Base	Qty	Rate	Monthly
HCM Bundle	\$273.00	13	\$12.50	\$435.50
Modern Workplace Plus				
• Payroll Processing	-	-	-	Included
• Direct Deposit	-	-	-	Included
• Signed & Sealed Checks	-	-	-	Included
• Tax Filing Services	-	-	-	Included
• Employee Self-Service	-	-	-	Included
• Electronic Garnishments	-	-	-	Included
• Direct Agency Pay	-	-	-	Included
• QuickBooks Online Self-Setup Integration	-	-	-	Included
• New Hire Reporting	-	-	-	Included
• Labor Law Poster with E-Update Service	-	-	-	Included
• Time Off Management	-	-	-	Included
• Time & Attendance	-	-	-	Included
• Expense Management	-	-	-	Included
• Scheduling +	-	-	-	Included
• Benefit Essentials	-	-	-	Included
• Human Resources Management	-	-	-	Included
• General Ledger Service	-	-	-	Included
• Recruiting	-	-	-	Included
• Onboarding	-	-	-	Included
• Learning Management	-	-	-	Included
• Performance Management	-	-	-	Included
• Employee Navigator	-	-	-	Included
• Video	-	-	-	Included
• Employee Voice	-	-	-	Included
• E-Verify	-	-	-	Included

Investment Summary

October 10, 2023 | Quote # Q-141126 | Quote valid for 30 days



• Compensation Management	-	-	-	Included
• Community +	-	-	-	Included
A La Carte Services				
• Vendor Integration: Benefits	\$0.00	1		\$0.00
• HR Edge		13	\$7.25	\$94.25
Monthly Total				\$529.75

Annual Fees	Base	Qty	Rate	Annual
W2 / 1099	\$50.00	13	\$7.00	\$141.00
Annual Total				\$141.00

Usage-Based Fees	Base	Rate
Delivery Next Day (UPS)		\$20.00

The fees listed above are invoiced as incurred on per usage basis in accordance with the terms and conditions. Please note these fees are in addition to the ongoing fees stated in the Investment Summary section of the quote.

DRAFT

Payroll Core

Pay your team and get payroll taxes done for you. Time not included.

~~\$45~~
\$13⁵⁰/mo

Save 70% for 3 months*

+\$6/employee/mo

Choose plan

[Learn more](#)

Take care of payday

[Full-service payroll](#)

Includes automated taxes & forms

[Auto Payroll](#)

[1099 E-File & Pay](#)

[Expert product support](#)

[Next-day direct deposit](#)

Take care of your team

[Employee portal](#)

[Health benefits for your team](#)

[401\(k\) plans](#)

[Workers' comp administration](#)

Payroll Premium

Streamline payday and access HR. Includes Time Premium.

~~\$80~~
\$24/mo

Save 70% for 3 months*

+\$8/employee/mo

Choose plan

[Learn more](#)

Take care of payday

[Full-service payroll](#)

Includes automated taxes & forms

[Auto Payroll](#)

[1099 E-File & Pay](#)

[Expert product support](#)

[Same-day direct deposit](#)

[Track time on the go](#)

[24/7 expert product support](#)

[Expert review](#)

Take care of your team

[Employee portal](#)

[Health benefits for your team](#)

[401\(k\) plans](#)

[Workers' comp administration](#)

[HR support center](#)

Payroll Elite

Access on-demand experts and tax protection. Includes Time Elite.

~~\$125~~
\$37⁵⁰/mo

Save 70% for 3 months*

+\$10/employee/mo

Choose plan

[Learn more](#)

Take care of payday

[Full-service payroll](#)

Includes automated taxes & forms

[Auto Payroll](#)

[1099 E-File & Pay](#)

[Expert product support](#)

[Same-day direct deposit](#)

[Expert setup](#)

[Track time and projects on the go](#)

[24/7 expert product support](#)

[Tax penalty protection](#)

[Personal HR advisor](#)

Take care of your team

[Employee portal](#)

[Health benefits for your team](#)

[401\(k\) plans](#)

[Workers' comp administration](#)

[HR support center](#)

**Pauma Valley Community Services District
FY 2024/25 Proposed Budget**

	A	B	C	D	E
	FY 24 YTD Actuals 4/30/2024	FY 24 Adopted Budget	FY 25 Proposed Budget	\$ Budget Variance	% Budget Variance
1 REVENUE					
2 Sewer Charges	\$ 451,795	\$ 541,836	\$ 565,198	23,362	4%
3 Security Patrol Charges	478,419	558,504	636,053	77,549	14%
4 Property Tax	138,680	133,248	136,774	3,526	3%
5 Interest	53	-	-	-	N/A
6 Admin Services	185	-	-	-	N/A
7 Other Revenue	29,388	7,620	8,520	900	12%
8 Security Gate Charge	382,875	450,000	515,790	65,790	15%
9 TOTAL REVENUE	1,481,395	1,691,208	1,862,335	171,127	10%
10 EXPENSE					
11 Salaries and Benefits					
12 Salaries	589,648	756,408	787,000	30,592	4%
13 Health Insurance	58,299	95,160	108,700	13,540	14%
14 Payroll Taxes	51,191	68,400	69,668	1,268	2%
15 PERS	75,965	58,536	69,100	10,564	18%
16 Uniforms	1,109	3,396	2,650	(746)	-22%
17 Workers' Comp. Ins	19,932	22,296	23,220	924	4%
18 Total Salaries & Benefits	796,144	1,004,196	1,060,338	56,142	6%
19 Operations & Administrative Expenses					
20 Dwelling Live	7,337	8,372	8,900	528	6%
21 Electricity	53,932	57,564	59,570	2,006	3%
22 Liability Insurance	35,418	54,828	58,200	3,372	6%
23 Miscellaneous	4,057	13,848	3,500	(10,348)	-75%
24 Telephones	7,341	11,244	15,200	3,956	35%
25 Postage	2,659	4,632	4,900	268	6%
26 Operator Contract Services	64,895	72,800	92,400	19,600	27%
27 Oak Tree Repair & Maint.	2,404	2,460	6,000	3,540	144%
28 Sewer line maintenance	72,960	20,868	40,000	19,132	92%
29 Sludge Removal	28,487	51,528	54,600	3,072	6%
30 SCADA Maintenance	-	4,896	5,200	304	6%
31 Plant Repairs & Maintenance - Other	19,317	9,024	10,000	976	11%
32 Building Repairs & Maintenance	19,283	13,596	20,000	6,404	47%
33 Airpark maintenance	675	900	1,000	100	11%
34 Gate Repairs & Maintenance	31,873	35,448	37,600	2,152	6%
35 Repairs & Maintenance - Other	3,428	252	2,000	1,748	694%
36 Office Supplies	24,586	18,648	30,000	11,352	61%
37 Utility Shop Supplies	2,875	-	1,000	1,000	
38 Security Supplies	1,119	1,212	1,280	68	6%
39 Gate Supplies	2,859	2,184	2,300	116	5%
40 Vehicles	13,299	22,152	16,400	(5,752)	-26%
41 Drainage	18,468	9,996	10,600	604	6%
42 State Maint. Fee	30,531	28,421	31,000	2,579	9%
43 Water Tests & Analysis	7,888	11,700	12,400	700	6%
44 Fees	9,146	8,904	9,500	596	7%
45 Engineering	24,880	24,996	26,500	1,504	6%
46 Professional Services	3,660	-	62,800	62,800	0%
47 Pre-employment Gates	312	-	-	-	0%
48 Education & Meetings	4,787	10,488	15,000	4,512	43%
49 Long Term Financial Plan	15,000	-	-	-	0%
50 Audit	18,599	-	12,000	12,000	0%
51 Accounting	31,363	50,784	54,000	3,216	6%
52 Legal	59,320	53,880	57,100	3,220	6%
53 SGMA Technical Study	5,292	-	-	-	0%
54 Guard Houses /Roadway Lease	3	2	2	0	6%
55 Total Operations & Admin Expenses	628,053	605,627	760,952	155,325	26%

**Pauma Valley Community Services District
FY 2024/25 Proposed Budget**

56	TOTAL EXPENSE	1,424,197	1,609,823	1,821,290	211,467	13%
	NET REVENUE / (EXPENSE) BEFORE					
57	CAPITAL	\$ 57,198	\$ 81,385	\$ 41,044	\$ (40,341)	
58	Capital					
59	Capital Reserve Account					
60	Capital - Facilities	-	-	59,930	59,930	
61	Capital - Equipment	-	-	99,600	99,600	
62	Capital - Vehicle	-	-	-	-	
63	TOTAL EXPENSE FROM CAPITAL	-	-	159,530	159,530	-
64	NET REVENUE / (EXPENSE)	\$ 57,198	\$ 81,385	\$ (118,486)	\$ (199,871)	

Pauma Valley Community Services District FY 2024/25 Proposed Budget - Capital

		FY 25 Proposed Budget
1	EXPENSE	
2	Capital - Facilities	
3	Pipeline Rehabilitation	-
4	WWTP Rehabilitation - Repair	4,030
5	WWTP Rehabilitation - Train	10,000
6	WWTP Rehabilitation - Lift Station	10,000
6	WWTP Rehabilitation - Consult Services	30,000
7	WWTP Rehabilitation - Probe	5,900
9	Total Capital - Facilities	59,930
10	Capital - Equipment	
11	Smart Covers	6,200
12	Electrical Service	17,200
13	Commercial Solar PV installation	76,200
14	Project 4	-
15	Project 5	-
16	Total Capital - Equipment	99,600
17	Capital - Vehicle	
18	Project 1	-
19	Project 2	-
20	Project 3	-
21	Project 4	-
22	Project 5	-
23	Total Capital - Vehicle	-
24	TOTAL EXPENSE	159,530

Pauma Valley Community Services District

FY 2024/25 Proposed Preliminary Budget

District Budget

Revenue

Line 2 – Sewer Charges- This budget incorporates a \$5.09 rate increase to customers for Sewer Services.

Line 3 – Security Patrol Charges- This budget incorporates a \$7.83 rate increase to customers for Security Patrol Services.

Line 4 – Property Tax includes tax revenue assessed by San Diego County for all properties annexed to the district. Currently projecting a 3% increase from the FY 23/24 budget until Tax Levy for new year is produced.

Line 5 – Interest includes all interest received from balances in associated accounts. Conservative budget based on prior year budget.

Line 6 – Admin Services- Includes various administrative services that may arise, such as the sale of mailbox keys, or notary services.

Line 7 – Other Revenue- Includes additional revenue from transfer fees associated with escrow transactions. Revenues may vary depending on the number of transactions.

Line 8 – Security Gate Charges- This budget incorporates a \$7.62 rate increase to customers for Security Gate Services.

Expense

Salaries and Benefits

Line 12 – Salaries include salaries and for all employees. Estimated based off current rate calculations and staffing with 5% projected rate increase and proposed COLA. Projection will adjust and be finalized once year end is complete.

Line 13 – Health Insurance includes health, dental, vision and life insurance provided to employee. Increased based off recent history and projected staffing levels until new rates released for calendar year 2025.

Line 14 – Payroll Taxes includes taxes paid by employer on employee pay.

Line 15 – PERS includes employer portion of CalPERS payments made on behalf of the employees. Increased based off recent history and projected staffing levels.

Pauma Valley Community Services District

FY 2024/25 Proposed Preliminary Budget

Line 16 – Uniforms are provided to the employees for required work attire and reimbursements.

Line 17 – Workers’ Comp. Ins- Includes expenses for Worker's Compensation insurance premiums for all employees and Board of Directors.

Operations & Administrative Expenses

Line 20 Dwelling Live- Includes services for gate access management, resident access via RFID's, mobile app access, security features such as incident reporting, and visitor history tracking. The estimated budget is based on historical annual rate increases.

Line 21 Electricity- Includes costs for utilities on all facilities, assuming no solar in place for the next fiscal year.

Line 22 Liability Insurance- Includes cost to protect the district from claims related to other's bodily injury, property damage, and more. Increase of 6% from prior year budget until final quote comes from current carrier.

Line 23 Miscellaneous- Various expenses that do not fit neatly into other predefined categories. It includes minor incidental costs that arise periodically and are often unpredictable.

Line 24 Telephones- Includes costs for telephone services.

Line 25 Postage- Includes an estimated annual expense amount related to mailing expenses. Estimates are based on historical usage and projected mailing activities.

Line 26 Operator Contract Services- Details the costs associated with the District's contract with Water Quality Specialists to manage the treatment plant operations.

Line 27 Oak Tree Repair & Maintenance includes routine/preventative repairs and maintenance to current and future assets. Increase due to inflation of costs.

Line 28 Sewer line Maintenance Covers costs for maintaining the sewer lines to ensure proper functioning and prevent blockages. This includes expenses for regular semi-annual cleanings and targeted hot spot cleanings.

Line 29 Sludge Removal- Outlines the costs associated with the removal and disposal of sludge generated from the treatment plant operations. This budget covers expenses for the transportation, treatment, and disposal of sludge in accordance with regulatory requirements.

Line 30 SCADA Maintenance – N/A

Line 31 Plant Repairs & Maintenance – Other includes routine/preventative repairs and maintenance to current and future assets. Increase due to inflation of costs.

Pauma Valley Community Services District

FY 2024/25 Proposed Preliminary Budget

Line 32 Building Repairs & Maintenance includes routine/preventative repairs and maintenance to current and future assets. Increase due to inflation of costs.

Line 33 Airpark Maintenance Allocation for maintenance of the pavement associated with the airpark area of PVCC, per the land lease agreement adopted by both parties in 2015.

Line 34 Gate Repairs & Maintenance includes routine/preventative repairs and maintenance to the gate access assets. Increase due to inflation of costs.

Line 35 Repairs & Maintenance - Other includes routine/preventative repairs and maintenance to current and future assets. Increase due to inflation of costs.

Line 36 Office Supplies- Covers the expenses for essential office supplies required for the day-to-day operations of the organizations. The estimate is based on historical usage data, projected needs, and changes to expense amounts with recent transitions.

Line 37 Utility Shop Supplies- Includes expenses related to necessary supplies for the utility worker operations.

Line 38 Security Supplies- Expenses related to necessary supplies essential for the effective operation of our Security Patrol services.

Line 39 Gate Supplies- Expenses related to necessary supplies essential for the effective operation of our Gate Access services.

Line 40 Vehicles- Includes expenses related to maintenance and upkeep of the utility truck and patrol vehicles. This also includes the monthly lease payment for the District's newly leased utility truck.

Line 41 Drainage- Includes expenses related to drainage systems and infrastructure maintenance. Estimates are based on anticipated maintenance needs.

Line 42 State Maintenance Fee- Includes expenses related to the State Water Resources Permit fees, a crucial component of regulatory compliance requirements for treatment plant operations.

Line 43 Water Tests & Analysis- Covers expenses for laboratory fees for necessary analysis determined by regulatory requirements, operational needs, and best practices for wastewater treatment.

Line 44 Fees- Includes various miscellaneous fees incurred by the District, including membership dues for the California Special Districts Association (CSDA) and fees associated with the Local Agency Formation Commission (LAFCO). Estimates are based on membership dues schedules and any possible changes in rates.

Line 45 Engineering – Professional engineering consultations for the General Manager as needed.

Pauma Valley Community Services District

FY 2024/25 Proposed Preliminary Budget

Line 46 Professional Services- Includes expenses related to engaging external professional services, including Information Technology (IT) services, to support various aspects of technical support.

Line 47 Pre-employment Gates- Includes expenses related to pre-employment drug screening tests for new hires. Ensuring a drug-free workplace is critical for maintaining a safe and productive environment.

Line 48 Schools & Meetings- Covers expenses associated with providing educational opportunities, professional development for our staff to excel in their roles, and work-related lunch gatherings.

Line 49 Long Term Financial Plan- N/A

Line 50 Audit includes costs related to the annual financial audit.

Line 51 Accounting- Includes costs for contract accounting services. This budget covers fees for services such as advisory support provided by professional accounting firms, ensuring compliance with financial regulations, accurate reporting, and efficient financial management.

Line 52 Legal- Includes the costs of legal services.

Line 53 SGMA Technical Study- Covers expenses associated with SGMA Technical Study costs. Following the shared expense agreement with RPMWC, our District is responsible for contributing 10% of the total costs with the remaining 90% covered by RPMWC.

Line 54 Guard Houses/Roadway Lease- Includes expenses per Guard House Lease Agreements.

Capital

Line 59 Capital Reserve Account includes a reserve for future capital needs.

Line 60 Capital – Facilities includes all costs to update facilities.

Line 61 Capital – Equipment includes all costs to purchase and replace equipment.

Line 62 Capital – Vehicle includes all costs to purchase and replace staff vehicles.

RESOLUTION NO. 119

A RESOLUTION OF THE PAUMA VALLEY COMMUNITY SERVICES DISTRICT ANNOUNCING VACANCY ON THE BOARD AND CALLING FOR ELECTION OF VACANT POSITION AT GENERAL ELECTION NOVEMBER 5th, 2024.

WHEREAS, the Pauma Valley Community Services District is a governmental agency duly organized and existing under the laws of the State of California;

WHEREAS, the Pauma Valley Community Services District has received the resignation of Board Member Jodie Lawston on May 6th, 2024;

WHEREAS, the Board position held by Ms. Lawston is up for election in 2026;

WHEREAS, the Pauma Valley Community Services District is subject to Government Code section 1780 concerning Board vacancies;

WHEREAS, the next general election in the County of San Diego will be the Presidential election to be held on November 5th, 2024;

WHEREAS, Government Code section 1780 (e)(1) allows a community service district to decide in lieu of making an appointment call for an election to fill a vacancy;

WHEREAS, Government Code section 1780 (e)(2) allows a community service district Board to call for an election if the next established election is more than 130 days after the Board calls for an election;

WHEREAS, Government Code section 1780 (h)(3) allows the person elected to fill the vacancy on the Board for the balance of the unexpired term of the office, which will be through November 2026;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Pauma Valley Community Services District, that:

1. The Board Position of Jodie Lawston is vacant at the time of receipt of her resignation on May 6th, 2024.
2. The Board calls for an election of the vacant position to be filled at the next general election scheduled for November 5th, 2024.
3. The person elected to fill the vacant position will be for the unexpired balance of the term of office through November 2026.

This resolution shall take effect immediately upon adoption. ADOPTED AND APPROVED this May 28th, 2024, by the Board of Directors of Pauma Valley Community Services District.

AYES:

NOES:

ABSTAIN:

ABSENT:

Mr. Roland Skumawitz, President of the Board of Directors

ATTEST: _____
Mr. Larry Curtis, Secretary of the Board of Directors

PAUMA VALLEY COMMUNITY SERVICES DISTRICT
REQUEST FOR PROPOSALS
FOR STORM DRAIN MAINTENANCE SERVICES

The Pauma Valley Community Services District (hereinafter "District") is soliciting proposals from qualified entities to provide storm drain maintenance services. This request seeks qualified contracting services to provide for the maintenance of approximately three thousand one hundred and ninety-two (**3,192**) feet of storm drainage infrastructure that includes underground storm drainage pipes and channels. Proposals may propose service to limited sections of the maintenance area as defined in "Exhibit A", or the entire area of requested maintenance as defined in "Exhibit A" ultimately found in "I.X. Attachments" of this Request for Proposal (hereinafter "RFP"). This infrastructure originates at private roadways within the Pauma Valley Country Club Estates, through the District's storm drainage conveyance system which then transitions to a drainage ditch located on the golf course ultimately terminating at the Upper San Luis Rey River. The intent is to establish a thorough initial "clean-up" followed by an optimal cleaning schedule tailored to the District's specific requirements. This "cleaning schedule" would be executed on an annual, or semiannual basis, excluding any as needed post response clean-up outlined in "IV. Scope of Services". The ideal proposal will bill the District via a "monthly basis" as opposed to an "upfront annual basis".

All questions relative to this project should be addressed in writing to the General Manager:

Eric Steinlicht

Pauma Valley Community Services District

Eric.Steinlicht@PaumaValleyCSD.ca.gov

Proposals will be received by the General Manager, preferably via email, at the email address listed above until **12:00 PM (local time) Thursday, May 23rd, 2024**.

The General Manager and District Board of Directors reserves the right to reject any or all Proposals and to waive any irregularities in the information contained therein.

Approved to Advertise as Written:



Eric Steinlicht, General Manager

Date: May 7th, 2024



Request for Proposal

Storm Drain Maintenance and Cleaning Services

For the

Pauma Valley Community Services District

Request for Proposal Issued:

May 7th, 2024, Tuesday, at 4:00 PM

Proposals Due By:

May 23rd, 2024, Thursday, at 12:00 PM

Pauma Valley Community Services District

33129 Cole Grade Road, Pauma Valley

California 92061

Attention:

Eric Steinlicht, General Manager

TABLE OF CONTENTS

I. INTRODUCTION.....4

II. BACKGROUND4

III. PURPOSE.....4

IV. SCOPE OF SERVICES.....4-5

V. PROPOSAL REQUIREMENTS.....5-6

VI. SUBMITTAL REQUIREMENTS.....6

VII. EVALUATION AND SELECTION PROCESS.....6

VIII. GENERAL CONDITIONS.....6

IX. ATTACHMENTS.....7-25

I. INTRODUCTION

Qualified entities are invited to submit proposals that align with the District's needs for storm drain maintenance services. The proposal should detail strategies for an annual cleaning schedule, scope of area, and the maintenance of the specified storm drainage infrastructure. The District reserves the right to reject any or all proposals, waive minor deviations, or eliminate proposals with inaccurate or misleading information.

II. BACKGROUND

The Pauma Valley Community Services District, established in 1961 under California Government Code §61000, offers a range of services including security, gate access, and sewer and wastewater services. This RFP is issued in continuation of its mandate to enhance public safety, health, and welfare within its jurisdiction.

III. PURPOSE

The District seeks comprehensive maintenance services for its storm drain infrastructure to ensure efficient operation. Proposals from organizations with proven expertise in this field are solicited to meet these critical maintenance needs. Those interested in submitting proposals may do so based on a specific service area, that is limited to certain sections of the infrastructure defined in "Attachment A", and/or the entire storm drainage infrastructure in need of maintenance services as defined in "Attachment A".

IV. SCOPE OF SERVICES

The selected contractor will be required to:

- Review historical documents/data on the existing storm drain system.
- Conduct a kickoff meeting with written Work Plan (including Gantt chart and details about schedule) for 1-year of service.
- Monthly Progress Reports, followed by an Annual Technical Report.
- Perform Gap Analysis that identifies specific and necessary improvements to mitigate deficiencies and meet storm drainage and water quality objectives.
 - OR a simple Tech Memo that includes ideas for Capital Improvements in the future.
- Create Best Management Practices that support the sustainability of the Storm Drain and Stormwater System components, operation, and maintenance, with an objective to maximize cost efficiencies and reduce long-term liabilities.
- Define the precise area of work your organization proposes to perform based on "Attachment A".

- Create a payment schedule for the initial work, as well as ongoing maintenance services on a “monthly payment plan” basis, in addition to an upfront payment schedule.
 - An ongoing monthly payment plan is highly preferred and will be considered during the selection process.
- Provide necessary work in the case of an emergency,
- Provide cleanup after large or intense storms.
- Notification of illicit connections and discharges, with documentation.
- Notification of dry weather discharges at outfalls into the San Luis Rey River.
- Gain thorough knowledge of the storm drains and infrastructure needing maintenance.
- Assessment of the condition of storm drain infrastructure and reporting any damage or necessary repairs.
- Maintain effective communication with all relevant parties as directed by the General Manager and conduct regular meetings with the District's General Manager.
- Develop and adhere to the recommended cleaning schedule for regular inspection and cleaning of storm drain infrastructure.
- Removal of debris, sediment, and other obstructions from storm drain lines, catch basins, and other components.
- Implementation of erosion control measures as needed.
- Compliance with all relevant environmental regulations and permits.
- Minimize damage to the Pauma Valley Country Club golf course.
- Maintain professional conduct.
- Supply photographic evidence of maintenance areas pre-service and post-service.
- Provide a fee schedule based on a flat annual rate that can be paid via monthly payments.

V. PROPOSAL REQUIREMENTS

Proposals should be concise, limited to 3-5 pages (excluding references and credentials), and address the following:

- Experience and qualifications of the company and its personnel.
- Expertise and approach to storm drain maintenance.
- References from similar projects, particularly from California public agencies.
- Operational details, achievements, affiliations, legal history, and any additional qualifications.

- Disclosure of current and past clients within the District's boundaries and conflict of interest details.
- Proposed compensation structure.
- Insurance liability coverage and tax documentation (W9).

VI. SUBMITTAL REQUIREMENTS

Proposals must be submitted via email, or in five copies if provided via physical delivery, **by 12:00 PM local time on May 23rd, 2024**, to the attention of Eric Steinlicht, General Manager. The proposal must fulfill all stipulated requirements of this RFP to be considered.

VII. EVALUATION AND SELECTION PROCESS

Proposals will be evaluated based on their compliance, qualifications, proposed methodology, proposed area of service, and fee structure. The evaluation will be conducted by the Board of Directors or a Standing Committee. Proposals must include an executive summary, qualifications, fee proposal, references, and an acknowledgement of agreement with the RFP terms.

VIII. GENERAL CONDITIONS

The District reserves the right to modify or cancel the RFP language as described here:

- Act as an independent contractor.
- Adhere to non-discrimination policies.
- Claim ownership of work products.
- Require compliance with conflict-of-interest statutes.

Selected proposers must sign the Standard Professional Services Agreement as attached in this RFP as seen in "EXHIBIT B" and meet District insurance requirements.

Proposals become the property of the District and are subject to public record laws. By submitting a proposal, the proposer agrees to all conditions outlined in this RFP.

For inquiries, contact: Eric Steinlicht, General Manager

Email: Eric.Steinlicht@PaumaValleyCSD.ca.gov

Phone: 760-742-1909

XI. ATTACHMENTS

EXHIBIT A

(see the following page)

EXHIBIT A.1

The "Yellow Arrows" indicate the beginning and end points of the Storm Drain Maintenance Area. "Red Arrows" indicate discharge points on the 8th Fairway golf course. The "Red Lines" indicate the length of the Storm Drain Maintenance and Cleaning Area Required (subject to modification at the discretion of the District General Manager or Board of Directors).

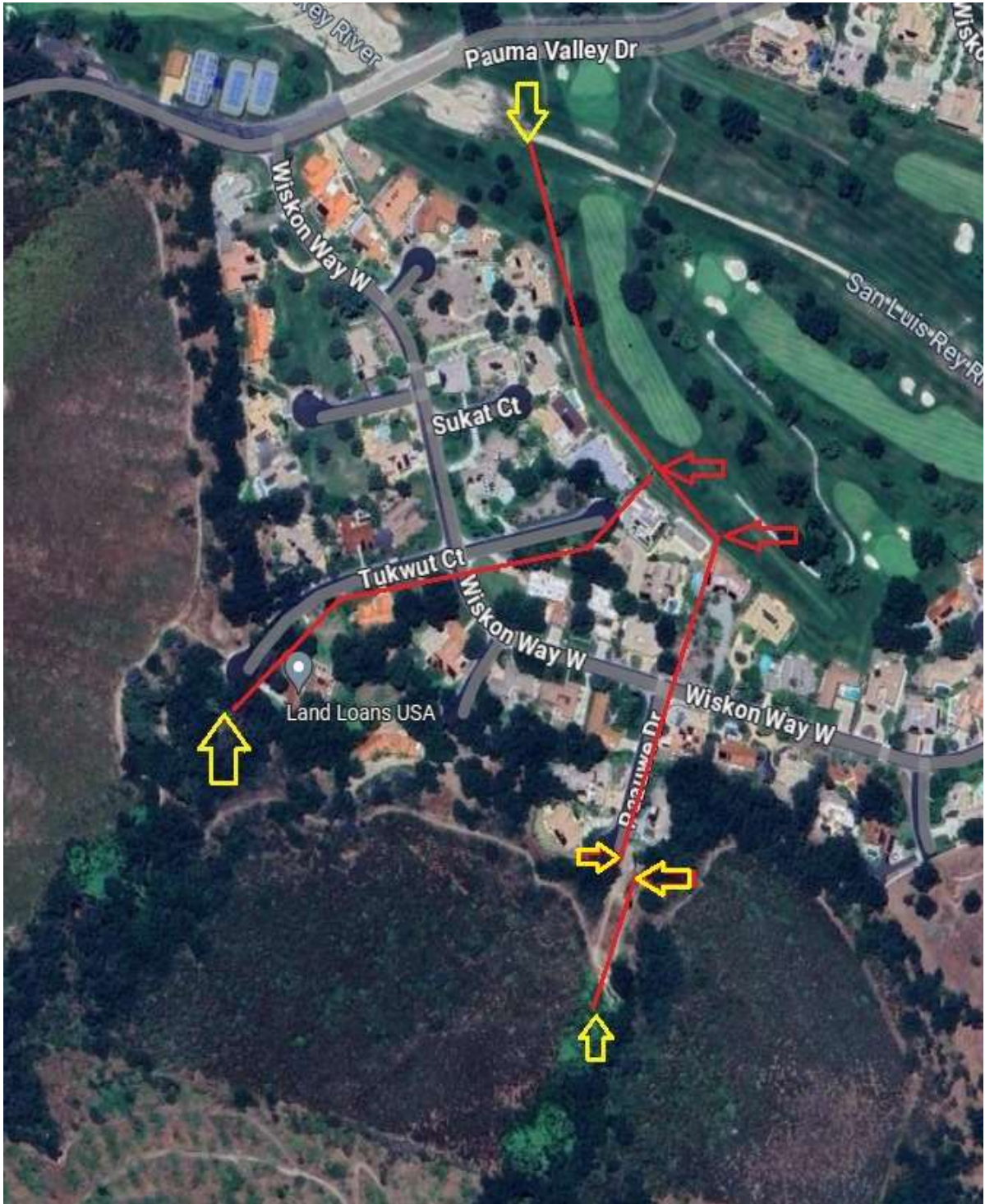


EXHIBIT A.2

Below illustrates the concrete storm drain channel located on the Pauma Valley Country Club property, utilizing a measurement tool on the District Geographic Information System (GIS), it is approximately one thousand feet of a storm drainage channel.



EXHIBIT A.3

Below indicates the storm drainage channel origination point on Paauwe Drive. Utilizing a measurement tool on the District GIS, it is approximately three hundred and fifty-eight (358) feet.

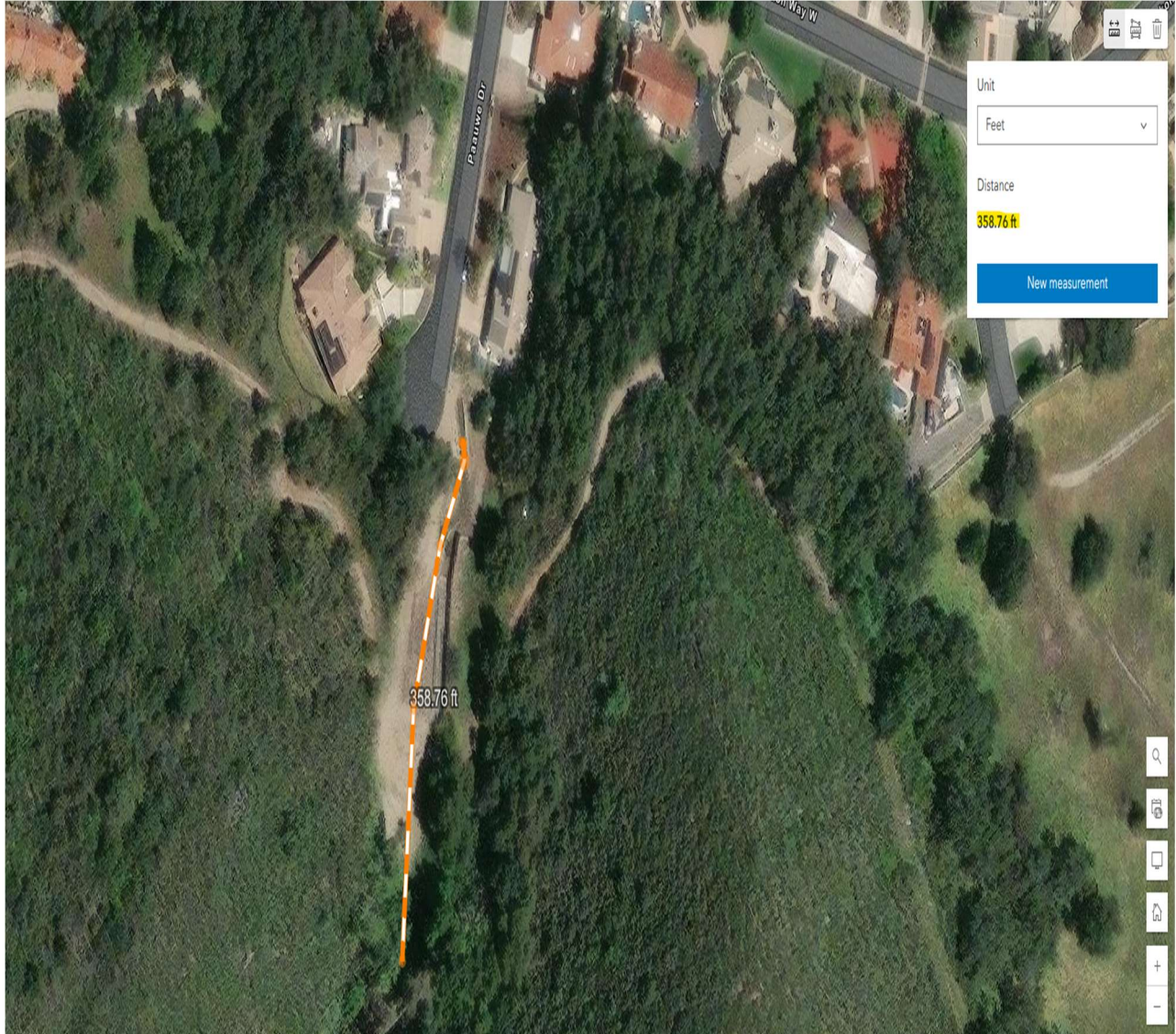


EXHIBIT A.4

Below indicates the storm drainage pipe on Paauwe Drive. Utilizing a measurement tool on the District GIS, it is approximately seven hundred and two (702) feet.

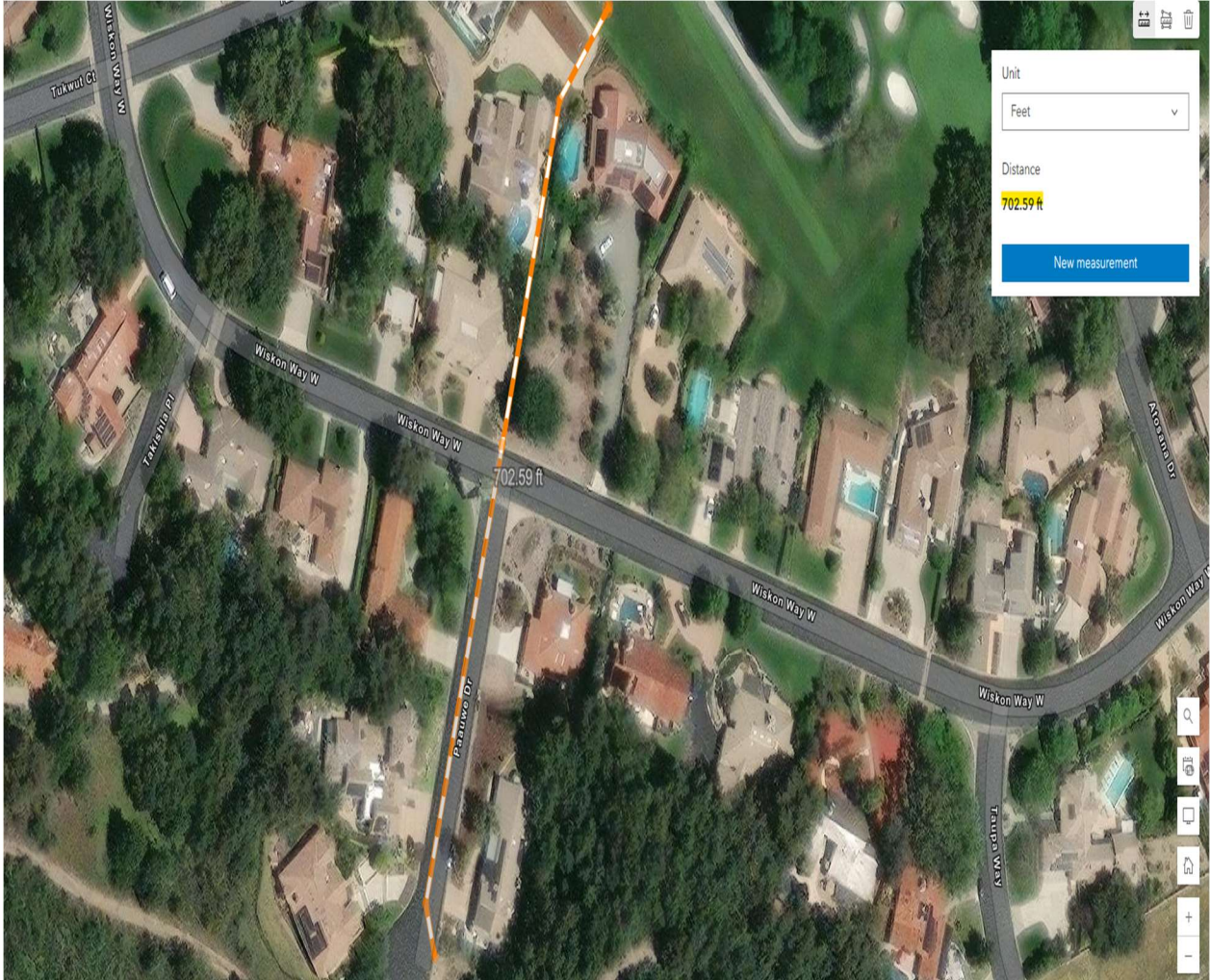


EXHIBIT A.5

Below indicates the storm drainage pipe on Tukwut Court. Utilizing a measurement tool on the District GIS, it is approximately one thousand one hundred and thirty-one (1,131) feet.



EXHIBIT B

**PROFESSIONAL SERVICES AGREEMENT BETWEEN THE
PAUMA VALLEY COMMUNITY SERVICES DISTRICT AND
(AWARDED CONTRACTOR) FOR
STORM DRAIN MAINTENANCE AND CLEANING SERVICES**

This Professional Services Agreement (“Agreement”) is made on this (INSERT DAY) day of (INSERT MONTH), 2024, between PAUMA VALLEY COMMUNITY SERVICES DISTRICT (“PVCSD”), and (CONTRACTOR AWARDED) (“CONTRACTOR”), an independent contractor, with a principal place of business in (LOCATION), California.

**ARTICLE 1
TERM OF CONTRACT**

1.01 This Agreement will become effective on the date stated above, and will continue in effect until the earlier of the completion of services provided for in this Agreement or until terminated as provided under Article 7.

**ARTICLE 2
SERVICES TO BE PERFORMED BY CONTRACTOR**

Specific Services

2.01 CONTRACTOR will perform the deliverables within the scope described in “Exhibit A” found in “Attachment’s on the Request for Proposal”. CONTRACTOR will provide PVCSD with periodic reports regarding the progress of services performed, at request pf PVCSD. Any changes to the scope of services or timeframes identified in “Request for Proposal for Storm Drain Maintenance Services” must be authorized by PVCSD in writing and shall be set forth as an amendment to this Agreement.

2.02 CONTRACTOR will determine the method, details, and means of performing the above-described services.

Status of CONTRACTOR

2.03 CONTRACTOR and its employee(s) are engaged in an independent contractor relationship with PVCSD in performing all work, duties and obligations hereunder. PVCSD shall not exercise any control or direction over the methods by which CONTRACTOR shall perform its work and functions. PVCSD’s sole interest and responsibility is to ensure that the services covered by this Agreement are

performed and rendered in a competent, satisfactory and legal manner. The parties agree that no work, act, commission or omission of CONTRACTOR or its employee(s) pursuant to this Agreement shall be construed to make CONTRACTOR or its employee(s) the agent, employee or servant of PVCSD. CONTRACTOR and its employee(s) are not entitled to receive from PVCSD vacation pay, sick leave, retirement benefits, Social Security, workers' compensation, disability benefits, unemployment benefits or any other employee benefit of any kind.

Payment of Income Taxes

2.04 CONTRACTOR shall be solely responsible for paying all federal and state employment and income taxes, for carrying workers' compensation insurance and for otherwise complying with all other employment law requirements with respect to CONTRACTOR or its employee(s).

2.05 To the maximum extent allowable by law, CONTRACTOR agrees to indemnify, defend and hold PVCSD harmless from any and all liability, damages or losses (including attorneys' fees, costs, penalties and fines) PVCSD suffers as a result of (a) CONTRACTOR's failure to meet its obligations under paragraph 2.04, or (b) a third party's designation of CONTRACTOR or its employee as an employee of PVCSD, regardless of any actual or alleged negligence by PVCSD.

Compliance with Laws/Rules

2.06 CONTRACTOR will perform all services under this Agreement in good faith and in the best interests of PVCSD. In performing the services specified in this Agreement, CONTRACTOR agrees to comply with all laws, rules, regulations and ordinances, whether federal, state or local, and any and all PVCSD policies, procedures, departmental rules and other directives applicable to the services to be performed and provided by PVCSD's Project Manager to the CONTRACTOR, including, but not limited to, PVCSD's Contractor Safety Policies and Procedures. Any changes to PVCSD policies and procedures that relate to CONTRACTOR will be provided to CONTRACTOR in writing. CONTRACTOR agrees to review such policies, procedures, rules and directives the contents of which CONTRACTOR will be deemed to have knowledge.

2.07 CONTRACTOR shall ensure that any report generated under this Agreement complies with California Government Code section 7550.

2.08 CONTRACTOR shall comply with all of the following requirements with respect to any services as a Building/Construction Inspector, Field Soils and Material Tester, or Land Surveyor, as those trades are defined by the California Department of Industrial Relations ("DIR").

2.08.1 CONTRACTOR agrees to comply with and require its subcontractors to comply with the requirements of California Labor Code sections 1720 et seq. and 1770 et seq., and California Code of Regulations, title 8, section 16000 et seq. (collectively, "Prevailing Wage Laws") and any additional applicable California Labor Code provisions related to such work including without limitation payroll recordkeeping requirements. CONTRACTOR and its subcontractors shall pay not less than the prevailing rate of per diem wages as determined by the Director of the DIR for all services described in Section 2.08 of this Agreement and as required by law. The general prevailing wage determinations can be found on the DIR website at: <http://www.dir.ca.gov/dslr>. Copies of the prevailing rate of per diem wages may be accessed at PVCSD's administrative office, and shall be made available upon request. CONTRACTOR shall make copies of the prevailing rates of per diem wages for each craft,

classification or type of worker needed to execute the services described in Section 2.08 of this Agreement available to interested parties upon request, and shall post and maintain copies at CONTRACTOR'S principal place of business and at all site(s) where services are performed. Penalties for violation of Prevailing Wage Laws may be assessed in accordance with such laws. For example, CONTRACTOR shall forfeit, as a penalty to PVCSD, Two Hundred Dollars (\$200) for each calendar day, or portion thereof, for each workman paid less than stipulated prevailing rates for services performed under this Agreement by him, or any subcontractor under him, in violation of Prevailing Wage Laws. CONTRACTOR shall defend, indemnify and hold PVCSD and each of their respective officials, officers, directors, employees, agents and volunteers free and harmless from any claims, liabilities, costs, penalties or interest arising out of the failure or alleged failure of CONTRACTOR or its subcontractors to comply with Prevailing Wage Laws.

- 2.08.2 CONTRACTOR and each of its subcontractors shall keep accurate payroll records showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker or other employee employed by CONTRACTOR or subcontractor in connection with the services performed pursuant to this Agreement. Each payroll shall be certified, available for inspection, and copies thereof furnished as prescribed in California Labor Code section 1776, including any required redactions. CONTRACTOR shall keep PVCSD informed as to the location of the records and shall be responsible for the compliance with these requirements by all subcontractors. CONTRACTOR shall inform PVCSD of the location of the payroll records, including the street address, city and county and shall, within five (5) working days, provide a notice of any change of location and address. Penalties for noncompliance include a forfeiture of One Hundred Dollars (\$100) per calendar day, or portion thereof, for each worker until strict compliance is effectuated, which may be deducted from any moneys due CONTRACTOR.
- 2.08.3 Eight (8) hours of work shall constitute a legal day's work. CONTRACTOR and any subcontractors shall forfeit, as a penalty to PVCSD, Twenty-Five Dollars (\$25) for each worker employed in the execution of services pursuant to this Agreement by CONTRACTOR or any of its subcontractors for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one (1) calendar day and forty (40) hours in any calendar week in violation of the provisions of the California Labor Code, in particular, sections 1810 to 1815, thereof, inclusive, except services performed by employees of CONTRACTOR and its subcontractors in excess of eight (8) hours per day at not less than one and one-half (1 ½) times the basic rate of pay, as provided in California Labor Code section 1815.
- 2.08.4 CONTRACTOR'S attention is directed to the provisions of California Labor Code sections 1777.5, 1777.6 and 1777.7 concerning employment of apprentices by CONTRACTOR or any of its subcontractors. If applicable to the services to be performed under this Agreement, CONTRACTOR shall comply with such apprenticeship requirements and submit apprentice information to PVCSD. Information relative to apprenticeship standards, wage schedules and other requirements may be obtained from the DIR or from the Division of Apprenticeship Standards. Knowing violations of section 1777.5 will result in forfeiture not to exceed One Hundred Dollars (\$100) for each calendar day of non-compliance pursuant to section 1777.7.
- 2.08.5 CONTRACTOR shall require any subcontractors performing services under this Agreement to comply with all of the above.

**ARTICLE 3
PROJECT TEAM**

3.01 PVCSD has a primary interest in maintaining the individual services of the following key project team members:

1. (CONTRACTOR AWARDED PRINCIPAL IN CHARGE), CONTRACTOR

No member of the project team shall be removed from the project team or reassigned by CONTRACTOR without prior approval of PVCSD. Such approval shall not be unreasonably withheld or delayed. CONTRACTOR shall be required to immediately inform PVCSD should any of the key members become unavailable. The credentials for substitutes for key project members must be submitted to PVCSD for review and approval. An interview may also be required if so desired by PVCSD.

**ARTICLE 4
COMPENSATION**

4.01 Compensation for all work performed under this Agreement shall be calculated on a time and materials basis. Compensation for the services described in Attachment A shall not exceed (TO BE DETERMINED) (\$). This amount shall not be exceeded unless there is a change in scope of work, in writing and agreed to by both parties and set forth in an amendment to this Agreement. Such amendment shall identify any change in compensation as a result of the change in scope of work. The parties agree that this compensation was developed in accordance with the customary and prevailing compensation level in the community and surrounding area for comparable services. CONTRACTOR and PVCSD agree that this fee was arrived at through arm's length negotiations between the parties.

Payment of Expenses and Monthly Invoices

4.02 PVCSD will reimburse CONTRACTOR for all reasonable expenses incurred in performing services under this Agreement as the work progresses, provided that such reasonable expenses shall be included in and subject to the maximum compensation amount stated above in Section 4.01. CONTRACTOR shall submit invoices to PVCSD'S Project Manager once per month. Such invoices shall include a brief narrative description of the work performed, as well as detailed time expenditures on a task-by-task basis pursuant to Attachment A. The term "expenses" means telephone bills, and federal express charges, mailing charges and any other pre-approved expenses by PVCSD. CONTRACTOR will provide PVCSD with receipts for all expenses. PVCSD shall make payment to CONTRACTOR within forty- five (45) days of receipt of an approved invoice.

**ARTICLE 5
OBLIGATIONS OF CONTRACTOR**

Non-Exclusive Relationship

5.01 CONTRACTOR may represent, perform services for, and contract with as many additional clients, persons, or companies as CONTRACTOR, in its sole discretion, sees fit.

Tools, Materials, and Equipment

5.02 CONTRACTOR will supply all tools materials, and equipment required to perform the services under this Agreement.

CONTRACTOR's Qualifications

5.03 CONTRACTOR represents that its employee(s) has the qualifications and skills necessary to perform the services under this Agreement in a competent, professional manner, without the advice or direction of PVCSD. This means CONTRACTOR is able to fulfill the requirements of this Agreement. Failure to perform all the services required under this Agreement constitutes a material breach of the Agreement. CONTRACTOR has complete and sole discretion for the manner in which the work under this Agreement will be performed. Acceptance by PVCSD of reports, and incidental professional work or materials furnished hereunder, shall not in any way relieve CONTRACTOR of responsibility for the technical adequacy of its work. Neither PVCSD's acceptance of, nor payment for any of the services, shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

Indemnity, Hold Harmless and Defense

5.04 To the maximum extent allowable by law, CONTRACTOR agrees to indemnify, defend, and hold PVCSD and each of their respective officials, officers, directors, employees, agents and volunteers (collectively referred to as the "Indemnified Parties") free and harmless from all claims, demands, losses, costs, expenses, obligations, liabilities, damages, recoveries, and deficiencies, including interest, penalties, attorneys' fees, and costs (collectively referred to as "Liabilities") that such entities or persons may incur that pertain to, arise out of or relate to or are in any manner directly or indirectly connected with the services to be performed pursuant to this Agreement, however caused, including any errors, acts or omissions of CONTRACTOR, including CONTRACTOR's officers, officials, directors, employees, subcontractors, agents, representatives, volunteers, successors, assigns or anyone for whom CONTRACTOR is legally responsible, or a breach by CONTRACTOR of any representation or agreement contained in this Agreement. CONTRACTOR's indemnification, hold harmless and defense obligation shall apply regardless of any negligence of Indemnified Parties, except to the extent caused by the sole negligence or willful misconduct of the Indemnified Parties.

5.04.1 CONTRACTOR shall cooperate with and do whatever is necessary to protect Indemnified Parties from any such Liabilities.

5.04.2 CONTRACTOR shall defend Indemnified Parties, at CONTRACTOR's own cost, expense and risk, from any and all such aforesaid Liabilities asserted in claims, demands, actions, causes of action, arbitration, mediations or other proceedings of any kind that may be brought or instituted against Indemnified Parties. CONTRACTOR and Indemnified Parties shall be jointly represented by legal counsel, unless there is a conflict of interest, and CONTRACTOR shall pay Indemnified Parties' reasonable attorneys' fees and costs as they are incurred. Indemnified Parties shall be consulted regarding and approve the selection of legal counsel. Should separate legal counsel be necessary for Indemnified Parties, as determined by PVCSD, CONTRACTOR shall pay for the reasonable attorneys' fees and costs including expert witness fees, as such fees and costs are incurred and within thirty (30) days of receipt of an invoice, for Indemnified Parties' legal counsel in addition to CONTRACTOR's own legal fees and costs. In all circumstances, Indemnified Parties reserve the right to retain their own attorneys. CONTRACTOR shall not agree without Indemnified Parties' prior written consent to any

settlement on Indemnified Parties' behalf.

5.04.3 If CONTRACTOR is obligated to defend Indemnified Parties pursuant to this Article 5, Section 5.04, and fails to do so after reasonable notice from PVCSD, Indemnified Parties may defend themselves and/or settle such claims, suit or assertion, and CONTRACTOR shall pay to Indemnified Parties any and all Liabilities incurred in relationship with Indemnified Parties' defense and/or settlement of such proceeding.

5.04.4 CONTRACTOR shall pay and satisfy any judgment, award, liability or decree that may be awarded, imposed or rendered against Indemnified Parties as a result of any claims, demands, suits, actions, causes of action, arbitrations, mediations or other proceedings whether legal, administrative or otherwise, including any settlement related thereto.

5.04.5 CONTRACTOR's indemnification, hold harmless and defense obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for CONTRACTOR, subcontractor, supplier or other person under workers' compensation acts, disability acts or other employee acts or the insurance required by this Agreement. CONTRACTOR's indemnification, hold harmless and defense obligation shall not be restricted to insurance proceeds, if any, received by CONTRACTOR or Indemnified Parties. Provision of insurance coverage as required by this Agreement shall not affect CONTRACTOR's indemnity obligations.

5.04.6 CONTRACTOR's indemnification, hold harmless and defense obligation shall survive the termination or expiration of this Agreement.

Insurance

5.05 CONTRACTOR shall procure and maintain in full force and effect for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by CONTRACTOR, its agents, representatives, employees or subcontractors. Insurance policies shall be on an occurrence basis, and coverage shall be at least as broad and in the minimum amounts as follows:

5.05.1 California Workers' Compensation Insurance, as required by the State of California, with statutory limits.

5.05.2 General Liability Insurance [occurrence form CG 0001], covering bodily injury, personal injury and property damage with a combined single limit of no less than Two Million Dollars (\$2,000,000) per occurrence, and a minimum annual aggregate of Two Million Dollars (\$2,000,000). If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be three times the required occurrence limit.

5.05.3 Automobile Liability Insurance [form number CA 0001, covering code 1 (any auto)] covering bodily injury and property damage, with a combined single limit of no less than One Million Dollars (\$1,000,000) per claim for bodily injury and property damage.

5.05.4 Employer's Liability Insurance with a combined single limit of no less than One Million Dollars (\$1,000,000) per claim for bodily injury or disease.

5.05.5 Error and Omissions Insurance appropriate to CONTRACTOR's services, with a combined single limit of no less than One Million Dollars (\$1,000,000) per claim, and Two Million Dollars (\$2,000,000) policy aggregate.

5.06 The following are required provisions:

5.06.1 CONTRACTOR will provide additional insured insurance coverage and policy endorsements for PVCSD and each of their respective officers, officials, directors, employees, volunteers or agents (collectively referred to as the "Insured Parties") under the general liability and automobile liability policies. The coverage shall contain no special limitations on the scope of protection afforded to the Insured Parties. General liability coverage can be provided in the form of an endorsement to CONTRACTOR's insurance (at least as broad as ISO Form CG 20 10, 11 85, or both CG 20 10 and CG 20 37 forms if later revisions to CG 20 10 are used).

5.06.2 CONTRACTOR's insurance shall be primary insurance as respects Insured Parties, and each of them. Any insurance, self-insurance or other coverage maintained by Insured Parties shall be excess of CONTRACTOR's insurance and shall not contribute to it.

5.06.3 Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to Insured Parties.

5.06.4 CONTRACTOR'S insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of insurer's liability.

5.06.5 Liability insurance shall include indemnification against loss from liability imposed by law upon, or assumed under contract by, CONTRACTOR or its subcontractors for damages on account of bodily injury, including death resulting therefrom, suffered or alleged to have been suffered by any person or persons, other than employees, resulting from the performance or execution of this Agreement by CONTRACTOR or its subcontractors.

5.06.6 Liability insurance shall cover accidents arising out of the use and operation of owned, non-owned and hired automobiles, trucks and/or other mobile equipment.

5.06.7 Each insurance policy required by this Agreement shall be endorsed to state that coverage shall not be cancelled or materially modified by the insured or insurer without thirty (30) days prior written notice by certified mail to PVCSD.

5.06.8 All policies shall specifically cover any contractual liability incurred hereunder.

5.07 CONTRACTOR hereby agrees to waive rights of subrogation which any insurer of CONTRACTOR may acquire from CONTRACTOR by virtue of the payment of any loss. CONTRACTOR agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of Insured Parties for all work performed by CONTRACTOR, its employees, agents and subcontractors.

5.08 Insurance will be purchased from insurance companies with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by PVCSD.

5.09 Any deductibles or self-insured retention limits must be disclosed to and approved by PVCSD prior to the execution of this Agreement. At the option of PVCSD, either: the insurer shall reduce or eliminate

such deductibles as respects the Insured Parties; or CONTRACTOR shall provide a financial guarantee satisfactory to PVCSD guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

5.10 CONTRACTOR will furnish PVCSD with certificates of insurance prior to the commencement of work under this Agreement, and as may be periodically requested by PVCSD. CONTRACTOR shall include all endorsements necessary to comply with this Agreement, including additional insured endorsements, signed by the insurer's representative. Such evidence shall include confirmation that coverage includes or has been modified to include all provisions required by this Agreement. CONTRACTOR shall, upon request of PVCSD at any time, deliver to PVCSD complete, certified copies of the policies of insurance, including endorsements, and receipts for payment or premiums thereon, required by this Agreement. Failure to obtain the required documents prior to the work beginning shall not waive CONTRACTOR's obligation to provide them.

5.11 If any of the required coverages expire during the term of this Agreement, CONTRACTOR shall deliver the renewed certificate(s) including the general liability and auto liability additional insured endorsements to PVCSD at least ten (10) days prior to the expiration date.

5.12 In the event that CONTRACTOR employs subcontractors to perform any portion of the services to be performed pursuant to this Agreement, it shall be CONTRACTOR's responsibility to require and confirm that each subcontractor meets the minimum insurance requirements specified in this Agreement.

Conflict of Interest

5.13 Upon the award of this Agreement and periodically thereafter, CONTRACTOR may be required to complete and file with PVCSD a Conflict of Interest form, to be provided to CONTRACTOR by PVCSD.

Assignment

5.14 Neither this Agreement nor any duties or obligations under this Agreement may be assigned or subcontracted by CONTRACTOR without the prior written consent of PVCSD. PVCSD has entered into this Agreement in order to receive the professional services of CONTRACTOR. The provisions of this Agreement shall apply to any subcontractor to CONTRACTOR. PVCSD shall have the right to approve any subcontractor agreements, in addition to the written consent required by this Section 5.14.

Safety

5.15 CONTRACTOR shall be solely and completely responsible for the safety of all CONTRACTOR personnel, including personnel of any subcontractors, during performance of the services. CONTRACTOR shall fully comply with all laws, rules, regulations and ordinances relating to safety of the public and workers, whether federal, state or local. CONTRACTOR shall also comply with all contract provisions and PVCSD's policies, procedures, departmental rules and other directives, as provided by PVCSD's Project Manager to CONTRACTOR, relating to the safety of the public and workers, including, but not limited to, PVCSD's Contractor Safety Policies and Procedures and any project specific requirements.

**ARTICLE 6
OBLIGATIONS OF PVCSD**

- 6.01 PVCSD agrees to comply with all reasonable requests of CONTRACTOR and provide access to all documents reasonably necessary to the performance of CONTRACTOR's duties under this Agreement.

Place of Work

- 6.02 PVCSD agrees to furnish space on PVCSD premises for use by CONTRACTOR while performing the above-described services.

Indemnity

- 6.03 PVCSD agrees to indemnify, defend, and hold CONTRACTOR free and harmless from all claims, demand, losses, costs, expenses, obligations, liabilities, damages, recoveries, and deficiencies, including interest, penalties, attorneys' fees, and costs, that CONTRACTOR may incur as a result of a breach by PVCSD of any representation or agreement contained in this Agreement.

**ARTICLE 7
TERMINATION OF AGREEMENT**

Termination for Default

7.01 If either party defaults in the performance of this Agreement or materially breaches any of its provisions, the non-breaching party may immediately terminate this Agreement by giving written notification to the breaching party. Termination will take effect immediately on receipt of notice by the breaching party or five (5) days after mailing of notice, whichever occurs first. For the purposes of this paragraph, material breach of this Agreement includes, but is not limited to, the following:

- 7.01.1 CONTRACTOR's failure to complete the services specified in Article 2 of this Agreement.
- 7.01.2 CONTRACTOR's material breach of any representation or term contained in this Agreement.
- 7.01.3 PVCSD's material breach of any representation or agreement contained in this Agreement.

Termination Without Cause

- 7.02 Either party may terminate this Agreement without cause upon thirty (30) days written notice.

Compensation Upon Termination

- 7.03 Upon termination by either party under Sections 7.01 or 7.02 above, PVCSD will pay to CONTRACTOR any outstanding service fees minus any costs reasonably incurred by PVCSD related to CONTRACTOR's services under this Agreement prior to the notice of termination.

**ARTICLE 8
PROPRIETARY RIGHTS**

Confidential Information

- 8.01 Any written, printed, graphic, or electronically or magnetically recorded information furnished by PVCSD for CONTRACTOR's use are the sole property of PVCSD. This proprietary information includes, but is not limited to, customer requirements, customer lists, marketing information, and information concerning PVCSD employees, products, services, prices, operations, and subsidiaries.
- 8.02 CONTRACTOR and its employee(s) will keep this confidential information in the strictest confidence, and will not disclose it by any means to any person except with PVCSD approval, and only to the extent necessary to perform the services under this Agreement. This prohibition also applies to CONTRACTOR's employees, agents, and subcontractors. On termination of this Agreement, CONTRACTOR will promptly return any confidential information in its possession to PVCSD.

**ARTICLE 9
GENERAL PROVISIONS**

Notices

- 9.01 Any notices required to be given under this Agreement by either party to the other may be effected by personal delivery in writing or by mail, first class, registered or certified, postage prepaid with return receipt requested. Mailed notices must be addressed to the parties at the addresses below, but each party may change the address by giving written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of the day of receipt or the fifth (5th) day after mailing, whichever occurs first.

To PVCSD: Pauma Valley Community
Services District
33129 Cole Grade Road
Pauma Valley, California 92061
Attention: Eric Steinlicht, General Manager

To CONTRACTOR: (CONTRACTOR AWARDED)

(CITY), California (ZIP)
Attention: (PRINCIPAL IN CHARGE), Project Manager

Entire Agreement of the Parties

- 9.02 This Agreement contains the entire understanding between the parties hereto with respect to the subject matter hereof, and supersedes all prior and contemporaneous agreements and understandings, inducements, or conditions, express or implied, oral or written, except as herein contained. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof. This Agreement may not be modified or

amended other than by an agreement in writing signed by the parties.

Partial Invalidity

- 9.03 If any non-material provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will continue in full force and effect without being impaired or invalidated in any way.

Attorneys' Fees

- 9.04 If any legal action, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, the prevailing party will be entitled to reasonable attorneys' fees, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which that party may be entitled.

Document and Materials Ownership

- 9.05 All original drawings, diskettes, and other copies of documents and materials developed for the project, including detailed calculations, shall be furnished to and become the property of PVCSD. PVCSD agrees to indemnify CONTRACTOR for claims, damages, or liabilities caused by any use by PVCSD of the plans, drawings, specifications, and all information gathered by CONTRACTOR on any project other than the one for which such plans, drawings, and specifications were prepared and information gathered by CONTRACTOR.

Patent and Copyright Indemnity

- 9.06 CONTRACTOR represents that it knows of no allegations, claims, or threatened claims that the materials, services, hardware or software ("Contractor Products") provided to PVCSD under this Agreement infringe any patent, copyright or other proprietary right. CONTRACTOR shall defend, indemnify and hold harmless PVCSD from and against all losses, claims, damages, liabilities, costs expenses and amounts (collectively, "Losses") arising out of or in connection with an assertion that any Contractor Products or the use thereof, infringe any patent, copyright or other proprietary right of any third party. PVCSD will: (1) notify CONTRACTOR promptly of such claim, suit or assertion; (2) permit CONTRACTOR to defend, compromise, or settle the claim; and, (3) provide, on a reasonable basis, information to enable CONTRACTOR to do so. CONTRACTOR shall not agree without PVCSD's prior written consent to any settlement which would require PVCSD to pay money or perform some affirmative act in order to continue using Contractor Products.

9.06.1 If CONTRACTOR is obligated to defend PVCSD pursuant to this section 9.06 and fails to do so after reasonable notice from PVCSD, PVCSD may defend itself and/or settle such proceeding, and CONTRACTOR shall pay to PVCSD any and all losses, damages and expenses (including attorney's fees and costs) incurred in relationship with PVCSD's defense and/or settlement of such proceeding.

9.06.2 In the case of any such claim of infringement, CONTRACTOR shall either, at its option, (1) procure for PVCSD the right to continue using Contractor Products; or (2) replace or modify Contractor Products so that that they become non-infringing, but equivalent in functionality and performance.

9.06.3 Notwithstanding this section 9.06, PVCSD retains the right and ability to defend itself, at its own expense, against any claims that Contractor Products infringe any patent, copyright, or other intellectual property right.

9.06.4 All provisions of Section 5.04, including the subsections thereunder, shall apply to CONTRACTOR's obligation pursuant to this Section 9.06.

Audits

9.07 If this Agreement involves an expenditure of public funds in excess of Ten Thousand Dollars (\$10,000), the Agreement is subject to examination and audit of the State Auditor, at the request of PVCSD or as part of any audit of PVCSD, for a period of three (3) years after final payment under the Agreement. CONTRACTOR shall cooperate with PVCSD, including any authorized representative of PVCSD, regarding such audit at no charge to PVCSD.

Counterparts

9.08 This Agreement may be executed in counterparts, each of which shall constitute an original, but all of which together shall constitute one and the same agreement, and the signature of any party to any counterpart shall be deemed a signature to, and may be appended to, any other counterpart.

Provisions Required By Law

9.09 Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein, and the Agreement shall be read and enforced as though they were included herein. If through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the request of either party, the Agreement shall forthwith be physically amended to make such insertion.

Governing Law

9.10 This Agreement and all questions relating to its validity, interpretation, performance, and enforcement (including, without limitation, provisions concerning limitations of actions), shall be governed by and construed in accordance with the laws of the State of California, notwithstanding any conflict-of-laws doctrines of such state or other jurisdiction to the contrary and without the aid of any canon, custom, or rule of law requiring construction against the draftsman.

Jurisdiction, Forum and Venue

9.11 The proper jurisdiction, forum and venue for any claims, causes of action or other proceedings concerning this Agreement shall be in the state and federal courts located in the State of California, County of San Diego. PVCSD and CONTRACTOR agree not to bring any action or proceeding arising out of or relating to this Agreement in any other jurisdiction, forum or venue. PVCSD and CONTRACTOR hereby submit to personal jurisdiction in the State of California for the enforcement of this Agreement and hereby waive any and all personal rights under the law of any state to object to jurisdiction within the State of California for the purposes of any legal action or proceeding to enforce this Agreement, whether on grounds of inconvenient forum or otherwise.

Signature Authority

9.12 PVCSD and CONTRACTOR do covenant that the individual executing this Agreement on their behalf is a person duly authorized and empowered to execute this Agreement for such party.

Executed in San Diego County, California, on (INSERT DATE OF SIGNING).

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

CONTRACTOR

By: _____
Eric Steinlicht, General Manager

(AUTHORIZED SINGER), Contractor

MEMORANDUM OF UNDERSTANDING

In order to achieve maximum efficiency and economy in maintaining certain drainage areas which affect each of The Pauma Valley Country Club ("the Club"), Pauma Valley Community Services District ("the District") and Pauma Valley Roadway Association ("the Roadway Association"), the following division of responsibility is endorsed and accepted by each of the parties:

1. Except with respect to the drainage ditch that parallels the 8th fairway, the Club at its own expense will clean and keep unobstructed all concrete drainage ditches located on Club property or in the riverbed, whether or not included within an easement dedicated to the District. The Club will keep the drainage ditch that parallels the 8th fairway unobstructed and the District will reimburse the Club for its actual cost of time and materials in doing such work.
2. Sand and other debris deposited by the San Luis Rey River will be removed at the expense of the Club from the golf course and other Club property, including the riverbed, and at the expense of the Roadway Association from all roads upon which it has an easement, including the Pauma Valley Drive crossing of the river.
3. The District will remove at its expense sand and debris from the riverbed as and when in its judgment such work should be done.
4. The parties further agree to cooperate fully with each other as unanticipated problems arise with respect to drainage and debris accumulation so as to minimize the expense of resolving such problems and to expedite their resolution.

The Pauma Valley Country Club

By A. Stille

Dated May 7, 1986

Pauma Valley Community Services District

By J. K. Deary

Dated 15 May, 1986

Pauma Valley Roadway Association

By A. Stille

Dated May 7, 1986

GRIT. INTEGRITY. EXPERTISE. FAMILY.

The background of the page is a photograph of a white truck, likely a storm drain maintenance vehicle, with several orange and white traffic cones in the foreground. The truck is slightly out of focus, and the cones are in sharp focus in the foreground.

STORM DRAIN MAINTENANCE SERVICES

Prepared for:

**Pauma Valley
Community Services
District**

DOWNSTREAMSERVICES.COM

Prepared by:
Downstream Services, Inc.
2855 Progress Place
Escondido, CA 92029



May 23, 2024

Pauma Valley Community Services District
Attn: Eric Steinlicht
33129 Cole Grade Road, Pauma Valley
California 92061



Subject: STORM DRAIN MAINTENANCE SERVICES

Downstream Services, Inc. is pleased to submit our bid for the above referenced project. We are a California certified small business enterprise (30938) and are fully committed to providing personnel, "state-of-the-art" equipment, and all resources necessary to successfully complete this project within budget and time constraints. Downstream Services, Inc. will perform the work in accordance with the Highest Industry Standards while remaining in compliance with all Federal, State and the City's regulations and ordinances.



Downstream Services, Inc. has read and will comply with all terms and conditions of the bid documents and include all project-specific references requested. We hereby acknowledge no receipt of Addendum of the bid.

The only persons, companies, and/or parties interested in this bid submittal as Shareholders of the Corporation and authorized to sign the proposal and/or negotiate for Downstream Services, Inc. are as follows:

Loren V. Wynne – President
(760) 746-2544 | (760) 814-9648
LorenW@downstreamservices.com

Clark A. Roberts – Vice President
(760) 746-2544 | (760) 692-2894
ClarkR@downstreamservices.com



The bid will remain valid for a period of up to 90 days from May 23, 2024. Downstream Services, Inc. looks forward to working for Pauma Valley Community Services District. Please feel free to contact me with any questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read "Loren Wynne".

Loren Wynne – *President*
Downstream Services, Inc.
2855 Progress Place, Escondido, CA 92029
Phone: (760) 746-2544 | (800) 262-0999
Fax: (760) 746-2667
www.downstreamservices.com





CORPORATE RESOLUTION
OF
DOWNSTREAM SERVICES, INC.

We, the undersigned, being all the Directors and Shareholders of Downstream Services, Inc., organized and existing under the laws of California, and having its principal place of business at 2855 Progress Place, Escondido, California 92029 (the "Corporation"), hereby certify that the following is a true and correct copy of a resolution duly adopted at a meeting of the Directors and Shareholders of the Corporation duly held and convened on January 1, 2024, at which a quorum of the Board of Directors was present and voting throughout, and that such resolution has not been modified, rescinded or revoked, and is at present in full force and effect.

Therefore, it is resolved:

To remove Wilma Roberts and appoint Loren Wynne (formerly Roberts) as President, Chief Executive Officer, Chief Financial Officer, and Secretary, and authorized signatory to the Corporation.

To remove Victor Roberts and appoint Clark Roberts as Vice President, and additional signatory to the Corporation.

To appoint Wilma Roberts as Director.

To appoint Victor Roberts as Director.

By affirmative votes noted as signatures below, a majority vote of the Members of Downstream Services, Inc. with authority to bind the Company approves the form and content of this resolution, to be effective immediately.

DIRECTORS

Wilma Roberts, Director

1/1/2024

Date

Victor Roberts, Director

1/1/2024

Date

SHAREHOLDERS

Loren Wynne, President

1/1/2024

Date

Clark Roberts, Vice President

1/1/2024

Date

CORPORATE RESOLUTION
OF
DOWNSTREAM SERVICES, INC.



[CORPORATE SEAL]

CERTIFICATE OF SECRETARY

The Secretary of the Corporation hereby certifies that he/she is the duly elected and qualified Secretary of Downstream Services, Inc. and certifies that the above is a true and correct record of the resolution that was duly adopted by the Directors and Shareholders of the Corporation on January 01, 2024.

Loren Wynne, Secretary

Section 1: Company Introduction / Executive Summary

Downstream Services, Inc. [DSI] is a certified small business enterprise, recognized for its dynamic approach and professionalism within the environmental industry. We specialize in the assessment, maintenance, and rehabilitation of stormwater, wastewater, and underground utility systems. Currently, Downstream Services retains 77 employees between our two locations, which include our Corporate Office located in Escondido, CA and our satellite office located in Ventura, CA. Some of the services we provide include pipeline cleaning/hydro-jetting, CCTV inspection for condition assessment per the national standard (NASSCO PACP), pipeline rehabilitation, storm water compliance, pump station maintenance and instrumentation, and the underground installation of wet utilities.

DSI has continuously provided critical solutions in environmental compliance for over 21 years through working with private owners, county/city agencies and state or federal facilities. Our team of technicians and operators are skilled cleaning and maintenance professionals who excel in expeditious situations while ensuring environmental compliance is being followed and proper reporting is being conducted. Downstream Services also staff underground repair specialists who can tackle a number of steel, concrete, or cured in place structure repairs.

Downstream Services is a turnkey environmental firm. We perform inspections, maintenance, and repairs for a variety of systems without the need of subcontractors. Due to our ability to complete these various scopes without subs, our communication from the field to the Client is streamlined. Our highly skilled personnel and substantial fleet of specialty equipment serves the needs of California communities, delivering quality service and customer experience that is centered on the client's goals and objectives. By taking the time to truly listen to and understand our customers, we ensure the best possible outcome for every project, regardless of its size or complexity.

Downstream Services has an equally experienced office staff comprised of professionals who are equipped to manage difficult and multifaceted jobs. These individuals can provide the engineering and technical support necessary to ensure the field staff can successfully perform all work on time and on budget.

Section 2: Qualification & Experience of the Firm

Downstream Services, Inc. is a family operated business owned and managed by Loren Wynne, President (formally Roberts), and Clark Roberts, Vice President. Formally owned and managed by Wilma and Victor Roberts. Due to the tenure of Downstream Services within the Municipal communities of Southern California, we provide a unique service offering. We pride ourselves on the strong relationships we have built based on our performance, commitment, and professionalism. Our experience, the quality and workmanship in the field, along with the communication and client services from our headquarters, is the backbone of our success in providing unparalleled services within the environmental sector.

The experience and skill set of our technicians will ensure efficiency and safety when cleaning and maintaining the units outlined in this scope of work; 3,192 feet of storm drainage infrastructure, including underground drainage pipes and channels, kick-off meeting with work plan, monthly progress reports, deliverable requirements, providing gap analysis and BMP sustainability plan.

2.1 Stormwater Primary Project Team, providing services and on-going support.

For the scope outlined in this proposal, Downstream Services Corporate Office (located in Escondido, CA) will be handling the execution of this project. The key team members assigned to this scope of services will include the following:

2.1.1 Management, (See attached Resumes)

- Robert Carr - Project Manager
 - To maintain communication with the city on a regular basis. The Project Manager will provide progress updates, a look ahead schedule, discuss challenges, and invoicing. The Project Manager will be the main point of contact regarding progress updates, invoicing, and contractual discussions.

- Aaron Santamaria – Superintendent
 - To visit field crew frequently, monitor field progress, check on QA/QC of the sites, and report necessary information to the Project Manager and the on-site contact for the city. The Superintendent will be the day-to-day contact regarding operations for the city.

- Rebecca Readel - Assistant Project Manager II (APM II)
 - To assist with mobilization and demobilization of the on-site yard, scheduling disposal of TTU bins, monitoring field progress on an as-needed basis, and act as an alternate when the Project Manager or Superintendent is unavailable. The APM II will be the day-to-day contact regarding operations for the city when the Superintendent is unavailable.

- Christine Gallegos - Assistant Project Manager I (APM I)
 - To assist with day-to-day scheduling, tracking project progress, and QA/QC of inspection & cleaning data (data management).

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2.1.2 Field Staff

- Stormwater Operator:
 - Alejandro Ferrufino (Operator II)
 - 2.5 years' experience as Combo Jet/Vac truck Operator
 - Class B CDL with Tanker Endorsement
 - Leo Trejo-Perez (Operator I)
 - 3 years' experience as Combo Jet/Vac truck Operator
 - Class A CDL with Tanker and Hazardous Material Endorsement

- Stormwater Technician II:
 - Alex Santamaria
 - 4.5 years' experience as 800 Gallon Pumper Operator & Stormwater Technician
 - Yordi Ortega
 - 3.5 years' experience as 800 Gallon Pumper Operator & Stormwater Technician
 - Arturo Rodriguez
 - 2 years' experience as 800 Gallon Pumper Operator & Stormwater Technician
 - Jovanny Aragon
 - 2.5 years' experience as 800 Gallon Pumper Operator & Stormwater Technician
 - Shane Barnes
 - 1.5 years' experience as 800 Gallon Pumper Operator & Stormwater Technician

- Stormwater Technician I:
 - Maynor Maldonado
 - 5 years' experience as 800 Gallon Pumper Operator & Stormwater Technician
 - Joel Garcia
 - 1 year experience as 800 Gallon Pumper Operator & Stormwater Technician
 - William Toten
 - 1 year experience as 800 Gallon Pumper Operator & Stormwater Technician
 - Andres Lopez
 - 0.5 years' experience as 800 Gallon Pumper Operator & Stormwater Technician
 - Alex Mancilla
 - 0.5 years' experience as 800 Gallon Pumper Operator & Stormwater Technician

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Section 3: Project References

Downstream has provided storm water cleaning services for over 15 years, including the City of Oceanside, City of Newport Beach, the City of Carlsbad, and the City of Irvine within the last 3 years.

Client	Contract Years	Scope	Annual \$
City of Oceanside Juan Soriano Project Manager (760) 583-9994	2016 - 2019 2022 - 2025	3,585 Catch Basin Cleanings Annually with traffic control. Work performed between the months of July and November annually	\$813,477.00 Current Contract
City of Newport Beach Craig Auger Utilities Supervisor (949) 933-2731	2014 - 2019 2019 - 2024	2,834 Catch Basin Cleanings Annually 376 Catch Basins w/ CPS Quarterly 22 CDS Unit Cleanings Annually 32,000 LF of V-Ditch Cleaning Annually 47 Storm Drain Structure Cleanings Annually – throughout the year Traffic Control As-needed ER Services	\$2,471,128.33 Current Contract
City of Carlsbad Eric Martinez PW Supervisor (760) 450-4359	2019 - 2023	350 Catch Basin Cleanings Annually 6 HDS Unit Cleanings Annually Traffic Control As-needed ER Services Work performed in July annually.	\$87,214.00 Annually
City of Irvine Byron Gemmell PW Supervisor (949) 724-7691	2023-2026	(14) Contech Cartridge Filter Vaults containing a total of (160) cartridge filters. Remove and replace filters with vault cleaning.	\$87,244.00 Annually
LAX – LAWA Conor Roche Maint. Supervisor (424) 646-7960	2019-2024	As-needed maintenance of storm drain inlets, Drywells, Underground Detention Basins, Porous Pavers, and Bioswales. Includes additional maintenance of (2) Contech Cartridge Filter Vaults with (660) Cartridges in one unit and (460) in another.	\$3,600,000.00 Current Contract

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Section 4: Project Approach and Understanding

Per this project’s specifications, DSI will provide Maintenance of approximately three thousand one hundred and ninety-two (3,192) feet of storm drainage infrastructure that includes underground storm drainage pipes and channels. Removal of debris, sediment, and other obstructions from storm drain lines, catch basins, and other components. All work will be conducted in compliance with applicable rules and regulations as set forth by the State Water Resources Control Board, the City’s Municipal Code, the City’s (NPDES - Stormwater Permit), Environmental Protection Agency (EPA) Federal Clean Water Act, Resource Conservation and Recovery Act (RCRA) and all other applicable City policies, procedures and permitting requirements.

4.1 Pipe Bucket Machine Cleaning SOP

The cleaning of the storm drain pipes running down Paauwe Drive and Tukwut Court (EXHIBITS A.3, A.4, & A.5) will consist of two parts. The downstream half cleaning (Stage 1) of the storm drain pipe starting at Paauwe Drive and Tukwut Court, and ending at the outfalls in the golf course (EXHIBITS A.4, & A.5) will be cleaned using a Bucket Machine crew with (2) Operators and (1) Laborer. The Bucket Machine is a 2-piece mechanical cleaning system that utilizes heavy duty cable, winches, pullies, and a bucket to remove debris from storm drain lines. One part of the machine will be set at the upstream end of the storm drain line, and the second part of the machine will be on the downstream end. A cable from one machine will be routed through the storm drain line, and connected to a “bucket”. The other side of the “bucket” will be connected to the second machine. The “bucket” will then be pulled back and forth through the storm drain line, picking up debris along the way. When the bucket reaches the downstream end, the debris will be dumped out of the bucket, and the process will be repeated until the pipe is clean. Each side of the bucket machine requires an operator, and both operators will communicate with each other to perform this operation. One Laborer will be on the downstream end to assist the bucket machine operator with clearing the debris out of the bucket. The debris will remain stockpiled near the downstream outfall until the pipe is cleaned, a skid steer will move the stockpile into a Roll-off Truck to be hauled away for proper disposal. A Superintendent/Foreman will be on-site various times throughout the project ensuring the work is being performed as expected and within the estimated timeframe. This second stage of pipe cleaning is expected to take 15 days for Tukwut Court, 12 days for Paauwe Drive, and may need to be split up into multiple phases to avoid large stockpiles of debris.

4.2 Pipe Combo Truck Cleaning SOP

The upstream half (Stage 2) of the storm drain pipes will be cleaned with a Camel Jet/Vac Combo truck utilizing hydro-jetting and vacuum power to remove the debris from the storm drain lines. This process includes (1) Jet/Vac Combo truck with Operator, and (1) Laborer. DSI will start by cleaning the furthest upstream storm drain line and work down toward the downstream end. Each segment of pipe will be cleaned from the downstream access point, jetting towards the upstream access point. DSI will remove all debris, sediment, and other obstructions from the storm drain pipes, and will dispose of the debris in a Transportable Treatment Unit (TTU) disposal bin. The TTU bins separate the solid waste from the liquid waste, which is necessary for proper hauling and disposal. The liquid waste will be removed from the “false bottom” of the TTU bin and disposed of in a sewer manhole provided by PVCSD. Once the debris in the TTU bin is dry enough to haul, a Roll-off Truck with Operator/Driver will haul the debris to an

appropriate disposal site. A Superintendent/Foreman will be on-site various times throughout the project ensuring the work is being performed as expected and within the estimated timeframe. This first phase of pipe cleaning is expected to take approximately 10 days for Tukwut Court, and 7 days for Paauwe Drive.

4.3 Channel Cleaning SOP

The cleaning of the storm drain channel located on the Pauma Valley Golf Course, as shown in EXHIBIT A.2, will consist of (1) Mini-excavator with Operator, (2) Skid-steers with Operators, (1) Laborer for part of the work, and (1) Roll-off Truck with Driver/Operator to haul off the debris. The mini-excavator operator will scoop the debris from the channel and dump the debris into the skid-steer buckets. The skid-steer will take the debris to a location provided by the client to stockpile and allow for the debris to dry out so it can be hauled away. We will utilize (2) skid-steers to expedite the process and “round-robin” the debris from the channel to the stock-pile location. A laborer will be needed for approximately half of the work to assist with cleaning up the remaining debris that the mini ex could not grab with its bucket. Once the debris is dry enough to haul off, the skid steers will load the stockpiled material into a Roll-off truck which will haul off the debris for disposal. Traffic control may be required on Pauma Valley Drive during the hauling of debris, which will be provided by DSI utilizing a Traffic Control Truck with Arrow Board. DSI maintains a C31 Traffic Control license and trains all employees in traffic control procedures based on the MUTCD WATCH manual standards and guidelines. A Superintendent/Foreman will be on-site various times throughout the project ensuring the work is being performed as expected and within the estimated timeframe. This work would preferably be performed after the pipe cleaning has been completed for both Paauwe Drive and Tukwut Court, is expected to take approximately 18 working days, and will be split up into multiple phases to avoid large stockpiles of debris.

4.4 As-Needed Post-Storm Cleaning Service

DSI currently maintains many as needed and emergency response contracts. We have a 24/7 emergency response call service that can be used for contracted and non-contracted emergencies from San Diego County through Ventura County. DSI has an extensive equipment inventory to handle any of the storm water related tasks. During business hours, our clients can reach out to the Stormwater Superintendent or Stormwater Project Manager directly for emergencies. We have crews working in San Diego County, Orange County, Los Angeles County, and Ventura County daily. After receiving the notification, we can quickly locate the closest crew with the proper equipment and have them dispatched to the jobsite. When after-hour emergencies occur, our clients can be directed to one of our on-call managers by calling our office main line or toll-free line. We always have (1) main on-call manager and (2) additional backup on-call managers on a weekly rotating schedule. We have many local technicians that can be at our facility promptly after receiving a call, and they are always ready for emergency responses. Downstream Service’s corporate office is less than a (1) hour drive to Pauma Valley. Our equipment is readily available at all hours of the day, including our CCTV inspection equipment when needed. All incident reports will be provided with before and after pictures within 1 week of performing the work as well as an annual report of all incidents within 2 weeks after the end of the City’s fiscal year. All as-needed services will be invoiced on a time and materials basis, per the T&M rate sheets attached.

Section 5: Proposed Compensation Schedule

For this project, Downstream Services, Inc. will invoice at the end of each month based on the work performed and the time and materials used within that month. If the client prefers that we perform the proposed work in phases throughout the year to spread out the cost, DSI can accommodate. However, please keep in mind that if all the work is not completed sequentially without delays, the site conditions may change over time, and it may cause additional time and/or materials to complete the work. Once the initial cleaning has been completed, DSI can reassess the scope of work and provide a regular maintenance schedule with a fixed annual cost, monthly cost, or per-service cost.

5.1 Cost Proposal – EXHIBIT A.2 – Pauma Valley Golf Course Channel Cleaning

Please see the following attachment outlining the cost proposal for EXHIBIT A.2 – Pauma Valley Golf Course Channel Cleaning.

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www.downstreamservices.com

Time and Materials Proposal

Created Date 5/22/2024
 Expiration Date 8/20/2024
 Quote Number 00004489

Bill To Name **EXHIBIT A.2 - Pauma Golf Course Channel Cleaning**
 Bill To c/o Pauma Valley Community Services District (PVCSD)
 33129 Cole Grade Road
 Pauma Valley, CA 92061
 United States

Quote To Name EXHIBIT A.2 - Pauma Golf Course Channel Cleaning
 Quote To Pauma Valley Drive
 Pauma Valley, CA 92061
 United States

Contact Name Eric Steinlicht
 Email eric.steinlicht@paumavalleycsd.ca.gov

Prepared By Robert Carr
 Email robertc@downstreamservices.com

As Needed
 PW - SD

Part #:	Product	Quantity	Sales Price	Subtotal	Taxable
571	Daily Rates - Transportable Treatment Unit 20 Cubic Yard	10.00	\$74.00	\$740.00	No
249	Disposal - Non Hazardous Waste	257.00	\$125.00	\$32,125.00	No
392	Hrly Rates - Backhoe/Mini-Excavator/Skid Steer/Wheel Loader	432.00	\$226.00	\$97,632.00	No
010	Hrly Rates - Foreman w/ Pickup Truck	36.00	\$209.00	\$7,524.00	No
014	Hrly Rates - Laborer	72.00	\$154.00	\$11,088.00	No
569	Hrly Rates - Offsite Project Manager	8.00	\$164.00	\$1,312.00	No
500	Hrly Rates - Roll off Truck	64.00	\$224.00	\$14,336.00	No
0000	Rental Equipment	1.00	\$18,240.00	\$18,240.00	Yes

Total Sales Tax Amount \$1,413.60
 Subtotal \$182,997.00
Total Quoted Price \$184,410.60
 Sales Tax District 010 - San Diego County - 7.75%

Site Specific Scope of Work

Downstream Services, Inc. (DSI) will clean and dispose of debris within the storm drain channel that runs along the Pauma Valley Golf Course starting near the 8th fairway near Pauma Valley Drive and ending at the storm drain outfall pipe coming from Paauwe Drive.

This work is in reference to EXHIBIT A.2 from the RFP (attached).

Assumptions:

- Prevailing Wage Rates Apply
- Estimated +/- 1,000 LF of storm drain channel.
- Estimated a total of 257 cubic yards of debris in total.
- DSI will plug the 36" outfall with a bypass plug and will use discharge hose to route water onto the grass and away from the channel during cleaning.
- DSI will use a Mini-excavator with operator to remove the debris from the channel, along with (2) skid steers.
- Estimated 18 working days for this scope of work. DSI will perform the work in phases due to the amount of debris that will need to be disposed of.

- Client will need to provide a location to stockpile the vegetation and debris removed from the channel until it is dry enough to haul off. Location TBD.
- DSI will place roll-off bins on Pauma Valley Drive while the work is being performed. Traffic control will be utilized to guide vehicle traffic around the roll-off bins.
- Client to provide a sewer manhole for decanting non-hazardous liquids at no additional cost to DSI.
- DSI will be permitted to drive equipment on the golf course and will not be held responsible for any damage to the ground cover or grass. DSI will only drive vehicles on the golf course where necessary, and will be sure to minimize any damage by accessing the golf course through the same path.
- Client will provide cleaning water via a metered hydrant at no additional cost to DSI.
- This is a Time and Materials proposal with an estimated total cost to complete the work. DSI will invoice actual time and materials spent completing this work, and will notify the client prior to exceeding the estimated cost for additional funds, if needed. Change in site conditions may require more time and/or material to complete the work.

Acceptance and Payment Terms

Payment Terms are Net 30. In the event a lawsuit is instigated to enforce payment, the vendor/contractor/owner agrees to pay reasonable attorney and collection fees together with legal interest and costs of lawsuit. Past due accounts are subject to additional charges for all reasonable collection and attorney's fees. Service charge of 1.5% per month (18% Annually) will be charged on all past due accounts. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from the above specifications or changes in plans shall constitute a change order at the rate time and materials plus 20% overhead. Builders risk insurance is excluded from this contract. Downstream Services, Inc. shall be responsible for liability insurance and workman's compensation insurance.

Acceptance

By signing below client agrees to the terms of this proposal and will enter a contractual agreement with Downstream Services, Inc. beginning on the date of signing, email verification, or receipt of prepayment for one year unless otherwise noted. Contractual terms of this proposal include all of the attached pages, specifications and conditions. By accepting you are authorized to do the work as specified. Payment will be made out as outlined above.

Property Representative Signature	Property Representative (Print)	Date
Downstream Services Signature	Downstream Services (Print)	Date

Standard Assumptions, Unless Otherwise Noted

- Hourly rates are portal to portal and subject to a four (4) hour minimum
- Hours over eight (8) per shift are considered overtime (operated equipment and labor rates listed plus 35%)
- Hours over twelve (12) per shift are considered double time (operated equipment and labor rates listed plus 50%)
- Overtime applies to Saturday work (operated equipment and labor rates listed plus 35%)
- Double time applies to Sunday work and recognized holidays (operated equipment and labor rates listed plus 50%)
- A 15% markup applies to work scheduled between the hours of 5 PM and 5 AM (total amount invoiced plus 15%)
- A 20% markup applies to water meters as well as sampling, testing, and disposal of materials (rates listed plus 20%)
- Offsite mobilization/demobilization will be invoiced at the listed hourly rates (overtime and double time rates may apply)
- Vehicles are equipped with ELDs and commercial drivers are limited to fourteen (14) hour shifts
- Lodging and Meals & Incidental Expenses are based on current federal per diem rates
- Cancellations must be received by 3 PM the day prior. Cancellations received after 3 PM will result in a four (4) hour minimum charge at the rate listed. Lodging rates may still apply.
- Bonds, licenses, permits and site specific safety submittals are excluded and can be quoted on a per project basis
- Insurance coverage includes a blanket additional insured endorsement. Owner to carry general liability, workers' compensation and other necessary insurance.
- Disposal of non-regulated waste will be invoiced at \$250.00 per ton.
- Estimates are for budgeting purposes only, all charges will be made on a time and materials basis.
- Client to provide clear, unobstructed access to system.
- Any delays beyond our control and/or if jetter head/nozzle/CCTV equipment becomes lodged in pipe additional T&M rates will be invoiced for removal or downtime.
- CSE is not anticipated unless otherwise specified.
- Site-specific traffic control plans/processing, pre-con meetings, and additional safety documentation will be billed as time and material (Project Management) and is subject to change on a per-job basis.

- If applicable, Push Camera has an average distance of +/- 120 LF depending on the size and grade of pipe, as well as the number of alignment changes within the pipe.
- Any existing damage or additional damage to concrete will not be the responsibility of Downstream Services, Inc.

Standard Exclusions, Unless Otherwise Noted

- Traffic Control beyond 12 day and night cones and two road work ahead signs.
- Change of condition due to regulated/hazardous waste.
- Regulated or hazardous waste disposal costs - *additional testing may be required.*
- Environmental Testing of Unit.
 - Standard analysis pulled from waste stream: TPH, VOC, Title 22 Metals - \$750.00
- If applicable, NASSCO PACP standards and codes are excluded. CCTV inspections will be for visual purposes only.
- Bonds, permits, and agency fees.

Confined Space Entry

DSI crew will be responsible for all Confined Space Entries. Our personnel are annually certified in Confined Space Entry, as well as Traffic Control, HAZWOPER, and CPR/First Aid. Confined Space Entries are conducted in compliance with CAL OSHA and FED OSHA requirements and DSI's own written Confined Space procedures. DSI will conduct Confined Space Entries only if and when atmospheres are safe and can be controlled by standard ventilator.

Disposal of Waste

The cleaning of storm drain culverts, inlets, separators, and basins will generate large volumes of wastewater, accompanied with solid debris and is considered by Federal, State, and local agencies, as "Regulated Waste Discharge." This discharge may contain contaminants such as paint, oil, fuel, automotive liquids, chemicals, and other pollutants. Federal law requires that all "collected discharge" from a cleaning operation be accumulated in containers, at initial accumulation point which is near the area where the waste is generated, until final disposition is determined. DSI is able to treat, sample and test the waste on site. If the "collected debris" is determined clean, DSI can legally dispose of water and solids on site in green belt areas. Wastewater cannot be disposed of "downstream" by dumping, even if determined clean, as this is a violation of the Clean Water Act. Proper disposal and testing of "Regulated Waste Discharge" is the responsibility of the "Generator/Property Owner" by Federal law. The waste will be transported in a DOT approved container and disposed of in compliance with all local and state environmental legislation. DSI will retain all records of inspection and maintenance of each unit, for a minimum of three (3) years [from the date that "hazardous waste" is received at the consolidated site]. These records will be available for review at any time. Please note that the system owner will always be considered the waste stream generator for any waste collected from site.

For Customer to Complete

Please check ONE of the following options to select your delivery method for reports and invoices, please note DSI will no longer be mailing hard copies of maintenance records. (Adobe Acrobat will be required to open e-mailed reports.)

Email reports and invoices to the same account(s):
Email to: _____

Email to: _____

Email reports and invoices to the separate account(s):
Report to: _____

Invoice to: _____

Preferred Payment Method (Please check next to your choice):

EXHIBIT A.2

Below illustrates the concrete storm drain channel located on the Pauma Valley Country Club property, utilizing a measurement tool on the District Geographic Information System (GIS), it is approximately one thousand feet of a storm drainage channel.



5.2 Cost Proposal – EXHIBIT A.3 & A.4 – Paauwe Drive Pipe Cleaning

Please see the following attachment outlining the cost proposal for EXHIBIT A.2 – Pauma Valley Golf Course Channel Cleaning.



Created Date 5/22/2024

Expiration Date 8/20/2024

Quote Number 00004491

Bill To Name **EXHIBIT A.3 & A.4 - Paauwe Drive Pipe Cleaning**
 Bill To c/o Pauma Valley Community Services District (PVCSD)
 33129 Cole Grade Road
 Pauma Valley, CA 92061
 United States

Quote To Name EXHIBIT A.3 & A.4 - Paauwe Drive Pipe Cleaning
 Quote To Paauwe Drive
 Pauma Valley, CA 92061
 United States

Contact Name Eric Steinlicht
 Email eric.steinlicht@paumavalleycsd.ca.gov

Prepared By Robert Carr
 Email robertc@downstreamservices.com

As Needed
 PW - SD

Part #:	Product	Quantity	Sales Price	Subtotal	Taxable
571	Daily Rates - Transportable Treatment Unit 20 Cubic Yard	52.00	\$74.00	\$3,848.00	No
249	Disposal - Non Hazardous Waste	91.00	\$125.00	\$11,375.00	No
523	Hrly Rates - Bucket Machine Pair w/ (2) Operators	96.00	\$464.00	\$44,544.00	No
121	Hrly Rates - Camel Jet/Vacuum Combo Truck	40.00	\$310.00	\$12,400.00	No
394	Hrly Rates - CCTV Inspection Truck	8.00	\$227.00	\$1,816.00	No
010	Hrly Rates - Foreman w/ Pickup Truck	32.00	\$209.00	\$6,688.00	No
014	Hrly Rates - Laborer	240.00	\$154.00	\$36,960.00	No
569	Hrly Rates - Offsite Project Manager	10.00	\$164.00	\$1,640.00	No
500	Hrly Rates - Roll off Truck	144.00	\$224.00	\$32,256.00	No

Total Sales Tax Amount \$0.00

Subtotal \$151,527.00

Total Quoted Price \$151,527.00

Sales Tax District 010 - San Diego County - 7.75%

Site Specific Scope of Work

Downstream Services, Inc. (DSI) will clean and dispose of debris within the storm drain pipes starting at the stand pipe at the top of Paauwe Drive down to the outfall on the golf course.

This work is in reference to EXHIBIT A.3 & EXHIBIT A.4 from the RFP (attached).

Assumptions:

- Prevailing Wage Rates Apply
- Estimated +/- 1,060 LF of 36" storm drain, approximately 50% impacted or more.
- Estimated a total of 91 cubic yards of debris within the storm drain.
- DSI will hydrojet the top half of the line from the top of Paauwe Drive at the stand pipe down to the access point located near Wiskon Way.
- DSI will need to use a bucket cleaning machine to remove the rest of the debris from Wiskon Way down to the outfall on the golf course. All debris will be stockpiled near the outfall and removed with skid steers once the cleaning is completed.
- DSI will CCTV the pipes after cleaning for a condition assessment and to show the pipe is clean.

Created Date 5/22/2024
 Expiration Date 8/20/2024
 Quote Number 00004491

- Client to provide a laydown yard for disposal bins at no additional cost to DSI. This work cannot be completed without a location to store bins. The waste will be too wet to haul off immediately after cleaning and will need to be dried out prior to hauling.
- Client to provide a sewer manhole for decanting non-hazardous liquids at no additional cost to DSI.
- DSI will be permitted to drive equipment on the golf course and will not be held responsible for any damage to the ground cover or grass. DSI will only drive vehicles on the golf course where necessary, and will be sure to minimize any damage by accessing the golf course through the same path.
- Client will provide cleaning water via a metered hydrant at no additional cost to DSI.
- This is a Time and Materials proposal with an estimated total cost to complete the work. DSI will invoice actual time and materials spent completing this work, and will notify the client prior to exceeding the estimated cost for additional funds, if needed. Change in site conditions may require more time and/or material to complete the work.

Acceptance and Payment Terms

Payment Terms are Net 30. In the event a lawsuit is instigated to enforce payment, the vendor/contractor/owner agrees to pay reasonable attorney and collection fees together with legal interest and costs of lawsuit. Past due accounts are subject to additional charges for all reasonable collection and attorney's fees. Service charge of 1.5% per month (18% Annually) will be charged on all past due accounts. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from the above specifications or changes in plans shall constitute a change order at the rate time and materials plus 20% overhead. Builders risk insurance is excluded from this contract. Downstream Services, Inc. shall be responsible for liability insurance and workman's compensation insurance.

Acceptance

By signing below client agrees to the terms of this proposal and will enter a contractual agreement with Downstream Services, Inc. beginning on the date of signing, email verification, or receipt of prepayment for one year unless otherwise noted. Contractual terms of this proposal include all of the attached pages, specifications and conditions. By accepting you are authorized to do the work as specified. Payment will be made out as outlined above.

Property Representative Signature	Property Representative (Print)	Date
Downstream Services Signature	Downstream Services (Print)	Date

Standard Assumptions, Unless Otherwise Noted

- Hourly rates are portal to portal and subject to a four (4) hour minimum
- Hours over eight (8) per shift are considered overtime (operated equipment and labor rates listed plus 35%)
- Hours over twelve (12) per shift are considered double time (operated equipment and labor rates listed plus 50%)
- Overtime applies to Saturday work (operated equipment and labor rates listed plus 35%)
- Double time applies to Sunday work and recognized holidays (operated equipment and labor rates listed plus 50%)
- A 15% markup applies to work scheduled between the hours of 5 PM and 5 AM (total amount invoiced plus 15%)
- A 20% markup applies to water meters as well as sampling, testing, and disposal of materials (rates listed plus 20%)
- Offsite mobilization/demobilization will be invoiced at the listed hourly rates (overtime and double time rates may apply)
- Vehicles are equipped with ELDs and commercial drivers are limited to fourteen (14) hour shifts
- Lodging and Meals & Incidental Expenses are based on current federal per diem rates
- Cancellations must be received by 3 PM the day prior. Cancellations received after 3 PM will result in a four (4) hour minimum charge at the rate listed. Lodging rates may still apply.
- Bonds, licenses, permits and site specific safety submittals are excluded and can be quoted on a per project basis
- Insurance coverage includes a blanket additional insured endorsement. Owner to carry general liability, workers' compensation and other necessary insurance.
- Disposal of non-regulated waste will be invoiced at \$250.00 per ton.
- Estimates are for budgeting purposes only, all charges will be made on a time and materials basis.
- Client to provide clear, unobstructed access to system.
- Any delays beyond our control and/or if jetter head/nozzle/CCTV equipment becomes lodged in pipe additional T&M rates will be invoiced for removal or downtime.
- CSE is not anticipated unless otherwise specified.
- Site-specific traffic control plans/processing, pre-con meetings, and additional safety documentation will be billed as time and material (Project Management) and is subject to change on a per-job basis.

- If applicable, Push Camera has an average distance of +/- 120 LF depending on the size and grade of pipe, as well as the number of alignment changes within the pipe.
- Any existing damage or additional damage to concrete will not be the responsibility of Downstream Services, Inc.

Standard Exclusions, Unless Otherwise Noted

- Traffic Control beyond 12 day and night cones and two road work ahead signs.
- Change of condition due to regulated/hazardous waste.
- Regulated or hazardous waste disposal costs - *additional testing may be required.*
- Environmental Testing of Unit.
 - Standard analysis pulled from waste stream: TPH, VOC, Title 22 Metals - \$750.00
- If applicable, NASSCO PACP standards and codes are excluded. CCTV inspections will be for visual purposes only.
- Bonds, permits, and agency fees.

Confined Space Entry

DSI crew will be responsible for all Confined Space Entries. Our personnel are annually certified in Confined Space Entry, as well as Traffic Control, HAZWOPER, and CPR/First Aid. Confined Space Entries are conducted in compliance with CAL OSHA and FED OSHA requirements and DSI's own written Confined Space procedures. DSI will conduct Confined Space Entries only if and when atmospheres are safe and can be controlled by standard ventilator.

Disposal of Waste

The cleaning of storm drain culverts, inlets, separators, and basins will generate large volumes of wastewater, accompanied with solid debris and is considered by Federal, State, and local agencies, as "Regulated Waste Discharge." This discharge may contain contaminants such as paint, oil, fuel, automotive liquids, chemicals, and other pollutants. Federal law requires that all "collected discharge" from a cleaning operation be accumulated in containers, at initial accumulation point which is near the area where the waste is generated, until final disposition is determined. DSI is able to treat, sample and test the waste on site. If the "collected debris" is determined clean, DSI can legally dispose of water and solids on site in green belt areas. Wastewater cannot be disposed of "downstream" by dumping, even if determined clean, as this is a violation of the Clean Water Act. Proper disposal and testing of "Regulated Waste Discharge" is the responsibility of the "Generator/Property Owner" by Federal law. The waste will be transported in a DOT approved container and disposed of in compliance with all local and state environmental legislation. DSI will retain all records of inspection and maintenance of each unit, for a minimum of three (3) years [from the date that "hazardous waste" is received at the consolidated site]. These records will be available for review at any time. Please note that the system owner will always be considered the waste stream generator for any waste collected from site.

For Customer to Complete

Please check ONE of the following options to select your delivery method for reports and invoices, please note DSI will no longer be mailing hard copies of maintenance records. (Adobe Acrobat will be required to open e-mailed reports.)

Email reports and invoices to the same account(s):
Email to: _____

Email to: _____

Email reports and invoices to the separate account(s):
Report to: _____

Invoice to: _____

Preferred Payment Method (Please check next to your choice):

EXHIBIT A.3

Below indicates the storm drainage channel origination point on Paauwe Drive. Utilizing a measurement tool on the District GIS, it is approximately three hundred and fifty-eight (358) feet.

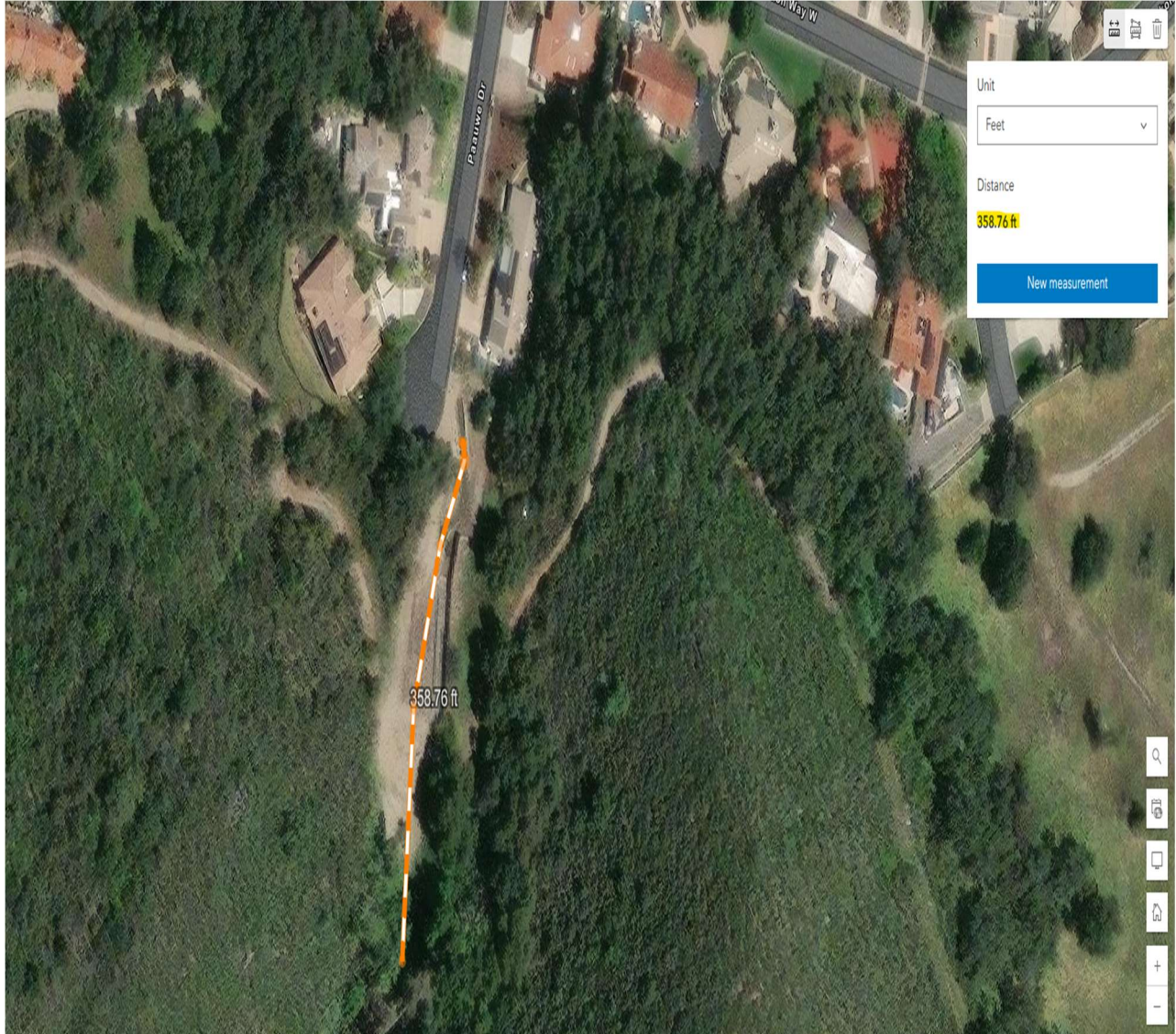
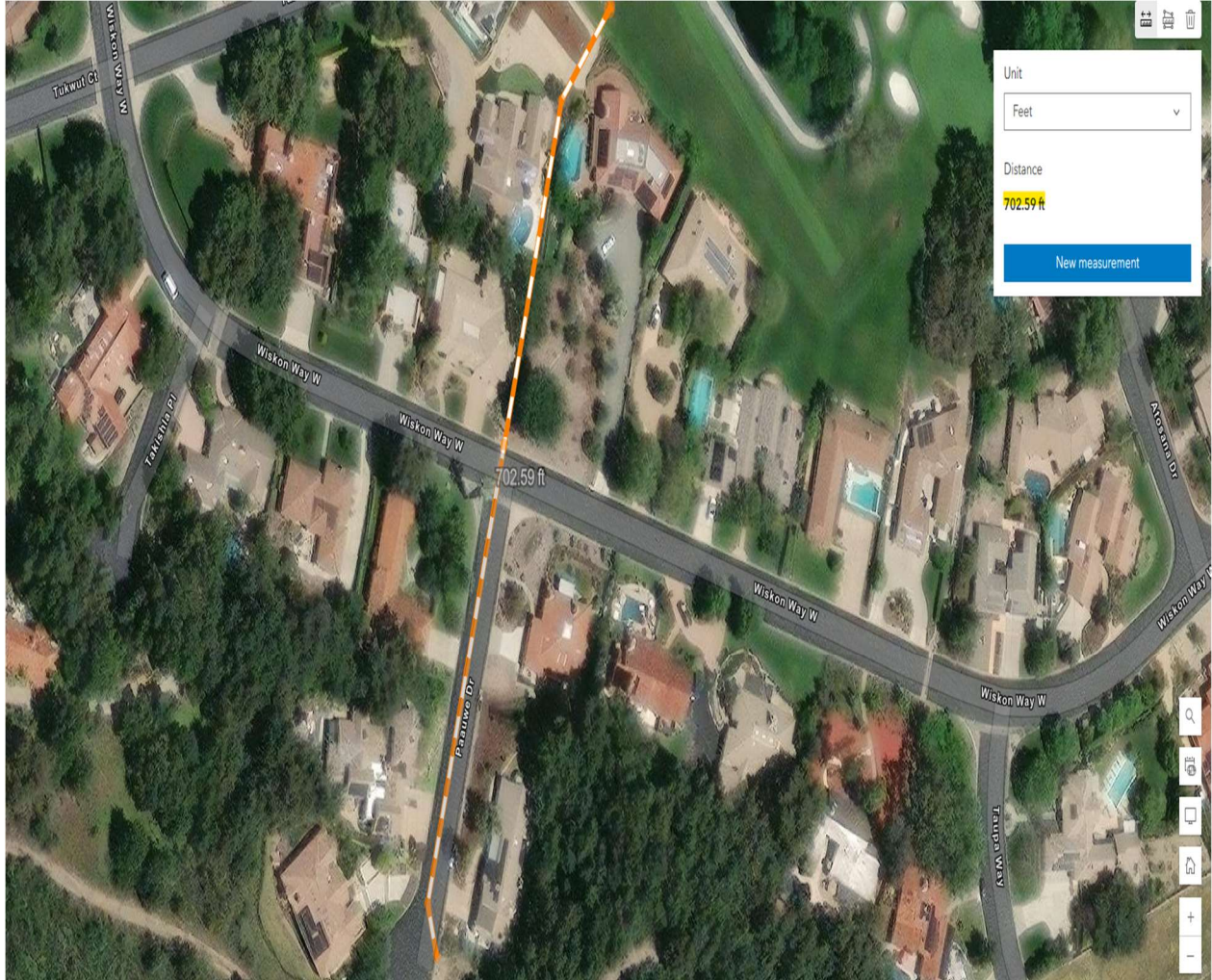


EXHIBIT A.4

Below indicates the storm drainage pipe on Paauwe Drive. Utilizing a measurement tool on the District GIS, it is approximately seven hundred and two (702) feet.



5.3 Cost Proposal – EXHIBIT A.5 – Tukwut Court Pipe Cleaning

Please see the following attachment outlining the cost proposal for EXHIBIT A.2 – Pauma Valley Golf Course Channel Cleaning.





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Created Date 5/22/2024

Expiration Date 8/20/2024

Quote Number 00004492

Bill To Name **EXHIBIT A.5 - Tukwut Court Pipe Cleaning**
Bill To c/o Pauma Valley Community Services District (PVCSD)
33129 Cole Grade Road
Pauma Valley, CA 92061
United States

Quote To Name EXHIBIT A.5 - Tukwut Court Pipe Cleaning
Quote To Tukwut Court
Pauma Valley, CA 92061
United States

Contact Name Eric Steinlicht
Email eric.steinlicht@paumavalleycsd.ca.gov

Prepared By Robert Carr
Email robertc@downstreamservices.com

As Needed

PW - SD

Part #:	Product	Quantity	Sales Price	Subtotal	Taxable
571	Daily Rates - Transportable Treatment Unit 20 Cubic Yard	71.00	\$74.00	\$5,254.00	No
249	Disposal - Non Hazardous Waste	130.00	\$125.00	\$16,250.00	No
523	Hrly Rates - Bucket Machine Pair w/ (2) Operators	120.00	\$464.00	\$55,680.00	No
121	Hrly Rates - Camel Jet/Vacuum Combo Truck	56.00	\$310.00	\$17,360.00	No
394	Hrly Rates - CCTV Inspection Truck	8.00	\$227.00	\$1,816.00	No
010	Hrly Rates - Foreman w/ Pickup Truck	40.00	\$209.00	\$8,360.00	No
014	Hrly Rates - Laborer	256.00	\$154.00	\$39,424.00	No
569	Hrly Rates - Offsite Project Manager	12.00	\$164.00	\$1,968.00	No
500	Hrly Rates - Roll off Truck	190.00	\$224.00	\$42,560.00	No

Total Sales Tax Amount \$0.00

Subtotal \$188,672.00

Total Quoted Price \$188,672.00

Sales Tax District 010 - San Diego County - 7.75%

Site Specific Scope of Work

Downstream Services, Inc. (DSI) will clean and dispose of debris within the storm drain pipes starting at the top of Tukwut Court down to the outfall on the golf course.

This work is in reference to EXHIBIT A.5 from the RFP (attached).

Assumptions:

- Prevailing Wage Rates Apply
- Estimated +/- 1,131 LF of 30" storm drain, up to 90% impacted.
- Estimated a total of 130 cubic yards of debris within the storm drain.
- DSI will hydrojet the top half of the line from the top of Tukwut Court down to the access point located near Wiskon Way.
- DSI will need to use a bucket cleaning machine to remove the rest of the debris from Wiskon Way down to the outfall on the golf course. All debris will be stockpiled near the outfall and removed with skid steers once the cleaning is completed.
- DSI will CCTV the pipes after cleaning for a condition assessment and to show the pipe is clean.
- Client to provide a laydown yard for disposal bins at no additional cost to DSI. This work cannot be completed without a location to store bins. The waste will be too wet to haul off immediately after cleaning and will need to be dried out prior to

hauling.

- Client to provide a sewer manhole for decanting non-hazardous liquids at no additional cost to DSI.
- DSI will be permitted to drive equipment on the golf course and will not be held responsible for any damage to the ground cover or grass. DSI will only drive vehicles on the golf course where necessary, and will be sure to minimize any damage by accessing the golf course through the same path.
- Client will provide cleaning water via a metered hydrant at no additional cost to DSI.
- This is a Time and Materials proposal with an estimated total cost to complete the work. DSI will invoice actual time and materials spent completing this work, and will notify the client prior to exceeding the estimated cost for additional funds, if needed. Change in site conditions may require more time and/or material to complete the work.

Acceptance and Payment Terms

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Acceptance

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Property Representative Signature	Property Representative (Print)	Date
Downstream Services Signature	Downstream Services (Print)	Date

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- Hours over eight (8) per shift are considered overtime (operated equipment and labor rates listed plus 35%)
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- A 20% markup applies to water meters as well as sampling, testing, and disposal of materials (rates listed plus 20%)
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- Vehicles are equipped with ELDs and commercial drivers are limited to fourteen (14) hour shifts
- Lodging and Meals & Incidental Expenses are based on current federal per diem rates
- Cancellations must be received by 3 PM the day prior. Cancellations received after 3 PM will result in a four (4) hour minimum charge at the rate listed. Lodging rates may still apply.
- Bonds, licenses, permits and site specific safety submittals are excluded and can be quoted on a per project basis
- Insurance coverage includes a blanket additional insured endorsement. Owner to carry general liability, workers' compensation and other necessary insurance.
- Disposal of non-regulated waste will be invoiced at \$250.00 per ton.
- Estimates are for budgeting purposes only, all charges will be made on a time and materials basis.
- Client to provide clear, unobstructed access to system.
- Any delays beyond our control and/or if jetter head/nozzle/CCTV equipment becomes lodged in pipe additional T&M rates will be invoiced for removal or downtime.
- CSE is not anticipated unless otherwise specified.
- Site-specific traffic control plans/processing, pre-con meetings, and additional safety documentation will be billed as time and material (Project Management) and is subject to change on a per-job basis.
- If applicable, Push Camera has an average distance of +/- 120 LF depending on the size and grade of pipe, as well as the number of alignment changes within the pipe.
- Any existing damage or additional damage to concrete will not be the responsibility of Downstream Services, Inc.

Created Date 5/22/2024

Expiration Date 8/20/2024

Quote Number 00004492

Standard Exclusions, Unless Otherwise Noted

- Traffic Control beyond 12 day and night cones and two road work ahead signs.
- Change of condition due to regulated/hazardous waste.
- Regulated or hazardous waste disposal costs - *additional testing may be required.*
- Environmental Testing of Unit.
 - Standard analysis pulled from waste stream: TPH, VOC, Title 22 Metals - \$750.00
- If applicable, NASSCO PACP standards and codes are excluded. CCTV inspections will be for visual purposes only.
- Bonds, permits, and agency fees.

Confined Space Entry

DSI crew will be responsible for all Confined Space Entries. Our personnel are annually certified in Confined Space Entry, as well as Traffic Control, HAZWOPER, and CPR/First Aid. Confined Space Entries are conducted in compliance with CAL OSHA and FED OSHA requirements and DSI's own written Confined Space procedures. DSI will conduct Confined Space Entries only if and when atmospheres are safe and can be controlled by standard ventilator.

Disposal of Waste

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For Customer to Complete

Please check ONE of the following options to select your delivery method for reports and invoices, please note DSI will no longer be mailing hard copies of maintenance records. (Adobe Acrobat will be required to open e-mailed reports.)

Email reports and invoices to the same account(s):

Email to: _____

Email to: _____

Email reports and invoices to the separate account(s):

Report to: _____

Invoice to: _____

Preferred Payment Method (Please check next to your choice):

Check

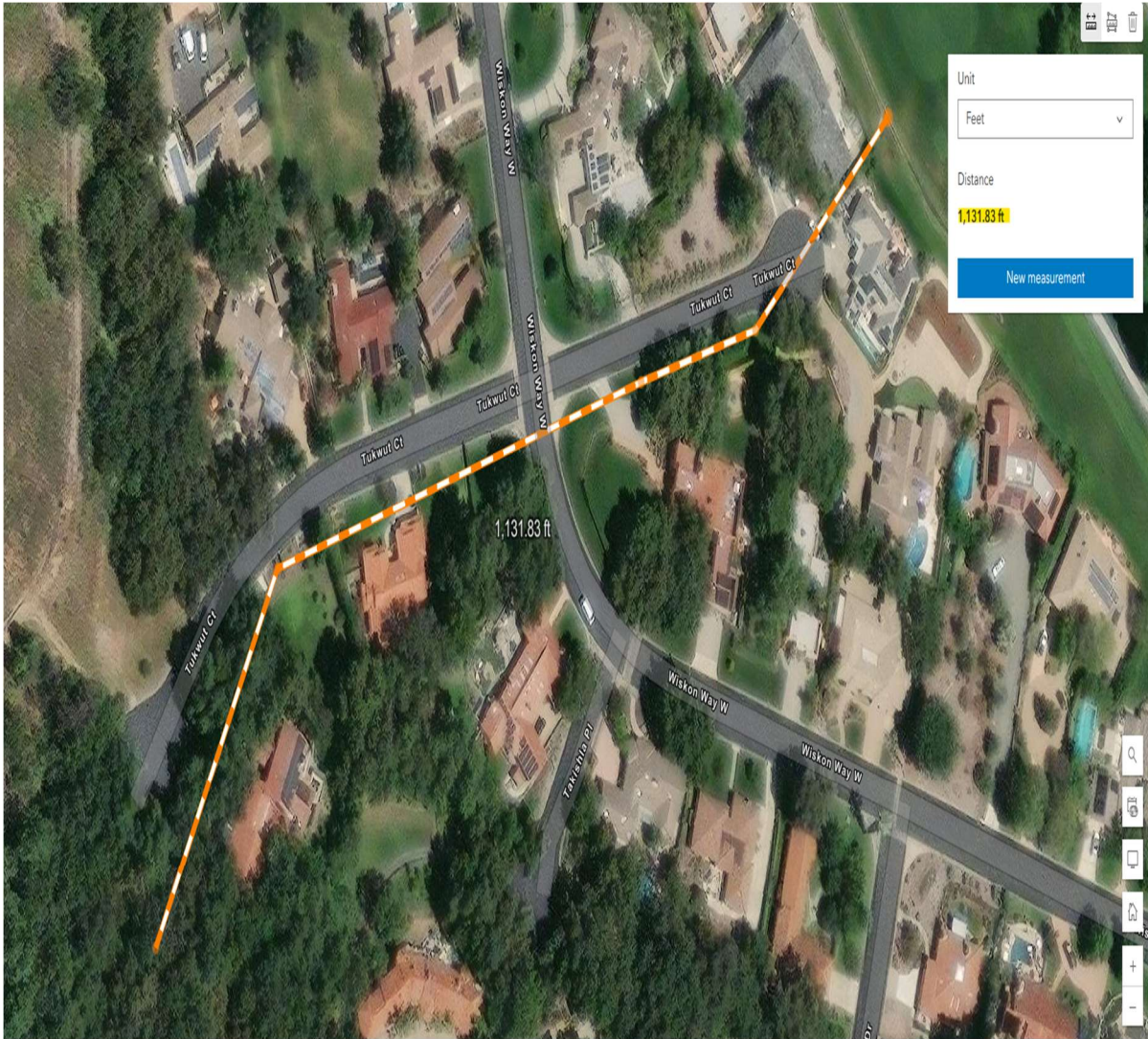
Credit Card*

ACH

**payment may be subject to 3% surcharge*

EXHIBIT A.5

Below indicates the storm drainage pipe on Tukwut Court. Utilizing a measurement tool on the District GIS, it is approximately one thousand one hundred and thirty-one (1,131) feet.



Section 6: Additional Requirements

6.1 Insurance Liability Coverage – See Attachment

6.2 Tax Documentation (W9) – See Attachment

6.3 Conflict of Interest

Downstream Services has no past or current clients within the district’s boundaries, and no conflict of interest.

Section 7: Contact Information, Contractor’s Licenses & General Permits

<u>Company Name and Address</u>	Downstream Services, Inc. 2855 Progress Place, Escondido, CA 92029
<u>Phone #</u>	Phone: (760) 746-2544 Fax: (760) 746-2667 Toll Free: (800) 262-0999
<u>Primary Contact for Bid</u>	Robert Carr, Project Manager Direct Line: (760) 814-9703 Cell Phone: (760) 975-5686 Email: Robertc@downstreamservices.com
<u>After Hours Emergence Response</u>	(5:00 PM – 6:00 AM) 24/7 Emergency Response Hotline – (760) 746-2544 (800) 262-0999
<u>Legal Status & Tax Identification Number</u>	S Corporation FEIN: 80-0011534 License: 807953 A, C31, HAZ SBE #: 30938
<u>Hazardous Waste Transporter’s Registration Certificate</u>	Transporter Registration # - 4481
<u>Valid US EPA Identification Number</u>	CAL000271581 CAR000040808
<u>Hazardous Material Transportation License</u>	License # 134172

We are the defenders of our water resources, and the life it supports.

Robert Carr
Stormwater
Project Manager



Robert Carr is responsible for managing Stormwater maintenance projects at Downstream Services, Inc. (San Diego division). Robert has 13 years of experience in CCTV inspections, cleaning, and point repairs in both storm water and sanitary sewer systems here at Downstream. He has a CWEA Grade 4 in collection systems maintenance, has carried a NASSCO PACP certificate for over 10 years and continues to remain involved in CCTV training and operations. Robert is directly responsible for project scheduling and field operations, he has managed projects with a wide range of scope, and his attention to detail ensures that all work will remain in compliance with project specifications and standards.

Experience

- ◆ 13 years

Education

- ◆ Escondido High School, High School Diploma

Certifications

- ◆ CWEA Grade 4 Collection Systems Maintenance
- ◆ OSHA 30 Hour
- ◆ NASSCO- LACP, MACP, PACP
- ◆ Confined Space Entry
- ◆ Fall Protection
- ◆ Competent Person
- ◆ SCBA
- ◆ HAZWOPER
- ◆ Traffic Control/Flagger
- ◆ CPR | First Aid

Downstream Services, Inc., Project Manager 3 Years

❖	<i>City of Newport Beach, Annual Stormwater Maintenance</i>	Project Value \$1,750,000
	Management and implementation to perform cleaning services for the City's 11 continuous deflective separation units, 29 structures, 3,236 catch basins and 17,090 feet of v-ditches on an annual basis.	
❖	<i>City of Oxnard, Storm Vault Scheduled Maintenance and On-Call Services</i>	Project Value \$1,500,000
	Management and implementation of the yearly contract for the inspection and as needed replacement of roughly 3,000 Contech Cartridges and 22 ADS Bayfilters.	
❖	<i>City of Pomona, Storm Vault Scheduled Maintenance and On-Call Services</i>	Project Value \$246,859
	Installation of 211 Connector Pipe Screen (CPS) devices within the City of Pomona including cleaning of the catch basins prior to installation with traffic control.	
❖	<i>City of Los Angeles, LAX Stormwater BMP System and Device Inspection</i>	Project Value \$3,600,000
	Management and implementation of the inspections and cleanings/replacement parts for all LAX owned stormwater devices annually.	
❖	<i>City of Escondido- On-Call PSA's</i>	Project Value \$475,527
	As needed services over the past ten years to provide labor and equipment for inspection, collection systems cleaning, repair/replace equipment at HARFF, emergency spill response.	
❖	<i>Geosyntec, County of San Diego Dry Weather Flow CCTV</i>	Project Value \$75,100
	Managed and coordinated with Geosyntec and the County of San Diego in investigating the source of excessive amounts of storm water runoff during the dry seasons.	

- ◆ *Microsoft Certified Solutions Associate C# Programming*
- ◆ *Microsoft Certified Office Specialist – Excel 2019 Expert*

Skills

- ◆ Certified expert in Microsoft Excel
- ◆ Advanced in Microsoft Office
- ◆ Advanced in Salesforce
- ◆ Advanced in Visual Basics Programming
- ◆ Advanced in C# Programming
- ◆ Advanced in MySQL Databases
- ◆ Proficient in ArcGIS Mapping
- ◆ Proficient in Sage 100 Contractor

❖ *City of Carlsbad, CCTV Sewer Trunk Line*

Managed and implemented the CCTV inspection project of 11,300 LF of 18” to 48” sewer line on the City of Vista and City of Carlsbad sewer interceptor. Project included reports, night work, traffic control, and Railroad Safety Permits.

Project Value
\$22,051

Downstream Services, Inc., Superintendent / Crew Foreman **8 Years**

❖ *City of San Diego, CCTV Sewer Condition Assessment Project*

(5) year contract to perform CCTV inspection of approximately 80 miles of sewer mains per year in San Diego per NASSCO PACP standards.

Project Value
\$2,500,000

❖ *Multi-Mac Joint Venture - Camp Pendleton*

Hydro-jetting of 250,000 LF and CCTV Inspection of 180,000 LF of sewer mains at Marine Corps Base in Camp Pendleton, CA.

Project Value
\$500,000

❖ *Multi-Mac Joint Venture - Camp Pendleton Base-Wide Storm Cleaning*

Cleaning of high priority storm drain infrastructure including channels, basins, storm water pipes, inlets, culverts, oil-water separators, and manufactured treatment devices throughout Camp Pendleton.

Project Value
\$780,000

❖ *City of Vista- Vista CA*

City Wide On-Call Sewer and Storm Drain Cleaning, CCTV and Emergency response services.

Project Value
\$300,000

❖ *County of Orange, Storm Drain Pipe and Facility Inspections*

Five-year contract for CCTV and physical inspections for the County wide storm drain conveyance system of 1,043,646 linier feet.

Project Value
\$5,000,000

Aaron Santamaria
Stormwater Superintendent



Aaron has proficient knowledge of the California Regional Quality Board’s State Standards for Stormwater Maintenance and Compliance. He assigns duties to field staff and is responsible for monitoring the progress of all ongoing projects and keeping projects on track from a time and budgetary standpoint set forth by the project manager. As well as complete site investigations for new clients and additional maintenance for current clients for services provided within the stormwater department. Aaron also ensures the Stormwater field staff are knowledgeable of their responsibilities as well as properly trained to ensure safe working conditions and company policies within the department.

Experience

- ◆ 7 years

Education

- ◆ Montecito High School

Certifications

- ◆ Contech Certification
- ◆ Class A Driver’s License- No restrictions
- ◆ Confined Space & Rescue Training
- ◆ Fall Protection
- ◆ Traffic Control & Flagger
- ◆ Rainbird Sprinkler System

Downstream Services, Inc., Superintendent **6 Years**

❖ *City of Oxnard, Storm Vault Scheduled Maintenance and On-Call Services* Project Value \$1,500,000

Management and implementation of the yearly contract for the inspection and as needed replacement of roughly 3,000 Contech Cartridges and 22 ADS Bayfilters.

❖ *City of Carlsbad, High Priority Storm Drain Inspections, cleaning & miscellaneous services* Project Value \$261,642

Management and implementation of the yearly contract for the inspection and cleaning for 350 curb inlets/catch basins/TCBMP’s and 6 hydrodynamic separators.

❖ *City of Moreno Valley, CPS Pilot Program* Project Value \$18,300

Implementation of the cities CPS Pilot Program by installing (5) different brands of devices for the city to monitor.

❖ *County of Orange, Best Management Practices Maintenance Services* Project Value \$1,000,000

Management and implementation of as needed services covering the entire County of Orange’s stormwater devices. Types of devices include Contech Cartridges, basins, swales, catch basins, filter installation, HDS/CDS/Separator, etc.

❖ *City of Santee, Hydrodynamic Separator Cleaning* Project Value \$30,660

Management and implementation of cleaning of Debris Separating Baffle Box located at Mask Park.

❖ *City of Oceanside* Project Value \$45,644

Management and implementation of the installation of 50 Connector Pipe Screens citywide.

- ❖ *City of Rancho Mirage, SD CB Drywell Cleaning*

❖ Management and implementation of the annual cleaning of 435 drywells and catch basins citywide.

Project Value
\$178,282
- ❖ *Wood Environmental – MCRD Annual Hydrojetting*

❖ Management and implementation of the yearly contract for hydrojetting located at MCRD.

Project Value
\$43,398
- ❖ *City of Los Angeles, LAX Stormwater BMP System and Device Inspection*

❖ Management and implementation of the inspections and cleanings/replacement parts for all LAX owned stormwater devices annually.

Project Value
\$3,600,000
- ❖ *County of Sacramento, International Airport*

❖ Yearly contract for quarterly storm filter unit’s inspection including 346 cartridge filters. As well as-needed cleaning and replacement of ZPG cartridges.

Project Value
\$171,649
- ❖ *City of Calabasas, Clean-Out of CDS Units and Storm Drain BMPs*

❖ Management and implementation for quarterly maintenance of CDS units and one Contech storm drain chamber including Traffic Control.

Project Value
\$111,636
- ❖ *City of Newport Beach, Annual Stormwater Maintenance*

❖ Management and implementation to perform cleaning services for the City’s 11 continuous deflective separation units, 29 structures, 3,236 catch basins and 17,090 feet of v-ditches on an annual basis.

Project Value
\$1,750,000
- ❖ *County of Orange, Glassell Campus*

❖ Management and implementation of monthly inspection of bio-swales, flow-through planters and inlets for debris, discoloration, dead vegetation, obstructions, smell or ponding of stagnant water. Also includes inspections of porous technologies, Modular Wetland Systems, and Nutrient Separating Baffle Boxes.

Project Value
\$300,000
- ❖ *City of Oxnard, Storm Vault Scheduled Maintenance and On-Call Services*

Project Value
\$1,500,000

Rebecca Raedel

Stormwater Assistant
Project Manager III

Rebecca has 4 years of experience in the Stormwater Department at Downstream Services, Inc., starting as a Project Assistant and now as the Assistant Project Manager II. Rebecca is responsible for new project on-site assessment and project proposals, along with the management of our existing projects to ensure on-going compliance and client satisfaction. Rebecca excels in keeping a positive relationship with clients, vendors, and equipment suppliers which has made her a successful leader of the Stormwater Department.

Experience

- ◆ 4 years

Education

- ◆ Palomar College Sociology
- ◆ California State University San Marcos Sociology and Business Management

Certifications

- ◆ Traffic Control

Project Experience

- ◆ City of Pomona – Fabrication and Installation of CPS Units
- ◆ City of Palm Desert – Fabrication and installation of CPS Units
- ◆ City of Oxnard – Cartridge Replacement
- ◆ City of Santee – Installation of T&D Screen and HDS Cleaning
- ◆ City of Sacramento – Contech Vault Cleaning & Cartridge replacement
- ◆ Pomerado Hospital
- ◆ Installation of CPS Units and T&D Screens
- ◆ Home Depot – Cartridge Replacement
- ◆ City of Garden Grove – CPS Installation
- ◆ City of Newport Beach – Annual Stormwater Maintenance
- ◆ City of Vista – Storm Drain Maintenance
- ◆ City of Vista – Storm Drain Maintenance

Downstream Services, Inc.

4 Years

Stormwater Assistant Project Manager II, September 2023 – Present

- Assists in managing the Stormwater department operations including; product ordering, ensuring optimal weekly schedules, BMP inspections and site walks for maintenance and installation proposals for new and existing clients.
- Oversees a wide range of client relations for large scale municipal contracts and various private contracts.
- Assists in the timely execution of Emergency Response projects.
- Ensures annual City / County compliance across all clients, including addressing as needed deficiencies.

Stormwater Assistant Project Manager I, August 2021 – September 2023

- Assist in managing the Stormwater department which included creating weekly schedules, product ordering, and oversaw all stormwater maintenance conducted.
- Complete daily reports and tracked data of maintenance/ cleanings completed for clients and large-scale city contracts.
- Manage client scheduling and assisted with city compliance throughout the San Diego/LA area.
- Schedule technicians, and vehicles.
- Organization of office, contracted and monthly work.
- Acquire new clients, by seeking out service opportunities for proposed work.
- Develop maintain positive relationships with vendors and equipment suppliers.
- Facilitate large contract bids for municipal and city work including but not limited to developing proposals, pricing, and deliverable packages.
- Create appointments for scheduled maintenance and unscheduled emergency requests

Stormwater Project Assistant, December 2019 – August 2021

- Day to day operations
- Organize and maintain incoming RFP's, RFQ's, and RFB's
- Assist the PM(s) and APM(s) with project estimating, planning, scheduling and tracking
- Assist with project documentation, including RFI's, change orders and submittals
- Order insurance certificates per contract requirements
- Assist with reading and understanding projects documents
- Receive, review, enter, and file field reports
- Creating invoicing, sending approved invoices, ordering supplies, data entry, organizing and creating field folders, creating purchase orders, and ordering filters
- Create and maintain job files both on a server and hardcopy
- Asses bid documents
- Proficiency in Sage, Maximizer, Word, Excel, and Office programs
- Coordinate out-of-town projects

**Request for Taxpayer
 Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
 requester. Do not
 send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	<p>1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)</p> <p>Downstream Services, Inc</p>	
	<p>2 Business name/disregarded entity name, if different from above.</p>	
	<p>3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input checked="" type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____</p> <p>Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) _____</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) <u>5</u></p> <p>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____</p> <p><i>(Applies to accounts maintained outside the United States.)</i></p>
	<p>3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions _____ <input type="checkbox"/></p>	
	<p>5 Address (number, street, and apt. or suite no.). See instructions.</p> <p>2855 Progress Pl</p>	<p>Requester's name and address (optional)</p>
	<p>6 City, state, and ZIP code</p> <p>Escondido, CA 92029</p>	
	<p>7 List account number(s) here (optional)</p>	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number									
or									
Employer identification number									
8	0	-	0	0	1	1	5	3	4

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person	Date
------------------	--------------------------	------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



WATERWERX

KEEPING OUR OCEAN AND BEACHES CLEAN

May 22, 2024

Eric Steinlicht
Pauma Valley Community Services District
33129 Cole Grade Road
Pauma Valley, CA 92061

Dear Eric,

Please find the pricing and scope of work to perform initial cleaning of storm drain system at the Pauma Valley Community.

Scope of work: Exhibit A.2

Waterwerx will provide a five (5) man crew, mini excavator, skid steer, two (2) 5-yard dump trucks, three (3) power buggies, pick-up truck, and all necessary hand and power tools to clean concrete drainage channel in exhibit A.2. Waterwerx will use power buggy wheel barrows to haul material across grass to mitigate damage to golf course. Waterwerx will haul away all debris and dispose of on behalf of customer.

Scope of work: Exhibit A.3, A.4 & A.5

Waterwerx will provide a three-man crew, combination vac/sewer truck, and CCTV camera van to clean storm drain system per exhibit A.3 & A.4. Waterwerx will start cleaning at the top of system on A.3 and remove built up sediment in storm drain system working to outfall in concrete swale running on edge of golf course. Camera inspection will be utilized to verify cleanliness after hydro-jetting and in the event jetting operations calls for locating. Waterwerx will map storm drain system while cleaning to update GIS info. Waterwerx will need water meter for 2 weeks and will use approximately 1300 gallons of water a day. Cleaning will be to 90% or better of total pipe capacity.

Exclusions:

- **Cleaning or repairs at any BMP's not mentioned above**
- **Hydro-jetting of any lines not mentioned above**
- **All water to be provided by customer for cleaning operations**
- **Waste generated from work will be disposed of on behalf of the customer**
- **Price does not include annual maintenance of storm drain system. Once system has been mapped and all BMP's identified, Waterwerx will be able to create and quote a maintenance plan for storm drain system.**

TOTAL COST \$188,345.00



WATERWERX

KEEPING OUR OCEAN AND BEACHES CLEAN

FIRM AND TEAM EXPERIENCE

Waterwerx Inc., formerly San Diego Stormwater Solutions Inc., is a privately owned and operated company which has been in business since 2015. With 9 years of experience in providing sewer cleaning, sewer televising, storm drain and storm water structural treatment BMP maintenance, Waterwerx Inc. is capable of providing the most personalized service in the industry. Our team is comprised of many qualified individuals with years of technical experience. Waterwerx Inc., is a mid-sized company headquartered in North County San Diego, providing services all over Southern California.

Gregg Brenner, Owner and C.O.O will be the project manager and principal agent. Gregg has served as the project manager and principal agent for many of Waterwerx Inc.'s (formerly San Diego Stormwater Solutions) municipal contracts. Gregg has over 20 years of experience in the environmental services industry, and is capable of being the point of contact for all administrative aspects of the RFP. As owner of Waterwerx Inc., Gregg will personally oversee all aspects of the contract. Having one degree of separation between administration on onsite crews allows for effective communication and operational efficiency.

Jason Bingham, Operations Manager will be the second most key personnel in overseeing this contract. Jason possesses a Grade 1 Collection Cert with CWEA. Jason has 15 years of experience in sewer and storm water collections system maintenance. He is PACP, MACP, and LACP certified and is proficient in all equipment that will be used in the execution of the scope of work of this agreement. Jason has worked on long range/mileage contracts similar to the scope of work for the Pauma Valley CSD. These include but are not limited City of San Diego, City of Inglewood, Marine Corps Station Camp Pendleton. For the City of San Diego, Jason operated CCTV of 80+ miles of sewer lines as well as manhole inspections. For The City of Inglewood, Jason was field superintendent overseeing 90+ miles of sewer line CCTV and cleaning. For Camp Pendleton, Jason was foreman for 120+ miles of cleaning and CCTV for sewer lines. Jason is also the CSLB certified Responsible Managing Employee for Waterwerx Inc. (C-42). Jason is confined space certified, traffic control certified, OSHA 10, first aid & CPR, as well as possessing other certifications pertinent to the execution of the scope of work for this contract.



WATERWERX

KEEPING OUR OCEAN AND BEACHES CLEAN

RELEVANT PROJECT EXPERIENCE

Below is a list of relevant project experience that has been completed by Waterwerx Inc., as well as projects completed by key personnel.

1. City of Lemon Grove Public Works Department 2019-Present- Waterwerx (as San Diego Stormwater Solutions) has provided and continues to provide Vac truck cleaning and closed circuit television (CCTV) services for the public works department at the City of Lemon Grove. In addition, Waterwerx provides a bevy of storm water treatment BMP cleaning and installation services for the city's various structural BMP requirements.
Contact: Gary Harris, Public Works Superintendent 619-490-0017
2. City of Chula Vista Public Works Department 2020-Present- Waterwerx (as San Diego Stormwater Solutions) has provided and continues to provide a vast array of services for the City of Chula Vista. These include but are not limited to Vac truck service for underground stormwater filtration systems such as CDS units, Modular Wetlands Units, Filterras, and catch basins. Waterwerx (as San Diego Stormwater Solutions) also provided purchase and installation of storm water structural BMPs.
Contact: Joseph Burgos, Public Works Supervisor 619-397-6031
3. Mass Transit Systems (MTS) San Diego 2021-Present- Waterwerx Inc. has provided and continues to provide Vac truck services to various underground structures. Waterwerx also provides CCTV services on an on-call basis. Waterwerx handles all storm water structural BMP maintenance for MTS facilities and transit centers throughout San Diego County.
Contact: Ngan Nguyen, Environmental Health & Safety Specialist 858-466-7522
4. City of Laguna Beach 2024-Present Waterwerx Inc., provides on call services for sewer collection system and wet wells. Most recent project completed in January 2024 of wet well cleaning with combo sewer vac truck.
Contact: Jason McMenomy, Lead Pump Mechanic 949-842-2945
5. Orion Construction 2022-Present- Waterwerx Inc., provides as needed services for sewer and storm drain line cleaning and CCTV services. Most projects Waterwerx serves as a subcontractor for Orion Construction on projects contracted by The City of San Diego.
Contact: Branden Love, 760-685-8935



WATERWERX

KEEPING OUR OCEAN AND BEACHES CLEAN

Proposed Compensation structure:

Waterwerx will provide progress billing on a weekly basis throughout the project length. Project is anticipated to be completed in 2 separate sections and each portion completed throughout the duration of the project will be billed accordingly. Waterwerx does not provide an on going monthly payment plan. Expectation is that all invoices will be due a no longer than 60 days from receipt of invoice.

Conflict of interest:

There are no known conflicts of interest pertaining to this proposal

On-going service:

Pricing was not provided for on-going service for these structures as they will need to be cleaned, mapped, and inspected prior to Waterwerx being able to determine the appropriate on going maintenance activity.

Bart Dixon's Bobcat Services, Inc

936 Sunset Drive
Vista, CA 92081

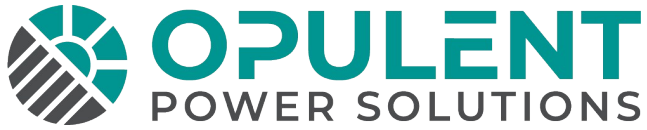
Estimate

Date	Estimate #
5/23/2024	110

Name / Address
Pauma Valley Community Services 33129 Cole Grade Road Pauma Valley CA 92061

Description	Qty	Cost	Project
			Prepaid maintenance
			Total
Initial clean out of drainage basin along #8 fairway from approximately the ladies tee box to the main basin. Removing all organic, solids & mud. FOLLOW UP MAINTENANCE		13,500.00	13,500.00
ANNUALLY - Follow up maintenance on drainage basin along #8 fairway from approximately the ladies tee box to the main basin. Load out and dispose of all mud and grass material.		10,000.00	10,000.00
SEMI ANNUALLY - Follow up maintenance on drainage basin along #8 fairway from approximately the ladies tee box to the main basin. Load out and dispose of all mud and grass material. Grading, trucking included. Last cleaned 09-2020		5,000.00	5,000.00
MAINTENANCE			
ANNUALLY - Silt basins - Pawee & Tukwot - Clear sand and silt from basins and remove.		5,000.00	5,000.00
SEMI ANNUALLY - Silt basins - Pawee & Tukwot - Clear sand and silt from basins and remove. Last cleaned 12-2023		2,500.00	2,500.00
Sales Tax		8.00%	0.00
		Total	\$36,000.00

Customer Signature _____



Prepared For:

Eric Steinlicht
33129 Cole Grade Rd
Pauma Valley, CA 92061

Prepared By:

Opulent Power Solutions
619-569-7639
phil@opulentpowersolutions.com

Pauma Valley Community Plant Meter

About Opulent Power Solutions 2

Your Utility Today, Without Solar 4

Solar PV System Details 5

Your Future Utility, With Solar 6

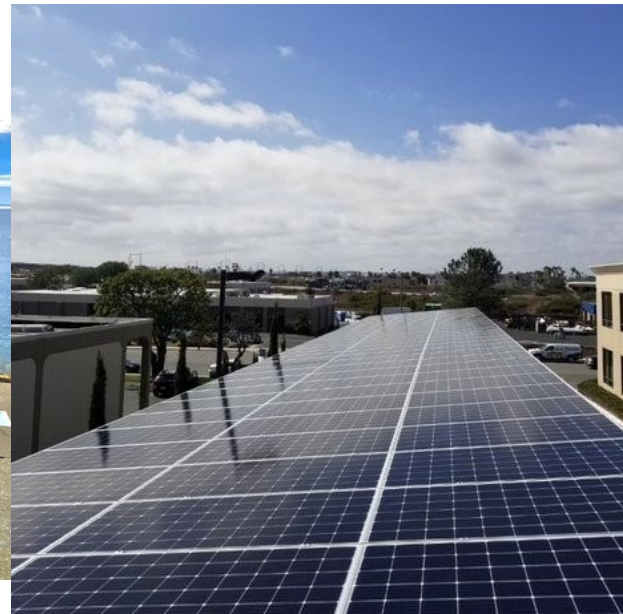
Financing Summary 7

 Cash Purchase - Cash Flow Analysis 8

About Opuent Power Solutions

Proven Track Record

Hi! I'm Phil Hoffert and as President of Opuent Power Solutions I'm excited to share this Solar Power proposal with you. I've worked in the solar industry for the better part of two decades, overseeing project design, permitting, managing construction teams, performing overall quality control and servicing of Solar Power projects of all sizes for thousands of happy customers. I decided to start Opuent Power Solutions so I could blend my extensive solar industry experience with my passion for proper customer service and efficient installation and construction. My hope is that you allow us the honor of installing your solar power plant so we can help you realize and enjoy the benefits and savings of having green solar energy installed on your property.



OPULENT
POWER SOLUTIONS

PHIL HOFFERT | PRESIDENT

- ☎ 1-800-586-9750
- ☎ 1-619-569-7639
- ✉ phil@opulentpowersolutions.com
- 🌐 www.opulentpowersolutions.com
- 📍 1175 N. Osprey Circle, Anaheim, CA 92807





Custom Approach

We believe that when it comes to designing and installing an integrated residential solar PV system, one size does not fit all. We custom tailor every system to best fit our customers' homes, lifestyles and savings goals. Our energy consultants will work with you to determine the best fit technology, system size, and financing offerings for your needs.

Highest Quality

We hire and train the best installers in the business, many of which have been with us for over a decade. We do everything in-house, allowing us to design and install high-performance integrated solar energy systems, and then stand behind the performance and production. We have a rigorous 100-point quality assurance process.



Your Utility Today, Without Solar

Utility Details			Cost Details		
Utility Company	Current Rate Schedule	Utility Escalation Rate	Total Utility Bill	Total Usage (kWh)	Avg blended cost
SDG&E	TOU-A-P	5.0%	\$81,728	210,648 kWh	\$0.388 /kWh

Monthly usage & billing data:

Time Periods	Energy Use (kWh)			Charges			
	On Peak	Off Peak	Critical Peak	Other	NBC	Energy	Total
1/1/2023 - 2/1/2023 W	2,506	16,006	0	\$18	\$680	\$5,994	\$6,693
2/1/2023 - 3/1/2023 W	2,526	16,640	0	\$18	\$704	\$6,198	\$6,921
3/1/2022 - 4/1/2022 W	2,498	14,658	0	\$18	\$630	\$5,575	\$6,224
4/1/2022 - 5/1/2022 W	2,526	14,442	0	\$18	\$624	\$5,521	\$6,162
5/1/2022 - 6/1/2022 W	2,302	14,332	0	\$18	\$611	\$5,392	\$6,021
6/1/2022 - 7/1/2022 S	2,460	15,156	0	\$18	\$647	\$6,825	\$7,491
7/1/2022 - 8/1/2022 S	2,480	14,728	0	\$18	\$632	\$6,679	\$7,329
8/1/2022 - 9/1/2022 S	2,494	15,468	0	\$18	\$660	\$6,957	\$7,635
9/1/2022 - 10/1/2022 S	2,466	14,678	0	\$18	\$630	\$6,653	\$7,301
10/1/2022 - 11/1/2022 S	2,406	13,676	0	\$18	\$591	\$6,255	\$6,865
11/1/2022 - 12/1/2022 W	2,344	14,374	0	\$18	\$614	\$5,422	\$6,055
12/1/2022 - 1/1/2023 W	2,542	16,940	0	\$18	\$716	\$6,297	\$7,031
Total	29,550	181,098	0	\$220	\$7,741	\$73,768	\$81,728

Your Information

Pauma Valley Community Services District
33129 Cole Grade Rd
Pauma Valley, CA 92061

About Your Utility

No choice:

Your utility is 100+ year old monopoly, meaning they don't have competition, they have guaranteed profits and you don't have any say.

Rates are rising:

California has some of the highest average retail electricity prices in the country. On average we anticipate rates will increase by 5.0% annually.

Pollution:

Over 2/3rds of utility energy generation comes from fossil-fuel plants, like coal or natural gas. This leads to pollution, climate change, and health impacts in our communities.

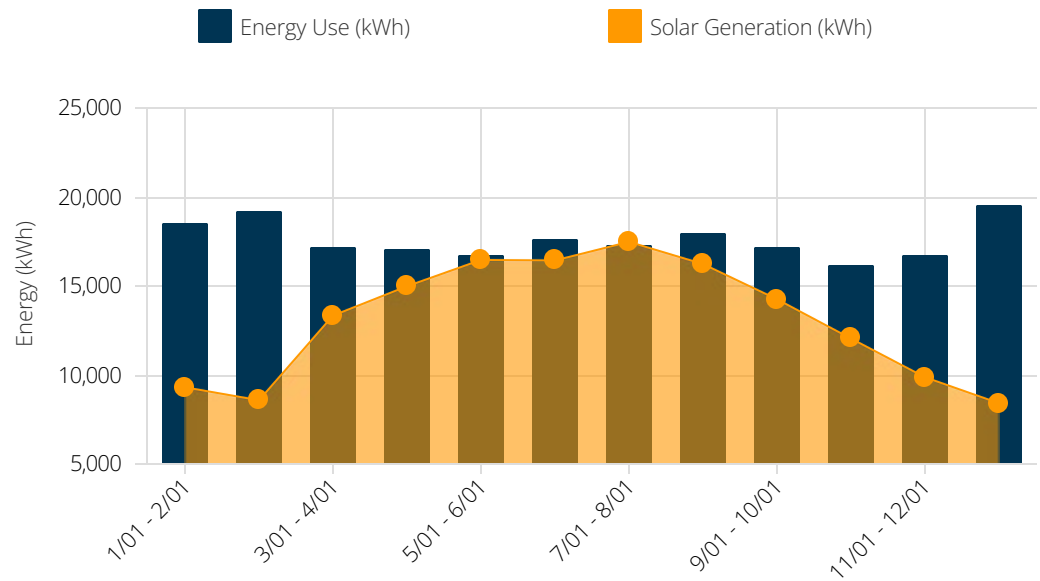
Solar PV System Details

System Size & Generation:

88,000 W-DC System Size (DC)

76,653 W-AC System Size (AC)

157,399 kWh 1st Year Generation



Roof layout rendering:



Equipment:

(200) Axitec AC-440MH/144V (1000V) Solar panels

(7) SolarEdge SE11400H-US Inverter(s)

System Pricing & Incentives:

Solar PV System Cost	\$243,199
State (CA) MACRS Depreciation	-\$27,481
Federal Tax Credit	-\$72,960
Federal - MACRS Bonus Depreciation	-\$72,352

Net Solar PV System Cost \$70,406

Prepared By: Opulent Power Solutions

P: 619-569-7639, E: phil@opulentpowersolutions.com



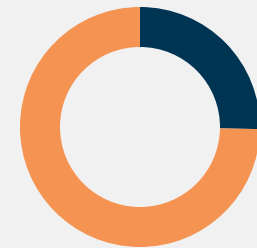
Your Future Utility, With Solar

Utility Details			Savings Details		
Utility Company	Post-solar Rate Schedule	Annual usage	Total Savings	Total Solar Production	Avg blended savings
SDG&E	TOU-A-P	210,648 kWh	\$59,140	157,399 kWh	\$0.376 /kWh

Monthly Utility Bills, Post-Solar

Time Periods	Energy Use (kWh)			Charges			
	On Peak	Off Peak	Critical Peak	Other	NBC	Energy	Total
1/1/2023 - 2/1/2023 W	2,277	6,927	0	\$18	\$390	\$3,099	\$3,507
2/1/2023 - 3/1/2023 W	2,168	8,418	0	\$18	\$418	\$3,512	\$3,948
3/1/2022 - 4/1/2022 W	1,243	2,577	0	\$18	\$312	\$1,320	\$1,651
4/1/2022 - 5/1/2022 W	694	1,290	0	\$18	\$261	\$691	\$970
5/1/2022 - 6/1/2022 W	42	130	0	\$18	\$247	\$58	\$323
6/1/2022 - 7/1/2022 S	97	1,085	0	\$18	\$241	\$448	\$707
7/1/2022 - 8/1/2022 S	177	-448	0	\$18	\$212	\$72	\$158
8/1/2022 - 9/1/2022 S	314	1,416	0	\$18	\$251	\$681	\$951
9/1/2022 - 10/1/2022 S	978	1,913	0	\$18	\$272	\$1,208	\$1,498
10/1/2022 - 11/1/2022 S	1,505	2,531	0	\$18	\$289	\$1,709	\$2,016
11/1/2022 - 12/1/2022 W	2,126	4,721	0	\$18	\$337	\$2,355	\$2,711
12/1/2022 - 1/1/2023 W	2,456	8,613	0	\$18	\$434	\$3,694	\$4,147
Total	14,077	39,173	0	\$220	\$3,664	\$18,704	\$22,588

Solar Production Offset %:



Utility	53,249 kWh (25.28%)
Solar PV	157,399 kWh (74.72%)

Avoided Cost calculation:

Pre-solar utility bill:	\$81,728
Post-solar utility bill:	\$22,588
Savings:	\$59,140

Financing Summary

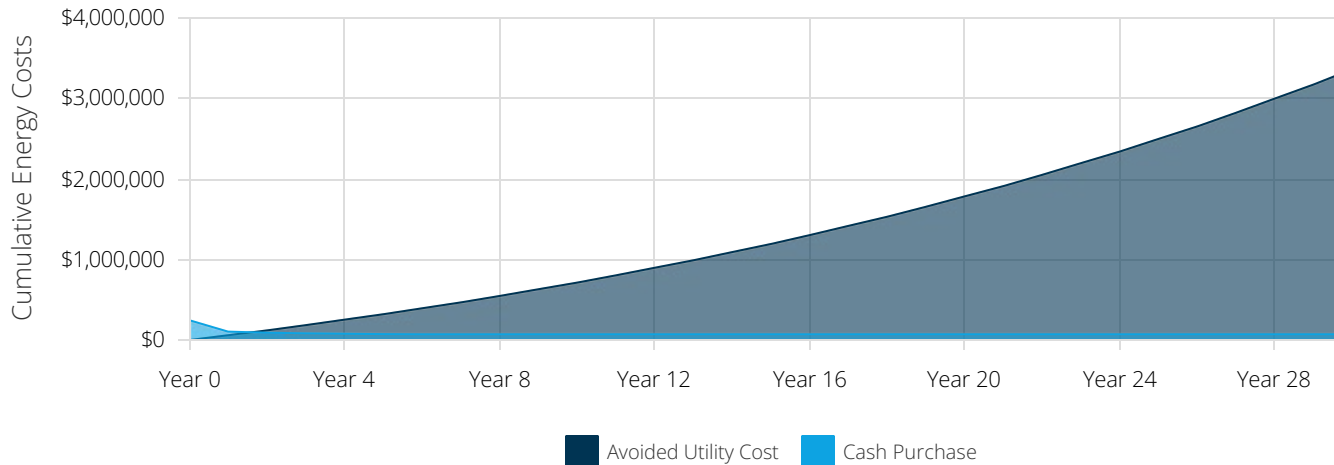
Payment Options	Cash Purchase
IRR - Term	47.1%
LCOE PV Generation	\$0.017 /kWh
Net Present Value	\$1,411,821
Payback Period	1.6 Years
Total Payments	\$243,199
Total Incentives	\$172,793
Net Payments	\$70,406
Electric Bill Savings - Term	\$3,362,445
Upfront Payment	\$243,199

Benefits of Payment Options:

Cash Purchase:

- Maximize your savings by owning a secure long-term investment.
- Use federal investment tax credit to reduce your tax liability.
- Increase the market value of your home.

Cummulative Energy Costs By Payment Option



Prepared By: Opulent Power Solutions

P: 619-569-7639, E: phil@opulentpowersolutions.com



Cash Purchase - Cash Flow Analysis

Years	Project Costs	Electric Bill Savings	PV Generation (kWh)	State Tax Effect	Federal Tax Effect	Total Cash Flow	Cumulative Cash Flow
Upfront	-\$243,199	-	-	-	-	-\$243,199	-\$243,199
1	-	\$59,140	157,399	\$5,496	\$133,735	\$198,372	-\$44,827
2	-	\$61,601	156,140	\$8,794	\$4,631	\$75,025	\$30,198
3	-	\$64,159	154,881	\$5,276	\$2,778	\$72,214	\$102,412
4	-	\$66,819	153,622	\$3,166	\$1,667	\$71,652	\$174,064
5	-	\$69,585	152,363	\$3,166	\$1,667	\$74,418	\$248,482
6	-	\$72,461	151,103	\$1,583	\$833	\$74,877	\$323,359
7	-	\$75,450	149,844	-	-	\$75,450	\$398,809
8	-	\$78,556	148,585	-	-	\$78,556	\$477,366
9	-	\$81,785	147,326	-	-	\$81,785	\$559,151
10	-	\$85,141	146,067	-	-	\$85,141	\$644,291
11	-	\$88,627	144,807	-	-	\$88,627	\$732,918
12	-	\$92,249	143,548	-	-	\$92,249	\$825,167
13	-	\$96,012	142,289	-	-	\$96,012	\$921,179
14	-	\$99,920	141,030	-	-	\$99,920	\$1,021,099
15	-	\$103,980	139,771	-	-	\$103,980	\$1,125,079
16	-	\$108,195	138,511	-	-	\$108,195	\$1,233,274
17	-	\$112,572	137,252	-	-	\$112,572	\$1,345,846
18	-	\$117,116	135,993	-	-	\$117,116	\$1,462,962
19	-	\$121,833	134,734	-	-	\$121,833	\$1,584,795
20	-	\$126,729	133,475	-	-	\$126,729	\$1,711,524
21	-	\$131,810	132,215	-	-	\$131,810	\$1,843,335
22	-	\$137,083	130,956	-	-	\$137,083	\$1,980,417
23	-	\$142,553	129,697	-	-	\$142,553	\$2,122,971
24	-	\$148,227	128,438	-	-	\$148,227	\$2,271,198
25	-	\$154,113	127,179	-	-	\$154,113	\$2,425,311
26	-	\$160,216	125,919	-	-	\$160,216	\$2,585,527
27	-	\$166,545	124,660	-	-	\$166,545	\$2,752,072
28	-	\$173,106	123,401	-	-	\$173,106	\$2,925,178
29	-	\$179,906	122,142	-	-	\$179,906	\$3,105,085
30	-	\$186,954	120,883	-	-	\$186,954	\$3,292,039
Totals:	-\$243,199	\$3,362,445	4,174,231	\$27,481	\$145,311	\$3,292,039	-

Financial Metrics

Payback: 1.6 Years

ROI: 1,353.6%

10 Year IRR: 45.9%

20 Year IRR: 47.0%

Assumptions

Utility Escalator: 5.0%

Federal tax rate: 35.0%

State tax rate: 11.3%

Modeling: Before Tax



Prepared For:

Eric Steinlicht
 33129 Cole Grade Rd
 Pauma Valley, CA 92061

Prepared By:

Opulent Power Solutions
 619-569-7639
 phil@opulentpowersolutions.com

Pauma Valley Community Plant Meter

About Opulent Power Solutions 2

Your Utility Today, Without Solar 4

Solar PV System Details 5

Your Future Utility, With Solar 6

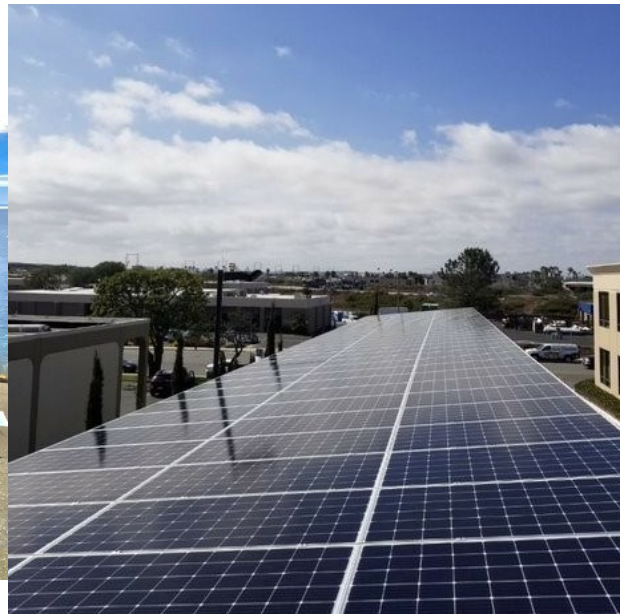
Financing Summary 7

 Cash Purchase - Cash Flow Analysis 8

About Opuent Power Solutions

Proven Track Record

Hi! I'm Phil Hoffert and as President of Opuent Power Solutions I'm excited to share this Solar Power proposal with you. I've worked in the solar industry for the better part of two decades, overseeing project design, permitting, managing construction teams, performing overall quality control and servicing of Solar Power projects of all sizes for thousands of happy customers. I decided to start Opuent Power Solutions so I could blend my extensive solar industry experience with my passion for proper customer service and efficient installation and construction. My hope is that you allow us the honor of installing your solar power plant so we can help you realize and enjoy the benefits and savings of having green solar energy installed on your property.



OPULENT
POWER SOLUTIONS

PHIL HOFFERT | PRESIDENT

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- 🌐 www.opulentpowersolutions.com
- 📍 1175 N. Osprey Circle, Anaheim, CA 92807





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Total	29,550	181,098	0	\$220	\$7,741	\$73,768	\$81,728

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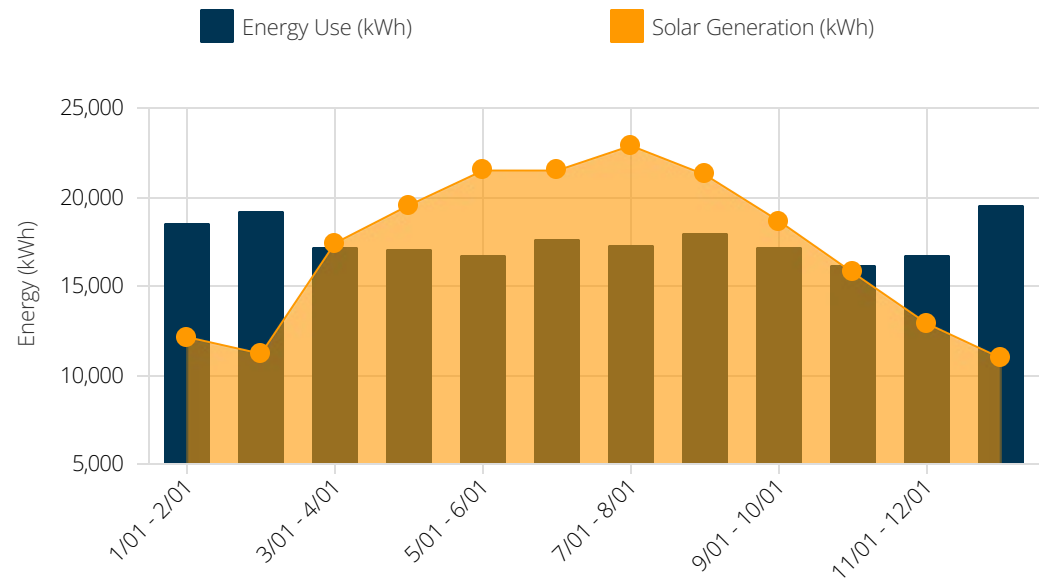
Solar PV System Details

System Size & Generation:

114,120 W-DC System Size (DC)

99,405 W-AC System Size (AC)

205,569 kWh 1st Year Generation



Roof layout rendering:



Equipment:

(201) Axitec AC-440MH/144V (1000V), (48) Canadian Solar CS6W-535MS Solar panels

(9) SolarEdge SE11400H-US Inverter(s)

System Pricing & Incentives:

Solar PV System Cost	\$323,557
State (CA) MACRS Depreciation	-\$36,562
Federal Tax Credit	-\$97,067
Federal - MACRS Bonus Depreciation	-\$96,258

Net Solar PV System Cost \$93,670

Prepared By: Opulent Power Solutions

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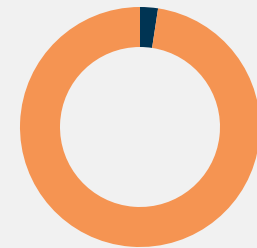
Your Future Utility, With Solar

Utility Details			Savings Details		
Utility Company	Post-solar Rate Schedule	Annual usage	Total Savings	Total Solar Production	Avg blended savings
SDG&E	TOU-A-P	210,648 kWh	\$76,220	205,569 kWh	\$0.371 /kWh

Monthly Utility Bills, Post-Solar

Time Periods	Energy Use (kWh)			Charges			
	On Peak	Off Peak	Critical Peak	Other	NBC	Energy	Total
1/1/2023 - 2/1/2023 W	2,223	4,161	0	\$18	\$364	\$2,224	\$2,606
2/1/2023 - 3/1/2023 W	2,067	5,909	0	\$18	\$379	\$2,696	\$3,093
3/1/2022 - 4/1/2022 W	870	-1,119	0	\$18	\$296	\$24	\$338
4/1/2022 - 5/1/2022 W	135	-2,703	0	\$18	\$244	\$776	\$513
5/1/2022 - 6/1/2022 W	-651	-4,199	0	\$18	\$233	\$1,570	\$1,318
6/1/2022 - 7/1/2022 S	-628	-3,238	0	\$18	\$226	\$1,511	\$1,267
7/1/2022 - 8/1/2022 S	-530	-5,139	0	\$18	\$203	\$2,156	\$1,935
8/1/2022 - 9/1/2022 S	-354	-2,932	0	\$18	\$238	\$1,257	\$1,000
9/1/2022 - 10/1/2022 S	530	-2,031	0	\$18	\$258	\$468	\$191
10/1/2022 - 11/1/2022 S	1,240	-901	0	\$18	\$274	\$315	\$607
11/1/2022 - 12/1/2022 W	2,068	1,764	0	\$18	\$320	\$1,419	\$1,758
12/1/2022 - 1/1/2023 W	2,437	6,099	0	\$18	\$400	\$2,912	\$3,330
Total	9,407	-4,329	0	\$220	\$3,437	\$1,852	\$5,509

Solar Production Offset %:



Utility	5,079 kWh (2.41%)
Solar PV	205,569 kWh (97.59%)

Avoided Cost calculation:

Pre-solar utility bill:	\$81,728
Post-solar utility bill:	\$5,509
Savings:	\$76,220

Financing Summary

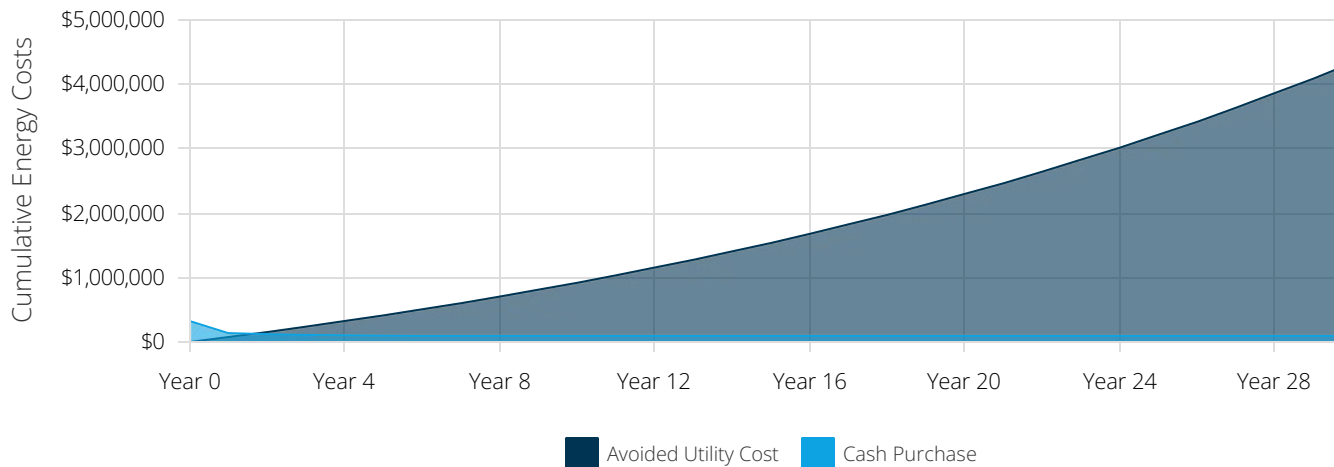
Payment Options	Cash Purchase
IRR - Term	46.0%
LCOE PV Generation	\$0.017 /kWh
Net Present Value	\$1,816,133
Payback Period	1.6 Years
Total Payments	\$323,557
Total Incentives	\$229,887
Net Payments	\$93,670
Electric Bill Savings - Term	\$4,333,487
Upfront Payment	\$323,557

Benefits of Payment Options:

Cash Purchase:

- Maximize your savings by owning a secure long-term investment.
- Use federal investment tax credit to reduce your tax liability.
- Increase the market value of your home.

Cummulative Energy Costs By Payment Option



Prepared By: Opulent Power Solutions

P: 619-569-7639, E: phil@opulentpowersolutions.com



Cash Purchase - Cash Flow Analysis

Years	Project Costs	Electric Bill Savings	PV Generation (kWh)	State Tax Effect	Federal Tax Effect	Total Cash Flow	Cumulative Cash Flow
Upfront	-\$323,557	-	-	-	-	-\$323,557	-\$323,557
1	-	\$76,220	205,569	\$7,312	\$177,924	\$261,456	-\$62,101
2	-	\$79,390	203,924	\$11,700	\$6,161	\$97,251	\$35,150
3	-	\$82,688	202,280	\$7,020	\$3,696	\$93,404	\$128,554
4	-	\$86,116	200,635	\$4,212	\$2,218	\$92,546	\$221,100
5	-	\$89,681	198,991	\$4,212	\$2,218	\$96,111	\$317,210
6	-	\$93,387	197,346	\$2,106	\$1,109	\$96,601	\$413,812
7	-	\$97,239	195,702	-	-	\$97,239	\$511,050
8	-	\$101,243	194,057	-	-	\$101,243	\$612,293
9	-	\$105,404	192,413	-	-	\$105,404	\$717,697
10	-	\$109,728	190,768	-	-	\$109,728	\$827,425
11	-	\$114,221	189,124	-	-	\$114,221	\$941,647
12	-	\$118,890	187,479	-	-	\$118,890	\$1,060,537
13	-	\$123,739	185,834	-	-	\$123,739	\$1,184,276
14	-	\$128,776	184,190	-	-	\$128,776	\$1,313,052
15	-	\$134,008	182,545	-	-	\$134,008	\$1,447,060
16	-	\$139,441	180,901	-	-	\$139,441	\$1,586,500
17	-	\$145,082	179,256	-	-	\$145,082	\$1,731,582
18	-	\$150,938	177,612	-	-	\$150,938	\$1,882,520
19	-	\$157,018	175,967	-	-	\$157,018	\$2,039,537
20	-	\$163,328	174,323	-	-	\$163,328	\$2,202,865
21	-	\$169,876	172,678	-	-	\$169,876	\$2,372,741
22	-	\$176,671	171,033	-	-	\$176,671	\$2,549,412
23	-	\$183,721	169,389	-	-	\$183,721	\$2,733,133
24	-	\$191,034	167,744	-	-	\$191,034	\$2,924,167
25	-	\$198,619	166,100	-	-	\$198,619	\$3,122,787
26	-	\$206,485	164,455	-	-	\$206,485	\$3,329,272
27	-	\$214,642	162,811	-	-	\$214,642	\$3,543,914
28	-	\$223,097	161,166	-	-	\$223,097	\$3,767,011
29	-	\$231,862	159,522	-	-	\$231,862	\$3,998,873
30	-	\$240,945	157,877	-	-	\$240,945	\$4,239,818
Totals:	-\$323,557	\$4,333,487	5,451,691	\$36,562	\$193,325	\$4,239,818	-

Financial Metrics

Payback: 1.6 Years

ROI: 1,310.4%

10 Year IRR: 44.8%

20 Year IRR: 46.0%

Assumptions

Utility Escalator: 5.0%

Federal tax rate: 35.0%

State tax rate: 11.3%

Modeling: Before Tax

ESTIMATE PREPARED BY




SATTLER SOLAR AND ELECTRICAL CONTRACTORS

Sattler Solar Inc.
619.880.0445
estimates@sattlersolar.com

Lic. #1017484 (C10 & A)

Project Name:	PVCSD EV
Project Address:	33129 Cole Grade Rd, California, USA
Short Scope Description:	<p>The projects consists of upgrading the existing 200 AMP electrical service to 400 AMP. In addition we will pull wires through existing conduit to feed all EV chargers and provide an EV Subpanel. The proposed work and cost estimate is made on assumptions as a copy of the SDG&E work order has not been received yet. Permit Fees and SDG&E related fees, if applicable, are excluded from this proposal and may need to be paid by the customer at cost. The following tasks will be performed:</p> <ul style="list-style-type: none"> - remove and replace 200A meter panel with 400 Amp meter socket and 400A fused disconnect - rework electrical equipment to allow for the installation of the new equipment - coordinate and perform SDG&E service upgrade to 400A - install 200 Amp EV distribution panel around the corner of new equipment. Feed from Service Disconnect. - insure series ratings of breakers are in compliance with utility requirements
Number of EV Chargers	7
EV Charger Rating	Will need to be throttled down to allow for 7 chargers. We suggest to keep a couple of faster chargers and throttle
Prevailing Wage Requirement:	Prevailing Wages Required Public Works Project
Date of Estimate	5/22/2024
Expiration of Estimate:	6/5/2024
Proposal Prepared By:	Erik Sattler

Line Item:	Quantity:	Unit Cost:	Total:	Section Total:	Notes:
Design, Engineering & Permit Processing				\$100.00	
Re-Design and Engineering	0	\$1,000.00	\$0.00	\$0.00/W	
Extra Structural Engineering (Third Party)	excluded			\$0.00/W	
Manufacturer's Engineering Stamp	excluded			\$0.00/W	
Electrical Engineering Stamp	not anticipated to be required			\$0.00/W	
Construction Change Processing through Co	excluded			\$0.00/W	
AHJ Permit and Inspection Fee	excluded, to be bill ed at cost		\$0.00	\$0.00/W	
Placards and Signage	1	\$100.00	\$100.00	\$0.01/W	
Overhead, Administrative & Logistics				\$2,425.00	
Project Management	5	\$125.00	\$625.00	\$0.09/W	
Overhead	45 Mhrs	\$40.00	\$1,800.00	\$0.26/W	
				\$0.00/W	
Materials, Equipment & Labor					
Electrical Infrastructure Installation				\$10,475.00	
400 A PV Disconnect (Fused) GF225NRA	1	\$1,500.00	\$1,500.00		
400 AMP B-Line Meter Can 324-N	1	\$750.00	\$750.00		
EV Distribution Panel (200A w/ 22kAic Mair	1	\$350.00	\$350.00		
BOS (EV BREAKERS, CONDUIT, WIRE, ETC.)	1	\$1,800.00	\$1,800.00		
Electrical Labor (Infrastructure)	45 Mhrs	\$135.00	\$6,075.00		
EV Charger	Excluded			\$0.00	<i>Already Mounted by others</i>
Proposal provided by:			Subtotal:	\$13,000.00	
		Commercial	Prevailing Wage Adder	\$2,250.00	<i>included</i>
Erik Sattler, President		15%	Profit	\$1,950.00	
			Total	\$17,200.00	

Warranties:
2 year workmanship warranty on our own work.
Please note that we can not guarantee work performed by other prior to our work.

ESTIMATE PREPARED BY



SATTLER SOLAR AND ELECTRICAL CONTRACTORS

Sattler Solar Inc.
619.880.0445
estimates@sattlersolar.com

Lic. #1017484 (C10 & A)

Project Name: PVCSD Solar
Project Address: 33129 Cole Grade Rd, California, USA

Short Scope Description:
The projects consists of a grid tied Commercial solar PV installation including a SDG&E service upgrade to 400A. The installation is on a Sloped Metal Roof of an Airport Hangar and permits do exist. The racking and solar panels are already installed on the roof but modifications are anticipated. All modules will need to be removed, re-stringed and Rapid Shutdown Devices need to be installed as well as wire management will need to be completed. 20 SMA 5.0 inverters are currently installed on the wall of the hangar but not wired. We intend to remove 7 of the inverters for a total of 13 inverter to remain. This will free up space for 2x 200A Combiner Panels, 1x 400A PV Disconnect for utility operation, & allows the system to connect to a 400A upgraded service as the maximum output current will be below 400A. Furthermore a 100A fused disconnect need to be added to get the existing hangar electrical panel in compliance with short circuit ratings required by SDG&E. The following tasks will be performed:

- process construction change to show 400A service, updated layout and 12 SMA 5.0 inverters rather than 20
- remove and reinstall solar panels to add RSDs and perform wire management on the roof
- remove 7 of the inverters and all disconnects, install 2 combiner panels 200A each, redo conduit and wiring.
- coordinate and perform SDG&E service upgrade to 400A
- 4 of the spare inverter will go into Sattler Solar's possession

Solar PV System Size: 88 kW (DC)
60 kW (AC) DC/AC RATIO 1.46666667 we expect clipping

Prevailing Wage Requirement: Prevailing Wages Required
Public Works Project

Date of Estimate 5/22/2024

Expiration of Estimate: 6/5/2024

Proposal Prepared By: Erik Sattler

Line Item: Quantity: Unit Cost: Total: Section Total: Notes:

Design, Engineering & Permit Processing \$2,500.00

Re-Design and Engineering	1	\$1,000.00	\$1,000.00	\$0.01/W	
Extra Structural Engineering (Third Party)	excluded			\$0.00/W	
Manufacturer's Engineering Stamp	excluded			\$0.00/W	
Electrical Engineering Stamp	not anticipated to be required			\$0.00/W	
Construction Change Processing through Co	1	\$1,000.00	\$1,000.00	\$0.01/W	
Interconnection Processing	1	\$300.00	\$300.00	\$0.00/W	
Utility Interconnection Fee	1	\$132.00		\$0.00/W	
AHJ Permit and Inspection Fee	excluded, to be bill ed at cost		\$0.00	\$0.00/W	
Placards and Signage	2	\$100.00	\$200.00	\$0.00/W	


Overhead, Administrative & Logistics \$8,700.00

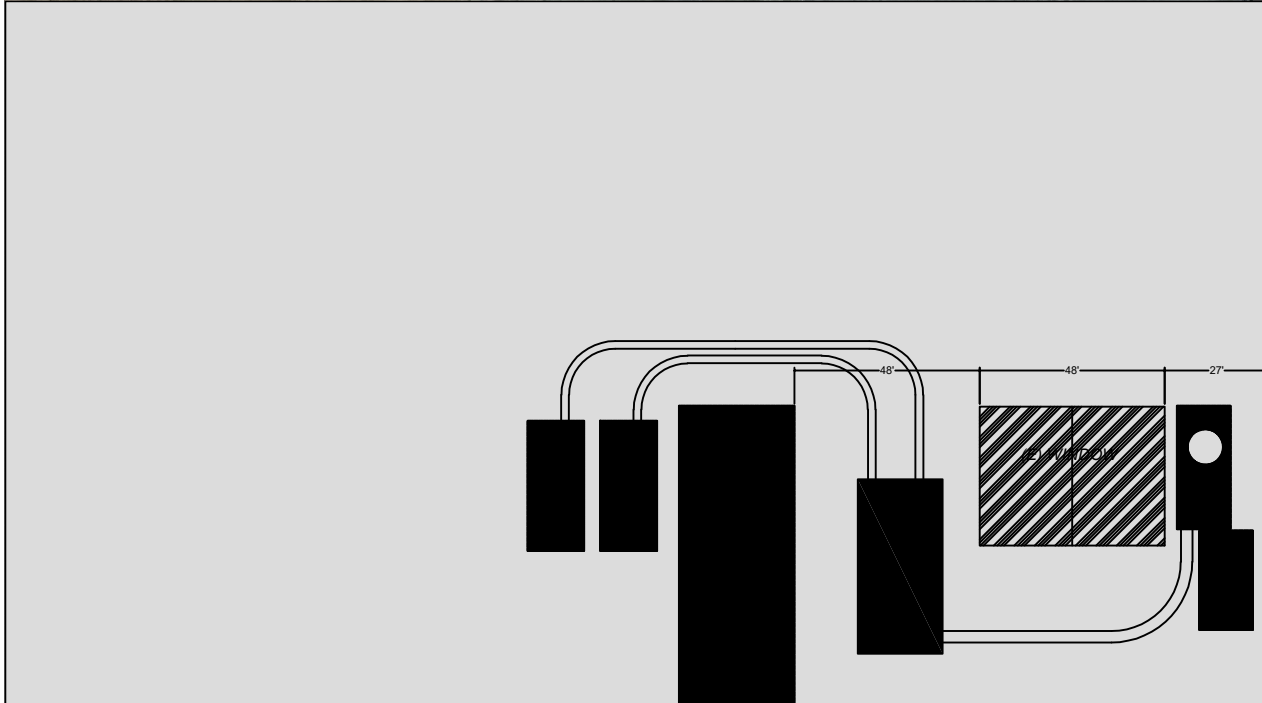
Project Management	20	\$125.00	\$2,500.00	\$0.03/W	
Overhead	115 Mhrs	\$40.00	\$4,600.00	\$0.05/W	
Equipment Rental (Reach Lift)	1	\$1,600.00	\$1,600.00	\$0.02/W	
				\$0.00/W	

Materials, Equipment & Labor

Solar PV \$31,735.07

PV Modules	200	excluded (already on premisis)		\$0.00/W	
Inverter	13	excluded (already on premisis)		\$0.00/W	
APSmart RSDs (Rapid Shutdown Devices)	200	\$30.00	\$6,000.00	\$0.07/W	
AC Combiner (200A w/ 22kAIC Main Breake	2	\$350.00	\$700.00	\$0.01/W	
PV Wire (Total of 42 strings)	42	\$42.00	\$1,764.00	\$0.02/W	
BOS,Conduit and Wire to Service Equipmen	1	\$2,000.00	\$2,000.00	\$0.02/W	
13x 30Amp 2P Breaker (HOM230)	13	\$15.00	\$195.00		
Solar Equipment Sales Tax	County of San Diego	7.75%	\$826.07	\$0.01/W	
DC Wiring and Inverter Installation Labor	60 Mhrs	\$75.00	\$4,500.00	\$0.05/W	
AC Combiner Installation	10 Mhrs	\$75.00	\$750.00	\$0.01/W	
PV Panel Removal and Reinstallation	200 Mhrs	\$75.00	\$15,000.00	\$0.17/W	
Trenching (175 ft) (To Carport)	N/A			\$0.00/W	

Resurfacing	N/A			\$0.00/W	
Electrical Infrastructure Installation					
Conduit and Wire	1	\$2,500.00	\$2,500.00		
400 A PV Disconnect (Fused) GF225NRA	1	\$1,500.00	\$1,500.00		
100 A AC Disconnect (Fused) GF223NR	1	\$250.00	\$250.00		
400 AMP B-Line Meter Can 324-N	1	\$750.00	\$750.00		
Misc.	1	\$500.00	\$500.00		
Electrical Labor (Infrastructure)	45 Mhrs	\$135.00	\$6,075.00		
EV Charger	Excluded			\$0.00	
Proposal provided by:			Subtotal:	\$54,510.07	
		Commercial	Prevailing Wage Adder	\$13,500.00	<i>included</i>
		15%	Profit	\$8,176.51	
Erik Sattler, President			Total	\$76,186.58	<i>\$0.87/W</i>



(N) 200A SUBPANEL
SQUARE D
HOM3060M200PRBVP 173

(N) 400A FUSED
DISCONNECT

(N) 400A METER
B-Line 324-N

(N) 100A FUSED
DISCONNECT
Siemens GF223NR

Commercial Solar Project Acquisition Indicative Term Sheet

For Discussion Purposes Only.

This Indicative Term Sheet sets out a non-binding indication of the price and terms under which GDF would acquire, and fund a Power Purchase Agreement (PPA) for, the Project presented. This indication is not an offer and any final terms will be subject to GDF due diligence investigation and internal approvals and will be set out in definitive documentation.

Summary:	Greenday Finance LLC (“GDF”) proposes to acquire a commercial solar generating project (CSD Pauma Valley) and fund a commercial PPA. The transaction will take the form of a sale of all Project assets.
Seller of Project Assets	Century Sun & Solar
EPC Contractor	Century Sun & Solar
PPA Terms [^] :	<ul style="list-style-type: none"> • PPA Term: 25 years • PPA Rate (\$/kWh) Year 1: \$0.1250/kWh • Annual Payment Year 1: \$17,279 • Annual Escalator: 2.99%
Project Location	33129 Cole Grade Rd, Pauma Valley, CA
Project Assumptions:	<ul style="list-style-type: none"> • System Size: 86.00kW • Production Year 1 (kWh): 138,235 kWh • Degradation (%): 0.5%
Proposed EPC Price [^] :	<ul style="list-style-type: none"> • \$223,600 (or \$2.60/W) All-in cost for Capex under ITC assumptions listed under ITC Status, below.
Economics* Subject to:	<ul style="list-style-type: none"> • Minimum ITC level for GDF’s acceptance of 30% (subject to any additional adders) • Project interconnection application approved
ITC Status	<p>Seller/EPC Provider will represent and warrant as to ITC status as follows:</p> <ul style="list-style-type: none"> • The System will satisfy the base ITC requirements for a base ITC of 30%. <p>Definitive agreements will contain indemnification provisions for breach of these representations and warranties.</p>

Transaction Closing Subject to:	<ul style="list-style-type: none"> • Construction application requirements including but not limited to: <ul style="list-style-type: none"> ○ Layout confirmation and production validation with either interval data or last 12 months of utility bills for the specific project ○ Final construction budget, construction schedule, and milestone payments dates/amounts ○ Approved interconnection agreement ○ Approved building plans ○ All applicable permits and other required approvals received. • Site control & assignment transfer compliance • Agreement on construction schedule, budget, milestone and milestone payments • Agreement on the operation and maintenance of equipment (e.g., O&M) for the solar system. • Agreement on site selection and portfolio engagement opportunity • Compliance with applicable law and application requirements • Proposed measures must be permanently affixed to the Property and cannot be removed in the event of a change of ownership • Agreement on definitive documentation, including customary representations, warranties and covenants. • Customary due diligence/underwriting for this type of project • Final credit/risk Committee approval
Construction Payments:	<ul style="list-style-type: none"> • Milestones TBD

^ Project economics such as the PPA Rate and the EPC Price are subject to achieving substantial completion during the 2024 calendar year.

Valid thru: May 24, 2024
ID: 86042320241125



Greenday Finance LLC

By: _____
Name: _____
Title: _____
Date: _____

AGREED AND ACCEPTED BY:

By: _____
Name: _____
Title: _____
Date: _____

4885-3493-9570, v. 2



GREENDAY FINANCE

Prepared For
CSD Pauma Valley
(123) 456-7890

Design #1

Prepared By
Daniel Mejia
(714) 202-0359
daniel.mejia@greenpacecapital.com

4/18/2024



The Energy Toolbase provides comprehensive cost analysis for commercial, municipal, and residential renewable energy projects. We provide the tools that professionals need to compete in the fast paced renewable energy market by leveraging our first hand experience developing energy projects. Our software developers are NABCEP certified energy professionals and have completed energy analysis for companies including the Mirage Casino Resorts, Boston Scientific, Leviton, Balfour Beatty Construction, and many others.



Table of Contents

1 Project Summary	3
2 Project Details	4
2.1 Combined Meters	4
2.1.1 PV System Details	4
2.1.2 Rebates and Incentives	5
2.1.3 Utility Rates	6
2.1.4 Current Electric Bill	6
2.1.5 New Electric Bill	7

1 Project Summary

Payment Options

There are no transactions for this design.

Combined Solar PV Rating

Power Rating: 86,000 W-DC

Power Rating: 74,911 W-AC-CEC

Cumulative Energy Costs By Payment Option



2.1.1 PV System Details

General Information

Facility: Combined Meters
 Address: 33129 Cole Grade Rd Pauma Valley CA 92061

Solar PV System Rating

Power Rating: 86,000 W-DC
 Power Rating: 74,911 W-AC-CEC

Solar PV Equipment Description

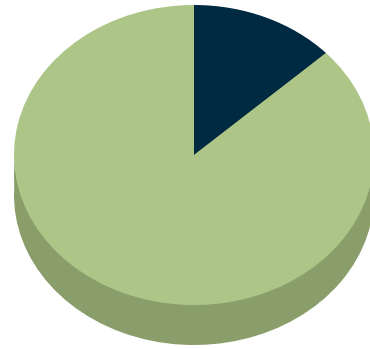
Solar Panels: 86.0 kW-DC Standard Modules
 Inverters: Standard Inverter

Energy Consumption Mix

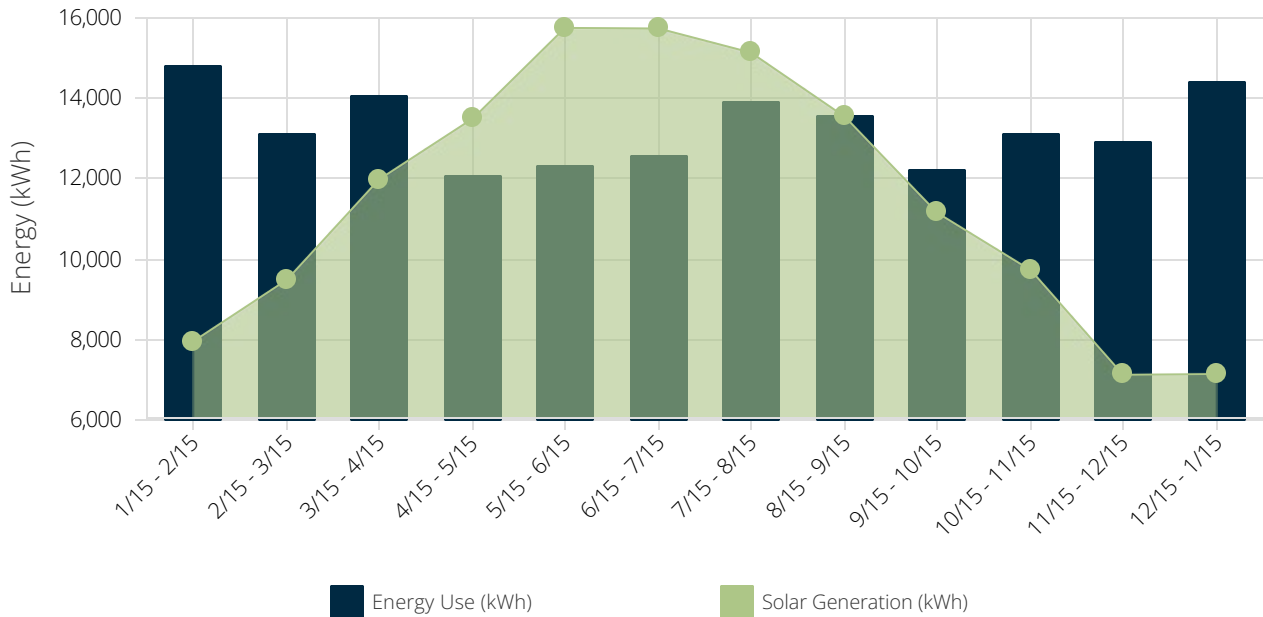
Annual Energy Use: 159,080 kWh

Solar PV Equipment Typical Lifespan

Solar Panels: Greater than 30 Years
 Inverters: 15 Years



Monthly Energy Use vs Solar Generation



2.1.2 Rebates and Incentives

This section summarizes all incentives available for this project. The actual rebate and incentive amounts for this project are shown in each example.

2.1.3 Utility Rates

The table below shows the rates associate with your current utility rate schedule (TOU-A). Your estimated electric bills after solar are shown on the following page.

Customer Charges				Energy Charges			
Season	Charge Type	Rate Type	TOU-A	Season	Charge Type	Rate Type	TOU-A
W	Flat Rate	per billing period	\$36.34	W	On Peak	Import	\$0.40444
S	Flat Rate	per billing period	\$36.34	W	Off Peak	Import	\$0.31774
				S	On Peak	Import	\$0.52305
				S	Off Peak	Import	\$0.39347

2.1.4 Current Electric Bill

The table below shows your annual electricity costs based on the most current utility rates and your previous 12 months of electrical usage.

Rate Schedule: SDG&E - TOU-A

Time Periods	Energy Use (kWh)		Charges			
	On Peak	Off Peak	Other	NBC	Energy	Total
1/15/2024 - 2/15/2024 W	2,347	12,438	\$36	\$353	\$4,548	\$4,938
2/15/2024 - 3/15/2024 W	2,008	11,108	\$36	\$313	\$4,028	\$4,378
3/15/2024 - 4/15/2024 W	2,061	11,992	\$36	\$336	\$4,308	\$4,680
4/15/2023 - 5/15/2023 W	1,719	10,346	\$36	\$288	\$3,694	\$4,019
5/15/2023 - 6/15/2023 W / S	1,970	10,354	\$36	\$294	\$4,242	\$4,573
6/15/2023 - 7/15/2023 S	2,070	10,487	\$36	\$300	\$4,909	\$5,245
7/15/2023 - 8/15/2023 S	2,213	11,720	\$36	\$333	\$5,436	\$5,805
8/15/2023 - 9/15/2023 S	2,361	11,223	\$36	\$325	\$5,326	\$5,687
9/15/2023 - 10/15/2023 S	1,967	10,265	\$36	\$292	\$4,776	\$5,104
10/15/2023 - 11/15/2023 S / W	2,023	11,099	\$36	\$314	\$4,627	\$4,977
11/15/2023 - 12/15/2023 W	2,050	10,855	\$36	\$308	\$3,970	\$4,315
12/15/2023 - 1/15/2024 W	2,035	12,369	\$36	\$344	\$4,409	\$4,789
Total	24,824	134,256	\$436	\$3,801	\$54,273	\$58,511

2.1.5 New Electric Bill

Rate Schedule: SDG&E - TOU-A

Time Periods Bill Ranges & Seasons	Energy Use (kWh)		Charges			
	On Peak	Off Peak	Other	NBC	Energy	Total
1/15/2024 - 2/15/2024 W	2,110	4,726	\$36	\$238	\$2,192	\$2,466
2/15/2024 - 3/15/2024 W	1,500	2,125	\$36	\$197	\$1,195	\$1,428
3/15/2024 - 4/15/2024 W	871	1,201	\$36	\$202	\$685	\$923
4/15/2023 - 5/15/2023 W	255	-1,693	\$36	\$155	\$401	\$210
5/15/2023 - 6/15/2023 W / S	-180	-3,250	\$36	\$149	\$1,130	\$945
6/15/2023 - 7/15/2023 S	-176	-3,003	\$36	\$140	\$1,197	\$1,020
7/15/2023 - 8/15/2023 S	292	-1,496	\$36	\$160	\$407	\$211
8/15/2023 - 9/15/2023 S	788	-742	\$36	\$165	\$119	\$321
9/15/2023 - 10/15/2023 S	1,045	30	\$36	\$166	\$533	\$735
10/15/2023 - 11/15/2023 S / W	1,540	1,860	\$36	\$192	\$1,293	\$1,521
11/15/2023 - 12/15/2023 W	1,991	3,791	\$36	\$208	\$1,872	\$2,116
12/15/2023 - 1/15/2024 W	1,955	5,307	\$36	\$232	\$2,303	\$2,572
Total	11,991	8,856	\$436	\$2,204	\$7,056	\$9,695

Annual Electricity Savings: \$48,815

RESOLUTION NO. 120

**A RESOLUTION OF THE BOARD OF DIRECTORS OF PAUMA VALLEY COMMUNITY SERVICES DISTRICT
ADOPTING SALARY SCHEDULE FOR EMPLOYEES**

WHEREAS, the Public Employees' Retirement Law ("PERL"), Public Employees' Pension Reform Act of 2013 (PEPRA), and Title 2 of the California Code of Regulations ("CCR") require employee pay rates to be paid pursuant to a publicly available pay schedule; and

WHEREAS, Government Code Section 20636 defines compensation earnable for "Classic" members and Government Code Section 7522.34 defines pensionable compensation for "New" PEPRA members employed by the District; and

WHEREAS, the California Public Employees Retirement System ("CalPERS") adopted the California Code of Regulations, Title 2, Section 570.5; and

WHEREAS the adoption and approval of the pay schedule will ensure proper documentation of base salaries for retirement purposes; and

WHEREAS the Regulations require that the pay schedule be made public without reference to another document in lieu of disclosing the pay rate; and

WHEREAS, the California Code of Regulations, Title 2, Section 570.5 requires the District's Board of Directors to approve and adopt all pay schedules.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Pauma Valley Community Services District, a public agency in the County of San Diego, California, that the Salary Schedule attached in Exhibit B is approved and adopted.

PASSED AND ADOPTED BY the Board of Directors of the Pauma Valley Community Services District, Pauma Valley, California, held on the 28th day of May 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Roland Skumawitz, President

ATTEST:

Eric Steinlicht
General Manager

Exhibit A

Pauma Valley Community Services District

Pay Range Salary Schedule - Effective July 1, 2024

Job Title	hourly min	PVCSD	hourly max	annual min	PVCSD	annual max
General Manager (FLSA Exempt)		-----		\$115,000	-----	\$185,000
Office Manager (FLSA Exempt)		-----		\$52,000	-----	\$85,000
Water Quality Data Tech & Compliance Admin. (30 hr/wk max)	\$23.00	-----	\$30.50	\$35,880	-----	\$47,580
Administrative Assistant	\$24.04	-----	\$30.50	\$50,003	-----	\$63,440
Office Clerk	\$18.70	-----	\$24.15	\$38,896	-----	\$50,232
Utility Department Supervisor	\$29.71	-----	\$37.92	\$61,797	-----	\$78,874
Water/Wastewater Worker II	\$24.44	-----	\$31.20	\$50,835	-----	\$64,896
Water/Wastewater Worker I	\$21.07	-----	\$28.11	\$43,826	-----	\$58,469
Security Department Supervisor	\$26.31	-----	\$36.23	\$54,725	-----	\$75,358
Patrol Officer	\$20.90	-----	\$25.30	\$43,472	-----	\$52,624
Gate Attendant Supervisor	\$19.64	-----	\$26.21	\$40,851	-----	\$54,517
Gate Attendant	\$17.60	-----	\$21.55	\$36,608	-----	\$44,824

Increased Min by 10%
Increased Max by 15%

Exhibit B

Pauma Valley Community Services District

Pay Range Salary Schedule - Effective July 1, 2024

Job Title	hourly min	PVCSD	hourly max	annual min	PVCSD	annual max
General Manager (FLSA Exempt)		-----		\$115,000	-----	\$185,000
Office Manager (FLSA Exempt)		-----		\$52,000	-----	\$85,000
Water Quality Data Tech & Compliance Admin. (30 hr/wk max)	\$23.00	-----	\$30.50	\$35,880	-----	\$47,580
Administrative Assistant	\$24.04	-----	\$30.50	\$50,003	-----	\$63,440
Office Clerk	\$17.00	-----	\$24.15	\$35,360	-----	\$50,232
Utility Department Supervisor	\$29.71	-----	\$37.92	\$61,797	-----	\$78,874
Water/Wastewater Worker II	\$24.44	-----	\$31.20	\$50,835	-----	\$64,896
Water/Wastewater Worker I	\$19.15	-----	\$28.11	\$39,832	-----	\$58,469
Security Department Supervisor	\$23.92	-----	\$36.23	\$49,754	-----	\$75,358
Patrol Officer	\$19.00	-----	\$25.30	\$39,520	-----	\$52,624
Gate Attendant Supervisor	\$17.85	-----	\$26.21	\$37,128	-----	\$54,517
Gate Attendant	\$16.00	-----	\$21.55	\$33,280	-----	\$44,824

**Left Min as was
Increased Max by 15%**

Exhibit C

Pauma Valley Community Services District

Pay Range Salary Schedule - Effective July 1, 2024

Job Title	hourly min	PVCSD	hourly max	annual min	PVCSD	annual max
General Manager (FLSA Exempt)		-----		\$115,000	-----	\$185,000
Office Manager (FLSA Exempt)		-----		\$52,000	-----	\$85,000
Water Quality Data Tech & Compliance Admin. (30 hr/wk max)	\$23.00	-----	\$30.50	\$35,880	-----	\$47,580
Administrative Assistant	\$24.04	-----	\$30.50	\$50,003	-----	\$63,440
Office Clerk	\$17.00		\$21.00	\$35,360	-----	\$43,680
Utility Department Supervisor	\$29.71	-----	\$37.92	\$61,797	-----	\$78,874
Water/Wastewater Worker II	\$24.44	-----	\$31.20	\$50,835	-----	\$64,896
Water/Wastewater Worker I	\$21.07	-----	\$26.88	\$43,826	-----	\$55,910
Security Department Supervisor	\$26.31	-----	\$34.65	\$54,725	-----	\$72,072
Patrol Officer	\$20.90	-----	\$24.20	\$43,472	-----	\$50,336
Gate Attendant Supervisor	\$19.64	-----	\$25.07	\$40,851	-----	\$52,146
Gate Attendant	\$17.60	-----	\$20.61	\$36,608	-----	\$42,869

Assuming no COLA

Increased Min by 10%

Increased Max by 10%

Net Amounts Due from Rancho Pauma Mutual Water Company (RPMWC)

Prepared by Cindy Byerrum, CPA, Partner at Eide Bailly

Total Amounts Due to PERS	\$	23,173.80
Total Amounts Paid to Eide Bailly	\$	5,001.75
Total Costs	\$	28,175.55

\$2,500.88 Due from RPMWC for Eide Bailly work – 50%

\$7,204.22 Due from RPMWC for PERS Corrections – Allocation: 50% Admin/ 65% Utility

\$9,705.10 Total Due from RPMWC

AMOUNT DUE TO PERS

		TOTAL	
ACTUAL		\$23,173.80	
		Water	Net Community
Fund	TOTAL	Company	Services District
Cost			
Admin	\$ 6,276.73	\$ 3,138.36	\$ 3,138.36
Gates	\$ 2,270.28	\$ -	\$ 2,270.28
Patrol	\$ 8,371.62	\$ -	\$ 8,371.62
Utility	\$ 6,255.17	\$ 4,065.86	\$ 2,189.31
	\$ 23,173.80	\$ 7,204.22	\$ 15,969.58

	<u>Payment Due Date</u>	<u>Next Payment Amount Due</u>	<u>Receivable Balance</u>
<input type="checkbox"/>	06/18/2024	\$7,849.35	\$7,849.35
<input type="checkbox"/>	06/18/2024	\$7,837.13	\$7,837.13
<input type="checkbox"/>	06/04/2024	\$4,782.06	\$4,782.06
<input type="checkbox"/>	06/04/2024	\$2,705.26	\$2,705.26

Amount Due for Eide Bailly Correction Processing

EIDE BAILLY TIME TO PROCESS CORRECTIONS

*All processed by Cindy Byerrum, Partner

DATE	HOURS	DESCRIPTION
4/4/2024	0.50	Emails on PERS corrections. Call with PERS. Call with Greg on work going forward.
4/10/2024	0.35	Work on PERS corrections to see how long they will take and how to do best.
4/12/2024	2.80	Call with Samantha on fasted way to do the PERS correcitons. Start the PERS corrections.
4/13/2024	3.75	Evaluating PERS entries and recording disposition for future data entry for over 700 entries.
4/14/2024	5.25	Evaluating PERS entries and recording disposition for future data entry for over 700 entries.
4/18/2024	0.75	Continue work on PERS corrections.
4/21/2024	2.00	Finish the employees input in PERS, not yet reviewed.
4/25/2024	0.40	Meet with Jeremy and Brittny with PERS to go over adjustments made for vacation.
5/1/2024	0.25	Processing four PERS corrections and waiting for Receivable to determine amounts due.
5/7/2024	0.25	Email on PERS corrections and amounts due to PERS.
5/15/2024	1.25	Emails with PERS. Finish processing PERS and write up amount due from Water Company.

17.55	Total Hours
\$ 285.00	Hourly Rate
<u>\$ 5,001.75</u>	Total Eide Bailly Costs

ORDINANCE NO. 55

AN ORDINANCE OF THE PAUMA VALLEY COMMUNITY SERVICES DISTRICT ESTABLISHING POLICIES AND PROCEDURES FOR GATE ACCESS AND ROAD USAGE WITHIN PAUMA VALLEY COUNTRY CLUB ESTATES

WHEREAS, the Pauma Valley Community Services District (“District”) is a public agency organized under the Community Services District Law set forth in California Government Code section 61000 et seq.;

WHEREAS, under Government Code section 61100(j), the District is authorized to provide security services to protect lives and property;

WHEREAS, section 60160(a) of the California Government Code provides that community services districts, such as this District, have the power to adopt ordinances to establish policies and procedures; and

WHEREAS, with the concurrence of the Pauma Valley Roadway Association, the District provides gate access management and the monitoring and enforcement of road usage within, along with the ingress to and egress from, the Pauma Valley Country Club Estates (“PVCCE”), as depicted on the map attached as Exhibit “A”;

WHEREAS, the District has decided to separately articulate and adopt its own set of policies and procedures pertaining to PVCCE gate access and road usage; and

WHEREAS, it is the District’s desire and intent to adopt the Gate Access and Road Usage Policies and Procedures, as set forth in the attached Exhibit “B” (“Policies and Procedures”), in order to promote the orderly conduct of business in regards to gate access and road usage in PVCCE.

Now, therefore, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE PAUMA VALLEY COMMUNITY SERVICES DISTRICT as follows:

Section 1: Policies and Procedures. The District formally establishes and adopts the Gate Access and Road Usage Policies and Procedures attached hereto as Exhibit “B”.

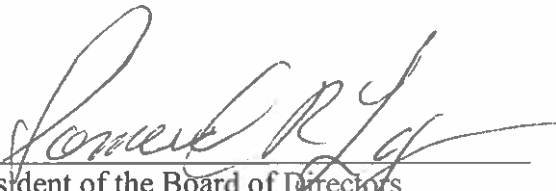
Section 2: Enforcement. The District and its employees are hereby authorized to implement enforce the rules and regulations presented in the Policies and Procedures.

Section 3: Recitals. The Recitals are incorporated herein and made an operative part of this Ordinance.

Section 4: Effective Date. This Ordinance shall become effective thirty (30) days after its adoption pursuant to California Government Code Sections 25123 and 61060(a).

This Ordinance shall be published within fifteen (15) days after its passage pursuant to California Government Code Section 25124.

ADOPTED this 28th day of June, 2021.



President of the Board of Directors

ATTEST:



Secretary of the Board of Directors

CERTIFICATION

I, William Schultz, Secretary of the Board of Directors of Pauma Valley Community Services District, certify that the foregoing ordinance was introduced at a regular meeting of the Board of Directors on the 24th day of May, 2021 and was adopted by the Board of Directors at a regular meeting held on the 8th day of June, 2021, by the following vote of the Directors:

AYES: Logan, Esparza, Schultz, Jacobs, Cipriano

NOES:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of Pauma Valley Community Services District this 28th day of June, 2021.

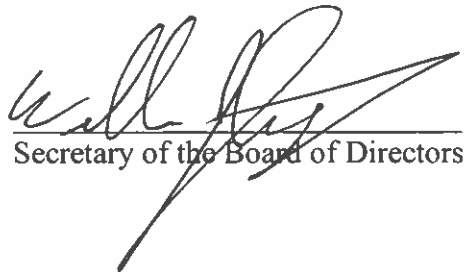
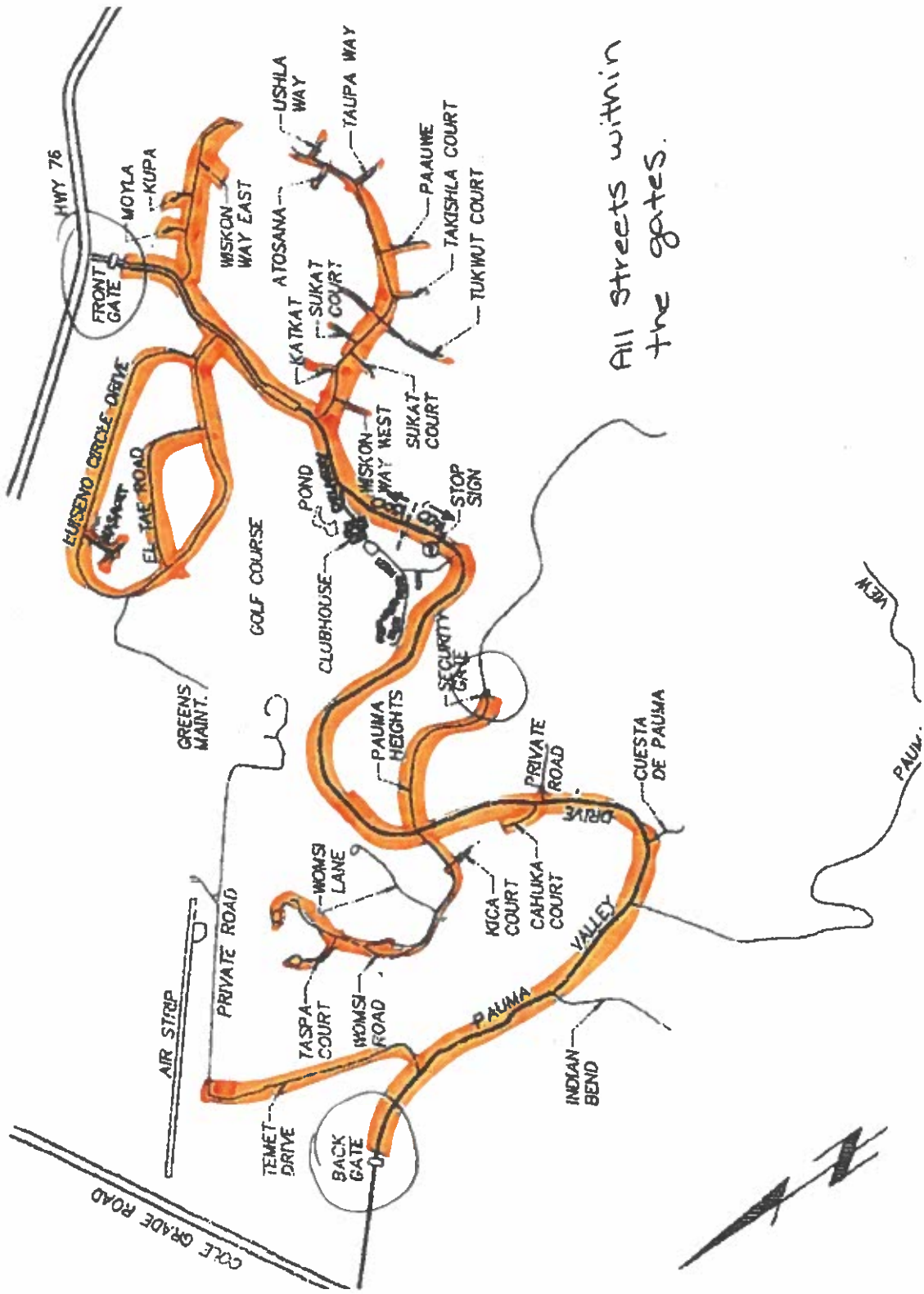

Secretary of the Board of Directors


EXHIBIT "A"



All streets within the gates.

EXHIBIT "B"

30907.00001\33867073.2

	<p style="text-align: center;">Pauma Valley Community Services District Administrative Procedures and Rules</p>	<p>Adoption Date: 6/28/2021</p>
<p style="text-align: center;">GATE ACCESS & ROAD USAGE POLICIES AND PROCEDURES</p>		<p>Amended Date:</p>

ARTICLE 1 GENERAL PROVISIONS

- I. Introduction: Under its statutory authority, the Pauma Valley Community Services District (“PVCSD” or “District”) is authorized to provide a variety of services, including gate access management, security patrol services, and monitoring and enforcing road usage, including ingress to and egress from the Pauma Valley Country Club Estates (“PVCCE”). (See map attached as Exhibit “A”.) It is PVCSD’s intent to establish policy and procedures that will be convenient for the public and contribute to the orderly conduct of business in regards to gate access and road usage.

- II. Purpose: The purpose of these Gate Access and Road Usage Policies and Procedures is to set forth certain policies and procedures by which the functions of the District are carried out. Other District procedures related to gate access and road usage may be set forth in specific rules, regulations, resolutions, or policies of the District, whether or not included as part of this document.

- III. Definitions: Except as otherwise provided in specific sections of these Policies and Procedures, the following words shall have the following meanings:
 - a. Commercial Activity means conduct that requires a Use Permit. Commercial activity includes long-term rentals of Resident properties and the ongoing activities and events and of PVCC.
 - b. “Gate Attendant” means a person employed by PVCSD that works at a gatehouse.
 - c. Main Gate means the entrance to PVCCE on Highway 76.
 - d. Not in Good Standing means a person having delinquent dues or fees owed to the District. Those persons who do not meet the definition of “Not In Good Standing” shall be deemed in “Good Standing”.
 - e. NOV means a Notice of Violation issued by a Security Patrol Officer.
 - f. Pass means an official PVCSD document, displayed on the dashboard of the vehicle, that grants access within the gates of PVCCE for a specific period of time.
 - g. PVCC means Pauma Valley Country Club.
 - h. PVCCE means Pauma Valley Country Club Estates.

- i. PVCSD or District means the Pauma Valley Community Services District.
- j. Resident means a PVCCE homeowner or individuals authorized to reside in or live on a homeowner's property.
- k. RFID Transponder means a Radio Frequency ID tag for gate access issued by PVCSD.
- l. Roadway means the PVCCE roads and streets depicted on Exhibit A.
- m. Security Patrol Officer means an employee of PVCSD or its designee, authorized to affect the safety and security of property and persons within the PVCSD service area.
- n. Service Persons means those individuals or entities providing commercial or personal services to Residents or Guests of PVCCE, PVCSD, or PVCC.
- o. Signage means any printed information placed or posted on any Roadway, adjacent areas or curbs.
- p. Street Parking refers to vehicles, dumpsters, or equipment parked on any Roadway.
- q. Street Legal refers to vehicles with current licenses and registration documentation.
- r. Use Permit means a permit or license that is required to be issued by an authority having jurisdiction, prior to the commencement of activity that requires such permit or license.
- s. Written Authorization means a properly displayed printed pass or letter from PVCSD.

ARTICLE 2 RESPONSIBILITIES

- I. Enforcement: PVCSD and its approved employees are authorized to enforce the rules and regulations presented in these Policies and Procedures.
- II. Gate Attendants: PVCSD shall provide Gate Attendants at the Main Gate to monitor alarm events, to take incoming calls, to monitor police and emergency radio traffic, and to provide visitor management to control ingress into PVCCE in accordance with the principles and specifics herein.
- III. Security Patrol Officers: PVCSD shall provide Security Patrol Officers, with vehicles, to patrol its areas of responsibility (including PVCCE), to respond to Gatehouse dispatched events, to provide emergency assistance to PVCCE residents and guests, to monitor use of the PVCCE Roadway, and to issue NOV's in the event contraventions of the principles and specifics herein
- IV. Passes: PVCSD shall provide for the issuance of "Passes", as described herein, to those entitled to receive them, upon presentation of necessary documents. Individuals seeking an RFID tag or designation as a recognized contractor at a gatehouse will be referred to the PVCSD office.
 - a. Visitor Passes: PVCSD shall be responsible for the supply of "Visitor Passes".
- V. Gatehouse Equipment: PVCSD shall be responsible for maintaining gatehouse equipment, inclusive of rolling gates, barrier arms, and all control systems required for their proper operation.

ARTICLE 3 ROADWAY USAGE WITHIN PVCCE

- I. Drivers: Drivers of vehicles, except golf carts, must hold a valid driver’s license, registration and proof of insurance. Individuals under the age of 16 driving a golf cart within PVCCE must be accompanied by an adult.
- II. Recreational Activities: No part of any Roadway shall be used for recreational activities which present a potential safety hazard, as reasonably determined by PVCSD.
- III. Speed Limits/Traffic Control Signs: Drivers of vehicles on any Roadway must obey posted speed limits and other traffic control signs.
- IV. Conformity: Drivers and their vehicles must conform to the California Vehicle Code and to these PVCSD Gate Access & Road Usage Policies and Procedures.
- V. Authorized Vehicles: Excluding golf carts, vehicles that are not Street Legal in California, such as motorized skateboards and motorized dirt bikes, shall not be permitted access to, or use of, any Roadway.

ARTICLE 4 STREET PARKING

- I. Written Authorization: There shall be no Street Parking on any Roadway of vehicles, dumpsters, or equipment without PVCSD issued Written Authorization, displayed on the dashboard of the vehicle or on said equipment. Without PVCSD issued Written Authorization, recreational vehicles, campers, trailers dumpsters, and trucks shall not park on any Roadway for a period exceeding 48 hours.
- II. Vehicle Parking: Vehicles may not park on any Roadway for a period exceeding 7 days in any consecutive 30-day period.
- III. Overnight Parking: There shall be no overnight parking on Pauma Valley Drive.

ARTICLE 5 GATE ACCESS

- I. Policy Inquiries: Inquiries regarding Gate Access policies and RFID transponders, shall be directed to the PVCSD offices or website at www.paumavalleycsd.com.
- II. Gate Attendants and Security Officers: Gate Attendants and Security Officers are authorized to request drivers’ licenses, vehicle registration and insurance information of those seeking gate access.
- III. Good Standing status: Individuals who are Not in Good Standing with PVCSD may not be permitted to obtain and/or utilize RFID transponders. Said individuals must request a Guest Pass until their Good Standing status is restored.

ARTICLE 6 SIGNAGE

- I. Permission: Without written approval of PVCSD, Signage is not permitted on or adjacent to medians, any Roadway or PVCCE access gates.

ARTICLE 7 PASSES

- I. Gate Access Passes: Gate access passes (aka Passes) can be electronically or manually generated and will be either a Guest Pass or a Service Pass. Those wishing to enter PVCCE without an RFID transponder or without a pass must register with a Gate Attendant. Individuals generating an electronic pass on their own computer may enter through the Rear Gate (using the Pass scanner) or through the GUEST LANE of the Main Gate, where their pass will be scanned. Categories of passes include:
 - a. An Electronic Pass is one generated through an authorized individual's account in the gate access system. It can also be created by a Gate Attendant thus enabling the individual named on such pass to retrieve, print and utilize it. Individuals authorized to create an "electronic pass" can do so only if said individual has no payment delinquencies. A pass is valid only for the date(s) indicated.
 - b. A Guest Pass, generated by a Gate Attendant, is for a guest of an authorized individual and is used only if the authorizing individual has advised the attendant of the guest's arrival, or responds to the attendant's phone call inquiring about the guest seeking entrance. Such a pass is valid for use by the party named on the pass and only for the date indicated.
 - c. A Service Pass, generated by a Gate Attendant, is for a Service Person of an authorized individual and is issued only if the authorized individual has advised the attendant of the Service Person's arrival, or responds to the attendant's phone call inquiring about an individual seeking entrance. Such a pass is valid only for the party named on the pass and only for the date indicated.
- II. Valid Driver's License: An individual wishing to utilize a pass to enter PVCCE may be asked to provide a valid driver's license and proof of insurance.
- III. Visibility: Passes must be clearly visible/readable on the vehicle's dashboard.
- IV. Gardeners/Service Persons/Contractors: Without authorization by PVCSD, Service Persons, including gardeners or contractors, will not be permitted to enter PVCCE before 7:00 A.M. Monday through Saturday, or remain after 6:00 P.M. on week-days and 2:00 P.M. on Saturday. There will be no admittance on Sunday or on major holidays identified as New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. When an above-noted holiday occurs on a weekend, the day of observance shall be treated as the holiday. Emergency situations are considered exceptions to the above-noted rules.

ARTICLE 8 VISITORS

- I. Notification: Residents, agents, PVCC members and PVCC staff must notify a Gate Attendant of the name and arrival time of a visitor requiring a Pass. In the absence of such notification, no individual will be admitted unless the Gate Attendant is immediately able to contact the individual requesting the admission.
- II. Guest Pass: Upon approved access, the Gate Attendant will issue a Guest Pass valid for up to seven (7) days, and will record appropriate information thereon. A Guest Pass may be authorized for a period longer than seven days. When issued, all Passes are specific to the individual originally authorized when the pass was issued.

ARTICLE 9 REAL ESTATE ACTIVITY

- I. Real Estate Agents/Brokers/Appraisers: Real estate agents, brokers and appraisers who are not Residents or PVCC members will be issued a Guest Pass at the Main Gate after presenting identification and indicating the property to be visited. Individuals inquiring about real estate within PVCCE will not be admitted unless accompanied by a real estate agent, broker or appraiser.
- II. Open House: A Resident, agent or real estate sales person must notify a Gate Attendant of the name and arrival time of visitors requiring a Pass for Roadway usage. Absent such notification, the visitor will not be admitted. A Resident, agent or real estate sales person must abide by the Signage restrictions of PVCSD. OPEN HOUSE signage shall not be permitted adjacent to PVCCE access gates or on any portion of the Roadway.

ARTICLE 10 PROPERTY USE PERMITS

- I. Commercial Activity: Gate Attendants shall not admit any person, and Security Officers shall not permit any person to use any Roadway to access a property for Commercial Activity unless all necessary Use Permits have been obtained and are available for inspection.
- II. Applicable Permits: Each Resident shall be responsible for obtaining applicable Use Permits.
- III. Estate Sales/Garage Sales/Yard Sales: Residents planning to engage in estate sales, garage sales or yard sales, where participation is invited from individuals not residing within PVCCE, must apply to PVCSD for a Use Permit.
- IV. Visitor Notification: A Resident or agent must notify a Gate Attendant of the name and arrival time of any visitor who will require a Pass for Roadway usage. Individuals requesting admittance to attend a permitted activity must be on an approved list and will be issued a Pass good for one day only and for the single destination indicated on the Pass.

ARTICLE 11 UNATTENDED GATES

- I. Access: Access at unmanned gates will be enabled by RFID transponders or by direct communication with the Gate Attendant at the Main Gate. Unmanned gates are equipped with video and two-way voice communication. Vehicles attempting access at an unmanned gate without an RFID transponder or an electronic PASS will not be admitted and must present themselves to the Main Gate.

ARTICLE 12 EMERGENCY

- I. Emergency Vehicles: California Highway Patrol, San Diego County Sheriff, Cal Fire, EMTs, ambulance service, and similar vehicles shall receive immediate access at any gate.

ARTICLE 13 VIOLATIONS

- I. Notices of Violation:
 - a. NOV: A Notice of Violation is a citation issued by a PVCSD Security Officer for infractions to the Gate Access & Road Usage Policy and Procedures. The cause of the violation shall be set forth in writing and mailed or otherwise personally provided to the individual cited in the NOV. Property owners will be held responsible for the actions of their guests, visitors, tenants, Service Persons and family members and will be responsible for penalty assessments associated with their actions.
 - b. Appeals: Those issued an NOV may appeal the grounds for or the penalties associated with the violation to the CSD General Manager within thirty (30) days of the issuance date of the NOV. The General Manager shall review the evidence, including any input received from the appellant, and issue a written decision on the appeal, and send a copy of the decision to the appellant. The General Manager's decision may be appealed to the PVCSD Board of Directors within 30 days of the date of the General Manager's written determination. The PVCSD Board of Directors shall consider the matter during an open session, after providing at least 10 calendar days' written notice of the meeting to the appellant. The appellant shall be entitled to present evidence at the PVCSD Board meeting. The Board's decision on the matter, which may be accompanied by written findings or findings described in the Board meeting minutes, shall be conclusive of the appeal.

II. Notice of Violations: NOV offenses include:

- a. tailgating through gate access barrier arms;
- b. barrier arm contact and/or damage;
- c. illegal parking on any Roadway;
- d. Pass violations;
- e. illegal ingress to or egress from PVCCE;
- f. STOP sign violations;
- g. speeding violations
- h. unsafe vehicle operation.

III. Penalties. For any violation of this Ordinance, the PVCSD may assess monetary penalties or revoke access to the gates, or both, as follows:

- a. Monetary penalty: Monetary penalty assessments for violations of this Ordinance shall be as follows. The PVCSD Board of Directors may modify the following amounts, by resolution, as the Board deems advisable.
 - i. 1st offense = Warning;
 - ii. 2nd offense = \$100;
 - iii. 3rd of more offenses = \$300.
- b. Revocation of Gate Access Privileges. For any violation of this Ordinance, the PVCSD may revoke or suspend PVCCE gate access privileges for anyone other than Residents seeking access to their residence or to PVCC, or a PVCC member seeking access to PVCC.

IV. Damages: Damages to the PVCCE gate access system will be billed to the party responsible for said damage on an at-cost (plus labor) basis. Failure to pay any such damages, or any unpaid monetary assessment, may warrant PVCSD's application to a court of law or to the County Tax Collector's office for collection, which PVCSD staff is authorized to pursue at its discretion.

ORDINANCE NO. 55

AN ORDINANCE OF THE PAUMA VALLEY COMMUNITY SERVICES DISTRICT REPEALING AND REPLACING ORDINANCE NO. 55 RELATING TO ESTABLISHING POLICIES AND PROCEDURES FOR GATE ACCESS WITHIN THE PAUMA VALLEY COUNTRY CLUB ESTATES

WHEREAS, the Pauma Valley Community Services District ("District") is a public agency organized under the Community Services District Law set forth in California Government Code Sections 61000, et seq.; and

WHEREAS, pursuant to Government Code Section 61100(j), the District is authorized to provide security services within its boundaries to protect lives and property; and

WHEREAS, Section 61060(a) of the Government Code authorizes the District to adopt ordinances to establish policies and procedures governing the District; and

WHEREAS, with the concurrence of the Pauma Valley Roadway Association ("Association"), the District provides gate access management and monitoring services, along with the ingress to and egress from, the Pauma Valley Country Club Estates ("PVCCE"), as depicted on the map attached hereto as Exhibit "A" and incorporated by reference; and

WHEREAS, the District currently regulates policies and procedures for gate access and road usage within the PVCCE under District Ordinance No. 55; and

WHEREAS, the District desires to repeal and replace Ordinance No. 55 to articulate and adopt its own set of policies and procedures pertaining to PVCCE gate access, separate and apart from the Association; and

WHEREAS, it is the District's desire and intent to adopt the Gate Access Policies and Procedures ("Policies and Procedures"), as set forth in Exhibit "B", attached hereto and incorporated by reference, to promote the orderly conduct of business regarding gate access within the PVCCE.

NOW, THEREFORE, the Board of Directors of the Pauma Valley Community Services District does hereby ordain as follows:

Section 1: Policies and Procedures. The District formally establishes and adopts the Gate Access Policies and Procedures attached hereto as Exhibit "B".

Section 2: Enforcement. The District and its employees are hereby authorized to implement and enforce the rules and regulations presented in the Policies and Procedures.

Section 3: Recitals. The Recitals are incorporated herein and made an operative part of this Ordinance.

Section 4: Effective Date. This Ordinance shall become effective thirty (30) days after its adoption pursuant to California Government Code Section 25123.

Section 5: Publication. This Ordinance shall be published within fifteen (15) days after its passage pursuant to California Government Code Section 25124.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Pauma Valley Community Services Department, held on the 28^h day of May 2024.

APPROVED:

Roland Skumawitz, President

ATTEST:

Larry Curtis, Secretary

APPROVED AS TO FORM:

Jeffery A. Morris, General Counsel

CERTIFICATION

I, Larry Curtis, Secretary of the Board of Directors of the Pauma Valley Community Services District, certify that the foregoing ordinance was introduced at a regular meeting of the Board of Directors on the 28th day of May 2024, and was adopted by the Board of Directors at a special meeting held on the 28th day of May 2024, by the following vote of the Directors:

AYES:

NOES:

ABSENT:

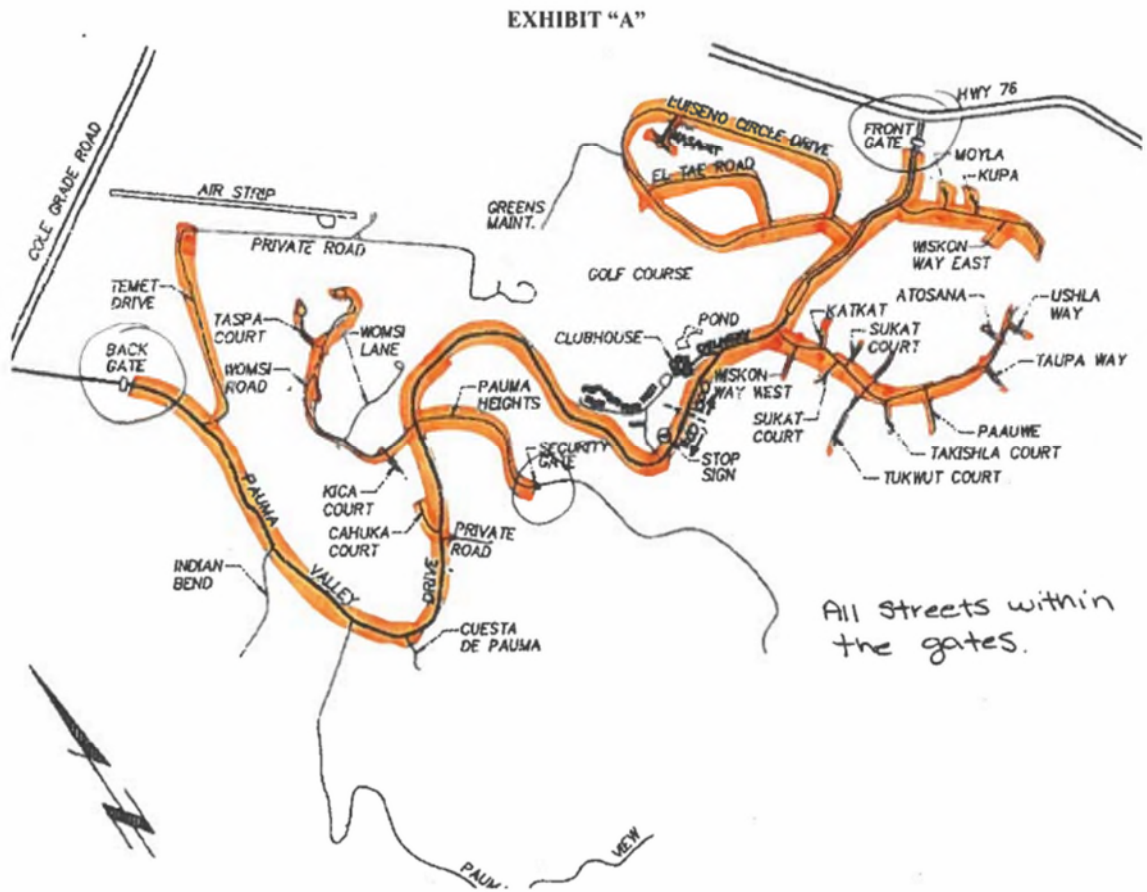
ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of Pauma Valley Community Services District on this 28th day of May 2024.

Larry Curtis, Secretary

Exhibit "A"


Map of Pauma Valley Country Club Estates



30907.0000133867073.2

Exhibit "B"

**Pauma Valley Community Services District
Gate Access Policies and Procedures**

	<p style="text-align: center;">Pauma Valley Community Services District Administrative Procedures and Rules</p>	<p>Adoption Date: 06/28/2021</p>
<p style="text-align: center;">GATE ACCESS POLICIES AND PROCEDURES (Pauma Valley Country Club Estates)</p>		<p>Amendment Date: 05/28/2024</p>

ARTICLE 1
GENERAL PROVISIONS

- I. Introduction: Under California Government Code statutory authority, the Pauma Valley Community Services District ("PVCSD" or "District") is authorized to provide a variety of services, including gate access management, security patrol services, and monitoring ingress and egress from the Pauma Valley Country Club Estates ("PVCCE"). (See map attached hereto as Exhibit "A" and incorporated by reference.) It is PVCSD's intent to establish policies and procedures that will be convenient for the public and contribute to the orderly conduct of business regarding gate access for the PVCCE.
- II. Purpose: The purpose of these Gate Access Policies and Procedures ("Policies and Procedures") is to set forth certain policies and procedures by which the functions of the District are carried out. Other District policies and procedures related to gate access may be set forth in specific rules, regulations, resolutions, or policies of the District, whether or not included as part of this document.
- III. Definitions: Except as otherwise herein defined, the following terms used in these Policies and Procedures shall have the meanings set forth below:
- a. Authorized Individual means a Resident of the PVCCE, the PVRA, and the PVCC.
 - b. Back Gate means the entrance to the PVCCE located on Pauma Valley drive closest to Cole Grade Road.
 - c. Commercial Activity means conduct that requires a Use Permit. Commercial Activity includes long-term rentals of Resident properties and the ongoing activities and events of PVCC.
 - d. District or PVCSD means the Pauma Valley Community Services District
 - e. Gate Attendant means a person employed by PVCSD that works at a Gatehouse.

- f. Gatehouse means the Gate Attendant staff building located at the Main Gate.
- g. Guest Lane means the left ingress lane at the Main Gate closest to the Gatehouse.
- h. Main Gate means the entrance to the PVCCE located off Highway 76.
- i. Not in Good Standing means a person having delinquent dues or fees owed to the District. Those persons who do not meet the definition of "Not in Good Standing" shall be deemed to be in "Good Standing".
- j. Pass means an official PVCSD document, displayed on the dashboard of the vehicle (if a printed pass), that grants access within the gates of PVCCE for a specific period of time.
- k. Pass Scanner means the scanner located at the Back Gate.
- l. Pauma Heights Gate means the entrance to the PVCCE located directly off Pauma Heights Road.
- m. PVCC means the Pauma Valley Country Club.
- n. PVCCE means the Pauma Valley Country Club Estates.
- o. PVCSD or District means the Pauma Valley Community Services District.
- p. PVRA means the Pauma Valley Roadway Association.
- q. Resident means a PVCCE homeowner or individual(s) authorized to reside in or live on a PVCCE homeowner's property.
- r. RFID Transponder means a Radio Frequency ID tag for gate access issued by PVCSD.
- s. Roadway means the PVRA roads and streets, as depicted on Exhibit "A".
- t. Security Patrol Officer means an employee of PVCSD, or his or her designee, authorized to affect the safety and security of property and persons within the PVCSD service area.
- u. Service Persons means those individuals or entities providing commercial or personal services to Residents or Guests of PVCCE, PVRA, PVCSD, or PVCC.
- v. Signage means any printed information placed or posted on any Roadway, adjacent areas or curbs.
- w. Street Legal refers to vehicles with current licenses and registration documentation.

- x. Use Permit means a permit or license that is required to be issued by an authority having jurisdiction, prior to the commencement of activity that requires such permit or license.
- y. Written Authorization means a properly displayed printed pass, digital pass, active RFID, or an authorization letter from the PVCSD management team.

ARTICLE 2

RESPONSIBILITIES

- I. Gate Attendants: PVCSD shall provide Gate Attendants at the Main Gate to monitor alarm events (e.g., for Wastewater Treatment Plant failures, lift station failures, power outage failures, etc.); take incoming calls; monitor police and emergency radio traffic; and provide visitor management services to control ingress into PVCCE and egress out of PVCCE, in accordance with these Policies and Procedures.
- II. Security Patrol Officers: PVCSD shall provide Security Patrol Officers, with vehicles labeled as Security vehicles, to patrol its areas of responsibility (including PVCCE), respond to Gatehouse-dispatched events, provide emergency assistance to PVCCE Residents and guests, monitor access of the PVCCE community, and investigate breaches of these Policies and Procedures.
- III. Passes: PVCSD shall provide for the issuance of Passes, as defined herein, to those entitled to receive them, upon presentation of necessary documents. Individuals seeking an RFID tag or designation as a recognized contractor at a gatehouse will be referred to the PVCSD office.
- IV. Gatehouse Equipment: PVCSD shall be responsible for maintaining gatehouse equipment, inclusive of rolling gates, barrier arms, and all control systems required for their proper operation.

ARTICLE 3

ROADWAY USAGE WITHIN PVCCE

- I. Drivers: Drivers of motorized vehicles, except golf carts, must hold a valid driver's license, registration, and proof of insurance to drive within the gates of PVCCE.
- II. Recreational Activities: Any recreational activities which present a potential safety hazard, as reasonably determined by PVCSD, will be logged and reported to the proper authorities.
- III. Traffic Control Signs: Drivers of vehicles on any Roadway within the District are requested to observe and adhere to traffic control signs for the overall safety of the public.
- IV. Conformity: Drivers and their vehicles will be reported to the proper authorities by the District if they are not in conformity with the California Vehicle Code.

- V. Authorized Vehicles: Excluding golf carts, use of vehicles that are not Street Legal in California, such as motorized skateboards and motorized dirt bikes, will be reported to the PVRA, and if necessary, to the proper authorities by PVCSD personnel.

ARTICLE 4
WRITTEN AUTHORIZATION

- I. Written Authorization: There shall be no access to the PVCCE without PVCSD-issued Written Authorization. Visitor Passes must be current and displayed on the dashboard of the vehicle. RFIDs must be active to be classified as acceptable Written Authorization. Without PVCSD issued Written Authorization, vehicles will be logged and reported to the proper authorities.

ARTICLE 5
GATE ACCESS

- I. Policy Inquiries: Inquiries regarding Gate Access policies and RFID Transponders, shall be directed to the PVCSD offices or website at www.paumavalleycsd.com.
- II. Gate Attendants and Security Patrol Officers: Gate Attendants and Security Patrol Officers are authorized to request drivers' licenses of those seeking gate access.
- III. Good Standing Status: Individuals who are Not in Good Standing with the PVCSD may not be permitted to obtain and/or utilize RFID Transponders. Said individuals must request a Visitor Pass until their Good Standing status is restored.

ARTICLE 6
PASSES

- I. Gate Access Passes: A Pass to access PVCCE issued by the District can be electronically or manually generated, and will be in the form of either a Guest Pass or a Service Pass, as defined by this Article. Those wishing to enter the PVCCE without an RFID Transponder or without a Pass must register with a Gate Attendant to receive a Pass. Individuals generating an electronic Pass on their own computer may enter through the Back Gate (using the Pass Scanner) or through the Guest Lane of the Main Gate, where their Pass will be scanned by the Gate Attendant. Categories of Passes include:
- a. An Electronic Pass is one generated through an authorized individual's account in the gate access system. It can also be created by a Gate Attendant, thus enabling the individual named on such Pass to retrieve, print, and utilize it. Individuals authorized to create an Electronic Pass can do so only if said individual is in Good Standing with PVCSD. An Electronic Pass is valid only for the date(s) indicated on said Pass.
- b. A Visitor Pass, generated by a Gate Attendant, is for a guest of an Authorized Individual, and is used only if the Authorized Individual has advised the Gate Attendant of the guest's arrival, or responds to the Gate Attendant's phone call

inquiring about the guest seeking entrance. A Guest Pass is valid for use by the party named on the Pass and only for the date(s) indicated. All Guests who enter PVCCE will be subject to the Policies and Procedures listed herein, unless otherwise superseded by an additional Ordinance or Resolution of the PVCSD.

- c. A Service Pass, generated by a Gate Attendant, is for a Service Person of an Authorized Individual, and is issued only if the Authorized Individual has advised the Gate Attendant of the Service Person's arrival, or responds to the Gate Attendant's phone call inquiring about a Service Person seeking entrance. A Service Pass is valid only for use by the party named on the Pass and only for the date(s) indicated. All Service Persons who enter PVCCE will be subject to the Policies and Procedures listed herein, unless otherwise superseded by an additional Ordinance or Resolution of the PVCSD.

- II. Visibility: Printed Passes must be clearly visible/readable on the vehicle's dashboard at all times while the vehicle is entering a PVCCE gate or driving on or parked on a PVCCE Roadway.

ARTICLE 7

VISITORS

- I. Notification: Residents, agents, PVCC members and PVCC staff must notify a Gate Attendant of the name and arrival time of a visitor requiring a Pass. In the absence of such notification, no individual will be admitted unless the Gate Attendant is immediately able to contact the individual requesting admission.
- II. Guest Pass: Upon approved access, the Gate Attendant will issue a Guest Pass, as provided for in Article 6, valid for up to seven (7) days unless otherwise specifically authorized by PVCSD management for a longer duration, and will record appropriate information thereon. When issued, all Passes are specific to the individual named on the Pass.

ARTICLE 8

REAL ESTATE ACTIVITY

- I. Real Estate Agents/Brokers/Appraisers: Real estate agents, brokers and appraisers who are not Residents or PVCC members will be issued a Guest Pass at the Main Gate after presenting identification and indicating the property to be visited. Individuals inquiring about real estate within PVCCE will not be admitted unless accompanied by a real estate agent, broker, or appraiser.
- II. Open House: A Resident, agent, or real estate salesperson must notify the Gate Attendant on duty of the name(s) and arrival time of the visitors requiring a Pass for access. Absent such notification, the visitors will not be admitted. A Resident, agent or real estate salesperson must abide by all Policies and Procedures herein. Open house Signage shall not be permitted near, or adjacent to PVCCE access gates.

ARTICLE 9
PROPERTY USE PERMITS

- I. Commercial Activity: Gate Attendants shall not admit any person, and Security Officers shall not permit any person to use any Roadway to access a property for Commercial Activity, unless Written Authorization to do so is issued by PVCSD.
- II. Applicable Permits: Each Resident shall be responsible for obtaining applicable Use Permits from the PVRA.
- III. Estate Sales/Garage Sales/Yard Sales: Residents planning to host an estate sale, garage sale or yard sale, where participation is invited from individuals not residing within PVCCE, must apply to the PVRA for applicable authorization.
- IV. Visitor Notification: A Resident or agent must notify the Gate Attendant on duty of the name and arrival time of any visitor who will require a Pass for access to the PVCCE. Individuals requesting admittance to attend a permitted activity must be on an approved list and will be issued a Pass for the duration of one day only and for the single destination indicated on the Pass.

ARTICLE 10
UNATTENDED GATES

- I. Access: Access at unmanned gates without a Gate Attendant present will be enabled by RFID Transponders or by direct communication with the Gate Attendant on duty at the Main Gate. Unmanned gates are equipped with video and two-way voice communication. Vehicles attempting access at an unmanned gate without a RFID Transponder, or an electronic Pass will not be admitted and must enter through the Main Gate.

ARTICLE 11
EMERGENCY

- I. Emergency Vehicles: California Highway Patrol, San Diego County Sheriff, Cal Fire, EMTs, ambulance service, and similar emergency vehicles shall receive immediate access at any PVCCE gate, at any time.

ARTICLE 12
VIOLATIONS

- I. Notices of Violation:
 - a. NOV: A Notice of Violation ("NOV") is a citation issued by PVCSD for a violation of these Gate Access Policy and Procedures. The cause of the violation shall be set forth in writing and mailed or otherwise personally provided to the individual cited in the NOV. Property owners will ultimately be held responsible for the actions of their guests, visitors, tenants, Service Persons, and family members, and will be

responsible for penalty assessments associated with the NOV.

- b. Appeals: Any person issued an NOV may appeal the NOV or the penalties associated with the NOV to the PVCSD General Manager within thirty (30) days of the issuance date of the NOV. The General Manager shall review the evidence, including any input received from the appellant, and shall issue a written decision on the appeal and send a copy of the decision to the appellant. The General Manager's decision may be appealed to the PVCSD Board of Directors within thirty (30) days of the date of the General Manager's written determination. The PVCSD Board of Directors shall consider the matter during an open session, after providing at least ten (10) calendar days' written notice of the meeting to the appellant. The appellant shall be entitled to present evidence at the PVCSD Board meeting. The Board's decision on the matter, which may be accompanied by written findings or findings described in the Board meeting minutes, shall be conclusive of the appellant's administrative appeal rights to PVCSD.

II. Citable NOV Offenses: Citable NOV offenses include, but may not be limited to:

- a. tailgating through gate access barrier arms
- b. barrier arm contact and/or damage
- c. gate contact and/or damage
- d. traffic control Signage or device damage
- e. damage to any miscellaneous infrastructure of the gate systems
- f. Pass violations; and/or
- g. illegal ingress to or egress from PVCCE.

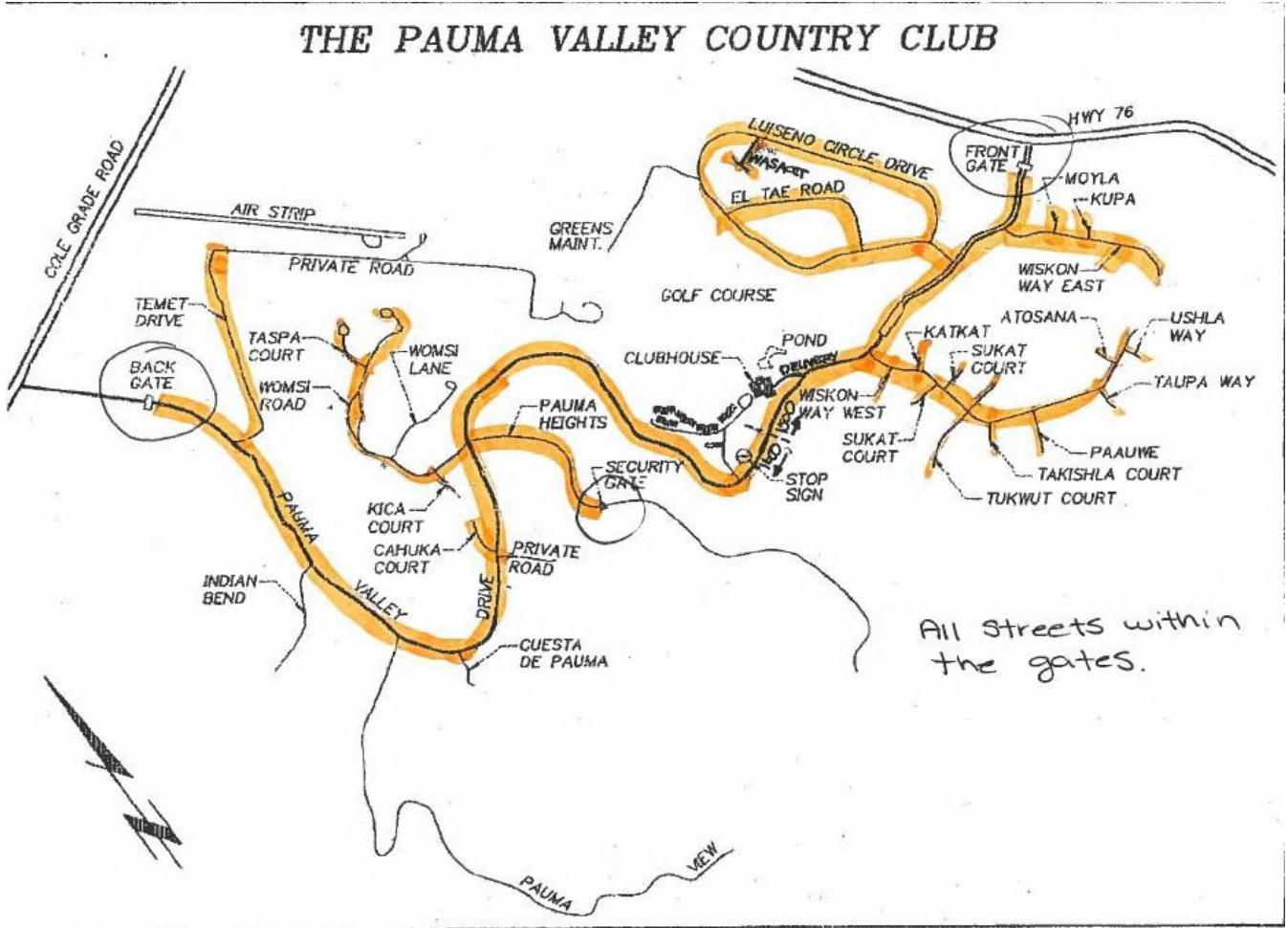
III. Penalties. For any violation of these Policies and Procedures, PVCSD may assess monetary penalties or revoke RFID access to the gates, or both, as follows:

- a. Monetary Penalties: PVCSD may impose monetary penalty assessments for violations of these Policies and Procedures as follows:
 - i. 1st violation= Warning
 - ii. 2nd violation= \$150
 - iii. 3rd or more violations= \$350

The PVCSD Board of Directors may modify the above amounts, by Resolution, as the Board deems advisable. The above monetary penalties are in addition to the true cost of any damage to the PVCSD gate and barrier arm system, as described in Section IV (Damages) of this Article.

- b. RFID Privileges. PVCSD may revoke or suspend RFID gate access privileges for anyone other than Residents seeking access to their residence or to PVCC, or to a PVCC member seeking access to PVCC.
- IV. Damages: Damages to the PVCCE gate and/or barrier arm access system will be billed to the party responsible (e.g., Resident or Service Person, as applicable) for said damage on an at-cost (plus labor) basis; however, consistent with Section I of this Article, property owners will ultimately be held responsible for the actions of their guests, visitors, tenants, Service Persons, and family members. Failure to pay any such damages, or any unpaid monetary assessment, may warrant PVCSD's application to a court of law or to the County Tax Collector's office for collection, which PVCSD staff is authorized to pursue at its discretion. Any damages to the PVCSD gate and barrier arm infrastructure or system will be billed in addition to any monetary penalty associated with an NOV, as described in Section III(a) (Monetary Penalty) of this Article.

EXHIBIT "A"
MAP OF PAUMA VALLEY COUNTRY CLUB ESTATES



Certificate of Completion



Workshop: Financial Management for Special Districts
Sacramento, CA - 4/24/2024

Eric Steinlicht

Pauma Valley Community Services District

A handwritten signature in black ink, reading "Neil C. McCormick", is positioned above a horizontal line.

Neil C. McCormick, CSDA Chief Executive Officer

California Special Districts Association

Certificate of Completion



Workshop: Human Resources Boot Camp for Special Districts
Sacramento, CA - 4/25/2024

Eric Steinlicht

Pauma Valley Community Services District

A handwritten signature in black ink, reading 'Neil C. McCormick', is positioned above a horizontal line.

Neil C. McCormick, CSDA Chief Executive Officer

California Special Districts Association

Certificate of Completion



Virtual Workshop: Organizational Development
5/8/2024

Eric Steinlicht

Pauma Valley Community Services District

A handwritten signature in black ink, reading 'Neil C. McCormick', is positioned above a horizontal line.

Neil C. McCormick, CSDA Chief Executive Officer

California Special Districts Association

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

Item: 22

Date: May 28th, 2024

From: General Manager, Eric Steinlicht

Issue: General Manager’s Report: Prioritization Schedule

PRIORITIZATION SCHEDULE

Below is a table illustrating the General Manager’s current priorities categorized by criticality as it singularly relates to the Pauma Valley Community Services District (PVCSD). Prioritization items are to be amended, added, or eliminated at the discretion of the board.

High Priority Items

ITEM	STATUS
Maintain Daily District Operations/Execute & Maintain Policy Adherence and Assist Board Members as Needed	Ongoing
Update and Renew Reporting Data as the LRO (Legally Responsible Official)	Ongoing
District Newsletter	In Progress
Employee Handbook Update (Remove Job Descriptions)	Completed
Acquire Quote and execute repair on storm drain hazard	In Progress
Acquire Quote and execute repair for sewer lateral off Wiskon Way West (Future hazard)	In Progress
Acquire new Utility vehicle	Completed
Identify Legal and Financial Implications of Restructuring for PVCSD and RPMWC	In Progress
Prop 218 Rate Study/Gates/Patrol (Cost of Service Study)	In Progress
Execute Strategic Planning Session	In Progress
Salary Survey	In Progress
Update Employee Review Sheets	In Progress
Solar Project Completion (Extensive)	In Progress
Investigate And Implement Criteria for Restricting RFID/Gate Access When Major Threat Exists	In Progress
Review/Establish Emergency Contracted Assistance (WW Operators/Engineers/WW Collection System Operators)	In Progress
Develop Critical Failure Contact Binder	Completed
Create Long Term Financial Plan & Update Reserve Policy	In Progress
Update Job Descriptions as Needed	In Progress
Update PVCSD Employment Application	In Progress
Develop Criteria for Justification of Full Time Employee	In Progress
Ascertain Whether or Not PVCSD Is Providing Services to Residents Outside of The Sphere of Influence	In Progress
Weigh Options for Selling Tesla’s to Get Trucks with Lights to Put Patrol in Compliance	In Progress
Review Positions and Contract Operational Costs for Comparison	In Progress
Investigate a Third Option for Solar Project Completion	In Progress

Conduct many conference calls pertaining to the community misinformation, and organizational restructuring	In Progress
Respond to Board Requests for reports and additional Information	In Progress
Prepare for Mid Budget Review	In Progress
Use NBS to Collect Fees Via Tax Roll	Paused
Acquire Low Interest Loan/Line of Credit to Replenish Reserves and Working Capital for District Needs	Paused
Reach out to the DIR to ensure compliance with the prevailing wage	Completed
Meet with attorney to discuss several time sensitive items in January of 2024	Completed
Train new utility worker, give tour, explain duties, and create substantial documentation for this role	Completed
Develop Critical Failure Response Plan	Completed
Identify and facilitate GIS transition immediately with deadline approaching due to Dudek potential contract breach	Completed
Develop Professional Services Agreement For Carollo and addendum for GIS/Solar so time sensitive work can begin	Completed
Identify new IT team ASAP	Completed
Renew Grade II Cert	Completed
Identify On-Call Engineering Firm	Completed
Identify Contract Wastewater Treatment Operations, Acquire Proposals, Have Objective View on Operations	Completed
Develop New Budget with Justification	Completed
Reach Out to Firm Who Can Potentially Provide a Loan	Completed
Create New Sampling and Analysis Form Due to Oversight and Report to SWRCB to Show Transparency that Incorrect Sampling Method has Ended and Form Updated	Completed
Attend Event for Adan Ortega and Advocate for RPMWC, Network with Professionals to Assist RPMWC	Completed
Identify New Vendor for Wastewater Collections and Rehab Needs	Completed
Conduct Employee Reviews of Management	Completed
Incorporate Cross Training of Admin Staff	Completed
Move Venue for Board Meetings to The Country Club: Robert Trent Jones Room Indefinitely	Completed
Develop/Locate Financial Data to Supply to Board Members Fully Burdened Rates	Completed
Require New Employees to Drug Screen/Background Check, Figure Out Logistics for This to Occur	Completed
Create 23/24 Fiscal Year Budget	Completed
Become Board Representative for SGMA JPA	Completed
Reformat PVCSD Agenda & Board Letters/Reports	Completed
Create Calendar System for Admin, & All Other Divisions (Shifts/Deadlines/Overtime Tracking Etc.)	Completed
Realign Staff with Certain District Policy	Completed
Review Policy & Ask Legal as It Relates to RFID Access	Completed
Update 22/23 PVCSD Budget To Accurately Reflect Allocations (Overdrawn in Power/Legal Etc.) (Delegate Office Manager to Illustrate the Loss)	Completed

List Priorities for Board	Completed
Create Employee Assistance Program (EAP)	Completed
Ascertain Where PVCSD Board Meetings Take Place (Schedule out for year)	Completed
Identify SGMA JPA As It Relates to PVCSD (Consult Literature/Lawyer/Staff)	Completed
Add "Reportable Action" To Agenda Post Closed Session	Completed
Acquire Gas Detector for Utility & Calibration Equipment/Calibration Assistance (Major Safety Item)	Completed
Automate Separation of Expenses for PVCSD And Rancho Pauma Mutual Water Company	Withdrawn
Post Open Position for New Utility Worker, Interview, Communicate, Verify Who Pays for Position	Withdrawn/Completed

Mid Priority Items

ITEM	STATUS
Research and investigate the cost to sell PVCSD services to the PVRA	In Progress
Create critical redundancy at WW lift Stations, in the event of total pump failure	In Progress
Begin the process of finding out whether the WWTP has operational functionality on the other half of the train, due to improper care taking	In Progress
Research cost to outsource all areas of operations	In Progress
Issue objective for WW Worker to acquire new slide locks	In Progress
Research Storm Drain legal issues	In Progress
Research zoning and LAFCO approval within the District for rendering of services	In Progress
Investigate 15 Property Sewer Connection Purchase (find paperwork, speak with buyer, find out condition of main)	In Progress
Investigate and hire a surveyor to ensure the Storm Drain Ownership and District responsibility	In Progress
Investigate easement at 32979 Temet, if an Easement was obtained, or not	In Progress
Complete General Manager Certification, Training Events, & Grant Writing Training	In Progress
Complete General Manager Certification as It Relates to Wastewater and Water Distribution/Treatment	In Progress
Implement CMMS To Capture Inventory and Ensure We Have Spare Parts Program Implemented for Pumps/SCADA/Misc. and Provide Work Order System for Utility so that All Tasks are Accounted for	In Progress
Ascertain how to Efficiently Back-up Former Employees Emails for Public Records Request Rather than Maintaining Pricey Subscription	In Progress
New Radio's for Patrol/Gates, Meeting w/ Mike Esparza and Security/Gates Supervisor	In Progress
Find New Gate System Preventative Maintenance and Repair Company	In Progress

Refund or Ascertain Next Step with Oak Tree Purchaser for New Homes (Paid for Sewer Connections in Advance, or so told)	In Progress
Create Injury and Illness Prevention Plan	In Progress
Investigate Potential for New Accounting Firm	In Progress
Major Website Revamp with Transparency/Compliance Updates (Extensive if Done in House/Costly if Outsourced)	In Progress
Allow PVCSD Residents to Pay Bills Via Website or Link/or Use NBS Tax Roll Collection	In Progress
Community Outreach, Introduce New Gm (Letter)	In Progress
Research And Investigate Outsourcing Gates and Patrol	In Progress
New Law Requires Update for SSMP (Step Process) - Read and Review SSMP (Become Familiar) Update as Needed	In Progress
Discuss W/ Board Cost of Living Adjustment to All Staff	In Progress
Discuss W/ Board & General Counsel Tasers for Security Patrol	In Progress
Expand Professional Network for the Benefit (Shared Resources) of the District (Local Municipal GM's)	In Progress
Meet With Current Contractors Providing Essential Services and Contractors Who Can Provide the Same Service for Less or Provide Additional Value to the District	In Progress
Public Outreach – Meet Residents	In progress
Collect All CSD Resident's Emails	In Progress
Update PVCSD Policy's W/ Legal (BB&K Or New Firm)	In Progress
Procure Grants For PVCSD	In Progress
Discuss With Board Building Depreciation and Electrical Lighting Issues	In Progress
Call Bart Dixon for historical information and procure new quote for maintaining the Storm Drain at the 8 th Fairway (In addition to SD Storm Water Solutions)	Completed
Revisit uniform policy for Security and apply a compensation for old uniforms	Completed
Create new organizational chart for Board review	Completed
Analyze Need for CHP Satellite Office and PVCSD Needs	Completed
Review Legislative Updates for PVCSD Board Members by Investigating Online, and Speaking with Lawyer and Staff	Completed
Review AED BMP's and county guidelines, develop and submit plan	Completed
Quantify Data to Understand Costs as it Relates to Certain Activities/Tasks at Board Request	Completed
Speak With Scott Shinner Country Club GM about Communication When Utilizing PVCSD Utility Crew	Completed
Require Drug Screening and Background Check	Completed
Renew CWEA Grade II Collections Certification	Completed
Discuss W/ Legal, and Resident the Possibility for Oak Tree to Pull Out of PVCSD Patrol (Not Possible Without Board Approval, Special Tax)	Completed
Add Ab 557 As Action Item to CSD Agenda and Research with Board Letter (Understand Law and Legislation)	Completed
Communicate with Resident Needing to Temporarily Close Road for Crane Access to Property (Communicate with Roadway, Residents, staff)	Completed

Meet With All Board Members Individually	Completed
Investigate Need for PVCSD To Remain in SGMA JPA	Completed
Assist With Junk in The Trunk Garage Sale Event	Completed

Low Priority Items

ITEM	STATUS
Investigate the new law for water conservation for resident wanting to know the rules for an HOA (Sukat Trail HOA President)	In Progress
Register for LAIF Access	Completed
Research financial capitalization over \$5,000	In Progress
Review proposal for collection system maintenance	In Progress
Contact King Benefits Regarding Form Needed on File, and if Legal Needs to Be Consulted	In Progress
Fix Phone System Issues, and Upgrade System	In Progress
Provide Treatment Plant Tour to The PVCSD Board	In Progress
Look Into Welding/CWEA/Training Classes for Utility to Upkeep Certification	In Progress
Meet With Van Of El Rey Regarding New Laws for Maintaining Grease Interceptor	In Progress
Develop Policy with Board Regarding Access to Sewer System Access Points for Critical Needs, And Right of Access (Easement)	In Progress
Identify and Potentially Create a Policy for Public Records Request	In Progress
Meet with Former Board Member: Dick Nolan with Mike Esparza for Historical Information on District	In Progress
Read Through Most Recent Compliance Inspections	In Progress
Investigate Best Solution for Weed Abatement for PVCSD Easements/Assets/Access	In Progress
Instruct Security Supervisor to research reports for an HOA area of community for prior security reports for any trends of issues	
Update Patrol staff and supervisor new flashlights have been acquired	Completed
Learn More About Dudek and Reach Out for Potential Tour	Completed/Withdrawn
Work with Resident Who'd Like Manhole in Backyard to Blend in with Grass (Ordered and Installed AstroTurf to Manhole)	Completed
Create Letter for Parking Permit, Discuss with Residents the Policy, (Ongoing, Residents Have Issue w/ Policy)	Completed
Meet With Tom Tran, Scada Technician for Training on The Software, and Request New Proposal Exclusively for PVCSD	Completed
Approve New Building Permit Post Fees and Permit Completion	Completed
Research and Review Potential for PVCSD Office Being a UPS Drop Off Point	Completed
Participate In Multiple Webinars (Brown Act, Finance, Grant Writing Etc.)	Completed
Draft And Finalize New Sewer Service Permit Application	Completed

Ron Krohn Request to Have the Helipad Be Certified Via Caltrans as A Medivac Helipad, Send Letter to Confirm that is its Sole Use	Completed
Draft Letter to Provide Gate Attendant Pay Raise/New Hire/Reinforce District Policy	Completed
Draft Letters for New Hires/Promotions	Completed
Meet With CPA/Nigro & Nigro to Address Financial Situation Of PVCSD	Completed
Investigate Current Rent for Hangars Due from Country Club To PVCSD/Deal for Road Use for Treatment Plant	Completed
Relay Board Election Forms (LAFCO/Roadway/RPMWC)	Completed
Acquire Approval from RPMWC President For Including PVCSD Staff on Insurance for Vehicles in The Event of Emergencies	Completed
Sign Up for Alerts for Regulatory Bodies/Resources for GM/Special Districts	Completed
Check In with Aerosurf Internet for Slowness of Internet Speed at Guard Shack	Completed
Install SCADA Connectivity on Phone and GM Laptop	Completed
Create Grease Interceptor Inspection Form	Completed
Discuss With President Barry Willis LAFCO Incumbent on Next Board Meeting as Agenda Item	Completed
Alter Financial Reports to Expenses/Revenues	Completed
Review Current Percentage Split Costs For PVCSD/RPMWC Assets/Employees and How Organizational Relationship Works	Withdrawn

Prepared by: General Manager, Eric Steinlicht
Reviewed by: Office Manager, Marissa Fehling
Approved by: General Manager, Eric Steinlicht