

Minutes of a Regular Meeting of the Board of Directors of the
PAUMA VALLEY COMMUNITY SERVICES DISTRICT (PVCSD)

Held on October 28, 2019

Directors Present: Samuel Logan, William Schultz, Heidi Person, and Bill Jacobs;
Also Present: Residents Jim Cipriano, Charles Mathews, Robert Gustafson; Laurie Kariya, and
Thomas Cerruti;
General Manager Bobby Graziano, Jeff Pape of Dudek, Office Manager Amber Watkins,
and Administrative Assistant Marissa Fehling

- 10.1 Call to Order: Regular meeting was called to order at 10:01 a.m. by President Logan.
- 10.2 Open for Public Comments: Cerruti inquired on an update on the burnt hillside. Cipriano requested an update on SGMA. Graziano informed that Rich Williams is no longer with Yuima. Graziano informed that the Groundwater Sustainability Plan (GSP) Statement of Work (SOW) is still in flux; local pumpers are against anything with mentioned water rights. Graziano then reported that a committee has been formed to layout options to go forward and mentioned that Steve Anderson with Best Best and Krieger is a part of that committee. All options will be presented to the GSA in the next week or so. Mathews questioned if Anderson was a part of the committee as PVCSD's counsel. Graziano informed that he was not. Mathews advised to clarify who he is representing. Mathews questioned what would happen to the grants given to Yuima if the MOU is replaced. Graziano stated that he learned that the state may still recognize the 2017 MOU and will get further clarification on this. Graziano reported that Valley Center MWD sent out their official notice of withdrawal, effective Nov 11. Gustafson shared a letter he received from PVRA with the Board and explained he feels the gate penalty fees are heavy and feels some modifications should be made. Jacobs explained that he agrees and the board will further discuss this matter. Cipriano explained that the NOV was a warning from PVRA and is separate from PVCSD's gate penalties. Jacobs suggested setting up a meeting with PVRA to further discuss NOV's. Jacobs informed the board that Logan and he met with Graziano to follow up on his goals and initiatives and reported that Graziano is doing a great job.
- 10.3 Board Member Appointment:
a. Appoint New Board Member to Fulfill Term of Clarence Winn: Logan reported that while he was on vacation the Board interviewed candidates for the PVCSD board vacancy. Upon a motion from Logan, second by Person and unanimous vote, Laurie Kariya was elected to serve as a Board of Director on the PVCSD Board for the remainder of Clarence Winn's term. Watkins then delivered the Oath of Office at 10:26 am.
- 10.4 FY 2018-2019 Audit Report:
a. Review of Audit Report with Paul Kaymark, CPA- Paul Kaymark entered the meeting via telephone at 10:30 am. Jacobs questioned if the amount of the income was correct. Graziano explained the financials provided on a monthly basis are not audited and do not contain year end adjustments made by Kaymark. Kaymark explained the payables and CalPers. Mathews recommended adding a foot note regarding the CalPers cost sharing agreement with RPMWC. Motion made by Logan to approve the audit report with the footnote, seconded by Schultz.
- 10.5 Approval of Previous Minutes:
a. Regular Meeting Aug 26, 2019 – Logan asked Graziano for an update on the burnt hillside. Jacobs reported that he contacted Pala's co-chair, Tony Ravago and informed that Ravago stated they would need to coordinate with the county regarding the broken drainage pipes on Pauma Heights Rd., as it is a county road. Jacobs also informed that Ravago stated they were waiting for the official Pala Fire Department report to be released from Sacramento before their lawyers could begin restitution from

Mediacom in regards to the hillside fire. Graziano noted that operationally, staff will monitor drains and weather. Cerruti informed the board of a committee that was formed years ago to protect these homeowners and mentioned that the original members of the committee have since passed away. Cerruti informed that he resurrected the committee and asked PVCSD to join the committee along with Larry Taylor of PVCC. Logan informed he thinks it is a good idea to be a part of this committee. Graziano stated that PVCSD will do what is needed to keep the brow ditches clear. Jacobs stated that he also thinks PVCSD should investigate moving forward to being a part of the committee. Logan motioned to adopt the minutes of the Regular Meeting held on August 26, 2019, seconded by Schultz and upon a unanimous vote were approved.

b. Special Meeting Oct 10, 2019- Person corrected the name of the directors absent on the October 10, 2019 minutes. Jacobs inquired on two gate attendants. Graziano explained they were terminated. Jacobs noted that candidates should be listed as present. Person motioned to adopt the October 10, 2019 minutes with the corrections mentioned herein, seconded by Jacobs and upon a unanimous vote were approved.

10.6 Security Report:

a. Daily Activity Report – Graziano presented the report. Person asked Graziano the review process of the Security Report prior to Board presentation. Person questioned the incident on September 20, 2019. Watkins explained that County Call accidentally shut our frequency down and was able to fix it by the following Monday. Jacobs mentioned he and several community members have not noticed security patrolling as much as they should. Jacobs suggested keeping a service call log on gates maintenance calls when vendors are contacted. Logan requested for staff to refund Krause for the gate penalty that she paid for a guest of the Adobe Home Tours that came in contact with the gate since our gate attendant was not present to direct traffic. Upon a motion by Jacobs, seconded by Logan and unanimous vote, the Daily Activity Report was adopted as presented.

b. Gate Penalty Assessment Report- Graziano presented the reports for review.

10.7 Financial Report:

a. Review of BS, P&L as of 8/31/19 - Cash Assets reflect \$907,604, Accounts Receivable of \$46,878 and Accounts Payable of \$20,152. Watkins informed that the cash includes the \$50,000 stop payment check from June. Watkins informed that salaries were lower in August due to patrol changes and utility changes. Logan questioned the property tax amount being out of line with budget, Watkins informed that the budget amount is spread out evenly over the 12 month period, and the first installment payment should be received soon.

Review of BS, P&L as of 9/30/19 – Cash Assets reflect \$921,123, Accounts Receivable of 53,534 and Accounts Payable of \$45,640. Watkins informed that the cash amount includes the quarterly LAIF interest. Watkins reported that the Repairs and Maintenance was higher due to semiannual sewer line maintenance as per Ordinance 51, Watkins also noted the annual Fire Extinguisher maintenance was performed.

b. Accounts Receivable: Presented for review.

10.8 Operations and Discussion Items:

a. Pala Hillside Fire Update- This item was discussed earlier in the meeting.

b. Emergency Alert- Graziano gave a recap on the emergency notification options and explained why he disagrees with the idea of sending out emergency notifications. Pape added that it would be a great liability for PVCSD to take on this role. Jacobs gave some suggestions on emergency notification options. Person suggested sending a notice out to the community with the November invoices providing available apps and links for the community to receive emergency notifications. Jacobs will send Fehling the wording for the billing insert.

c. Gate Penalty Discussion- Jacobs mentioned he would like to have a tiered process for gate penalties. Person suggested discussing fee changes in December and putting them into effect in January.

d. PVRA/ PVCSD Merger Discussion- Jacobs reported that Jeff Peterson will be responsible for researching whether merging the two companies is possible and what would be needed. Pape informed that this would also have to be approved by LAFCO.

10.9 Adjournment:

a. Regular Meeting on September 23, 2019- The next meeting date is scheduled for November 25, 2019 at 10 a.m. Upon a motion from Person, second by Schultz and unanimous vote, the meeting adjourned at 12:54 p.m.

Marissa Fehling

Marissa Fehling, Recording Secretary