

Minutes of a Regular Meeting of the Board of Directors of the
PAUMA VALLEY COMMUNITY SERVICES DISTRICT (PVCSD)

Held on February 15, 2019

Directors Present: Samuel Logan, William Schultz, Clarence Winn, Heidi Person, and Bill Jacobs
Also Present: Residents Jim Cipriano; Pauma Valley Resident Roland Simpson, RPMWC President
Andy Mathews; General Manager Bobby Graziano, Security Captain Ray Ortiz, Office
Manager Amber Watkins, and Administrative Assistant Marissa Fehling

- 2.1 Call to Order: Regular meeting was called to order at 10:00 a.m. by President Logan.
- 2.2 Open for Public Comments: Cipriano gave an informative briefing of the recent Yuima Board meeting regarding SGMA. Cipriano suggested getting an official statement from Steve Anderson regarding his participation, Winn agrees. Winn reported that the Yuima Board agreed to sign the MOU, and noted that the MOU would need to be redrafted if a major agency like PVCSD does not agree to sign; Simpson noted that this is true per Yuima legal counsel. Winn mentioned that the Yuima Board approved the signing of the MOU with intent of buying time to bring PVCSD back into the MOU agreement. Simpson suggest we all work together, because if we do not have this figured out by the deadlines the state will adjudicate the basin. Logan asked that all comments reported be provided before his meeting on March 8th to identify friction points. Simpson feels Anderson was extensively involved with the MOU, and also mentioned that after one of the group telecoms in October the vote changed from unanimous to 80%. Graziano informed the Board that one of the Utility workers has resigned and a job posting for the open position has been posted in multiple places. Graziano reported that Captain Ortiz has agreed and accepted the gate monitoring responsibility and explained that the recent meeting with the gate companies went great and there is now a better understanding of what is expected between the two companies. Logan questioned whether having someone man the rear gate during an emergency would be a good idea. Captain Ortiz does not think that would be needed. Jacobs suggested signs be posted when gates are down. Mathews explained the history of the Unfunded Liability and how each of the company's responsibility was defined and suggested it be left as is. Person questioned why the trees in the center island were being removed; Cipriano explained that PVRA voted to take them out and PVCC supported the idea since they were sick and informed that replacements were being delivered today. Simpson left the meeting at 11:07 am.
- 2.3 Approval of Previous Minutes:
- a. Regular Meeting on January 16, 2019- Person motioned to adopt the January 16, 2019 minutes as presented; seconded by Logan and unanimously adopted.
- b. Regular Meeting on January 24, 2019- Person motioned to adopt the January 24, 2019 minutes as presented; seconded by Jacobs and unanimously adopted.
- c. Regular Meeting on January 28, 2019- Logan questioned the caption on the PVCC restroom (contractor restroom). Jacobs informed that PVCC would like to turn over the maintenance responsibility of the restroom. Logan suggested having a follow up meeting with PVCC regarding the restroom topic for a better clarification. Mathews informed the Board that PVCSD does not have authority to operate the restroom. Logan mentioned that Jacobs is working on re-evaluation PVCC fees with Ortiz and Graziano. Mathews added if PVCSD is planning on changing the rate structure, it must be approved by the board and community. Winn asked for an update on the call button at the back gate. Ortiz replied that he will be assessing if it is really needed after the last repairs done. Jacobs motioned to adopt the January 28, 2019 minutes as presented; seconded by Schultz and unanimously adopted.
- 2.4 Financial Report:
- a. Review of BS, P&L as of 1/31/19- Cash Assets reflect \$888,954, Accounts Receivable of \$63,836 and Accounts Payable of \$10,567. Person questioned why the DwellingLive expense had doubled. Watkins

explained that there had been an entry made by mistake, and it would be corrected. Jacobs inquired on the monthly software fee and what it covers; staff will provide the information. Watkins reported that the water heater had gone out, and that was an added expense.

b. Accounts Receivable- Watkins presented the report. Watkins informed that staff is following up with unpaid gate crusher/runner fees by sending statements to them and the property owners if known. Watkins also informed that all of the higher balances have been placed on the county tax rolls. Winn motioned to adopt the financial report as presented, seconded by Logan and unanimously adopted.

2.5 Security Report:

a. Daily Activity Report Jan- Person corrected the date of the Adobe Home Tour and asked staff to look into a scanner for adding guest's information into the gate entry system. Ortiz informed the Board of the Community Awareness Seminar on Saturday April 13th, 2019 at the Pauma Valley Country Club. Ortiz explained that the purpose of this seminar is to bring awareness to the community of the resources and capabilities of all the presenters; the presenters would include Palomar Hospital, Cal-Fire, S.D. Sheriff, SVP Volunteer Sheriffs, CHP, and PVCSD security. Ortiz mentioned that officer Aslanian has been doing great as a K-9 agitator, working with them twice a week. Ortiz gave a summary of the events that took place in the last month. Person questioned if NOV's are issued for parking on the roadway without a pass; Ortiz confirmed they do.

b. Gate Penalty Assessment Report: Staff presented report. Upon a motion by Winn, second by Logan and unanimous vote, the Daily Activity Report was adopted as presented.

2.6 Operations and Discussion Items

a. Plant Operations: In the absence of Jeff Pape of Dudek, Graziano reported that the plant was running good.

b. Group Alerts: Graziano reported there are many options available to get emergency information out to the PVCSD customers but feels our website is the best option.

c. Water Softeners- Graziano informed that after doing some research on water softener companies, it seems like the best fitting company for the community to use would be Culligan; their staff offered to provide a presentation to the community; other suggestions were made and staff will look into them.

d. Website- Graziano showed the new website in the works and explained how he felt it would be a great way to get alerts out to the community and bring the management in house.

2.7 Sustainable Groundwater Management Act- This item was previously discussed in this meeting.

2.8 Closed Session- General Manager Review- Closed session began at 12:08 pm.

2.9 Open Session-

a. Reportable Actions: Reconvened to open session at 12:49 pm. President Logan was authorized to present an offer to the General Manager accompanied by Director Bill Jacobs.

2.10 Adjournment

a. The next meeting date is scheduled for March 25, 2019 at 10:00 a.m. Upon a motion from Logan, second by Winn and unanimous vote, the meeting adjourned at 12:41 p.m.

Marissa Fehling

Marissa Fehling, Recording Secretary