

Pauma Valley Community Services District
33129 Cole Grade Road * Pauma Valley, CA 92061
(760) 742-1909 * (760) 742-1588

NOTICE OF PUBLIC MEETING

DATE: Monday, June 27, 2022
TIME: OPEN Session - 10:00 a.m.
PLACE: 33129 Cole Grade Rd. Pauma Valley, CA 92061
<https://us02web.zoom.us/j/81232266388>
Phone: (669) 900-6833 Passcode: 812 3226 6388

Mission Statement

The Mission of the Pauma Valley Community Services District is to protect the public health and environment of its community by providing effective wastewater management and stormwater drainage control, life safety assistance, security services, and exceptional customer care.

AGENDA

1. Call to Order
2. Roll Call
3. Public Comments
 - a. Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of the District; however, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. Any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered.
 - b. In the interest of public health and safety this meeting will be held as a hybrid (in-person and virtually). Please note, individuals have a limit of three (3) minutes to make comments and will have the opportunity when called upon by the presiding officer.

4. Consent Calendar: All items appearing on the Consent Calendar may be voted on by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items removed will be considered separately for action by the Board.
 - a. Minutes of the Special Board Meeting of May 16, 2022
 - b. Review of BS, P&L as of May 31, 2022
 - c. Accounts Receivable
 - d. Notice of Violation Summary
 - e. Daily Activity Report
 - f. AB 361 - Hybrid Meetings
5. General Manager's Report - GM Graziano
6. Open Public Hearing on 2022-23 Proposed Budget
 - a. Public comments
7. Close Public Hearing on 2022-23 Proposed Budget
8. Open Public Hearing on Security and Gate Rate Increases
 - a. Public comments
9. Close Public Hearing on Security and Gate Rate Increases
10. Consider Adoption of FY 2022-23 Proposed Budget
11. Other Business
 - a. Requested items for next or future agendas (Directors and Staff Only)
 - b. Board comments
12. Announcements/Adjournment
 - a. Regular Meeting on July 25, 2022 at 10:00 a.m. - will include a Public Hearing on Delinquent Accounts Placement on the County Tax Roll for collection

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the District's Administrative office not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including any public records distributed less than 72 hours the office of the District Secretary, 33129 Cole Grade Road, Pauma Valley, California.

To request a disability-related modification or accommodation regarding agendas or attendance, contact Amber Watkins, at AmberWatkinspvcsd@hotmail.com at least 48 hours before the meeting.



June 23, 2022

Minutes of a Special Meeting of the Board of Directors of the
PAUMA VALLEY COMMUNITY SERVICES DISTRICT (PVCSD)

Held on May 16, 2022

Directors Present: Michael Martello, Michael Esparza, Jodie Lawston, Betty Potalivo, and Roland Skumawitz
Also Present: Residents Charles Mathews, and Ronald Krohn, General Manager Bobby Graziano, Office Manager Amber Watkins, and Administrative Assistant Marissa Fehling

- 5.1 Call to Order: Special Meeting was called to order at 10:00 a.m. by President Martello.
- 5.2 Roll Call: Martello requested a Roll Call. Fehling verified that all directors were present at that time, to constitute a quorum.
- 5.3 Open for Public Comments:
a. Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of the District; however, any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the agenda, an opportunity will be given to address the Board when the matter is considered– None.
- 5.4 Consent Calendar: All items appearing on the Consent Calendar may be voted on by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items removed will be considered separately for action by the Board.
a. Minutes of the Regular Board Meeting of March 28, 2022-
b. Minutes of the Special Board Meeting of April 18, 2022-
c. Review of BS, P&L as of Mar 31, 2022
d. Review of BS, P&L as of Apr 30, 2022
e. Accounts Receivable
f. Notice of Violation Summary
g. Daily Activity Report
h. AB 361 – Hybrid Meetings
i. District Calendar
- Skumawitz motioned to approve the consent calendar, seconded by Esparza and upon a unanimous vote was adopted.
- 5.5 Resolution 109 – Pauma Valley Community Services District Salary Schedule for Fiscal Year 2022-2023
a. The Board will consider for adoption Resolution 109 establishing the salary schedule for Fiscal Year 2022-2023 – Graziano presented the proposed salary schedule for 2022-2023. Esparza inquired on the wastewater 1&2 pay as they did not change. Graziano explained that all workers are within the range, so no change was needed. Esparza requested that staff highlight the differences in the future. Lawston moved to approve and adopt Resolution 109, seconded by Potalivo and unanimously approved.
- 5.6 Discussion on Revising our Policy on Life Insurance – Graziano explained that during a previous meeting Esparza requested for staff to explore greater Life Insurance options to offer employees. Graziano presented some options that were found. Graziano suggested that rather than

increasing the Life Insurance benefits increase each employee's Health Reimbursement Accounts (HRA) benefits and observing two additional Holidays. Graziano noted he feels it would be much more meaningful to our employees. Esparza explained why he felt an increase in life insurance would be beneficial for families. Skumawitz agreed that most employees would rather have an increase in benefits that they can use. Esparza stated he was not opposed to discuss these other options as well. Potalivo asked for an explanation on the current HRA payout and how it works; Graziano explained. Graziano informed that at one point it used to be higher and was decreased over time. Mathews informed that the HRA was decreased about 6 years ago due to a significant increase in healthcare premiums and rather than increasing the employees cost for healthcare the Board reduced the HRA benefits. Skumawitz suggested that staff bring this item back to a future meeting with the cost analysis for all options presented. Graziano informed that this budget could actually afford to do all of these upgrades and informed that he would integrate these items for the next meeting. Martello gave a recap of directions for staff to integrate the discussed changes into the budget for consideration of adoption; adding 2 holidays, an increase in life insurance benefits, and an HRA increase.

- 5.7 General Manager's Report – GM Graziano- Graziano presented the report. Mathews stated that with how much work has not been completed on the solar project it is possible that the permit cost could be higher. Graziano informed that Century Sun & Solar would have to cover any additional costs since we have a fixed cost contract with them. Graziano reviewed the remainder of the report.
- 5.8 Capital Expenditure Plan –
 - a. The Board will review a draft capital expenditure plan – Graziano presented the draft capital expenditure plan and draft 2022-2023 budget. Graziano informed that the capital expenditure plan does not include any gate related expenditures. Esparza inquired on treatment plant related, and if there is enough to cover costs. Graziano informed that the treatment plant is new and that \$20k is budgeted as a place holder in the event it is needed for the lift pump and air compressor type of replacement issues.
- 5.9 Draft 2022 – 2023 Budget –
 - a. The Board will review the draft 2022-2023 budget presented by the General Manager – Graziano presented the 2022-2023 Draft Budget. Graziano explained the timeline of reserves. Martello asked Graziano if it is his intention to bring these as goals. Graziano informed that he would like feedback from the Board on the timeline of these items. Graziano gave a recap of the cash flow graph and informed that any operating surplus goes to reserves. Graziano informed that prior to 2021 we had over a million dollars in reserves until the Board decided to pay off the CalPERS liability. Martello asked what we are telling the community we are keeping these reserves for. Graziano explained that the CapEx is not folded into the operating budget. Mathews noted that there seems to be a big confusion with cash flow and reserves. Mathews noted that when considering reserves, you must also consider the accumulation of depreciation. Mathews added that he thinks 10 years to build your reserves is an extensive amount of time. Esparza suggested that we look to CSDA for guidelines. Graziano informed that Cipriano lead this reserve policy with the CSDA guidelines. Skumawitz informed that in his experience reserves are for a rainy day and agrees with Potalivo on cleaning it all up for clarity and brining it back to the Board. Graziano explained the proposed increases. The budget committee will meet again to break this down further prior to the next meeting.

- 5.10 Discussion on Meetings of the Board Policy –
 - a. The Board will discuss the Meetings of the Board Policy – Esparza stated that regarding the suggested changes on the monthly meeting changes, he wanted to point out that the current calendar shows a Board meeting every other month. Graziano informed that the calendar was adopted in consent earlier in this meeting and explained the calendar.

- 5.11 Other Business –
 - a. Requested items for next or future agendas (Directors and Staff Only) – Graziano informed that the item he has for the next agenda would include the 2022-2023 Budget.
 - b. Board comments – None.

- 5.12 Announcements/Adjournment –
 - a. Regular Meeting on June 27, 2022, at 10:00 a.m. will include a Public Hearing on Budget – The next meeting date is scheduled for June 27, 2022, at 10:00 a.m. With nothing further to discuss, motion was made by Skumawitz to adjourn at 11:08 a.m., seconded by Martello and unanimously approved.

Marissa Fehling

Marissa Fehling, Recording Secretary

PV COMMUNITY SERVICES DISTRICT

Balance Sheet

As of May 31, 2022

Accrual Basis

	<u>May 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash	
100 □Petty Cash	368
102 □Checking	260,600
110 □ResFunds/L.A.I.F.	<u>605</u>
Total Cash	261,574
111 □LAIF Fair Market Value	<u>89</u>
Total Checking/Savings	261,663
Accounts Receivable	
120 □Accounts Receivable	<u>32,793</u>
Total Accounts Receivable	32,793
Other Current Assets	
125 □Due from RPMWC	33,509
140 □Prepaid Insurance	42,424
140.6 □PrePaid Wkrs Comp Ins	<u>4,715</u>
Total Other Current Assets	<u>80,648</u>
Total Current Assets	375,103
Fixed Assets	2,846,660
Other Assets	
196 □Deferred Outflows - Pension	<u>319,508</u>
Total Other Assets	<u>319,508</u>
TOTAL ASSETS	<u><u>3,541,272</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
201 □Accounts Payable	<u>151,018</u>
Total Accounts Payable	151,018
Other Current Liabilities	
201.6 □Pre-Paid Customer Fees	28,776
205 □Accrued State Payroll Taxes	-0
219 □Compensated Employees Absences	<u>24,831</u>
Total Other Current Liabilities	<u>53,607</u>
Total Current Liabilities	<u>204,626</u>
Total Liabilities	204,626
Equity	
460 □Retained Earnings	2,664,888
Net Income	<u>671,757</u>
Total Equity	<u>3,336,646</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,541,272</u></u>

PV COMMUNITY SERVICES DISTRICT
Profit & Loss Budget Performance
May 2022

	May 22	Budget	Jul '21 - May 22	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
661 Sewer Charges	37,373	37,373	411,017	411,108	448,481
661.5 Security Patrol Charges	44,829	44,829	493,008	493,120	537,949
662 Property Tax	5,914	9,583	114,583	105,417	115,000
662.1 Connection Fees	0	0	0	0	0
663 Interest	15	417	691	4,583	5,000
663.1 LAIF Fair Market Value Revenue	0	0	0	0	0
664 Other	568	451	17,205	4,962	5,413
665 Security Gate Charge	35,062	35,062	385,588	385,682	420,744
666.5 RFID Tags	834	583	9,167	6,417	7,000
667 Delinquent Charges	682	0	3,701	0	0
668 Vacant Lot/Sewer Availability	396	396	4,356	4,356	4,752
670 Reimbursement Revenue	0		712,216		
Total Income	125,674	128,695	2,151,533	1,415,644	1,544,339
Gross Profit	125,674	128,695	2,151,533	1,415,644	1,544,339
Expense					
Depreciation	12,391	10,091	136,301	111,004	121,095
Dwelling Live	675	683	7,427	7,517	8,200
Electrical Utilities	4,201	517	44,887	21,672	22,189
Equipment Rentals	0	42	0	458	500
Group Health Ins.	5,574	7,049	75,387	77,541	84,590
Liability Insurance	3,908	3,753	42,990	41,287	45,040
Miscellaneous Expense	160	1,100	12,922	12,097	13,197
Office Expense	2,227	2,169	24,739	23,854	26,022
Operator Contract Services	5,500	5,500	60,500	60,500	66,000
Payroll Taxes	3,807	5,033	48,049	55,358	60,390
PERS Retirement	3,628	4,555	111,919	120,442	124,997
Repairs & Maintenance	10,233	9,724	180,787	106,958	116,682
Salaries	49,770	52,946	570,274	582,404	635,350
Security Expense	242	453	6,820	4,977	5,430
Uniforms	100	267	3,990	2,933	3,200
Vehicles	1,003	756	10,174	8,320	9,076
Workers' Comp. Insurance	1,328	1,577	15,107	17,343	18,920
6560 Payroll Expenses	0		0		
701 Drainage	300	833	7,313	9,167	10,000
712.1 State Maint. Fee	0	0	27,109	24,420	24,420
730 Water Tests & Analysis	852	720	9,603	7,920	8,640
815 Fees	0	222	5,629	2,444	2,666
816 Engineering	0	542	8,193	5,958	6,500
818 Schools & Meetings	58	575	5,952	6,325	6,900
819 Accounting	0	0	10,500	10,000	10,000
820 Legal	218	2,500	28,202	27,500	30,000
821.2 SGMA Technical Study	0	0	0	50,000	50,000
900 Solar Rooftop Lease	0		25,000		
921 Guard Houses /Roadway Lease	0	0	2	2	2
Total Expense	106,175	111,606	1,479,776	1,398,400	1,510,006
Net Ordinary Income	19,499	17,089	671,757	17,244	34,333
Net Income	19,499	17,089	671,757	17,244	34,333

A/R Aging Summary

As of June 23, 2022

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-001	0.00	-592.00	-592.00	-592.00	-1,480.00	-3,256.00
CSD-002	0.00	-2,645.00	0.00	0.00	0.00	-2,645.00
CSD-003	0.00	0.00	0.00	-1,751.00	0.00	-1,751.00
CSD-004	0.00	-888.00	-592.00	0.00	0.00	-1,480.00
CSD-005	0.00	0.00	0.00	-1,480.00	0.00	-1,480.00
CSD-006	0.00	-1,030.00	0.00	0.00	0.00	-1,030.00
CSD-007	0.00	-888.00	0.00	0.00	0.00	-888.00
CSD-008	0.00	-592.00	-211.00	0.00	0.00	-803.00
CSD-009	0.00	-578.00	-205.00	0.00	0.00	-783.00
CSD-010	0.00	-578.00	-151.00	0.00	0.00	-729.00
CSD-011	0.00	-296.00	-364.94	0.00	0.00	-660.94
CSD-012	0.00	-568.00	-25.00	0.00	0.00	-593.00
CSD-013	0.00	-592.00	0.00	0.00	0.00	-592.00
CSD-014	0.00	-592.00	0.00	0.00	0.00	-592.00
CSD-015	0.00	-522.00	0.00	0.00	0.00	-522.00
CSD-016	0.00	-359.00	0.00	0.00	0.00	-359.00
CSD-017	0.00	-349.54	0.00	0.00	0.00	-349.54
CSD-018	0.00	-320.00	0.00	0.00	0.00	-320.00
CSD-019	0.00	-320.00	0.00	0.00	0.00	-320.00
CSD-020	0.00	0.00	0.00	-308.00	0.00	-308.00
CSD-021	0.00	-303.00	0.00	0.00	0.00	-303.00
CSD-022	0.00	-298.00	0.00	0.00	0.00	-298.00
CSD-023	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-024	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-025	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-026	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-027	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-028	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-029	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-030	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-031	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-032	0.00	-289.00	0.00	0.00	0.00	-289.00
CSD-033	0.00	0.00	0.00	0.00	-269.00	-269.00
CSD-034	0.00	-232.00	0.00	0.00	0.00	-232.00
CSD-035	0.00	0.00	0.00	0.00	-228.00	-228.00
CSD-036	0.00	-202.00	0.00	0.00	0.00	-202.00
CSD-037	0.00	-184.00	0.00	0.00	0.00	-184.00
CSD-038	0.00	-181.00	0.00	0.00	0.00	-181.00
CSD-039	0.00	0.00	-156.23	0.00	0.00	-156.23
CSD-040	0.00	-35.00	0.00	0.00	0.00	-35.00
CSD-041	0.00	-32.00	0.00	0.00	0.00	-32.00
CSD-042	0.00	-13.00	0.00	0.00	0.00	-13.00
CSD-043	0.00	-7.00	0.00	0.00	0.00	-7.00
CSD-044	12.00	0.00	0.00	0.00	0.00	12.00
CSD-045	12.00	0.00	0.00	0.00	0.00	12.00

A/R Aging Summary

As of June 23, 2022

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-046	12.00	0.00	0.00	0.00	0.00	12.00
CSD-047	24.00	0.00	0.00	0.00	0.00	24.00
CSD-048	12.00	12.00	0.00	0.00	0.00	24.00
CSD-049	0.00	25.00	0.00	0.00	0.00	25.00
CSD-050	25.00	0.00	0.00	0.00	0.00	25.00
CSD-051	25.00	0.00	0.00	0.00	0.00	25.00
CSD-052	0.00	50.00	0.00	0.00	0.00	50.00
CSD-053	60.00	0.00	0.00	0.00	0.00	60.00
CSD-054	90.00	0.00	0.00	0.00	0.00	90.00
CSD-055	90.00	0.00	0.00	0.00	0.00	90.00
CSD-056	112.00	0.00	0.00	0.00	0.00	112.00
CSD-057	114.00	0.00	0.00	0.00	0.00	114.00
CSD-058	196.00	0.00	0.00	0.00	0.00	196.00
CSD-059	201.63	0.00	0.00	0.00	0.00	201.63
CSD-060	202.00	0.00	0.00	0.00	0.00	202.00
CSD-061	202.00	0.00	0.00	0.00	0.00	202.00
CSD-062	202.00	0.00	0.00	0.00	0.00	202.00
CSD-063	202.00	0.00	0.00	0.00	0.00	202.00
CSD-064	202.00	0.00	0.00	0.00	0.00	202.00
CSD-065	202.00	0.00	0.00	0.00	0.00	202.00
CSD-066	202.00	0.00	0.00	0.00	0.00	202.00
CSD-067	202.00	0.00	0.00	0.00	0.00	202.00
CSD-068	202.00	0.00	0.00	0.00	0.00	202.00
CSD-069	202.00	2.00	0.00	0.00	0.00	204.00
CSD-070	206.00	0.00	0.00	0.00	0.00	206.00
CSD-071	206.00	0.00	0.00	0.00	0.00	206.00
CSD-072	224.00	0.00	0.00	0.00	0.00	224.00
CSD-073	260.00	0.00	0.00	0.00	0.00	260.00
CSD-074	296.00	0.00	0.00	0.00	0.00	296.00
CSD-075	296.00	0.00	0.00	0.00	0.00	296.00
CSD-076	296.00	0.00	0.00	0.00	0.00	296.00
CSD-077	296.00	0.00	0.00	0.00	0.00	296.00
CSD-078	296.00	0.00	0.00	0.00	0.00	296.00
CSD-079	296.00	0.00	0.00	0.00	0.00	296.00
CSD-080	296.00	0.00	0.00	0.00	0.00	296.00
CSD-081	296.00	0.00	0.00	0.00	0.00	296.00
CSD-082	296.00	0.00	0.00	0.00	0.00	296.00
CSD-083	296.00	0.00	0.00	0.00	0.00	296.00
CSD-084	296.00	0.00	0.00	0.00	0.00	296.00
CSD-085	296.00	0.00	0.00	0.00	0.00	296.00
CSD-086	296.00	0.00	0.00	0.00	0.00	296.00
CSD-087	296.00	0.00	0.00	0.00	0.00	296.00
CSD-088	296.00	0.00	0.00	0.00	0.00	296.00
CSD-089	296.00	0.00	0.00	0.00	0.00	296.00
CSD-090	296.00	0.00	0.00	0.00	0.00	296.00

A/R Aging Summary

As of June 23, 2022

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-091	296.00	0.00	0.00	0.00	0.00	296.00
CSD-092	296.00	0.00	0.00	0.00	0.00	296.00
CSD-093	296.00	0.00	0.00	0.00	0.00	296.00
CSD-094	296.00	0.00	0.00	0.00	0.00	296.00
CSD-095	296.00	0.00	0.00	0.00	0.00	296.00
CSD-096	296.00	0.00	0.00	0.00	0.00	296.00
CSD-097	296.00	0.00	0.00	0.00	0.00	296.00
CSD-098	296.00	0.00	0.00	0.00	0.00	296.00
CSD-099	296.00	0.00	0.00	0.00	0.00	296.00
CSD-100	296.00	0.00	0.00	0.00	0.00	296.00
CSD-101	296.00	0.00	0.00	0.00	0.00	296.00
CSD-102	296.00	0.00	0.00	0.00	0.00	296.00
CSD-103	296.00	0.00	0.00	0.00	0.00	296.00
CSD-104	296.00	0.00	0.00	0.00	0.00	296.00
CSD-105	296.00	0.00	0.00	0.00	0.00	296.00
CSD-106	296.00	0.00	0.00	0.00	0.00	296.00
CSD-107	296.00	0.00	0.00	0.00	0.00	296.00
CSD-108	296.00	0.00	0.00	0.00	0.00	296.00
CSD-109	296.00	0.00	0.00	0.00	0.00	296.00
CSD-110	296.00	0.00	0.00	0.00	0.00	296.00
CSD-111	296.00	0.00	0.00	0.00	0.00	296.00
CSD-112	296.00	0.00	0.00	0.00	0.00	296.00
CSD-113	296.00	0.00	0.00	0.00	0.00	296.00
CSD-114	296.00	0.00	0.00	0.00	0.00	296.00
CSD-115	296.00	0.00	0.00	0.00	0.00	296.00
CSD-116	296.00	0.00	0.00	0.00	0.00	296.00
CSD-117	296.00	0.00	0.00	0.00	0.00	296.00
CSD-118	296.00	0.00	0.00	0.00	0.00	296.00
CSD-119	296.00	0.00	0.00	0.00	0.00	296.00
CSD-120	296.00	0.00	0.00	0.00	0.00	296.00
CSD-121	296.00	0.00	0.00	0.00	0.00	296.00
CSD-122	296.00	0.00	0.00	0.00	0.00	296.00
CSD-123	296.00	0.00	0.00	0.00	0.00	296.00
CSD-124	296.00	0.00	0.00	0.00	0.00	296.00
CSD-125	296.00	0.00	0.00	0.00	0.00	296.00
CSD-126	296.00	0.00	0.00	0.00	0.00	296.00
CSD-127	296.00	0.00	0.00	0.00	0.00	296.00
CSD-128	296.00	0.00	0.00	0.00	0.00	296.00
CSD-129	296.00	0.00	0.00	0.00	0.00	296.00
CSD-130	296.00	0.00	0.00	0.00	0.00	296.00
CSD-131	296.00	0.00	0.00	0.00	0.00	296.00
CSD-132	296.00	0.00	0.00	0.00	0.00	296.00
CSD-133	296.00	0.00	0.00	0.00	0.00	296.00
CSD-134	296.00	0.00	0.00	0.00	0.00	296.00
CSD-135	296.00	0.00	0.00	0.00	0.00	296.00

A/R Aging Summary

As of June 23, 2022

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-136	296.00	0.00	0.00	0.00	0.00	296.00
CSD-137	296.00	0.00	0.00	0.00	0.00	296.00
CSD-138	296.00	0.00	0.00	0.00	0.00	296.00
CSD-139	296.00	0.00	0.00	0.00	0.00	296.00
CSD-140	296.00	0.00	0.00	0.00	0.00	296.00
CSD-141	296.00	0.00	0.00	0.00	0.00	296.00
CSD-142	296.00	0.00	0.00	0.00	0.00	296.00
CSD-143	296.00	0.00	0.00	0.00	0.00	296.00
CSD-144	296.00	0.00	0.00	0.00	0.00	296.00
CSD-145	296.00	0.00	0.00	0.00	0.00	296.00
CSD-146	296.00	0.00	0.00	0.00	0.00	296.00
CSD-147	296.00	0.00	0.00	0.00	0.00	296.00
CSD-148	296.00	0.00	0.00	0.00	0.00	296.00
CSD-149	296.00	0.00	0.00	0.00	0.00	296.00
CSD-150	296.00	0.00	0.00	0.00	0.00	296.00
CSD-151	296.00	1.00	0.00	0.00	0.00	297.00
CSD-152	296.00	7.00	0.00	0.00	0.00	303.00
CSD-153	308.00	0.00	0.00	0.00	0.00	308.00
CSD-154	296.00	25.00	0.00	0.00	0.00	321.00
CSD-155	332.00	0.00	0.00	0.00	0.00	332.00
CSD-156	336.00	0.00	0.00	0.00	0.00	336.00
CSD-157	296.00	63.80	0.00	0.00	0.00	359.80
CSD-158	296.00	72.00	0.00	0.00	0.00	368.00
CSD-159	296.00	100.00	0.00	0.00	0.00	396.00
CSD-160	502.00	0.00	0.00	0.00	0.00	502.00
CSD-161	296.00	296.00	0.00	0.00	0.00	592.00
CSD-162	296.00	296.00	0.00	0.00	0.00	592.00
CSD-163	296.00	296.00	0.00	0.00	0.00	592.00
CSD-164	296.00	296.00	0.00	0.00	0.00	592.00
CSD-165	592.00	0.00	0.00	0.00	0.00	592.00
CSD-166	296.00	296.00	0.00	0.00	0.00	592.00
CSD-167	296.00	296.00	0.00	0.00	0.00	592.00
CSD-168	296.00	296.00	0.00	0.00	0.00	592.00
CSD-169	202.00	426.22	0.00	0.00	0.00	628.22
CSD-170	296.00	359.80	0.00	0.00	0.00	655.80
CSD-171	296.00	359.80	0.00	0.00	0.00	655.80
CSD-172	296.00	394.50	32.72	0.00	0.00	723.22
CSD-173	296.00	624.56	0.00	0.00	0.00	920.56
CSD-174	296.00	655.89	9.54	0.00	0.00	961.43
CSD-175	966.00	0.00	0.00	0.00	0.00	966.00
CSD-176	296.00	656.12	32.56	0.00	0.00	984.68
CSD-177	202.00	451.79	424.08	0.00	0.00	1,077.87
CSD-178	296.00	658.76	296.00	0.00	0.00	1,250.76
CSD-179	112.00	257.34	261.45	262.20	393.47	1,286.46
CSD-180	202.00	459.49	457.42	455.14	279.58	1,853.63

06/23/22

FV COMMUNITY SERVICES DISTRICT

A/R Aging Summary

As of June 23, 2022

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-181	296.00	665.12	658.52	271.00	0.00	1,890.64
CSD-182	202.00	464.11	471.44	472.63	709.32	2,319.50
CSD-183	202.00	467.63	462.99	458.29	1,083.18	2,674.09
CSD-184	296.00	678.85	721.85	664.94	911.99	3,273.63
CSD-185	296.00	685.22	678.42	669.68	1,587.05	3,916.37
CSD-186	9,224.00	459.00	0.00	0.00	0.00	9,683.00
TOTAL	<u>46,883.63</u>	<u>-4,995.54</u>	<u>2,209.82</u>	<u>-877.12</u>	<u>2,987.59</u>	<u>46,208.38</u>

Notice of Violation Records

Date:	Time of NOV:	Resident Name:	Violator Name:	Vehicle:	Location of Violation:	Type of Violation:	Letter Sent:	Prior Violations
11/8/21	2:02 AM	Hashim	Hashim	Blk Infiniti QX50	16041 El Tae Rd	No Pass Displayed/Overnight parking		
11/8/21	2:02 AM	Hashim	Hashim	Lexus NX300H	16041 El Tae Rd	No Pass Displayed/Overnight parking		Oct'20, Nov'20
11/8/21	2:28 AM	Peterson	Emma Peterson	Gray Hyundai	16033 Tukwut Ct	No Pass Displayed/Overnight parking		Oct'20
11/22/21	11:31 AM	PVCC	Michael Piraino	Red Porsche Macan	Luiseno Circle Drive	No Pass Displayed/Overnight parking		Jul'20
11/23/21	2:36 AM	Thomas MacMurray	Thomas MacMurray	White Chrysler 200	32567 Womsi Rd	No Pass Displayed/Overnight parking		Aug'20
11/30/21	1:15 AM	Anderson	Eric Gibson	Toyota Yaris	32515 Luiseno Drive	No Pass Displayed/Overnight parking	NOV Warning	
11/30/21	1:30 AM	Calac	Paul Calac	White Chevy Silverado	16025 El Tae Rd	No Pass Displayed/Overnight parking	NOV Warning	
12/3/21	2:11 AM	Peterson	Emma Peterson	Gray Hyundai	16033 Tukwut Ct	No Pass Displayed/Overnight parking	NOV Warning	
12/16/21	2:30 AM	Peterson	Emma Peterson	Gray Hyundai	16033 Tukwut Ct	No Pass Displayed/Overnight parking	NOV Warning	
12/19/21	2:28 AM	Esparza	Guest of Esparza	White Lincon	32204 Ushla	No Pass Displayed/Overnight parking	NOV Warning	
1/7/22	2:14 AM	Sturdivant	Sturdivant	Tan Beetle VW	16005 Tukwut	No Pass Displayed/Overnight parking	X	
1/14/22	2:45 AM	PVCC Employee	Melinda R. Garcia	Silver Jeep	Front Gate	Came in Contact w/ Barrier Arm	X	
1/15/22	2:13 AM	Peterson	Peterson	White Lexus	16033 Tukwut Ct	No Pass Displayed/Overnight parking	X	
1/22/22	10:30 PM	McGee	McGee	White F-250	16061 El Tae Rd	No Pass Displayed/Overnight parking	X	
1/24/22	7:53 AM	PVCC	Dial	Royal Cup Delivery Truck	Rear Gate	Gate Crasher	X	
2/4/22	7:27 AM	Unknown	Unknown	White Utility Truck	Rear Gate	Gate Crasher		Vehicle not located
2/13/22	2:23 AM	Guest	Peterson	White Tyta Prius	16033 Tukwut Ct	Parked more than 7 days in 30 day period		Todd spoke to resident
2/15/22	2:18 AM	Thomas MacMurray	Thomas MacMurray	White Chrysler 200	32567 Womsi Rd	No Pass Displayed/Overnight parking	X	Nov'21
2/20/22	12:44 AM	Robert Bullock	Robert Bullock	Gold Lexus RX350	32202 Taupa Way	No Pass Displayed/Overnight parking	X	
3/8/22	2:43 PM	Keith Haas	Keith Haas	White Lexus RX	32668 Taspas Ct	Gate Crasher	X	
3/22/22	2:08 AM	Ed Cuff	Ed Cuff	Gray Porsche	32567 Womsi Rd	No Pass Displayed/Overnight parking		PVCC guest/No address
3/23/22	12:13 AM	Michael Mahoney	Michael Mahoney	Red Tesla	32536 Luiseno	No Pass Displayed/Overnight parking		Not in DL
3/24/22	1:30 AM	Michael Sullivan	Michael Sullivan	Blk Camry	32634 Womsi	No Pass Displayed/Overnight parking	X	
4/6/22	1:30 AM	Peterson	Peterson	Grey Hyundai	16033 Tukwut Ct	No Pass Displayed/Overnight parking	X	
4/7/22	1:26 AM	Peterson	Peterson	White Lexus	16033 Tukwut Ct	No Pass Displayed/Overnight parking	X	
4/8/22	2:28 AM	Peterson	Peterson	Grey Hyundai	16033 Tukwut Ct	No Pass Displayed/Overnight parking	X	
4/13/22	1:39 AM	PVCC	Mike Defay- Guest	White Lexus	32634 Womsi Rd	No Pass Displayed/Overnight parking		PVCC guest/No address
4/19/22	1:54 AM	Pilant	Pilant	White Ford F350	15759 PVD	No Pass Displayed/Overnight parking	X	
4/19/22	1:55 AM	Pilant	Pilant	Silver Chvy Volt	15759 PVD	No Pass Displayed/Overnight parking	X	
4/20/22	1:23 AM	Sullivan	Sullivan	White Lexus GS-350	32567 Womsi Rd	No Pass Displayed/Overnight parking	X	
4/26/22	1:14 AM	Pat Duncan	Pat Duncan	Silver F-250	32851 Luiseno Circle	No Pass Displayed/Overnight parking	X	
4/27/22	2:15 AM	Pat Duncan	Pat Duncan	Silver F-250	32851 Luiseno Circle	No Pass Displayed/Overnight parking	X	
4/29/22	2:25 AM	Pilant	Darrell Pilant	Jeep Wrangler	15759 PVD	No Pass Displayed/Overnight parking	X	
5/1/22	2:35 AM	Duncan	Duncan	Ford F250	32851 Luiseno Circle	No Pass Displayed/Overnight parking	X	
5/1/22	2:43 AM	Jordan	Peter & Sally Jordan	White Subaru	32989 Luiseno Circle	No Pass Displayed/Overnight parking	X	
5/1/22	3:05 AM	Sullivan	Michael Sullivan	Black Mazda	32567 Womsi Rd	No Pass Displayed/Overnight parking	X	
5/11/22	2:44 AM	Beezhold	Don Beezhold	Blk Saturn Vue	15350 PVD	No Pass Displayed/Overnight parking	X	
5/23/22	7:57 AM	Lewis	Lewis	Green Lexus GX470	Front Gate	Contact w/ Barrier arm	X	

6/5/22	2:16 AM	Giannicchi	Giannicchi	White Tyta Camry	32205 Paaue Drive	No Pass Displayed/Overnight parking	X
6/9/22	8:04 PM	Longenecker	Eppersons	Gray VW Passat	32481 Luiseno Circle	Gate Crasher	X
6/20/22	2:12 AM	Glaviano	Sophia Lopez	Silver Subaru	32641 Womsi Rd	No Pass Displayed/Overnight parking	X

**Letters sent out for all NOV's starting 1/1/2022

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

SECURITY REPORT

April 15 2022 – May 15 2022

Pauma Valley CSD Security Department Personnel		
Name	Call Sign	Billet
Officer Todd Albert	1L2	Patrolman / Department Supervisor
Officer Gerardo Gonzalez	1L3	Patrolman
Officer Luis Orozco	1L4	Patrolman
Officer German Colin	1L5	Patrolman
Officer Dale Easter	1L6	Patrolman
Matthew Carson	C1	Senior Gate Attendant
Hector Figueroa	C1	Gate Attendant
Kenneth Thielke	C1	Gate Attendant
Eduardo Aguilar	C1	Gate Attendant
Christopher Phan	C1	Gate Attendant

Vehicle Maintenance Report

Both units passed visual inspection this reporting period. Unit 1 had the front driver headlight fixed on April 20th, 2022 by Tesla. Unit 2 had the door trim fixed on April 27th, 2022 by Tesla. Steering wheel still has signs of bubbling on the steering wheel.

- Tesla 01 (17,566) – Passed all inspections this month.
- Tesla 02 (18,128) – Passed all inspections this month.

German Colin, Vehicle Maintenance Officer

Gate Report

One of our gate attendants is in the U.S. Army Reserve and has been called to duty for roughly three weeks. Upon their return another gate attendant will be out for three weeks due to a medical procedure. Issues with unknown pedestrians and cyclists are being addressed by issuing passes to those on foot. A list similar to our truck log is being developed to assist in keeping track of non-resident pedestrians entering the neighborhood. Patrol officers continue to actively watch and listen for any service or gardening noise violations during the restricted hours of Saturday and Sunday. The gates will continue to advise all potential violators of these rules.

Matthew Carson, Gate Supervisor

HIGHLIGHTS

- **April 15th 2022 at 1305 – Other.** During routine patrol, Officer Easter assisted an individual with a gallon of gasoline as they were stranded in the parking lot of El Rey. The individual said they had been stranded for hours and no one was willing to help them. No further assistance is needed.
- **April 16th 2022 at 1805 – Medical.** On a routine patrol, Officer Orozco spotted Cal Fire and Mercy Medic at the helipad. One individual was transported to Palomar Hospital.
- **April 16th 2022 at 2236 – North Coast Church 11.53.** During a routine building check, Officer Orozco found both storage doors near the stairway unsecured. Officer Orozco was able to clear and secure both doors. Cont.1 contacted the main contact in the morning.
- **April 17th 2022 at 2329 – North Coast Church 11.53.** During a routine building check, Officer Gonzalez found the double doors near the stairway unlocked, and the storage room unlocked. Officer Gonzalez was able to clear and secure both rooms. Cont.1 contacted the main contact in the morning.
- **April 17th 2022 at 0001 – Pauma School 11.53.** During a routine building check, Officer Gonzalez and Officer Colin found three doors unlocked. Both Officers were able to clear and secure the doors. Cont.1 to make contact with the main contact in the morning.
- **April 18th 2022 at 1035 – Process Server.** Officer Orozco was dispatched to escort a process server to an address on Luiseno Circle Drive. The agent was unable to make contact with the resident. Officer Orozco escorted the agent out of the community.
- **April 18th 2022 at 2250 – Pauma Building 11.53.** During a routine building check, Officer Gonzalez found three unoccupied vehicles parked after hours. Officer Gonzalez logged each of the vehicles description and information.
- **April 19th 2022 at 0007 – Pauma School.** During a routine patrol, Officer Gonzalez found an irrigation worker vehicle parked at Pauma School. The worker was finishing up work from the last couple days.
- **April 19th 2022 at 0144 – Notice Of Violation.** Officer Gonzalez issued two NOV's for street parking without written authorization on Pauma Valley Drive.
- **April 19th 2022 at 1419 – Snake Call.** Officer Gonzalez and Officer Orozco were dispatched to Wiskon Way West for a snake call. Both Officers arrived on scene. Rattle snake was removed from the property.
- **April 19th 2022 at 2219 – North Coast Church 11.53.** During a routine building check, Officer Gonzalez found the door near the flag pole unlocked. Officer Gonzalez was able to clear the building. Door was unable to secure. Cont.1 will make contact with the main contact in the morning.
- **April 20th 2022 at 0536 – North Coast Church 11.53.** During a routine building check, Officer Albert found the Chapel front door unlocked, cleared building and secured door. Cont.1 will make contact with the main contact.

- **April 20th 2022 at 0830 – Dog Bite.** Officer Easter was dispatched to a dog bite on Wiskon Way West. Officer Easter arrived on scene and spoke with all parties involved. The owner of the dog that was bitten reported that while walking down Wiskon Way West. A resident's dog ran down the driveway and bit their dog on the neck. The owner of the aggressive dog said that the dog had got out of the back yard and that they would make sure it wouldn't happen again. Mr. Esparza was there and witnessed it happen. Officer Easter recommended Animal Control be called, the resident agreed. Animal Control will be coming out to speak to all parties involved.
- **April 22nd 2022 at 2308 – Fire Alarm.** During a routine patrol, Officer Colin was dispatched to Cottage #4A. A club member informed Officer Colin that their fire alarm was beeping due to a dead battery. Officer Colin went to the market to buy a battery to replace the dead battery.
- **April 22nd 2022 at 2030 – Other.** Officer Orozco was dispatched to broken glass on Pauma Valley Drive near the stop sign intersection. Officer Orozco arrived on scene, put out cones and signs to notify vehicles and pedestrians to be aware when passing by.
- **April 23rd 2022 at 0807 – Other.** During a routine pass down, Officer Colin notified Officer Easter that there were broken beer bottles on Pauma Valley drive near the country club. Officer Easter arrived on scene and cleaned up all glass.
- **April 25th 2022 at 0003 – Pauma School 11.53.** During a routine building check, Officer Gonzalez found the boys bathroom in building C unlocked. Officer Gonzalez was able to clear but not secure the door. Officer found workers in the Head Start building. Cont.1 was contacted to make contact with Pauma School to inform.
- **April 25th 2022 at 2035 – Unsecured door/Residential.** During a routine patrol, Officer Gonzalez found several garage doors open inside the community. Cont.1 was asked to contact the resident's.
- **April 25th 2022 at 2040 – North Coast Church 11.53.** During a routine building check, Officer Gonzalez found both boys and girls bathroom doors unlocked. Officer Gonzalez was able to clear and secure both doors. Cont.1 was contacted to make contact with the main contact.
- **April 26th 2022 at 0038 – Pauma Building 11.53.** During a routine building check, Officer Gonzalez found a package in front of suite 101.
- **April 26th 2022 at 0101 – Notice Of Violation.** Officer Gonzalez issued an NOV on Pauma Valley drive for no street parking without written authorization.
- **April 26th 2022 at 1421 – 459 Burglary Alarm.** Officer Orozco responded to a call for a burglary alarm at Saint Francis Church. Officer Orozco arrived on scene and found it was accidental.
- **April 27th 2022 at 0030 – Suspicious Activity.** When Officer Albert arrived at the security building, an EV was parked in the security charging port. The vehicle was using patrol charging station. Officer Albert was unable to detach the charging cable from the vehicle because the vehicle was locked.

- **April 27th 2022 at 0030 – North Coast Church 11.53.** During a routine building check, Officer Gonzalez found both boys and girls bathroom doors unlocked, the storage near the stairway unlocked, the door near the flag pole unlocked, and found the double doors near the stairs locked but partially open. Officer Gonzalez was able to clear and secure most doors. The door near the flag pole was unable to secure. Cont.1 will make contact with the main contact in the morning.
- **April 27th 2022 at 0630 – Other.** Officer Albert made contact with the owner of the EV vehicle charging at the Security Station. Officer Albert informed the individual that these stations are for security vehicles only and soon there will be stations available for PVCC Members to access. Officer Albert informed the individual to contact the District Office to schedule an appointment for a time to charge.
- **April 27th 2022 at 0830 – Suspicious Activity.** During a routine patrol, Officer Albert found a vehicle parked on the Spring Valley Rd turnout. Officer Albert made contact with the vehicle owner. They said they were looking for a quiet place to meditate before starting their day. They was just sitting in their car when the officer pulled up.
- **April 27th 2022 at 1255 – Other.** Tesla Mobile Services came to the Security Officer to fix tesla unit 1 seat. Tesla unit 2 door was also fixed as well.
- **April 27th 2022 at 1406 – Resident Concern.** During traffic control, Officer Gonzalez was approached by a resident who found a set of mailbox keys. Officer Gonzalez left the keys at the Front Gate in case anyone was looking for them.
- **April 28th 2022 at 1820 – Knox/TY Gate Unsecured.** On a routine patrol, Officer Colin found Knox/TY Nursery Gate open after hours. Cont. 1 was asked to make contact with the main contact of Knox/TY Nursery Property.
- **April 28th 2022 at 2120 – Pauma School 11.53.** During a routine building check, Officer Colin found the cleaning crew in the Mac Building, all other doors and buildings were secured. Cont. 1 was contacted to inform main contact.
- **April 28th 2022 at 2224 – North Coast Church 11.53.** During a routine building check, Officer Colin found the double doors and storage room by the stairs open. Both rooms were cleared and secured. The storage container in the back of the church was also opened. Officer Colin was unable to secure the container door. Cont.1 will make contact with the main contact in the morning.
- **April 29th 2022 at 0030 – Highway 76/ TY Gate Unsecured.** On a routine patrol Officer Colin secured the TY Nursery gate yard 8 on highway 76.
- **April 30th 2022 at 1429 – Snake Call.** Officer Easter was dispatched to a snake call on Kupa Way. A rattle snake was found in the house underneath the wine cellar. Officer Easter removed the rattle snake off the property.
- **April 30th 2022 at 1803 – Medical.** Officer Easter was dispatched to a medical on Spring Valley Rd. The medical call was unclear over the scanner. Officer Easter arrived at the front gate of Oak tree within 5 minutes. Cal Fire and Mercy Medic were at the gate. The combination

pad wasn't granting access for them. All units arrived on scene. One individual was treated for a head injury due to a fall. One transported to Palomar Hospital. Officer Easter gave all units the new combination to the Front Gate.

- **May 1st 2022 at 1615 – North Coast Church 11.53.** During a routine building check, Officer Orozco found the office door and the storage room door unlocked. Officer Orozco cleared and secure both rooms. Alarm was not set. Cont.1 was asked to make contact with the main contact.
- **May 1st 2022 at 1707 – Service Worker.** During a routine patrol inside PVCC, Officer Orozco spotted a service worker at a resident's home. Officer Orozco made contact with the worker and reminded them there is to be no work on Sunday's at any time. Service worker was escorted out of them community by Officer Orozco.
- **May 2nd 2022 at 0023 – Pauma Building 11.53.** During a routine building check, Officer Gonzalez found a key inside a P.O. Box open inside the Post Office. Officer Gonzalez contacted cont.1 to make contact with Post Office in the morning. Officer Gonzalez returned the keys to the Post Master.
- **May 2nd 2022 at 1106 – Medical.** Officer Orozco was dispatched to a medical on Temet rd. One individual sustained a head injury from a fall. Cal Fire and Mercy Medic arrived on scene. One individual was transported to Palomar Hospital.
- **May 2nd 2022 at 2302 – North Coast Church 11.53.** During a routine building check, Officer Gonzalez found the office door unlocked. Officer Gonzalez was able to clear and secure the door. Alarm was not set. Cont.1 was notified to contact the main contact in the morning.
- **May 3rd 2022 at 2250 North Coast Church 11.53.** During a routine building check, Officer Gonzalez found the door near the flag pole unlocked. Officer Gonzalez was able to clear but not secure the door. The alarm was not set. Cont.1 was contacted to make contact with the church in the morning.
- **May 4th 2022 at 0143 – Medical.** During a routine patrol, Officer Albert and Officer Gonzalez were dispatched to a traffic collision on highway 76 near TY Nursery gates. Officers arrived on scene and found an individual in the vehicle. Officers asked if they were hurt. They said, they were hurt but did not have any back or neck injury. Cal Fire and Sheriffs arrived on scene at this time. The vehicle crashed and flipped over hitting the TY Nursery gate. The owner of the vehicle stated they were stepping on the brakes however they were not working. Officer Gonzalez did traffic control on highway 76. One transported by CHP for suspected DUI.
- **May 4th 2022 at 0458 - Medical.** On a routine patrol, Officer Albert responded to a collision on west bound Highway 76. One individual in a black car stated a white four door sedan ran the stop sign in front of them as they were going west onto Hwy 76 and hit them. Individual was not hurt. Cal Fire and Mercy Medic arrived on scene. Officer Albert wrote down the driver's information. Tow truck arrived on scene. No transport required.
- **May 4th 2022 at 0540 – Medical.** Officer Albert was dispatched to a single vehicle collision just outside of Lazy H drive. Cal Fire and Mercy medic are in route.

- **May 4th 2022 at 1540 - Snake Call.** Officer Easter was dispatched for a snake call on Takishla Ct. Officer Easter arrived on scene and removed the rattle snake from the property.
- **May 4th 2022 at 1545 - Resident Concern.** On a routine patrol, Officer Easter was dispatched to a resident's home on Pauma Valley Drive near the Front Gate. A resident reported that their back yard cameras spotted a mountain biker riding alongside their fence line that leads to Luiseno Circle and Highway 76. The resident asked patrol to check their property and see if there was anything suspicious around the home. Officer Easter arrived on scene and foot patrolled the resident's home. There were no signs of burglary or forced entry anywhere on the property. Officer Easter did find some bike tire tracks that lead to highway 76. It was possible that a resident was riding their mountain bike around the fields. Officer Easter also received a message from District General Manager to make contact with another resident who had stopped by earlier to check on the house. Officer made contact with the resident, they also stated they did not see any signs of burglary or forced entry to the property.
- **May 4th 2022 at 1911 – Resident Request.** During a routine patrol, a resident requested patrol to meet at their house on Pauma Valley Drive due to an individual riding their bike on the resident's driveway. Officer Gonzalez made contact with the resident and wrote down a full description of the person who was identified on the property. Officer Gonzalez was able to track down the individual. The individual is a permanent worker for the community. The individual stated he was trying to save a little time by cutting through the short cuts to get to Luiseno Circle. Officer Gonzalez told the individual that they still need to obey the rules here and get a proper pass from the Front Gate and was asked to not cut through resident's properties.
- **May 4th 2022 at 2135 – Resident Request.** During a routine patrol, a resident requested to have patrol check on their property at night due to an incident that happened earlier in the day with a mountain biker spotted behind their property. Officer Gonzalez patrolled the property and found no signs of burglary or forced entry.
- **May 5th 2022 at 0050 – Pauma Building 11.53.** During a routine building check, Officer Gonzalez spotted a vehicle parked in the parking lot. No one was inside the vehicle. Officer Gonzalez wrote down all of the vehicle information.
- **May 5th 2022 at 0137 – Suspicious Activity.** During a routine patrol, Officer Gonzalez spotted a vehicle parked at Pauma Village after hours in the parking lot. No one was inside the vehicle. Officer Gonzalez recorded the vehicle information.
- **May 5th 2022 at 2225 – North Coast Church 11.53.** During a routine building check, Officer Colin found the door between the bathrooms unlocked and the alarm was not set. Officer Colin cleared and secured the room. Cont.1 was contacted to make contact with the church in the morning.
- **May 6th 2022 at 0800 – Green Maintenance report.** Greens Maintenance reported there have been marigolds flowers being taken by someone in the community near the Front Gate. All patrol units will be aware of the issue.

- **May 7th 2022 at 1852 – North Coast Church 11.53.** During a routine patrol, Officer Easter found the double doors near the flag pole unlocked. Officer Easter cleared the building, was unable to secure the door. Cont.1 was dispatched to contact the main contact of the church.
- **May 8th 2022 at 0236 – Pauma Village 11.53.** During a routine building check, Officer Colin spotted an individual at Pauma Village. Officer Colin made contact with the individual. They said they were taking a break and will continue on their way, Officer Colin continued the building check.
- **May 8th 2022 at 2119 – North Coast Church 11.53.** During a routine building check, Officer Gonzalez found the double doors to the office unlocked. Officer Gonzalez cleared and secured the building. Cont.1 was dispatched to make sure they inform the main contact of the church.
- **May 9th 2022 at 1958 – Country Club.** Officer Gonzalez was dispatched to the casitas for a smoke alarm going off. Officer Gonzalez arrived on scene, made contact with the guest. The guest said they lit the fire place however smoke started to fill the room setting off the carbon monoxide alarm. When Officer Gonzalez entered the casita he opened the chimney damper and the smoke began cycling properly. They reset the alarm and all way well. Patrol staff was informed to contact Cal Fire for future alarms of this nature.
- **May 10th 2022 at 1657 – Other.** During a routine patrol, Officer Orozco was dispatched to the Center Gate for a package left at the gate. Officer Orozco noticed the box did not have an address inside the community. Officer Orozco placed the package inside the security office. Officer Albert delivered the package to the correct address.
- **May 11th 2022 at 0020 – Resident Request.** Officer Gonzalez was dispatched to a resident’s home on Luiseno Circle Dr. Resident asked patrol to turn off their water hose that was filling up their pool. Resident was unsure when they would be home. Officer Gonzalez arrived on scene and turned off the hose.
- **May 14th 2022 at 1515 – Snake Call.** On a routine patrol, Officer Easter found a dead rattle snake near Pauma Valley bridge. Officer removed the dead snake.

RFID Entries						
Front Gate		Center Gate			Back Gate	
6,597		579			3,913	
Dispatch By Location						
Inside PVCCE	Oak Tree	School	Business Dist.	St. Francis	PVCC	Hwy 76
26	0	4	20	1	2	5
Highlights by Shift Periods						
A: 2200-0600		B: 0600-1400			C: 1400-2200	
27		9			22	

PVCSD Patrol – Building Checks				
Location	Unsecured Door	Fire Alarm	Burglary Alarm	Officer Check
			459A	1153
Country Club(CC)				
Greens Maintenance(GM)				
Community Church(CO)	15			21
Gravel Yard(GY)				7
Saint Francis(SF)			1	50
Pauma School(PS)	5			24
Pauma Building(PB)				21
Airport Hangars(AH)				
Treatment Plant(TP)				44
Pauma Village(PV)				28
Residential Houses/Other	3			

Patrol Activity				Gate Activity	
				Activity/Malfunctions	Totals
Medicals	7	Resident Concern	3	Unresponsive	1
Welfare Checks		Suspicious Activity	6	Will Not Close	4
Lift Assist		Noise Complaint		False Read	1
Domestic Dispute		Process Server	1	Loss of Controls	0
Traffic Collisions		911 Hang up Call		Video Loss	4
Gate Runner/ Gate Crashers		Loose Pets	1	Device Entries	11,089
Public Assists		Snake Call	4	Passes Issued	2,497
Jump Start		Trespassing		Pass Entries	3,677
Notice of Violation	2	Other	6		

Acronym Legend			
Acronym	Definition	Acronym	Description
459	Burglary penal code	AFA	Asian Female Adult
AMA	Against Medical Advise	AMA	Asian Male Adult
BOLO	Be on the Lookout	AFJ	Asian Female Juvenile
CHP	California Highway Patrol	AMJ	Asian Male Juvenile
DOB	Date of Birth	BFA	Black Female Adult
DL	Driver License	BMA	Black Male Adult
DV	Domestic Violence	BFJ	Black Female Juvenile
EB	East Bound	BMJ	Black Male Juvenile
FU	Follow Up	HFA	Hispanic Female Adult
IVO	In Vicinity Of	HMA	Hispanic Male Adult
LP	License Plate	HFJ	Hispanic Female Juvenile
LCD	Luiseno Circle Drive	HMJ	Hispanic Male Juvenile
NB	North Bound	MFA	Mexican Female Adult
NLT	No Later Than	MMA	Mexican Male Adult
PERT	Psychiatric Emergency Response Team	MFJ	Mexican Female Juvenile
PT	Patient	MMJ	Mexican Male Juvenile
PVD	Pauma Valley Drive	NAFA	Native American Female Adult
PVRA	Pauma Valley Roadway Association	NAMA	Native American Male Adult
ROTR	Rules of the Road	NAFJ	Native American Female Juvenile
RP	Reporting Party	NAMJ	Native American Male Juvenile
SB	South Bound	WFA	White Female Adult
S/O	Sheriff's Office	WMA	White Male Adult
SR 76	State Route 76/ Highway 76	WFJ	White Female Juvenile
TC	Traffic Collision	WMJ	White Male Juvenile
UTL	Unable to Locate		
WB	West Bound		
WWE	Wiskon Way East		
WWW	Wiskon Way West		
YOA	Years of Age		
Unresponsive	the gate does not open for an RFID		
Will Not Close	the gate does not close when it is supposed to		
False Signal	the alarm goes off in the Front Gate for no discernable reason		
Loss of Controls	gate attendant cannot open the gates remotely		
Video Loss	occurs when the gate attendant cannot see the feeds from the Center or Back Gates		

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

SECURITY REPORT

May 15 2022 – June 15 2022

Pauma Valley CSD Security Department Personnel		
Name	Call Sign	Billet
Officer Todd Albert	1L2	Patrolman / Department Supervisor
Officer Gerardo Gonzalez	1L3	Patrolman
Officer Luis Orozco	1L4	Patrolman
Officer German Colin	1L5	Patrolman
Officer Dale Easter	1L6	Patrolman
Matthew Carson	C1	Senior Gate Attendant
Hector Figueroa	C1	Gate Attendant
Kenneth Thielke	C1	Gate Attendant
Eduardo Aguilar	C1	Gate Attendant
Christopher Phan	C1	Gate Attendant

Vehicle Maintenance Report

Unit 1 will need two new tires soon. Tesla mobile is scheduled for 06/22/22 for Unit 1 due to a warning light for front passenger safety restraint system faults. Unit 2 will be getting two new front tires from Serrato's on 06/17/22. During the visual inspections it was noted that Unit 2 has the wrap by the right taillight peeling due to heat exposure, a few minor scratches on the wrap on the right side, the dash cam says there's an error and to check the USB port in the glove compartment and there is still bubbling in the steering wheel. Everything else is working fine.

- Tesla 01 (19,161) – Passed all inspections this month.
- Tesla 02 (20,834) – Passed all inspections this month.

German Colin, Vehicle Maintenance Officer

Gate Summary

Security Gate Department is down one gate attendant currently due to medical leave; they are expected back in one to two weeks. Nonresident guests entering the neighborhood as pedestrians are currently being issued passes marked as "pedestrian". Gates, barrier arms, and other equipment have been operating normally. Patrol officers continue to actively watch and listen for any service or gardening noise violations during the restricted hours of Saturday and Sunday. Gate attendants will continue to advise all potential violators of these rules.

Matthew Carson, Gate Supervisor

HIGHLIGHTS

- **May 15th 2022 at 1851 – 459A Burglary Saint Francis.** Officer Orozco was dispatched for a 459A church motion sensor. Officer checked all doors and windows for any signs of burglary. There were no signs of forced entry. Unable to locate cause. Alarm was accidental.
- **May 15th 2022 at 1900 – North Coast Church 11.53.** Officer Orozco found Rooted Ranch K-2nd grade door unlocked. Officer cleared and secured the building. Cont.1 contacted the primary.
- **May 15st 2022 at 2112 – Resident Concern.** Officer Gonzalez was dispatched to find a family member who went on a walk and did not return home shortly after. The resident stated that their elderly sibling went on a night walk and had not returned home yet. The resident asked if Patrol could check on them and see if they are okay. Officer Gonzalez made contact with the sibling and asked if they were okay and if they needed a ride home. The sibling said they were fine and refused the ride home. The sibling commented they will be home shortly. Cont.1 was contacted to inform the resident; shortly after the sibling returned home.
- **May 16th 2022 at 0638 – Snake Call.** Officer Gonzalez was dispatched for a rattle snake on Paauwe Dr. Officer arrived on scene and removed the snake from the property.
- **May 17th 2022 at 2213 – North Coast Church 11.53.** Officer Gonzalez found the door to the kitchen unlocked. No sign of forced entry. Officer cleared the building but was unable to secure door. Cont.1 contacted the primary in the morning.
- **May 18th 2022 at 1743 – Snake Call.** Officer Easter was dispatched for a rattle snake on Pauma Valley Dr. Officer arrived on scene and removed the snake.
- **May 19th 2022 at 1524 – Snake Call.** Officer Easter was dispatched for a snake call at the PVCC housekeeping building. Officer arrived on scene and removed the snake from the property.
- **May 20th 2022 at 1317 – Resident Concern.** Officer Easter received a call from a resident stating that someone at the Pauma Heights Gate hit an electrical box while backing up just outside of the gate; resident requested patrol to go look. Officer arrived on scene and noticed a damaged old electrical box. Quality Gates were contacted and will be in the community the following day to remove the damaged box.
- **May 21st 2022 at 1900 – Suspicious Activity.** While on patrol, Officer Easter exited Pauma Valley Rear Gate towards Cole Grade Rd. where he spotted Pauma Police standing outside of their patrol unit alone at the house on the end of Pauma Valley Dr and Cole Grade Rd. There was a male with no shirt wearing blue jeans yelling at the Officer while walking around in circles on his front yard. Officer Easter dispatched Cont.1 to call Sheriffs immediately for back up. Moments after Sheriffs arrived on scene and arrested the man for possession of a controlled substance and being under the influence. One arrest was made and transported by Sheriffs.
- **May 23rd 2022 at 1126 – Possible Unauthorized Biker.** During a routine patrol, Officer Orozco noticed a biker wearing an orange helmet coming from the Knox Gate down into the community. Officer patrolled around greens maintenance and around Luiseno Circle. Officer

Orozco was unable to locate the biker. Cont.1 was contacted to notify patrol if the biker comes to the Front Gate.

- **May 23rd 2022 at 0013 - Pauma Heights.** Officer Orozco witnessed someone from utility removing the electric box that was damaged that was left behind by Quality Gates a of couple days ago after a vehicle backed into it. Officer asked if he needed any assistance. Utility Supervisor stated he did not need assistance; he will have his team help pick up the box.
- **May 23rd 2020 at 1517 – Medical.** Officer Orozco was dispatched to a medical call on Sukat Ct via scanner for a possible drug overdose. Officer arrived on scene and immediately grabbed the AED and approached the home. The owner of the house escorted our Officer to their family member’s room where he found them laying on the bed responsive. Officer Orozco asked the family member a few questions to see if they were coherent or not. Fortunately, they were able to answer all questions but felt very weak. The family member stated that they have been taking prescribed medications since Friday but hasn’t been feeling well. Officer noticed a few medicine bottles on the counter next to their bed. When Medics arrived on scene the family member said they did not want to live anymore and suffers from bipolar disorder. This is the third time this incident has happened at this home. One was transported to Palomar Hospital.
- **May 25th 2022 at 0926 – Medical.** Officer Orozco and Officer Albert were dispatched to a medical call for a hip injury on Pauma Valley Dr. Both Officers arrived on scene and found a resident lying in bed. The resident stated they had fallen earlier and crawled back into bed on their own. They were alert and aware but were in some pain. Officers helped them remain calm and reassured that medics were on their way. Officer Albert stayed outside to guide Cal Fire and Mercy medics into the house. Officer Orozco stayed with the resident. One was transported to Scrips Hospital.
- **May 25th 2022 at 1923 – 459A Burglary Pauma School.** Officer Gonzalez was dispatched to Pauma School for a 459A. Officer arrived on scene, found the custodian who set off the alarm. Alarm was accidental.
- **May 25th 2022 at 2331 – North Coast Church 11.53.** Officer Gonzalez found both storage doors near the stairway and both doors on the second floor unlocked. Officer was able to clear and secure all doors. Cont. 1 will contact the primary in the morning.
- **May 26th 2022 at 0830 – Escorted Insurance Agent.** Officer Easter was dispatched to escort an insurance agent around Pauma Valley Dr. for PVCSD. Officer escorted the agent to three different locations to take multiple pictures of the land. Officer successfully escorted the Agent out of the community.
- **May 27th 2022 at 1340 – Snake Call.** Officer Easter was dispatched to a snake call on Pauma Valley Dr. Officer was unable to locate the snake on the property.
- **May 28th 2022 at 1408 – Snake Call.** Officer Easter was dispatched to a snake call on Luiseno Circle Drive. Officer arrived on scene and removed the snake off the property.
- **May 28th 2022 at 2110 – Unsecured Door.** Officer Colin found one residential garage door open. Cont. 1 contacted resident.
- **May 29th 2022 at 0125 - Unsecured Door.** Officer Colin found airport hangar #12 open. Cont. 1 contacted the owner.

- **May 29th 2022 at 0302 – Medical.** Officer Colin was dispatched to a medical on Wiskon Way East. Resident was experiencing stroke like systems. Cal Fire and Mercy medics arrived on scene. Medics checked the patient's vitals and immediately transported the patient to Palomar Hospital.
- **May 29th 2022 at 0422 – Resident Request.** Officer Colin was requested to check on a resident's home to see if they left their stove on. Earlier that morning one of the residents were transported to the hospital, so the family was in a rush. Officer Colin reported back with the stove being off prior to arriving.
- **May 29th 2022 at 2330 – North Coast Church 11.53.** Officer Gonzalez found the double doors near the stairway unsecured. There was no sign of forced entry and cleared the building. Cont.1 will contact primary in the morning.
- **May 30th 2022 at 0228 – Unsecured Door.** Officer Gonzalez found airport hangar # 12 open. Cont.1 was contacted previously from earlier shift.
- **May 30th 2022 at 0753 – Jump Start.** Officer Colin was requested for a jump start on Pauma Valley Drive. Jump start was a success.
- **May 30th 2022 at 2234 – North Coast Church 11.53.** Officer Gonzalez found a second storage door unsecured. There were no signs of forced entry and cleared the building. Door was secured. Cont. 1 will contact primary in the morning.
- **May 31st 2022 at 0344 – Suspicious Activity.** During a routine patrol, Officer Albert was heading east bound towards Saint Francis and spotted one male parked near the entrance of Saint Francis and highway76 parked and eating. Officer Albert wrote down vehicle information/description.
- **May 31st 2022 at 2308 – Pauma School 11.53.** Officer Gonzalez and Officer Orozco found room # 11 building C unsecured. No signs of forced entry. Officers cleared the building. They were unable to secure the door. Custodian door building C was unsecured as well. Cleared and secured building. Officers found fire extinguisher case by room 13 building C missing handle. Cont.1 will contact primary in the morning.
- **June 1st 2022 at 0757 – Traffic Collision.** Officer Albert was driving down Cole Grade Rd. and came across a traffic collision seconds after it happened. Two vehicles were involved, one was a dark gray Yukon owned by a resident inside PVCC, and the other was a white Toyota flatbed work truck. The resident had two children in the vehicle. Cont.1 called 911 to report the accident. Cal Fire was not reported on Pulse Point. Cont.1 called Cal Fire to report the accident. Both parties exchanged information. Cal Fire evaluated all parties. No injuries, all units left the scene.
- **June 4th 2022 at 1245 – Dog Attack.** Officer Easter was dispatched for a dog attack on Atosana. Officer arrived on scene and spoke with a neighbor who did not see what happened only witnessed the after effect to their neighbor's hand. The witness filed a report on the dog to animal control. Officer Easter then spoke with the victim who was bitten by the aggressive dog. The victim stated that they were on their normal routine walk heading home down Wiskon Way East towards the dog park. When they recognized a friend, the victim crossed the street to head towards the friend's house. The friend was on a bike holding the dog on the leash. As the victim moved their hand towards the dog to say hi, the dog bit their hand

puncturing the skin causing it to bleed. They got a ride home on a golf cart and immediately cleaned the wound with hydrogen peroxide and wraps. The victim also stated they were a nurse and knew how to clean it up. The victim said they did not want anything to happen to the dog because it was their fault for getting into the dog's person space. Officer Easter called medics for assistance. Cal Fire and Mercy Medics arrived on scene. No one was transported, advised victim to contact their primary doctor as soon as possible. Officer spoke with the owner of the animal. They expressed their sincere apology, and never wanted their dog to attack their friend. The owner doesn't understand why the dog bit the friend. The owner also went to check on the victim to ensure their wellbeing. The owner ordered a mussel to keep on their dog from now on.

- **June 4th 2022 2129 – Country Club.** Officer Colin was dispatched to the PVCC employee parking lot for a large tree branch that fell on a vehicle. Officer Colin spoke with the Superintendent, said there is nothing that can be done until the next day. Pictures and videos were captured.
- **June 5th 2022 at 0240 – Medical.** During a routine patrol, Officer Colin was exiting the Front Gate when he noticed medics driving EB. Officer followed and noticed a vehicle rolled over taking down a pole and TY's fence. Cont. 1 dispatched no call was over via scanner. One individual was transported.
- **June 5th 2022 at 1437 – Medical.** Officer Orozco was dispatched for a motorcycle crash east bound on highway 76. Officer arrived on scene, spotted a motorist down near TY gates. Motorist was laying on their back while bystanders were holding a blanket on them. Medics and Cal Fire arrived on scene. One transport to Palomar Hospital.
- **June 5th 2022 at 2102 – Pauma School 11.53.** Officer Gonzalez was passed down by Officer Colin that the girl's bathroom was unlocked, and the cafeteria door was unlocked as well. Officer cleared both buildings, unable to secure doors. Cont. 1 will contact primary in the morning.
- **June 5th 2022 at 2134 – North Coast Church 11.53.** Officer Gonzalez found the storage door near stairway unsecured. No signs of forced entry. Building was cleared and door was secured. Cont. 1 will contact primary.
- **June 6th 2022 at 0617 – Snake Call.** Officer Colin was dispatched for a snake call on Paauwe Dr. Officer arrived on scene. Snake was removed off the property.
- **June 7th 2022 at 2242 – North Coast Church 11.53.** Officer Gonzalez found the chapel front door unsecured. No signs of forced entry, Officer cleared the building, unable to secure door. Alarm not set. Cont. 1 will contact primary in the morning.
- **June 8th 2022 at 0208 – Suspicious Activity.** Officer Albert spotted a red Dodge Ram in the lot of Pauma property with a flat unoccupied. Officer was informed vehicle was there at beginning of C shift.
- **June 9th 2022 at 2004 – Arm Barrier Crasher.** A gray Volkswagen Passat hit the Front Gate Barrier Arm. The vehicle is listed at Luiseno Circle Drive. Cont.1 saved videos and forward to District Office.
- **June 10th 2022 at 1907 – Snake Call.** Officer Orozco was dispatched for a snake call on Wiskon Way East. Officer arrived on scene and removed snake from property.

- **June 12th 2022 at 2137 – North Coast Church 11.53.** Officer Gonzalez found the storage door near the stairway unsecured. Officer cleared and secured door.
- **June 13th 2022 at 0537 – Medical.** Officer Colin was dispatched for a fall on Luiseno Circle Drive. Officer arrived on scene, resident fell in their kitchen and hit their head. They had a small laceration to the head. Cal Fire and Mercy advised to get it looked at in the hospital. One transport to the hospital.
- **June 13th 2022 at 1305 – Resident Concern.** Officer Orozco received a call about a light post down on Womsi Rd. Officer arrived on scene and witnessed a light post on the resident’s grass. Cones were put around the post.
- **June 13th 2022 at 2334 – North Coast Church 11.53.** Officer Gonzalez found room 56 upstairs unsecured. No signs of forced entry. Officer cleared and secured the building. Cont.1 will contact primary in the morning.
- **June 14th 2022 at 1738 – 459A Burglary Pauma School.** Officer Gonzalez was dispatched for a 459A to the Administration Office. Found faculty inside the building. Principal set off the alarm. Alarm was accidental.

RFID Entries						
Front Gate		Center Gate			Back Gate	
6,376		670			3,921	
Dispatch By Location						
Inside PVCCE	Oak Tree	School	Business Dist.	St. Francis	PVCC	Hwy 76
26	0	4	9	2	2	2
Highlights by Shift Periods						
A: 2200-0600		B: 0600-1400			C: 1400-2200	
17		11			18	

PVCSD Patrol – Building Checks				
Location	Unsecured Door	Fire Alarm	Burglary Alarm	Officer Check
			459A	1153
Country Club(CC)				
Greens Maintenance(GM)				
Community Church(CO)	9			26
Gravel Yard(GY)				14
Saint Francis(SF)			1	50
Pauma School(PS)	2		2	31
Pauma Building(PB)				33
Airport Hangars(AH)	2			
Treatment Plant(TP)				45
Pauma Village(PV)				32
Residential Houses/Other	3			

Patrol Activity				Gate Activity	
				Activity/Malfunctions	Totals
Medicals	7	Resident Concern	5		
Welfare Checks		Suspicious Activity	3	Unresponsive	2
Lift Assist		Noise Complaint		Will Not Close	2
Domestic Dispute		Process Server		False Read	0
Traffic Collisions	3	911 Hang up Call		Loss of Controls	0
Gate Runner/ Gate Crashers	1	Loose Pets		Video Loss	5
Public Assists		Snake Call	7	Device Entries	10,967
Jump Start	1	Trespassing		Passes Issued	2,530
Notice of Violation		Other	2	Pass Entries	3,550

Acronym Legend			
Acronym	Definition	Acronym	Description
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WWW	Wiskon Way West		
YOA	Years of Age		
Unresponsive	the gate does not open for an RFID		
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False Signal	the alarm goes off in the Front Gate for no discernable reason		
Loss of Controls	gate attendant cannot open the gates remotely		
Video Loss	occurs when the gate attendant cannot see the feeds from the Center or Back Gates		

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

General Manager's Report

June 27, 2022

Bobby Graziano, General Manager

Employee Handbook

BB&K has been authorized to begin work on the Employee Handbook update. We are targeting the September board meeting to present a draft.

Cyber Security

The District completed upgrades to our SCADA system and computer network to greatly improve our resistance to cyber attack. Not only is the network password protected, but only devices registered by our IT consultant can access the network. This represents one of the highest levels of security.

California Special Districts Association – General Manager Leadership Summit

I attended the CSDA General Manager Leadership Summit June 19-21. The event was excellent and the content was relevant and valuable. The networking and conversations with other GM's of similar sized districts was fruitful.

The sessions attended are highlighted below. During one of the sessions we performed a self assessment of our leadership type. Some of the character traits identified for me were: gets results, efficient, logical, direct, assertive, problem solving, troubleshooting, resourceful, thrive when given independence, right to the point, direct approach to communication, desire the quickest path to the desired result.

A group from CalPERS was exhibiting and I learned of an investment product they offer called the CalPERS Pension Prefunding Trust. This product is a fund districts can invest in specifically for paying off a future Unfunded Accrued Liability (UAL). This is relevant to recent discussions during a budget committee meeting related to our reserve policy. This would be an alternative to LAIF (but only for pension related cash reserves). More to come on this during a future meeting.

LEADING A PEAK PERFORMANCE CULTURE

Dave Mitchell, The Leadership Difference

This powerful program focuses on the leadership characteristics that are the foundation of the most successful organizations worldwide. Attendees will discover the behaviors embodied by leaders that instill a desire in others to perform at a high level while avoiding environmental stress and burnout. Notable in the content is that these are behaviors, processes and approaches that are easy to replicate, not nebulous values that can be subjective and hard to manifest. They are designed to help all leaders drive a successful ideology throughout the organization (of any size) and reconcile the challenge facing leadership of being the fulcrum between authority (ownership/C-Suite leadership) and impact (line level execution).

HOW LEADERS MASTER THE ART OF CRUCIAL CONVERSATIONS AROUND DEI

Jacques Whitfield, CPS HR Consulting

It is essential to learn how to have hard conversations that address the current environment of social justice and racial equity. We will explore topics like cultural intelligence, acknowledgment vs. agreement, Black Lives Matter vs. All Lives Matter, how to be an ally, and the best way to address employees. This session will share practical and timely guidance on how to engage employees around the complex and passionate issues related to systemic racism, the need for transparency and accountability in organizational practices, and the need for civil discourse.

BUILDING BETTER LEADERS THROUGH THE POWER OF UNDERSTANDING PEOPLE

Dave Mitchell, The Leadership Difference

“The Power of Understanding People” provides the tools to understand each participant’s own unique communication and leadership style. This info-filled, energizing training event provides an ideal combination of strong content, laugh-out-loud humor, and audience interaction. Attendees discover the cornerstone of high performance and tips for enhancing communication, teamwork, employee engagement and influence.

CHALLENGING SITUATIONS FOR MANAGERS

Margaret Long and David Prentice, Prentice Long PC

How can you get your board members to attend legally required trainings? What happens when your board members personally attack each other and engage in bullying behavior? In this session you’ll learn what your responsibilities are for ensuring that the elected officials in your agency follow the laws. You’ll also learn about practical tools and resources for successfully dealing with elected officials who refuse to comply. And finally, you’ll learn about what can legally be done if your attempts to resolve these issues have failed.

CRACK THE CODE ON TRUST: INSIDER TECHNIQUES FOR LEADERS

Pamela Barnum, M.P.A, J.D.

Studies show that the higher the level of trust, the more successful the outcome will be. Nonverbal communication is a significant data source used to make decisions around trust. Using insider techniques, Pamela will help you and your organization Crack the Code on Trust by learning to:

- Accurately assess others' nonverbal cues (body language).
- Discover and learn strategies used to build trust quickly and easily with anyone, including demanding clients, difficult customers, and challenging stakeholders.
- Behave in a way that communicates confidence and trustworthiness in every situation.
- Develop nonverbal communication techniques that make people feel validated and appreciated.
- Create an environment that fosters authenticity and trust - turning first impressions into winning impressions.

LEADERSHIP LESSONS: HOW TO PREPARE YOUR BOARD FOR A SUCCESSFUL FINANCING

Consultants from CSDA Finance Corporation; Patrick Kaspari, McKinleyville Community Services District

As general manager or finance manager of a special district, you know it is of utmost importance to have the funds you need for critical infrastructure improvements. In many cases, accessing the capital market can be the most efficient way of making sure those funds are available. However, a financing cannot be successful without first getting the buy-in and support of your Board of Directors.

In this session, CSDA Finance Corporation consultants and a special district general manager discuss project prioritization and timing, the financing process and team, and the responsibilities of elected officials related to debt financing. Topics include strategies for communicating with and educating your Board so that they understand the need for financing and are confident in the solution presented.

STATE AND NATIONAL ADVOCACY AND PUBLIC AFFAIRS ISSUES

Kyle Packham and Cole Karr, CSDA; Kristi More, The Ferguson Group

This presentation will be a mid-year, executive-level update on the most significant advocacy and public affairs issues facing special districts in and around the State Capitol as well as on the national landscape. Learn about the matters facing special districts, including the opportunities ahead and the threats lurking from behind.

Solar Project

It is very likely Century Sun and Solar has abandoned our project. Very little progress has been made over the past few months with obtaining a permit. Century evades status inquiries and rarely returns calls.

I had a highly reputable solar consulting firm review the drawings, and photos of the installation. Obvious flaws were noted which would prevent Century from obtaining a permit. I will be obtaining a quote to complete the work by this new consultant. Robert Price <https://www.axissolardesign.com>

In reviewing the Terms and Conditions we are able to terminate the contract if necessary with a 10 day notice.

On the positive side Century has installed nearly all the hardware needed to complete the project. See image below.

The budget allocated for the Solar Project is \$250,000. We spend b/n \$3,300 - \$3,900 per month on electricity.

Date	Milestone	Amount	Sum	Check No
8/17/2021	Down payment per Proposal	\$1,000	\$157,100	38168
8/17/2021	20% Upon Commencement per Proposal	\$44,600		38168
12/16/2021	Due upon delivery of equipment	\$111,500		38487
	Due at installation commencement	\$44,600	\$65,900	not paid
	Due upon completion	\$21,300		not paid
			\$223,000	



Human Resources

Patrol: Fully staffed with 5

Gates: Fully staffed with 5

Utility: Fully staffed with 3

Admin: Fully staffed with 4

System Wide Sewer Line Jetting

All work has been completed. Staff has worked with contractor to develop a repair & preventive maintenance plan for future years. Next year's budget includes this work.

Illness and Injury Prevention Program

Staff has initiated work on an Illness and Injury Prevention Program since all CA companies are required to have one. CSD does not currently have an IIPP.

Notes on FY2022-2023 Budget

The following is a list of the primary assumptions related to the preparation of the FY2022-2023 Budget:

1. A condensed version has been provided which shows the budget in a similar layout to the Profit & Loss Statement which the Board reviews monthly.
2. The expanded version of the budget shows all the revenue and expense accounts.
3. The ratio used in prior years to split administrative costs was kept the same at 32% Sanitation, 37% Patrol, 31% Gates.
4. Dwelling Live follows a 50/50 split between Patrol and Gate cost centers.
5. Change in Depreciation includes solar project, security vehicles (2 Tesla Model 3's), EV charging stations, SCADA upgrades, and Treatment Plant equipment upgrades.
6. Liability insurance premiums saw 10-20% increases across the board.
7. The budget assumes the solar system is completed mid year so 50% of the electrical expenses have been budgeted accordingly.
8. Costs for Employees (salaries, payroll taxes, CalPERS) reflects 35% for Utility Workers, and 50% for Admin. Rancho Pauma pays the 65% and other 50% respectively. The GM follows a 45/55 split with CSD paying 45% of the GM costs.
9. Based on the EDU audit the billing units (EDU's) for Sewer, Security, Gates, and/or Vacant Lots have been updated. They are as follows:
 - a. Sewer: Was 415.26, Is now 439.35
 - b. Security: Was 400.26, Is now 406.26
 - c. Gates: 373 no change
 - d. Vacant Lot: 33 no change
10. Fees: This captures the full membership cost of CSDA. When we initially joined we were subscribed at a reduced rate for a "trial period".
11. The movement in Health Insurance is due to employee mix (new enrollments) and an assumed increase of 10% to premiums. Additionally, in the prior budget Utility and Gate planned for new hires with families. Health Insurance is a bit of a moving target since it's based on employee enrollment.
12. The budget assumes an increase in the Health Reimbursement Account (HRA) of \$250 per employee.
13. The budget assumes an enhancement in the Life Insurance benefit of \$25,000. Proposed benefit will be \$50,000 per employee. The monthly increase in premium per employee is \$6.47.
14. The budget assumes Martin Luther King Day, and Black Friday (day after Thanksgiving) will be recognized holidays.
15. A \$340,000 budget has been forecasted for the next five years for capital projects.
 - a. This does not include gate equipment of any kind as capital improvement.
16. For reference the CalPERS UAL annual contribution (if not paid off in Oct 2021) would have been \$131,260.
17. The \$50,000 contribution to the development of the Groundwater Sustainability Plan (GSP) in support of the Sustainable Groundwater Management Act (SGMA) is not anticipated in the upcoming fiscal year since Department of Water Resource grants are covering the cost.
18. A \$6 increase is being proposed for the Gates to balance the budget and contribute to reserves. Changing the rate from \$94 per month to \$100 per month.
19. A \$2 increase is being proposed for Security to balance the budget and contribute to reserves. Changing the rate from \$112 per month to \$114 per month.
20. The rate increase identified above amounts to a 2.70% increase in monthly CSD charges for those within the gates, and a 1% increase to those outside the gates with sewer (Oak Tree, Pauma Village, Pauma Store).
 - a. Inside PVCCE: Currently \$296/month, Will be \$304/month (effective July 1)
 - b. Outside PVCCE: Currently \$202/month, Will be \$204/month (effective July 1)

FY2022-2023 Budget

	Jul '20 - Jun 21	Partial Year Jul '21 - Mar 22	Current Budget	Next Years Budget	\$ Change	% Change
Ordinary Income/Expense						
Income						
661 · Sewer Charges	438,515	336,271	448,481	474,498	26,017	5.8%
661.5 · Security Patrol Charges	537,949	403,350	537,949	555,764	17,815	3.3%
662 · Property Tax	112,479	73,792	115,000	115,000	0	0.0%
662.1 · Connection Fees	0	0	0	0		
663 · Interest	4,350	674	5,000	600	-4,400	-88.0%
663.1 · LAIF Fair Market Value Revenue	-2,832	0	0	0		
Total 664 · Other	16,311	16,270	5,413	3,913	-1,500	-27.7%
665 · Security Gate Charge	398,364	315,464	420,744	447,600	26,856	6.4%
666.5 · RFID Tags	10,375	7,608	7,000	6,500	-500	-7.1%
667 · Delinquent Charges	38	2,557	0	3,000	3,000	#DIV/0!
668 · Vacant Lot/Sewer Availability	4,752	3,564	4,752	4,752	0	0.0%
670 · Reimbursement Revenue	1,625	712,216	0	0	0	#DIV/0!
Total Income	1,521,925	1,871,765	1,544,339	1,611,627	67,288	4.4%
Expense						
Total Depreciation	122,149	111,519	121,095	140,259	19,164	15.8%
Dwelling Live	8,102	6,076	8,200	8,200	0	0.0%
Total Electrical Utilities	38,536	36,689	22,189	28,141	5,952	26.8%
Total Equipment Rentals	473	0	500	500	0	0.0%
Total Group Health Ins.	69,959	62,940	84,590	90,950	6,360	7.5%
Total Liability Insurance	42,461	35,173	45,040	52,900	7,860	17.5%
Total Miscellaneous Expense	12,573	12,625	13,197	13,800	603	4.6%
Total Office Expense	28,487	21,269	26,022	27,011	989	3.8%
Operator Contract Services	48,000	49,500	66,000	66,000	0	0.0%
Total Payroll Taxes	51,752	40,400	60,390	66,200	5,810	9.6%
Total PERS Retirement	186,938	104,342	124,997	56,920	-68,077	-54.5%
Total Repairs & Maintenance	146,981	164,542	116,682	137,419	20,737	17.8%
Total Salaries	604,259	470,276	635,350	714,110	78,760	12.4%
Total Security Expense	8,618	6,100	5,430	5,390	-40	-0.7%
Total Uniforms	2,860	3,824	3,200	3,400	200	6.3%
Total Vehicles	30,883	8,920	9,076	9,500	424	4.7%
Total Workers' Comp. Insurance	19,783	12,450	18,920	18,450	-470	-2.5%
701 · Drainage	8,979	6,713	10,000	10,000	0	0.0%
712.1 · State Maint. Fee	23,210	27,109	24,420	28,492	4,072	16.7%
730 · Water Tests & Analysis	8,617	8,213	8,640	8,640	0	0.0%
815 · Fees	3,343	4,823	2,666	6,234	3,568	133.8%
816 · Engineering	15,864	8,193	6,500	6,500	0	0.0%
818 · Schools & Meetings	6,485	5,484	6,900	6,900	0	0.0%
819 · Accounting	10,000	10,500	10,000	10,500	500	5.0%
820 · Legal	44,982	27,651	30,000	25,000	-5,000	-16.7%
821.1 · Security housing	0	0	0	0		
821.2 · SGMA Technical Study	0	0	50,000	0	-50,000	-100.0%
900 · Solar Rooftop Lease		25,000	0	0	0	
921 · Guard Houses /Roadway Lease	2	2	2	2	0	0.0%
Total Expense	1,544,296	1,270,334	1,510,006	1,541,417	31,411	2.1%
Net Ordinary Income	-22,370	601,430	34,333	70,210	35,877	104.5%

Pauma Valley CSD Capital Expenditure Plan					
	FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27
Treatment Plant Related	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Security Vehicle Unit 1 (vehicle, graphics, equipment)				\$70,000	
Security Vehicle Unit 2 (vehicle, graphics, equipment)				\$70,000	
Office, IT, Computers & Facility Improvements	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
TOTALS	\$40,000	\$40,000	\$40,000	\$180,000	\$40,000

Pauma Valley CSD Reserve CalculationUpdated: **6/23/2022**

A. Operating Reserves	\$385,392
3 months operating expenses	
B. Asset Replacement Reserves	\$2,405,649
Accumulated Depreciation expense plus 25%	
C. Capital Improvement Reserves	\$340,000
Next 5 years of CIP	
D. Contingency Reserves	\$200,000
E. Loss Liability Reserves	\$1,000
Deductibles	
F. Debt Service Reserves	\$0

TOTALS \$3,332,040

Cash Projection

		1	2	3	4	5	6	7	8	9	10
	Jun	FY2022-23	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28	FY2028-29	FY2029-30	FY2030-31	FY2031-32
Total Revenue	\$128,695	\$1,611,627	\$1,643,859	\$1,676,736	\$1,710,271	\$1,744,477	\$1,779,366	\$1,814,953	\$1,851,252	\$1,888,278	\$1,926,043
Depreciation Add Back	\$12,391	\$140,259	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000
Total Expenses	-\$115,864	-\$1,541,567	-\$1,432,084	-\$1,475,047	-\$1,519,298	-\$1,564,877	-\$1,611,823	-\$1,660,178	-\$1,709,983	-\$1,761,283	-\$1,814,121
Solar Project		-\$65,900									
Balance on Charging Stations SGMA		-\$13,537									
Sewer Line Cleaning and Video Capital Forecast	-\$53,872	-\$40,000	-\$40,000	-\$40,000	-\$180,000	-\$40,000	-\$40,000	-\$40,000	-\$200,000	-\$40,000	-\$40,000
Cash at End of Prior Period	\$261,574	\$232,923	\$323,805	\$635,580	\$937,269	\$1,088,242	\$1,367,842	\$1,635,385	\$1,890,160	\$1,971,429	\$2,198,424
Cash Reserve	\$232,923	\$323,805	\$635,580	\$937,269	\$1,088,242	\$1,367,842	\$1,635,385	\$1,890,160	\$1,971,429	\$2,198,424	\$2,410,345